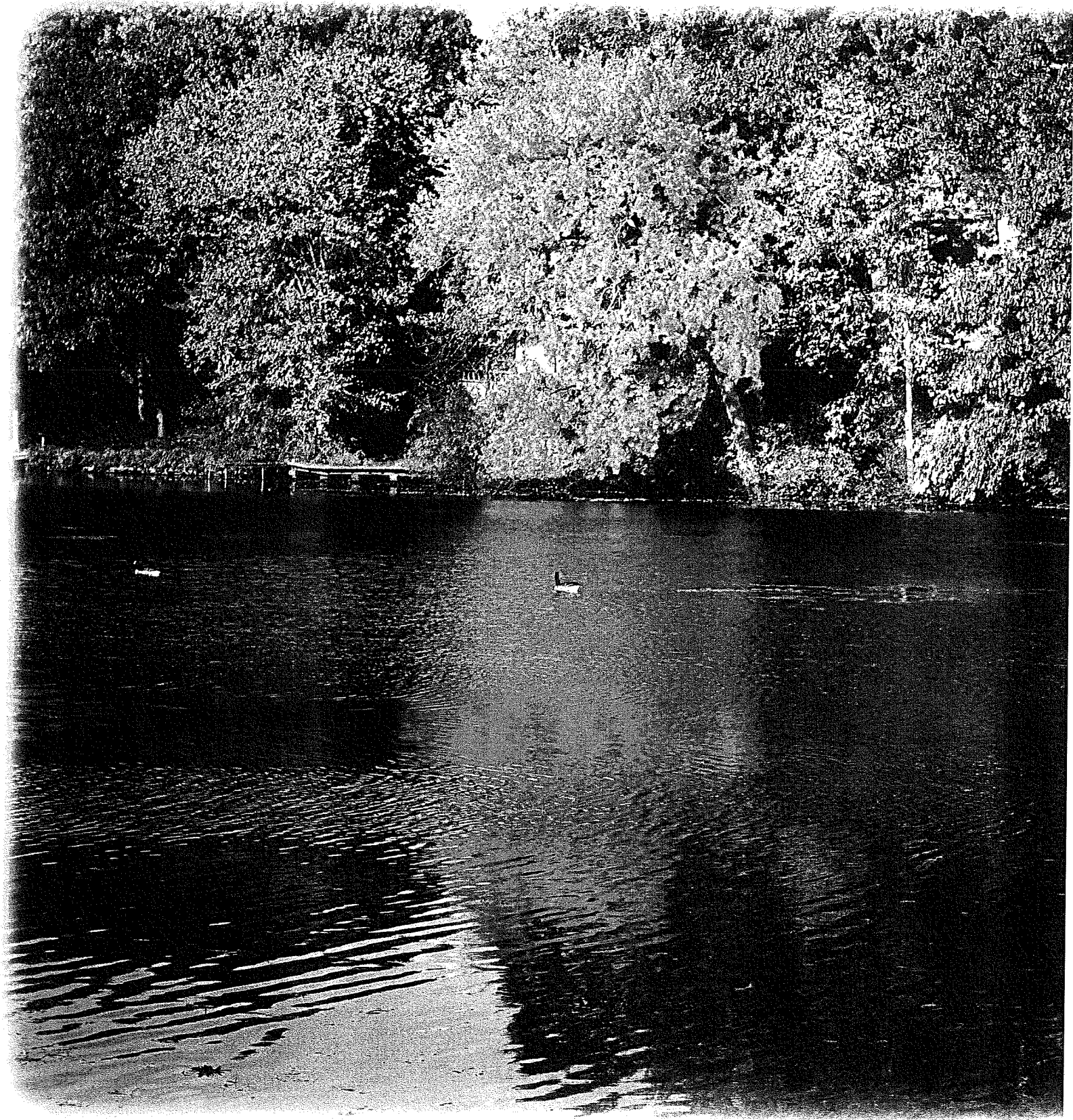


# CITY OF WALTHAM

## FISCAL YEAR 2009 BUDGET



## FY 2009 Budget - Council Approved

	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Assessors</b>	<b>521,387.37</b>	<b>430,822.81</b>	<b>435,655.00</b>	<b>213,772.27</b>	<b>436,157.00</b>	<b>452,528.00</b>	<b>480,982.00</b>	<b>480,982.00</b>
Personnel	425,138.98	385,859.65	399,057.00	198,539.96	399,057.00	415,480.00	444,384.00	444,384.00
General	96,248.39	44,963.16	36,598.00	15,232.31	37,100.00	37,048.00	36,598.00	36,598.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
<b>Auditors</b>	<b>47,469,815.79</b>	<b>50,930,759.72</b>	<b>54,027,525.00</b>	<b>46,154,881.18</b>	<b>56,901,691.00</b>	<b>58,208,419.00</b>	<b>53,539,071.00</b>	<b>53,394,071.00</b>
-City Auditor	533,580.01	554,457.53	573,117.00	283,496.81	573,837.00	580,293.00	618,945.00	618,945.00
Personnel	525,357.61	545,975.70	565,337.00	280,318.20	565,337.00	570,133.00	609,085.00	609,085.00
General	8,222.40	7,401.83	7,780.00	3,178.61	8,500.00	10,160.00	9,860.00	9,860.00
Equip/Unusual	-	1,080.00	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
-Emergency Reserve	-	-	1,600,000.00	-	1,600,000.00	-	-	-
Personnel	-	-	-	-	-	-	-	-
General	-	-	1,600,000.00	-	1,600,000.00	-	-	-
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
-Interest & Certification	3,590,898.37	4,231,722.33	1,780,718.00	1,162,280.71	2,652,064.00	2,339,042.00	2,339,042.00	2,226,542.00
Personnel	-	-	-	-	-	-	-	-
General	3,590,898.37	4,231,722.33	1,780,718.00	1,162,280.71	2,652,064.00	2,339,042.00	2,339,042.00	2,226,542.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
-Redemption of Bonds	5,055,000.00	5,520,000.00	4,470,000.00	2,000,000.00	5,270,000.00	4,315,000.00	4,315,000.00	4,315,000.00
Personnel	-	-	-	-	-	-	-	-
General	5,055,000.00	5,520,000.00	4,470,000.00	2,000,000.00	5,270,000.00	4,315,000.00	4,315,000.00	4,315,000.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
-Contributory & Non-Cont. Retirement	10,774,227.84	11,202,166.58	12,485,442.00	12,447,441.05	12,485,442.00	12,951,127.00	12,951,127.00	12,951,127.00
Personnel	-	-	-	-	-	-	-	-
General	10,774,227.84	11,202,166.58	12,485,442.00	12,447,441.05	12,485,442.00	12,951,127.00	12,951,127.00	12,951,127.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
-Hospital & Medical Insurance & OME	25,773,666.05	27,693,084.18	30,803,000.00	29,489,483.02	32,480,100.00	36,234,200.00	31,526,200.00	31,526,200.00
Personnel	-	-	-	-	-	-	-	-
General	25,773,666.05	27,693,084.18	30,803,000.00	29,489,483.02	32,480,100.00	36,234,200.00	31,526,200.00	31,526,200.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
-Group Life Ins & Social Security	289,869.88	220,898.77	120,000.00	64,626.24	115,000.00	117,000.00	117,000.00	117,000.00
Personnel	-	-	-	-	-	-	-	-
General	289,869.88	220,898.77	120,000.00	64,626.24	115,000.00	117,000.00	117,000.00	117,000.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-

## FY 2009 Budget - Council Approved

	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<i>-Redemption of Bonds (Sewer/Water)</i>	1,267,291.00	1,212,291.00	1,319,487.00	499,487.00	1,319,487.00	1,090,885.00	1,090,885.00	1,090,885.00
Personnel	-	-	-	-	-	-	-	-
General	1,267,291.00	1,212,291.00	1,319,487.00	499,487.00	1,319,487.00	1,090,885.00	1,090,885.00	1,090,885.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
<i>-Interest &amp; Certification (Sewer/Water)</i>	185,282.64	296,139.33	875,761.00	208,066.35	405,761.00	580,872.00	580,872.00	548,372.00
Personnel	-	-	-	-	-	-	-	-
General	185,282.64	296,139.33	875,761.00	208,066.35	405,761.00	580,872.00	580,872.00	548,372.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
<b>Building</b>	<b>2,685,669.67</b>	<b>2,839,866.41</b>	<b>2,479,245.00</b>	<b>1,151,265.66</b>	<b>2,617,412.11</b>	<b>2,629,819.50</b>	<b>2,706,253.50</b>	<b>2,703,753.00</b>
<i>-General</i>	208,074.56	220,046.96	221,032.00	110,429.72	221,663.50	221,663.50	236,611.50	236,611.00
Personnel	206,359.47	217,110.77	217,832.00	108,617.60	217,832.00	217,832.00	232,780.00	232,780.00
General	1,715.09	2,936.19	3,200.00	1,812.12	3,831.50	3,831.50	3,831.50	3,831.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
<i>-Maintenance &amp; Repair</i>	1,207,373.41	1,196,168.75	1,096,297.00	493,123.16	1,101,098.32	1,105,420.00	1,145,340.00	1,142,840.00
Personnel	694,125.69	755,280.05	767,847.00	386,497.80	767,847.00	777,470.00	817,390.00	817,390.00
General	355,042.97	349,086.69	327,950.00	106,625.36	332,751.32	327,950.00	327,950.00	325,450.00
Equip/Unusual	158,204.75	91,802.01	500.00	-	500.00	-	-	-
Special	-	-	-	-	-	-	-	-
<i>-Utilities</i>	847,035.24	966,525.12	706,316.00	312,740.47	828,900.29	833,207.00	833,207.00	833,207.00
Personnel	-	-	-	-	-	-	-	-
General	847,035.24	966,525.12	706,316.00	312,740.47	828,900.29	833,207.00	833,207.00	833,207.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
<i>-Code Enforcement</i>	423,186.46	457,125.58	455,600.00	234,972.31	465,750.00	469,529.00	491,095.00	491,095.00
Personnel	412,798.61	449,333.07	445,550.00	231,129.30	455,550.00	459,329.00	480,895.00	480,895.00
General	10,387.85	7,792.51	10,050.00	3,843.01	10,200.00	10,200.00	10,200.00	10,200.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
<b>City Clerk/Voter Registration</b>	<b>574,684.80</b>	<b>589,136.25</b>	<b>621,926.00</b>	<b>294,232.47</b>	<b>619,180.17</b>	<b>626,141.00</b>	<b>659,637.00</b>	<b>659,637.00</b>
<i>-Records Management</i>	307,401.17	320,716.75	327,849.00	154,721.13	327,849.00	332,984.00	352,872.00	352,872.00
Personnel	277,702.08	296,943.24	299,149.00	148,708.30	299,149.00	301,734.00	322,522.00	322,522.00
General	29,699.09	23,773.51	28,700.00	6,012.83	28,700.00	31,250.00	30,350.00	30,350.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
<i>-Voter Registration</i>	267,283.63	268,419.50	294,077.00	139,511.34	291,331.17	293,157.00	306,765.00	306,765.00
Personnel	166,945.78	179,846.09	185,577.00	91,650.16	185,577.00	190,657.00	204,265.00	204,265.00
General	100,337.85	88,573.41	108,500.00	47,861.18	105,754.17	102,500.00	102,500.00	102,500.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-

## FY 2009 Budget - Council Approved

	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>City Council</b>	<b>302,300.12</b>	<b>310,623.68</b>	<b>336,569.00</b>	<b>158,211.96</b>	<b>337,327.94</b>	<b>342,245.00</b>	<b>342,245.00</b>	<b>342,245.00</b>
Personnel	241,037.12	248,055.78	255,069.00	125,766.76	255,069.00	260,745.00	260,745.00	260,745.00
General	59,230.07	61,952.90	66,500.00	32,445.20	67,258.94	66,500.00	66,500.00	66,500.00
Equip/Unusual	2,032.93	615.00	15,000.00	-	15,000.00	15,000.00	15,000.00	15,000.00
Special								
<b>Conservation Commission</b>	<b>65,088.32</b>	<b>62,144.85</b>	<b>69,946.00</b>	<b>31,284.54</b>	<b>70,024.00</b>	<b>74,576.00</b>	<b>75,418.00</b>	<b>75,418.00</b>
Personnel	61,476.85	58,686.22	65,121.00	30,371.32	65,121.00	67,501.00	70,593.00	70,593.00
General	3,611.47	3,458.63	4,825.00	913.22	4,903.00	4,825.00	4,825.00	4,825.00
Equip/Unusual	-	-	-	-	-	2,250.00	-	-
Special								
<b>Consolidated Public Works</b>	<b>10,635,244.83</b>	<b>10,854,927.69</b>	<b>10,435,308.00</b>	<b>3,965,737.35</b>	<b>12,030,808.73</b>	<b>11,038,033.00</b>	<b>10,681,939.00</b>	<b>10,680,689.00</b>
-CPW Administration	4,621,706.20	4,872,006.75	4,996,658.00	2,319,034.85	5,198,524.25	5,139,783.00	4,963,289.00	4,962,039.00
Personnel	3,683,272.43	3,576,461.13	3,835,708.00	1,901,542.90	3,992,224.25	3,951,083.00	3,816,589.00	3,815,589.00
General	841,156.30	1,071,367.69	962,950.00	410,120.70	1,008,300.00	1,010,700.00	968,700.00	968,450.00
Equip/Unusual	97,277.47	224,177.93	198,000.00	7,371.25	198,000.00	178,000.00	178,000.00	178,000.00
Special								
-Snow & Ice	881,711.27	668,844.55	433,650.00	9,213.13	1,754,284.48	433,650.00	433,650.00	433,650.00
General	881,711.27	668,844.55	433,650.00	9,213.13	1,754,284.48	433,650.00	433,650.00	433,650.00
Equip/Unusual								
Special								
-Collection & Disposal of Rubbish	5,131,827.36	5,314,076.39	5,005,000.00	1,637,489.37	5,078,000.00	5,464,600.00	5,285,000.00	5,285,000.00
General								
Equip/Unusual	5,131,827.36	5,314,076.39	5,005,000.00	1,637,489.37	5,078,000.00	5,464,600.00	5,285,000.00	5,285,000.00
Special								
<b>Board of Survey &amp; Planning</b>	<b>19,128.06</b>	<b>15,861.14</b>	<b>25,400.00</b>	<b>7,468.26</b>	<b>25,700.00</b>	<b>25,700.00</b>	<b>25,700.00</b>	<b>25,700.00</b>
Personnel	15,599.78	12,999.78	20,500.00	5,995.78	20,500.00	20,500.00	20,500.00	20,500.00
General	3,528.28	2,861.36	4,900.00	1,472.48	5,200.00	5,200.00	5,200.00	5,200.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
<b>Cemetery Commission</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>900.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
Personnel	3,000.00	3,000.00	3,000.00	900.00	3,000.00	3,000.00	3,000.00	3,000.00
General	-	-	-	-	-	-	-	-
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
<b>Council on Aging</b>	<b>479,669.76</b>	<b>518,944.74</b>	<b>468,605.00</b>	<b>210,846.34</b>	<b>488,944.00</b>	<b>479,219.00</b>	<b>490,719.00</b>	<b>490,719.00</b>
-Council on Aging	309,537.55	321,825.51	272,170.00	150,012.87	292,509.00	282,744.00	290,475.00	290,475.00
Personnel	295,801.21	313,017.69	263,680.00	145,045.66	284,019.00	273,264.00	280,995.00	280,995.00
General	13,736.34	8,807.82	8,490.00	4,967.21	8,490.00	9,480.00	9,480.00	9,480.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
-Meals on Wheels	170,132.21	197,119.23	196,435.00	60,833.47	196,435.00	196,475.00	200,244.00	200,244.00
Personnel	46,487.45	49,797.99	51,790.00	25,824.24	51,790.00	51,830.00	55,599.00	55,599.00
General	123,644.76	147,321.24	144,645.00	35,009.23	144,645.00	144,645.00	144,645.00	144,645.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								



	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Emergency Management</b>	<b>94,306.97</b>	<b>83,436.51</b>	<b>99,337.00</b>	<b>35,329.68</b>	<b>99,337.00</b>	<b>102,979.00</b>	<b>99,764.00</b>	<b>99,764.00</b>
Personnel	49,243.37	52,037.37	63,012.00	31,417.10	63,012.00	63,012.00	65,939.00	65,939.00
General	18,325.00	18,524.87	18,525.00	3,912.58	18,525.00	18,525.00	18,525.00	18,525.00
Equip/Unusual	19,914.05	5,699.27	10,800.00	-	10,800.00	14,442.00	8,300.00	8,300.00
Special	6,824.55	7,175.00	7,000.00	-	7,000.00	7,000.00	7,000.00	7,000.00
<b>Engineering</b>	<b>799,280.67</b>	<b>503,775.67</b>	<b>473,660.00</b>	<b>226,378.98</b>	<b>474,505.00</b>	<b>706,119.00</b>	<b>439,239.00</b>	<b>435,639.00</b>
Personnel	436,881.36	418,577.97	465,110.00	223,589.48	465,955.00	692,869.00	429,489.00	429,489.00
General	11,715.44	11,013.59	8,550.00	2,789.50	8,550.00	13,250.00	9,750.00	6,150.00
Equip/Unusual	350,683.87	74,184.11	-	-	-	-	-	-
Special								
<b>Water</b>	<b>7,439,492.72</b>	<b>8,005,508.12</b>	<b>8,226,605.00</b>	<b>3,235,711.13</b>	<b>8,103,665.00</b>	<b>9,143,274.00</b>	<b># 8,908,455.00</b>	<b>8,908,455.00</b>
-Admin & Overhead	497,234.37	464,455.80	494,162.00	240,388.02	494,162.00	615,488.00	528,066.00	528,066.00
Personnel	473,449.16	440,080.16	464,562.00	225,801.70	464,562.00	585,888.00	498,466.00	498,466.00
General	23,785.21	24,375.64	29,600.00	14,586.32	29,600.00	29,600.00	29,600.00	29,600.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
-Maint & Op	6,942,258.35	7,541,052.32	7,732,443.00	2,995,323.11	7,609,503.00	8,527,786.00	8,380,389.00	8,380,389.00
Personnel	840,322.37	836,223.68	844,050.00	328,600.87	717,523.00	832,920.00	685,523.00	685,523.00
General	164,996.75	240,180.64	225,000.00	49,460.24	225,500.00	325,000.00	325,000.00	325,000.00
Equip/Unusual	5,936,939.23	6,464,648.00	6,663,393.00	2,617,262.00	6,666,480.00	7,369,866.00	7,369,866.00	7,369,866.00
Special								
<b>Sewer</b>	<b>10,248,780.36</b>	<b>10,826,444.74</b>	<b>11,622,390.00</b>	<b>4,551,771.15</b>	<b>11,327,814.00</b>	<b>11,971,507.00</b>	<b>11,776,678.00</b>	<b>11,776,678.00</b>
Personnel	532,433.02	574,398.40	524,222.00	252,527.58	486,686.00	655,687.00	460,858.00	460,858.00
General	285,609.84	214,733.53	175,200.00	69,772.37	178,200.00	175,200.00	175,200.00	175,200.00
Equip/Unusual	9,430,737.50	10,037,312.81	10,922,968.00	4,229,471.20	10,662,928.00	11,140,620.00	11,140,620.00	11,140,620.00
Special								
<b>Fire</b>	<b>11,025,318.75</b>	<b>13,116,011.03</b>	<b>12,308,794.00</b>	<b>6,573,308.39</b>	<b>12,335,794.00</b>	<b>12,579,697.00</b>	<b>12,835,699.00</b>	<b>12,835,699.00</b>
-General	335,389.16	308,387.89	280,165.00	161,108.87	310,165.00	296,315.00	306,398.00	306,398.00
Personnel	221,049.08	219,806.22	237,840.00	118,063.30	237,840.00	249,990.00	265,073.00	265,073.00
General	57,812.41	58,242.47	39,550.00	42,270.57	69,550.00	39,550.00	39,550.00	39,550.00
Equip/Unusual	55,752.67	29,564.20	2,000.00	-	2,000.00	6,000.00	1,000.00	1,000.00
Special	775.00	775.00	775.00	775.00	775.00	775.00	775.00	775.00
-Prevention & Investigation	433,674.76	611,472.55	542,247.00	309,159.72	542,247.00	557,133.00	584,874.00	584,874.00
Personnel	420,448.95	599,893.42	528,997.00	304,856.44	528,997.00	543,883.00	572,624.00	572,624.00
General	9,350.81	7,704.13	9,375.00	428.28	9,375.00	9,375.00	8,375.00	8,375.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00
-Fighting & Training	10,242,339.96	12,179,429.07	11,472,132.00	6,100,486.68	11,469,132.00	11,699,887.00	11,922,441.00	11,922,441.00
Personnel	9,890,967.69	11,804,624.65	11,096,717.00	5,937,071.83	11,096,717.00	11,297,658.00	11,524,712.00	11,524,712.00
General	142,644.00	151,568.35	170,815.00	20,305.25	167,815.00	197,229.00	192,729.00	192,729.00
Equip/Unusual	81,219.02	99,347.07	58,800.00	12,296.85	58,800.00	59,200.00	59,200.00	59,200.00
Special	127,509.25	123,889.00	145,800.00	130,812.75	145,800.00	145,800.00	145,800.00	145,800.00

	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>-Building &amp; Grounds</b>	13,914.87	16,721.52	14,250.00	2,553.12	14,250.00	26,362.00	21,986.00	21,986.00
Personnel	-	-	-	-	-	-	-	-
General	13,914.87	14,616.52	14,250.00	2,553.12	14,250.00	21,362.00	16,986.00	16,986.00
Equip/Unusual	-	2,105.00	-	-	-	5,000.00	5,000.00	5,000.00
Special	-	-	-	-	-	-	-	-
<b>Handicap Commission</b>	<b>7,200.00</b>	<b>6,300.00</b>	<b>7,200.00</b>	<b>2,300.00</b>	<b>7,200.00</b>	<b>7,200.00</b>	<b>7,200.00</b>	<b>7,200.00</b>
Personnel	7,000.00	6,300.00	7,000.00	2,300.00	7,000.00	7,000.00	7,000.00	7,000.00
General	200.00	-	200.00	-	200.00	200.00	200.00	200.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
<b>Health</b>	<b>702,773.02</b>	<b>746,891.55</b>	<b>757,541.00</b>	<b>394,369.68</b>	<b>757,541.00</b>	<b>756,863.00</b>	<b>749,585.00</b>	<b>749,585.00</b>
<b>-Public Health/Disease/Mosquito</b>	<b>233,063.35</b>	<b>257,144.34</b>	<b>264,243.00</b>	<b>148,762.03</b>	<b>264,243.00</b>	<b>270,984.00</b>	<b>230,430.00</b>	<b>230,430.00</b>
Personnel	199,071.45	212,191.49	217,194.00	107,806.48	217,194.00	221,668.00	181,114.00	181,114.00
General	32,816.62	35,410.30	36,849.00	31,576.06	36,849.00	38,716.00	38,716.00	38,716.00
Equip/Unusual	1,175.28	9,542.55	10,200.00	9,379.49	10,200.00	10,600.00	10,600.00	10,600.00
Special	-	-	-	-	-	-	-	-
<b>-Inspections</b>	<b>400,781.76</b>	<b>418,489.31</b>	<b>421,744.00</b>	<b>210,484.85</b>	<b>421,744.00</b>	<b>414,325.00</b>	<b>442,744.00</b>	<b>442,744.00</b>
Personnel	395,597.33	412,950.79	415,244.00	206,888.20	415,244.00	407,325.00	435,744.00	435,744.00
General	5,184.43	5,538.52	6,500.00	3,596.65	6,500.00	7,000.00	7,000.00	7,000.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
<b>-Weights &amp; Measures</b>	<b>68,927.91</b>	<b>71,257.90</b>	<b>71,554.00</b>	<b>35,122.80</b>	<b>71,554.00</b>	<b>71,554.00</b>	<b>76,411.00</b>	<b>76,411.00</b>
Personnel	67,674.13	69,704.57	69,704.00	34,756.80	69,704.00	69,704.00	74,561.00	74,561.00
General	1,253.78	1,553.33	1,850.00	366.00	1,850.00	1,850.00	1,850.00	1,850.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
<b>Historical Commission</b>	<b>36,432.20</b>	<b>51,100.97</b>	<b>56,825.00</b>	<b>18,603.36</b>	<b>57,061.00</b>	<b>64,800.00</b>	<b>57,325.00</b>	<b>57,325.00</b>
Personnel	18,300.00	28,699.96	30,500.00	14,449.98	30,500.00	30,500.00	30,500.00	30,500.00
General	6,000.00	5,911.83	6,825.00	2,828.38	7,061.00	11,800.00	7,325.00	7,325.00
Equip/Unusual	12,132.20	16,489.18	19,500.00	1,325.00	19,500.00	22,500.00	19,500.00	19,500.00
Special	-	-	-	-	-	-	-	-
<b>Information Technology</b>	<b>1,318,101.59</b>	<b>1,302,664.92</b>	<b>1,373,007.00</b>	<b>693,743.44</b>	<b>1,372,017.00</b>	<b>1,534,611.00</b>	<b>1,450,238.00</b>	<b>1,445,138.00</b>
<b>-Information Technology</b>	<b>1,130,101.59</b>	<b>1,093,666.14</b>	<b>1,159,400.00</b>	<b>601,974.33</b>	<b>1,154,310.00</b>	<b>1,316,904.00</b>	<b>1,232,531.00</b>	<b>1,227,431.00</b>
Personnel	795,427.27	831,577.78	854,610.00	421,444.63	854,610.00	925,114.00	929,241.00	929,241.00
General	285,704.31	260,444.38	304,790.00	180,529.70	299,700.00	304,790.00	303,290.00	298,190.00
Equip/Unusual	48,970.01	1,643.98	-	-	-	87,000.00	-	-
Special	-	-	-	-	-	-	-	-
<b>-Central Telephone</b>	<b>188,000.00</b>	<b>208,998.78</b>	<b>213,607.00</b>	<b>91,769.11</b>	<b>217,707.00</b>	<b>217,707.00</b>	<b>217,707.00</b>	<b>217,707.00</b>
Personnel	24,000.00	24,651.00	27,707.00	12,418.00	27,707.00	27,707.00	27,707.00	27,707.00
General	164,000.00	184,347.78	185,900.00	79,351.11	190,000.00	190,000.00	190,000.00	190,000.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-

	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Law</b>	<b>886,911.49</b>	<b>867,252.68</b>	<b>800,102.00</b>	<b>353,698.05</b>	<b>750,158.15</b>	<b>821,114.00</b>	<b>763,842.00</b>	<b>747,642.00</b>
Personnel	677,389.10	713,037.57	729,952.00	334,341.85	654,008.15	723,964.00	688,692.00	688,692.00
General	68,101.73	69,807.31	67,150.00	19,356.20	71,150.00	72,150.00	72,150.00	55,950.00
Equip/Unusual	141,420.66	84,407.80	3,000.00	-	25,000.00	25,000.00	3,000.00	3,000.00
Special								
<b>Library</b>	<b>1,976,437.95</b>	<b>2,029,525.95</b>	<b>2,006,426.00</b>	<b>1,003,708.71</b>	<b>2,069,911.00</b>	<b>2,179,041.00</b>	<b>2,147,078.00</b>	<b>2,147,078.00</b>
Personnel	1,596,359.19	1,645,711.24	1,691,906.00	842,678.81	1,691,906.00	1,778,740.00	1,829,427.00	1,829,427.00
General	322,960.32	326,988.55	256,600.00	107,685.49	320,085.00	339,250.00	256,600.00	256,600.00
Equip/Unusual	57,118.44	56,826.16	57,920.00	53,344.41	57,920.00	61,051.00	61,051.00	61,051.00
Special								
<b>Mayor</b>	<b>512,829.35</b>	<b>522,581.26</b>	<b>464,467.00</b>	<b>149,979.53</b>	<b>466,199.50</b>	<b>474,786.00</b>	<b>459,579.00</b>	<b>459,579.00</b>
-Mayor	499,143.17	511,531.26	453,367.00	139,229.53	454,349.50	463,686.00	448,479.00	448,479.00
Personnel	207,366.60	226,390.60	266,617.00	115,941.22	266,617.00	271,936.00	281,729.00	281,729.00
General	27,805.92	30,305.11	32,150.00	23,288.31	33,132.50	32,150.00	32,150.00	32,150.00
Equip/Unusual	263,970.65	254,835.55	154,600.00	-	154,600.00	159,600.00	134,600.00	134,600.00
Special								
-Celebration of Holidays	13,686.18	11,050.00	11,100.00	10,750.00	11,850.00	11,100.00	11,100.00	11,100.00
Personnel	-	-	-	-	-	-	-	-
General	13,686.18	11,050.00	11,100.00	10,750.00	11,850.00	11,100.00	11,100.00	11,100.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
<b>Personnel</b>	<b>814,145.07</b>	<b>826,810.48</b>	<b>797,520.00</b>	<b>587,645.24</b>	<b>797,580.00</b>	<b>806,155.00</b>	<b>842,254.00</b>	<b>842,254.00</b>
-General/Work Study/Unemploy	374,280.03	367,008.13	411,870.00	307,555.79	411,930.00	414,505.00	456,604.00	456,604.00
Personnel	298,309.25	295,606.76	325,880.00	166,851.53	325,940.00	328,515.00	345,614.00	345,614.00
General	37,793.80	21,373.29	36,490.00	112,796.14	36,490.00	36,490.00	36,490.00	36,490.00
Equip/Unusual	38,176.98	50,028.08	49,500.00	27,908.12	49,500.00	49,500.00	74,500.00	74,500.00
Special								
-Workers Comp	439,865.04	85,929.52	385,650.00	280,089.45	385,650.00	391,650.00	385,650.00	385,650.00
Personnel	6,000.00	459,802.35	-	-	-	6,000.00	-	-
General	433,865.04	-	385,650.00	280,089.45	385,650.00	385,650.00	385,650.00	385,650.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
<b>Planning</b>	<b>580,574.65</b>	<b>820,507.08</b>	<b>613,540.00</b>	<b>363,387.66</b>	<b>706,049.00</b>	<b>573,192.00</b>	<b>536,396.00</b>	<b>536,396.00</b>
-City Planner	261,410.64	386,159.48	270,231.00	149,105.30	362,740.00	263,197.00	202,617.00	202,617.00
Personnel	248,686.00	351,054.98	268,231.00	148,253.63	360,740.00	261,197.00	200,617.00	200,617.00
General	1,799.64	1,799.50	2,000.00	851.67	2,000.00	2,000.00	2,000.00	2,000.00
Equip/Unusual	10,925.00	33,305.00	-	-	-	-	-	-
Special								
-Housing	196,960.82	284,547.09	208,326.00	143,034.03	208,326.00	175,012.00	194,825.00	194,825.00
Personnel	195,762.00	283,292.10	206,276.00	141,404.90	206,276.00	172,987.00	192,700.00	192,700.00
General	1,198.82	1,254.99	2,050.00	1,629.13	2,050.00	2,025.00	2,125.00	2,125.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								

## FY 2009 Budget - Council Approved

	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<i>-Paine Estate</i>	122,203.19	149,800.51	134,983.00	71,248.33	134,983.00	134,983.00	138,954.00	138,954.00
Personnel	78,973.77	91,233.98	85,283.00	53,559.22	85,283.00	85,283.00	91,404.00	91,404.00
General	43,229.42	51,066.53	49,700.00	17,689.11	49,700.00	49,700.00	47,550.00	47,550.00
Equip/Unusual	-	7,500.00	-	-	-	-	-	-
Special	-	-	-	-	-	-	-	-
<b>Police</b>	<b>13,384,171.87</b>	<b>13,314,940.23</b>	<b>13,710,304.00</b>	<b>7,116,200.16</b>	<b>13,826,293.51</b>	<b>13,987,460.00</b>	<b>14,627,057.00</b>	<b>14,627,057.00</b>
<i>-General</i>	2,008,920.84	1,885,710.14	1,698,975.00	765,100.89	1,570,376.76	1,690,342.00	1,733,482.00	1,733,482.00
Personnel	1,799,803.82	1,601,856.20	1,443,195.00	633,362.02	1,299,596.76	1,412,951.00	1,479,432.00	1,479,432.00
General	124,977.67	154,770.71	155,570.00	80,511.22	170,570.00	162,420.00	152,300.00	152,300.00
Equip/Unusual	63,577.30	111,626.10	83,640.00	40,541.05	83,640.00	98,401.00	85,180.00	85,180.00
Special	20,562.05	17,457.13	16,570.00	10,686.60	16,570.00	16,570.00	16,570.00	16,570.00
<i>-Community Services</i>	1,509,021.19	1,522,447.29	1,574,512.00	825,283.19	1,621,988.74	1,631,160.00	1,716,601.00	1,716,601.00
Personnel	1,443,286.19	1,454,494.75	1,499,762.00	783,369.68	1,547,238.74	1,542,610.00	1,628,701.00	1,628,701.00
General	8,830.93	10,957.51	11,250.00	4,571.59	11,250.00	14,750.00	14,350.00	14,350.00
Equip/Unusual	24,476.20	28,436.09	29,650.00	14,651.92	29,650.00	39,650.00	39,400.00	39,400.00
Special	32,427.87	28,558.94	33,850.00	22,690.00	33,850.00	34,150.00	34,150.00	34,150.00
<i>-Criminal Patrol</i>	7,104,088.93	7,159,824.20	7,459,188.00	3,843,761.34	7,464,945.13	7,562,185.00	7,951,212.00	7,951,212.00
Personnel	6,810,409.32	6,955,312.44	7,240,768.00	3,691,779.62	7,242,999.52	7,352,435.00	7,749,662.00	7,749,662.00
General	61,645.29	51,132.57	68,550.00	24,919.89	68,550.00	77,350.00	75,850.00	75,850.00
Equip/Unusual	130,155.87	61,354.41	55,570.00	38,797.90	55,566.71	30,300.00	29,300.00	29,300.00
Special	101,878.45	92,024.78	94,300.00	88,263.93	97,828.90	102,100.00	96,400.00	96,400.00
<i>-Investigation &amp; Prosecution</i>	1,592,015.53	1,611,505.96	1,639,063.00	850,607.49	1,643,217.85	1,678,362.00	1,753,923.00	1,753,923.00
Personnel	1,558,556.76	1,578,773.16	1,600,773.00	830,014.82	1,604,927.85	1,640,072.00	1,717,973.00	1,717,973.00
General	13,035.78	10,663.23	16,040.00	3,629.58	16,040.00	17,540.00	15,200.00	15,200.00
Equip/Unusual	4,062.99	6,069.57	6,000.00	1,696.09	6,000.00	4,500.00	4,500.00	4,500.00
Special	16,360.00	16,000.00	16,250.00	15,267.00	16,250.00	16,250.00	16,250.00	16,250.00
<i>-Dispatch</i>	1,109,090.04	1,066,418.93	1,265,080.00	799,367.33	1,455,279.03	1,353,925.00	1,396,443.00	1,396,443.00
Personnel	1,079,945.75	1,039,869.35	1,225,880.00	781,049.67	1,417,654.03	1,321,875.00	1,365,643.00	1,365,643.00
General	13,954.73	14,138.80	22,600.00	8,042.76	22,600.00	22,800.00	22,400.00	22,400.00
Equip/Unusual	-	-	850.00	-	850.00	850.00	-	-
Special	15,189.56	12,410.78	15,750.00	10,274.90	14,175.00	8,400.00	8,400.00	8,400.00
<i>-Animal Control</i>	61,035.34	69,033.71	73,486.00	32,079.92	70,486.00	71,486.00	75,396.00	75,396.00
Personnel	56,823.34	64,427.76	64,086.00	32,079.92	64,086.00	65,086.00	68,996.00	68,996.00
General	480.00	857.94	1,400.00	-	1,400.00	1,400.00	1,400.00	1,400.00
Equip/Unusual	3,732.00	3,748.01	8,000.00	-	5,000.00	5,000.00	5,000.00	5,000.00
Special	-	-	-	-	-	-	-	-
<b>Purchasing</b>	<b>453,161.04</b>	<b>486,987.46</b>	<b>515,019.00</b>	<b>362,772.68</b>	<b>469,115.11</b>	<b>508,361.00</b>	<b>522,203.00</b>	<b>522,203.00</b>
Personnel	193,133.04	199,298.26	199,298.00	99,376.16	199,298.00	199,298.00	213,140.00	213,140.00
General	10,840.00	10,810.00	10,750.00	4,302.32	10,843.11	10,750.00	10,750.00	10,750.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special	249,188.00	276,879.20	304,971.00	259,094.20	258,974.00	298,313.00	298,313.00	298,313.00

	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Recreation/Veteran's Rink</b>	<b>1,055,473.53</b>	<b>1,002,063.75</b>	<b>1,027,113.00</b>	<b>423,370.87</b>	<b>1,207,113.00</b>	<b>1,024,193.00</b>	<b>1,054,485.00</b>	<b>1,050,435.00</b>
-General Support	408,627.31	387,710.20	379,690.00	182,692.08	379,690.00	382,497.00	407,149.00	403,099.00
Personnel	337,974.53	349,932.47	358,790.00	176,117.64	358,790.00	362,197.00	386,849.00	386,849.00
General	63,905.42	26,532.09	20,900.00	6,574.44	20,900.00	20,300.00	20,300.00	16,250.00
Equip/Unusual	6,747.36	11,245.64	-	-	-	-	-	-
Special								
-Playgrounds	121,629.00	61,237.01	104,268.00	40,885.58	159,268.00	100,768.00	100,768.00	100,768.00
Personnel	34,741.50	30,345.00	40,168.00	29,635.25	40,168.00	40,168.00	40,168.00	40,168.00
General	84,484.17	25,965.16	54,100.00	6,370.33	109,100.00	55,600.00	55,600.00	55,600.00
Equip/Unusual	2,403.33	4,926.85	10,000.00	4,880.00	10,000.00	5,000.00	5,000.00	5,000.00
Special								
-Summer Fun	60,862.75	57,173.22	69,194.00	47,612.71	69,194.00	68,744.00	68,744.00	68,744.00
Personnel	48,590.00	44,896.50	55,844.00	45,227.75	55,844.00	55,844.00	55,844.00	55,844.00
General	12,272.75	12,276.72	13,350.00	2,384.96	13,350.00	12,900.00	12,900.00	12,900.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
-Support of Rec Act.	81,394.80	82,365.35	92,000.00	15,833.90	92,000.00	103,000.00	103,000.00	103,000.00
Personnel	-	-	-	-	-	-	-	-
General	81,394.80	82,365.35	92,000.00	15,833.90	92,000.00	93,000.00	93,000.00	93,000.00
Equip/Unusual	-	-	-	-	-	10,000.00	10,000.00	10,000.00
Special								
-Rec Act.	99,299.83	98,532.74	-	17,421.03	125,000.00	-	-	-
Personnel	-	-	-	-	-	-	-	-
General	99,299.83	98,532.74	-	17,421.03	125,000.00	-	-	-
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
-Vet Rink	283,659.84	315,045.23	381,961.00	118,925.57	381,961.00	369,184.00	374,824.00	374,824.00
Personnel	73,036.09	103,917.44	149,411.00	48,414.37	149,411.00	154,284.00	159,924.00	159,924.00
General	182,978.64	181,526.21	206,550.00	55,449.83	206,550.00	188,900.00	188,900.00	188,900.00
Equip/Unusual	14,617.11	19,569.58	14,000.00	5,018.37	14,000.00	14,000.00	14,000.00	14,000.00
Special	13,028.00	10,032.00	12,000.00	10,043.00	12,000.00	12,000.00	12,000.00	12,000.00
<b>Transportation</b>	<b>557,981.63</b>	<b>600,111.12</b>	<b>634,679.00</b>	<b>278,251.10</b>	<b>647,651.80</b>	<b>689,266.00</b>	<b>669,235.00</b>	<b>668,235.00</b>
-Traffic Engineering	330,819.16	367,803.49	389,920.00	154,375.20	389,930.00	406,435.00	409,661.00	408,661.00
Personnel	282,213.93	306,426.68	317,100.00	145,238.29	317,100.00	322,655.00	337,031.00	337,031.00
General	48,605.23	61,376.81	72,820.00	9,136.91	72,830.00	83,780.00	72,630.00	71,630.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
-Parking Management	227,162.47	232,307.63	244,759.00	123,875.90	257,721.80	282,831.00	259,574.00	259,574.00
Personnel	159,793.72	165,674.90	168,519.00	83,059.40	168,519.00	201,881.00	185,134.00	185,134.00
General	63,146.43	64,076.78	72,240.00	40,339.54	85,202.80	76,950.00	71,940.00	71,940.00
Equip/Unusual	2,200.00	-	-	-	-	-	-	-
Special	2,022.32	2,555.95	4,000.00	476.96	4,000.00	4,000.00	2,500.00	2,500.00



## FY 2009 Budget - Council Approved

	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Treasurer &amp; Collector</b>	<b>970,157.19</b>	<b>987,174.18</b>	<b>1,017,764.00</b>	<b>451,006.61</b>	<b>1,017,764.00</b>	<b>1,113,581.00</b>	<b>1,088,414.00</b>	<b>1,088,414.00</b>
-Treas & Collector / Paymaster	952,529.36	969,047.65	996,764.00	445,643.03	996,764.00	1,091,581.00	1,067,414.00	1,067,414.00
Personnel	700,126.78	706,819.14	730,464.00	359,177.78	730,464.00	794,781.00	793,014.00	793,014.00
General	249,485.32	261,719.55	266,300.00	86,465.25	266,300.00	276,800.00	274,400.00	274,400.00
Equip/Unusual	2,917.26	508.96	-	-	-	20,000.00	-	-
Special								
-Trust Funds	17,627.83	18,126.53	21,000.00	5,363.58	21,000.00	22,000.00	21,000.00	21,000.00
Personnel	3,500.00	3,500.20	4,000.00	1,598.68	4,000.00	4,000.00	4,000.00	4,000.00
General	14,127.83	14,626.33	17,000.00	3,764.90	17,000.00	18,000.00	17,000.00	17,000.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
<b>Veterans/License Commission</b>	<b>318,300.07</b>	<b>326,236.73</b>	<b>367,598.00</b>	<b>157,047.65</b>	<b>367,598.00</b>	<b>371,050.00</b>	<b>381,650.00</b>	<b>381,650.00</b>
-Veterans	302,933.12	311,454.14	350,818.00	149,786.87	350,818.00	354,270.00	364,870.00	364,870.00
Personnel	139,157.29	143,203.50	138,843.00	68,886.74	138,843.00	142,295.00	152,895.00	152,895.00
General	163,775.83	168,250.64	211,975.00	80,900.13	211,975.00	211,975.00	211,975.00	211,975.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
-License Commission	15,366.95	14,782.59	16,780.00	7,260.78	16,780.00	16,780.00	16,780.00	16,780.00
Personnel	12,600.00	11,999.56	12,600.00	6,295.78	12,600.00	12,600.00	12,600.00	12,600.00
General	2,766.95	2,783.03	4,180.00	965.00	4,180.00	4,180.00	4,180.00	4,180.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
<b>Wires</b>	<b>1,177,888.32</b>	<b>1,295,457.04</b>	<b>1,356,927.00</b>	<b>589,646.34</b>	<b>1,489,390.95</b>	<b>1,586,117.00</b>	<b>1,543,634.00</b>	<b>1,543,434.00</b>
-General	321,335.96	338,547.24	343,433.00	145,894.46	343,433.00	344,522.00	362,929.00	362,729.00
Personnel	276,265.36	284,552.96	284,983.00	131,556.98	284,983.00	286,072.00	305,979.00	305,979.00
General	45,070.60	53,994.28	58,450.00	14,337.48	58,450.00	58,450.00	56,950.00	56,750.00
Equip/Unusual-Clocks	-	-	-	-	-	-	-	-
Special								
-Electricians	222,247.02	236,018.63	248,929.00	113,960.07	248,929.00	308,480.00	261,689.00	261,689.00
Personnel	194,867.86	206,409.22	211,679.00	104,243.86	211,679.00	271,230.00	224,439.00	224,439.00
General	27,379.16	29,609.41	37,250.00	9,716.21	37,250.00	37,250.00	37,250.00	37,250.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								
-Signal Instal & Maint	272,133.16	297,277.89	374,565.00	174,516.24	371,128.95	359,115.00	345,016.00	345,016.00
Personnel	100,069.37	112,496.47	114,015.00	59,455.03	114,015.00	75,565.00	118,466.00	118,466.00
General	169,070.93	184,781.42	243,550.00	115,061.21	240,113.95	240,550.00	223,550.00	223,550.00
Equip/Unusual	2,992.86	-	17,000.00	-	17,000.00	43,000.00	3,000.00	3,000.00
Special								
-Street Lighting	362,172.18	423,613.28	390,000.00	155,275.57	525,900.00	574,000.00	574,000.00	574,000.00
Personnel	-	-	-	-	-	-	-	-
General	362,172.18	423,613.28	390,000.00	155,275.57	525,900.00	574,000.00	574,000.00	574,000.00
Equip/Unusual	-	-	-	-	-	-	-	-
Special								

FY 2009 Budget - Council Approved

	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Zoning Board Of Appeals</b>	<b>27,537.67</b>	<b>37,288.22</b>	<b>51,000.00</b>	<b>14,951.32</b>	<b>53,000.00</b>	<b>51,000.00</b>	<b>51,000.00</b>	<b>51,000.00</b>
Personnel	14,100.00	17,400.00	23,000.00	9,100.00	23,000.00	23,000.00	23,000.00	23,000.00
General	13,437.67	15,059.45	28,000.00	5,851.32	30,000.00	28,000.00	28,000.00	28,000.00
Equip/Unusual	-	4,828.77	-	-	-	-	-	-
Special								
<b>Grand Total</b>	<b>117,143,244.83</b>	<b>124,315,156.98</b>	<b>127,190,997.00</b>	<b>79,771,781.76</b>	<b>131,933,002.97</b>	<b>134,932,046.50</b>	<b>130,015,974.50</b>	<b>129,837,074.00</b>
<b>Schools</b>	<b>\$51,169,431.04</b>	<b>\$54,864,365.87</b>	<b>\$56,167,665.00</b>			<b>\$61,268,131.00</b>	<b>\$60,762,131.00</b>	<b>\$60,762,131.00</b>
<b>Total with Schools</b>	<b>168,312,675.87</b>	<b>179,179,522.85</b>	<b>183,358,662.00</b>			<b>196,200,177.50</b>	<b>190,778,105.50</b>	<b>190,599,205.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: ASSESSMENTS

SUB-PROGRAM: FINANCE DEPARTMENT: ASSESSORS 035

**STATEMENT OF OBJECTIVES:**

To assess all real & personal property at equitable value for the purpose of raising operating revenue for city government. To commit for collection all motor vehicle and trailer excise taxes, betterments and water liens. To further establish stable department procedures and functions which will build public confidence and increase efficiency of operation. To update assessed valuations in accordance with state Department of Revenue directives. To defend valuations in court.

**DESCRIPTION OF OUTPUT STATEMENT:**

Commitment of real estate, personal property, motor vehicle excise bills, together with betterment assessments and water liens to the collector. The process of all applications for abatement and statutory exemption from the above.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	184,543	148,060
Pension Administration	5,513	10,000
Medical & Life Insurance	137,842	133,027
Heat, Light, Water	9,814	10,826
Building Repair & Maintenance	3,113	9,344
Building Insurance	401	478
Motor Vehicle Insurance	429	435
Motor Vehicle Maint & Repair	4,949	4,848
Workers Compensation		2,240
<b>Total</b>	<b>\$346,604</b>	<b>\$319,258</b>

	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>
<b>Output Measure</b>	<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
Real Estate Parcels Assessed	14,890	15,116	15,300
Personal Prop Parcels Assessed	1,774	1,613	1,775
Field Inspections	3,500	3,500	3,500
Real Estate, Personal Property, Abatements & Exemptions	729	715	715
Motor Vehicle Excise Tax Processec	51,038	51,500	51,000
Motor Vehicle Excise Abatements	2,410	2,500	2,500
Appellate Tax Board Cases - Properties	50	60	50

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	425,138.98	385,859.65	399,057.00	198,539.96	399,057.00	415,480.00	444,384.00	444,384.00
Contractual Services	88,602.55	37,953.06	28,598.00	14,322.38	29,100.00	29,048.00	29,048.00	29,048.00
Supplies & Materials	1,595.22	1,378.37	1,500.00	398.21	1,500.00	1,500.00	1,500.00	1,500.00
Other Charges	6,050.62	5,631.73	6,500.00	511.72	6,500.00	6,500.00	6,050.00	6,050.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$521,387.37</b>	<b>\$430,822.81</b>	<b>\$435,655.00</b>	<b>\$213,772.27</b>	<b>\$436,157.00</b>	<b>\$452,528.00</b>	<b>\$480,982.00</b>	<b>\$480,982.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: ASSESSMENTS  
SUB-PROGRAM: FINANCE DEPARTMENT: ASSESSORS 035-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Total	Council Approval
1.	Attorney		0.6	49,945.07												
2.	Chairperson, Assessors	17-6 (L11)	1	91,195.25	1	93,930.67	1	93,930	46,836.66	93,930.00	1	93,930	93,930	1	100,280.00	100,280.00
3.	Assessor	15-6 (L8)	1	71,507.15	1	73,652.83	1	73,653	36,723.42	73,653.00	1	79,545	79,545	1	85,001.00	85,001.00
4.	Assessor	15-6	1	63,914.14	1	68,461.50	1	71,291	35,312.42	71,291.00	1	73,653	73,653	1	78,705.00	78,705.00
5.	Assistant Assessor	13-5 (L10)	1	61,181.41	1	64,078.03	1	68,265	33,938.18	68,265.00	1	70,995	70,995	1	75,942.00	75,942.00
6.	Administrative Assistant	10-6 (L8)	1	44,535.48	1	47,707.63	1	49,637	24,646.66	49,637.00	1	55,932	55,076	1	59,034.00	59,034.00
7.	Assoc Office Assistant	7-6			1	22,610.43	1	42,281	21,082.62	42,281.00	1	42,281	42,281	1	45,422.00	45,422.00
8.	Assoc Office Assistant PT 19		1	22,310.08		1,760.92										
9.	Assoc Office Assistant PT 19		1	20,550.40		13,657.64										
Total			8	425,138.98	6	385,859.65	6	399,057	198,539.96	399,057.00	6		415,480	6	444,384.00	444,384.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	382,278.50	370,441.09	399,057	198,539.96	399,057.00	415,480.00	444,384.00	444,384.00
5113 Salaries - Part Time	42,860.48	15,418.56	0	0.00	0.00	0.00	0.00	0.00
Total Personnel Expenses (05)	425,138.98	385,859.65	399,057	198,539.96	399,057.00	415,480.00	444,384.00	444,384.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT A  
SUB-PROGRAM: FINANCE

SUB PROGRAM ELEMENT:  
DEPARTMENT: ASSESSMENTS  
ASSESSORS 035-10, 15

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008					
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5231 Water	269.65	231.80	348.00	91.78	400.00	348.00	348.00	348.00
5234 Valuation Services	62,825.00	15,985.60						
5242 Maintenance of Office Equipment			400.00		400.00	400.00	400.00	400.00
5302 Advertising		36.68						
5340 Postage	11,976.88	8,666.29	12,000.00	4,845.10	12,000.00	12,000.00	12,000.00	12,000.00
5381 Printing & Binding	5,781.02	4,932.69	7,000.00	535.50	7,000.00	7,000.00	7,000.00	7,000.00
5389 Computer Equipment License	7,750.00	8,100.00	8,850.00	8,850.00	9,300.00	9,300.00	9,300.00	9,300.00
Total	88,602.55	37,953.06	28,598.00	14,322.38	29,100.00	29,048.00	29,048.00	29,048.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	1,595.22	1,378.37	1,500.00	398.21	1,500.00	1,500.00	1,500.00	1,500.00
Total	1,595.22	1,378.37	1,500.00	398.21	1,500.00	1,500.00	1,500.00	1,500.00
<b>Other Charges</b>								
5152 Training	3,354.01	3,000.00	3,000.00	51.72	3,000.00	3,000.00	3,000.00	3,000.00
5313 Deeds & Probates			800.00		800.00	800.00	600.00	600.00
5730 Conference Expense	984.61	1,525.90	1,500.00	105.00	1,500.00	1,500.00	1,250.00	1,250.00
5731 Dues & Subscriptions	1,712.00	1,105.83	1,200.00	355.00	1,200.00	1,200.00	1,200.00	1,200.00
Total	6,050.62	5,631.73	6,500.00	511.72	6,500.00	6,500.00	6,050.00	6,050.00
<b>Total General Expenses (10)</b>	<b>96,248.39</b>	<b>44,963.16</b>	<b>36,598.00</b>	<b>15,232.31</b>	<b>37,100.00</b>	<b>37,048.00</b>	<b>36,598.00</b>	<b>36,598.00</b>
<b>Equipment &amp; Unusual</b>								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: CITY AUDITOR  
SUB-PROGRAM: FINANCE DEPARTMENT: CITY AUDITOR 025

**STATEMENT OF OBJECTIVES:**

To provide overall financial planning, accounting and budgeting for the City. To provide accurate and timely information to the Mayor, City Council, and department heads on municipal finance administration. To process and manage payroll and accounts payable systems, including approval of bills, payrolls and contracts. To administer the City's capital planning and related debt management, including serving as the chief contact with the bond rating agencies. To administer the activities of the employees' medical insurance program and other benefit programs. To serve as liaison to the independent financial auditor. To serve as principal negotiator for collective bargaining with the City's nine collective bargaining units. To serve as clerk of the Finance Committee and Committee of the Whole.

**DESCRIPTION OF OUTPUT STATEMENT:**

The City Auditor, as the City's Chief Financial Officer, provides overall financial planning, accounting and budgeting for the City. The City Auditor, as financial advisor to the Mayor, City Council and other City departments, provides the information needed for the solution of the many daily and emergency problems of municipal finance administration. The City Auditor is responsible for the processing and the management of the payroll and accounts payable systems, including approval of all bills, payrolls, and contracts. The City Auditor is responsible for the administration of the City's capital planning and related debt management, including serving as the City's chief contact with the bond rating agencies. The City Auditor administers the activities of the employees' medical insurance program and several other employee benefit programs. The City Auditor is the liaison with the City's independent financial auditor. The City Auditor serves as they City's principal negotiator for collective bargaining with the City's nine collective bargaining units. The City Auditor serves as the clerk of the Finance Committee and the Committee of the Whole.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	101,619	102,397
Pension Administration	3,030	6,878
Medical & Life Insurance	155,293	139,312
Heat, Light, Water	9,814	10,826
Building Repair & Maintenance	3,113	9,344
Building Insurance	401	478
<b>Total</b>	<b>\$273,270</b>	<b>\$269,235</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Cash Flow in Millions	\$500	\$520	\$540
Payroll Checks Processed	72,000	72,000	72,000
Accts/Pay Invoices Processed	36,000	36,000	36,000
Fund Accounts Controlled	33	33	33

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	525,357.61	545,975.70	565,337.00	280,318.20	565,337.00	570,133.00	609,085.00	609,085.00
Contractual Services	1,977.07	1,768.10	2,980.00	1,426.60	3,430.00	3,710.00	3,710.00	3,710.00
Supplies & Materials	3,906.93	3,657.99	3,300.00	1,466.20	3,300.00	4,500.00	4,500.00	4,500.00
Other Charges	2,338.40	1,975.74	1,500.00	285.81	1,770.00	1,950.00	1,650.00	1,650.00
Equipment & Unusual	0.00	1,080.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$533,580.01</b>	<b>\$554,457.53</b>	<b>\$573,117.00</b>	<b>\$283,496.81</b>	<b>\$573,837.00</b>	<b>\$580,293.00</b>	<b>\$618,945.00</b>	<b>\$618,945.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: CITY AUDITOR  
SUB-PROGRAM: FINANCE DEPARTMENT: CITY AUDITOR 025-05

PERSONNEL

Bargaining Unit      Position			FY 2006		FY 2007		FY 2008				FY 2009					
			Actual Expenditures		Actual Expenditures		July-December Actual Expenditures		Estimated Expenditures		Department Request		Mayor's Recommendation		Council Approval	
FY 2009 Grade-Step			#		#		#	Budget			#	Rate	Total	#	Total	
1.	City Auditor	21-6 (L11)	1	115,978.23	1	119,458.24	1	119,458	59,565.48	119,458.00	1	119,458.00	119,458.00	1	127,361.00	127,361.00
2.	Asst City Auditor	17-6 (L11)	1	91,195.27	1	93,930.67	1	93,930	46,836.66	93,930.00	1	93,930.00	93,930.00	1	100,280.00	100,280.00
3.	Business Manager	15-6 (L11)	1	77,942.62	1	73,931.67	1	81,755	40,765.40	81,755.00	1	81,755.00	81,755.00	1	87,363.00	87,363.00
4.	Accounting Manager	14-3	1	74,304.64	1	46,008.54	1	57,049	28,257.84	57,049.00	1	61,295.00	59,920.00	1	64,136.00	64,136.00
5.	Accountant	11-4	1	7,581.71	1	46,283.17	1	48,131	23,840.44	48,131.00	1	51,713.00	50,056.00	1	53,672.00	53,672.00
6.	Administrative Assistant	10-6 (L10)	1	54,835.90	1	56,968.16	1	56,968	28,406.04	56,968.00	1	56,968.00	56,968.00	1	61,060.00	61,060.00
7.	Office Coordinator	9-6 (L11)	1	51,678.28	1	53,228.99	1	53,229	26,541.58	53,229.00	1	53,229.00	53,229.00	1	57,100.00	57,100.00
8.	Principal Office Assistant	8-6	1	41,298.46	1	44,237.16	1	44,817	22,347.26	44,817.00	1	44,817.00	44,817.00	1	48,113.00	48,113.00
9.	Students			10,542.50		11,929.10		10,000	3,757.50	10,000.00			10,000.00		10,000.00	10,000.00
Total			8	525,357.61	8	545,975.70	8	565,337	280,318.20	565,337.00	8		570,133.00	8	609,085.00	609,085.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	514,815.11	534,046.60	555,337	276,560.70	555,337.00	560,133.00	599,085.00	599,085.00
5113 Salaries - Part Time	10,542.50	11,929.10	10,000	3,757.50	10,000.00	10,000.00	10,000.00	10,000.00
Total Personnel Expenses (05)	525,357.61	545,975.70	565,337	280,318.20	565,337.00	570,133.00	609,085.00	609,085.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

CITY AUDITOR

SUB-PROGRAM: FINANCE

DEPARTMENT:

CITY AUDITOR

025-10, 15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5192 Mileage Allowances	817.07	791.90	850.00	628.39	1,050.00	1,050.00	1,050.00	1,050.00
5231 Water	238.87	210.71	210.00	72.21	210.00	210.00	210.00	210.00
5242 Maintenance of Office Equipment	687.00	136.59	500.00	660.00	750.00	1,000.00	1,000.00	1,000.00
5340 Postage	109.13	401.48	120.00	0.00	120.00	150.00	150.00	150.00
5381 Printing & Binding	125.00	227.42	1,300.00	66.00	1,300.00	1,300.00	1,300.00	1,300.00
Total	1,977.07	1,768.10	2,980.00	1,426.60	3,430.00	3,710.00	3,710.00	3,710.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	3,906.93	3,657.99	3,300.00	1,466.20	3,300.00	4,500.00	4,500.00	4,500.00
Total	3,906.93	3,657.99	3,300.00	1,466.20	3,300.00	4,500.00	4,500.00	4,500.00
<b>Other Charges</b>								
5152 Collective Bargaining/ Training	10.00	899.00	250.00	0.00	200.00	250.00	250.00	250.00
5730 Conference Expense	788.40	941.74	1,100.00	80.00	1,365.00	1,400.00	1,100.00	1,100.00
5731 Dues & Subscriptions	1,540.00	135.00	150.00	205.81	205.00	300.00	300.00	300.00
Total	2,338.40	1,975.74	1,500.00	285.81	1,770.00	1,950.00	1,650.00	1,650.00
<b>Total General Expenses (10)</b>	<b>8,222.40</b>	<b>7,401.83</b>	<b>7,780.00</b>	<b>3,178.61</b>	<b>8,500.00</b>	<b>10,160.00</b>	<b>9,860.00</b>	<b>9,860.00</b>
<b>Equipment &amp; Unusual</b>								
5337 GASB 34 Implementation		1,080.00						
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>1,080.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

EMERGENCY RESERVE

SUB-PROGRAM: FINANCE

DEPARTMENT:

CITY AUDITOR

001-36

STATEMENT OF OBJECTIVES:

DESCRIPTION OF OUTPUT STATEMENT:

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected

COST SUMMARY BY CLASSIFICATION

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services								
Supplies & Materials								
Other Charges	0.00	0.00	1,600,000.00	0.00	1,600,000.00	0.00	0.00	0.00
Equipment & Unusual								
Operating Budget	\$0.00	\$0.00	\$1,600,000.00	\$0.00	\$1,600,000.00	\$0.00	\$0.00	\$0.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

EMERGENCY RESERVE

SUB-PROGRAM: FINANCE

DEPARTMENT:

CITY AUDITOR

001-36

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
				Actual Expenditures				
Other Charges								
5999 Emergency Reserve-Collective Bargaining			1,600,000.00		1,600,000.00			
5999 Emergency Reserve								
Total General Expenses (10)	0.00	0.00	1,600,000.00	0.00	1,600,000.00	0.00	0.00	0.00



PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: INTEREST & CERTIFICATION  
SUB-PROGRAM: FINANCE DEPARTMENT: CITY AUDITOR 027

**STATEMENT OF OBJECTIVES:**

To administer the City's capital planning and related debt management, including serving as the chief contact with the bond rating agencies. To provide for the payment of interest expense on both long term and short term debt obligations.

**DESCRIPTION OF OUTPUT STATEMENT:**

The City Auditor is responsible for the administration of the City's capital planning and related debt management, including serving as the City's chief contact with the bond rating agencies. The payment of interest expense on both long term and short term debt obligations are budgeted under this element.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
BANS Issued	\$7,010,000	\$16,955,000	
High Interest Rate	4.25%	2.25%	
Low Interest Rate	4.25%	2.25%	
Bonds Issued (City)	\$18,470,000	\$0	\$22,455,000
Interest Rate	3.90%		4.5%
Maximum Borrowing Term	20 years		20 years
Bonds Issued (MSBA)	\$0	\$0	\$12,972,758
Interest Rate			2.0%
Maximum Borrowing Term			20 years
Moody's Rating	AA1	AA1	AA1
Standard & Poors	AA+	AA+	AA+

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services								
Supplies & Materials								
Other Charges	3,590,898.37	4,231,722.33	1,780,718.00	1,162,280.71	2,652,064.00	2,339,042.00	2,339,042.00	2,226,542.00
Equipment & Unusual								
Operating Budget	<u>\$3,590,898.37</u>	<u>\$4,231,722.33</u>	<u>\$1,780,718.00</u>	<u>\$1,162,280.71</u>	<u>\$2,652,064.00</u>	<u>\$2,339,042.00</u>	<u>\$2,339,042.00</u>	<u>\$2,226,542.00</u>

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

INTEREST & CERTIFICATION

SUB-PROGRAM: FINANCE

DEPARTMENT:

CITY AUDITOR

027-38

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Debt Requirements</b>								
5915 Debt Inside Interest	1,719,062.51	2,137,756.26	2,288,620.00	1,162,116.25	2,288,620.00	2,595,181.00	2,595,181.00	2,482,681.00
5917 Water Debt Interest		12,800.00						
5926 Certification Charges	96,558.11	101,886.94	100,000.00	164.46	100,000.00	100,000.00	100,000.00	100,000.00
5927 Interest on Bond Anticipation Notes	1,709,797.79	1,970,550.00	290,000.00		223,444.00	188,625.00	188,625.00	188,625.00
5930 Interest on Tax Refunds	65,479.96	8,729.13	40,000.00		40,000.00	40,000.00	40,000.00	40,000.00
LESS: Transfer from Stabilization Reserve for Debt Service Fund			(571,400.00)			(547,400.00)	(547,400.00)	(547,400.00)
LESS: Bond Premiums			(366,502.00)			(37,364.00)	(37,364.00)	(37,364.00)
LESS: BAN Premiums								
<b>Total Debt Requirements (38)</b>	<b>3,590,898.37</b>	<b>4,231,722.33</b>	<b>1,780,718.00</b>	<b>1,162,280.71</b>	<b>2,652,064.00</b>	<b>2,339,042.00</b>	<b>2,339,042.00</b>	<b>2,226,542.00</b>

**A**

SUB PROGRAM ELEMENT: REDEMPTION OF BONDS

SUB-PROGRAM: FINANCE

DEPARTMENT: CITY AUDITOR 029

**STATEMENT OF OBJECTIVES:**

To administer the City's capital planning and related debt management, including serving as the chief contact with the bond rating agencies. To provide for the payment of the principal on bonded debt obligations.

**DESCRIPTION OF OUTPUT STATEMENT:**

The City Auditor is responsible for the administration of the City's capital planning and related debt management, including serving as the City's chief contact with the bond rating agencies. The rapid redemption of bond principal allows the City's total indebtedness to remain relatively low.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Building	\$4,515,000	\$3,675,000	\$2,845,000
Building - School Construction	\$31,900,000	\$30,140,000	\$28,385,000
Design / Engineering	\$340,000	\$220,000	\$120,000
Equipment	\$1,260,000	\$840,000	\$420,000
Land Acquisition	\$9,180,000	\$8,570,000	\$7,955,000
Land Development	\$8,290,000	\$7,350,000	\$6,425,000
Pond Preservation	\$255,000	\$215,000	\$175,000
Removal Solid Waste Facility	\$0	\$0	\$0
Revaluation	\$225,000	\$155,000	\$95,000
Streets	\$450,000	\$345,000	\$240,000
Technology	\$610,000	\$420,000	\$320,000
Traffic Signals	\$1,085,000	\$910,000	\$745,000
<b>Total Outstanding Bonds</b>	<b>\$58,110,000</b>	<b>\$52,840,000</b>	<b>\$47,725,000</b>
Bonds Retired In 5 Years	41%	43%	44%
Bonds Retired In 10 Years	68%	70%	72%
Bonds Retired In 15 Years	90%	92%	95%
Bonds Retired In 20 Years	100%	100%	100%

### COST SUMMARY BY CLASSIFICATION

	FY 2006	FY 2007	FY 2008			FY 2009		
Classification	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services								
Supplies & Materials								
Other Charges	5,055,000.00	5,520,000.00	4,470,000.00	2,000,000.00	5,270,000.00	4,315,000.00	4,315,000.00	4,315,000.00
Equipment & Unusual								
<b>Operating Budget</b>	<b>\$5,055,000.00</b>	<b>\$5,520,000.00</b>	<b>\$4,470,000.00</b>	<b>\$2,000,000.00</b>	<b>\$5,270,000.00</b>	<b>\$4,315,000.00</b>	<b>\$4,315,000.00</b>	<b>\$4,315,000.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

REDEMPTION OF BONDS

SUB-PROGRAM: FINANCE

DEPARTMENT:

CITY AUDITOR

029-39

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008					
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Debt Requirements								
5910 Serial Bond Inside Limit	5,055,000.00	5,520,000.00	5,270,000.00	2,000,000.00	5,270,000.00	5,115,000.00	5,115,000.00	5,115,000.00
LESS: Transfer from Stabilization Reserve for Debt Service Fund			(800,000.00)			(800,000.00)	(800,000.00)	(800,000.00)
Total Debt Requirements (39)	<u>5,055,000.00</u>	<u>5,520,000.00</u>	<u>4,470,000.00</u>	<u>2,000,000.00</u>	<u>5,270,000.00</u>	<u>4,315,000.00</u>	<u>4,315,000.00</u>	<u>4,315,000.00</u>

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

CONTRIBUTORY AND NON-CONTRIBUTORY RETIREMENT

SUB-PROGRAM: EMPLOYEE WELFARE

DEPARTMENT:

CITY AUDITOR

034  
028

**STATEMENT OF OBJECTIVES:**

Contributory: To provide retirement allowances and pension benefits to City employees and their survivors, who were employed on or after July 1, 1939.

Non-contributory: To provide pension benefits to City employees and their survivors, who were employed prior to July 1, 1939.

**DESCRIPTION OF OUTPUT STATEMENT:**

Contributory: Pensions for all active and retired City employees, except for teachers and non-eligible part-time employees, are funded under this element. Each member contributes 5, 7, 8 or 9 percent of their regular compensation and becomes vested upon attainment of age / years of service requirements. The City's actuarially determined annual funding provides for the normal cost and reduction of the unfunded liability.

Non-Contributory: Pensions for all retired employees, who were employed prior to July 1, 1939 are funded under this element.

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Non-Contributory Retirees	7	6	6

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Contributory			
Active Participants	936	950	965
Retirees	667	675	680
Disabled Retirees	115	118	120
Actuarial Valuation Date	1/1/07		
Unfunded Actuarial Liability	\$127,081,916		
Funded Ratio	53.4%		

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services								
Supplies & Materials								
Other Charges	10,774,227.84	11,202,166.58	12,485,442.00	12,447,441.05	12,485,442.00	12,951,127.00	12,951,127.00	12,951,127.00
Equipment & Unusual								
Operating Budget	<u>\$10,774,227.84</u>	<u>\$11,202,166.58</u>	<u>\$12,485,442.00</u>	<u>\$12,447,441.05</u>	<u>\$12,485,442.00</u>	<u>\$12,951,127.00</u>	<u>\$12,951,127.00</u>	<u>\$12,951,127.00</u>



PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

CONTRIBUTORY AND NON-CONTRIBUTORY RETIREMENT

SUB-PROGRAM: EMPLOYEE WELFARE

DEPARTMENT:

CITY AUDITOR

034-10

028-10

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Other Charges								
034-10 Contributory Retirement								
5177 Pension - Contributory	10,702,599.00	11,132,517.00	12,412,792.00	12,412,792.00	12,412,792.00	12,878,477.00	12,878,477.00	12,878,477.00
028-10 Non-Contributory Retirement								
5177 Pension - Non-Contributory	71,628.84	69,649.58	72,650.00	34,649.05	72,650.00	72,650.00	72,650.00	72,650.00
Total General Expenses (10)	10,774,227.84	11,202,166.58	12,485,442.00	12,447,441.05	12,485,442.00	12,951,127.00	12,951,127.00	12,951,127.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

MEDICAL INSURANCE

SUB-PROGRAM: EMPLOYEE WELFARE

DEPARTMENT:

OPTIONAL MEDICARE EXTENSION (OME)

CITY AUDITOR

031

030

**STATEMENT OF OBJECTIVES:**

Medical Insurance: To provide a comprehensive medical insurance plan to all full-time and eligible part-time employees, retirees and their dependents. To pay medical claims for employees, retirees and their dependents. To limit large dollar claims exposure through utilization of specific stop loss insurance. To continue educational programs to quantify the services of their various medical insurance providers and identify cost savings measures.

OME: To provide a supplemental program to Medicare Part A & B for those eligible retirees aged 65 or older. To pay medical claims for retirees.

**DESCRIPTION OF OUTPUT STATEMENT:**

Medical Insurance: Payments for hospital and medical claims and plan administration are funded under this element and transferred to the medical insurance trust fund. Payments for HMO premiums, stop loss insurance premiums, Sec 125 plan administration, employee wellness programs and audits are funded under this element.

OME: Payment of medical claims covered by a supplemental program to Medicare Parts A & B for those eligible retirees aged 65 or older are funded under this element.

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Employees / Retirees			
BC/BS - Family	623	607	567
BC/BS - Individual	1151	1,128	1,120
Tufts HMO - Family	409	445	481
Tufts HMO - Individual	221	224	219
Harvard HMO - Family	114	122	132
Harvard HMO - Individual	105	120	130
OME - Individual	260	286	301

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Annual City Contribution			
BC/BS - Family	\$20,873	\$24,109	\$25,274
BC/BS - Individual	\$8,925	\$10,344	\$10,846
BC/BS-PPO-Family	\$0	\$0	\$21,705
BC/BS-PPO-Individual	\$0	\$0	\$9,310
Tufts HMO - Family	\$14,529	\$16,244	\$17,234
Tufts HMO - Individual	\$5,646	\$6,355	\$6,737
Harvard HMO - Family	\$14,971	\$15,188	\$15,734
Harvard HMO - Individual	\$5,906	\$6,012	\$6,227
OME - Ind - Pre 7/1/94 retiree	\$4,747	\$4,897	\$5,056
OME - Ind - Post 7/1/94 retiree	\$4,435	\$4,575	\$4,724
Stop Loss Insurance Recoveries	\$561,980	\$418,492	

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services								
Supplies & Materials								
Other Charges	25,773,666.05	27,693,084.18	30,803,000.00	29,489,483.02	32,480,100.00	36,234,200.00	31,526,200.00	31,526,200.00
Equipment & Unusual								
<b>Operating Budget</b>	<b>\$25,773,666.05</b>	<b>\$27,693,084.18</b>	<b>\$30,803,000.00</b>	<b>\$29,489,483.02</b>	<b>\$32,480,100.00</b>	<b>\$36,234,200.00</b>	<b>\$31,526,200.00</b>	<b>\$31,526,200.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT  
SUB-PROGRAM: EMPLOYEE WELFARE

A

SUB PROGRAM ELEMENT:  
DEPARTMENT:

MEDICAL INSURANCE  
OPTIONAL MEDICARE EXTENSION (OME)  
CITY AUDITOR 031-10  
030-10

Classification	EXPENDITURES		EXPENDITURES			EXPENDITURES		
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Other Charges								
031-10 Medical Insurance								
5180 Blue Cross/Blue Shield	13,478,708.38	15,000,000.00	17,480,000.00	17,480,000.00	17,980,000.00	19,950,000.00	17,000,000.00	17,000,000.00
5180 Tufts	5,500,000.00	6,435,000.00	7,090,000.00	7,090,000.00	7,190,000.00	7,665,000.00	7,125,000.00	7,125,000.00
5180 Harvard	2,100,000.00	1,405,000.00	1,005,000.00	1,005,000.00	2,105,000.00	2,718,000.00	1,500,000.00	1,500,000.00
5183 Delta Dental	579,125.73	666,804.20	743,000.00	286,249.21	736,500.00	824,200.00	824,200.00	824,200.00
5184 Medicare B Reimbursement	1,534,490.49	1,700,791.00	1,700,000.00	1,700,000.00	1,700,000.00	1,800,000.00	1,800,000.00	1,800,000.00
5185 FICA - Medicare	895,591.29	966,917.25	960,000.00	474,754.36	960,000.00	1,035,000.00	1,035,000.00	1,035,000.00
5186 Stop Loss	467,429.16	644,544.72	710,000.00	348,244.80	696,600.00	766,000.00	766,000.00	766,000.00
5187 Audits / Consulting		10,000.00	5,000.00	2,000.00	2,000.00	5,000.00	5,000.00	5,000.00
5188 Section 125 Plan Administration	7,225.00	7,273.98	9,000.00	2,934.65	9,000.00	10,000.00	10,000.00	10,000.00
5189 Wellness Programs	1,096.00	1,753.03	1,000.00	300.00	1,000.00	1,000.00	1,000.00	1,000.00
5190 Retiree Benefits Management								
030-10 Optional Medicare Extension (OME)								
5175 Optional Medicare Extension (OME)	1,210,000.00	855,000.00	1,100,000.00	1,100,000.00	1,100,000.00	1,460,000.00	1,460,000.00	1,460,000.00
Total General Expenses (10)	25,773,666.05	27,693,084.18	30,803,000.00	29,489,483.02	32,480,100.00	36,234,200.00	31,526,200.00	31,526,200.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

OTHER EMPLOYEE BENEFITS

SUB-PROGRAM: EMPLOYEE WELFARE

DEPARTMENT:

CITY AUDITOR

032-10

032-13

**STATEMENT OF OBJECTIVES:**

Life Insurance: To provide a term life insurance policy to all full-time and eligible part-time employees and retirees. To obtain lower premium rates through group participation.

Social Security: To provide a retirement program for certain union employees not eligible to participate in the contributory retirement program.

**DESCRIPTION OF OUTPUT STATEMENT:**

Life Insurance: Payments for a term life insurance policy to all full-time and eligible part-time employees and retirees are funded under this element.

Social Security: Payments for the City's share of the Social Security portion of the FICA withholding tax for certain union employees not eligible to participate in the contributory retirement program that have elected to remain under Social Security are funded under this element. A deferred compensation plan (OBRA) is mandatory for all other employees not eligible to participate in the contributory retirement program.

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Social Security Employees Part-Time < 20 Hours	500	60	60

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Life Insurance			
Employees	1,018	1,030	1,050
Retirees	904	915	925
Coverage Amounts			
Employees - Basic Life	\$15,000	\$15,000	\$15,000
Employees - Accidental Death	\$30,000	\$30,000	\$30,000
Retirees - Basic Life	\$5,000	\$5,000	\$5,000
Retirees - Accidental Death	\$10,000	\$10,000	\$10,000
Annual City Contribution			
Employees - Basic Life	\$59	\$67	\$67
Retirees - Basic Life	\$20	\$22	\$22

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services								
Supplies & Materials								
Other Charges	289,869.88	220,898.77	120,000.00	64,626.24	115,000.00	117,000.00	117,000.00	117,000.00
Equipment & Unusual								
<b>Operating Budget</b>	<b>\$289,869.88</b>	<b>\$220,898.77</b>	<b>\$120,000.00</b>	<b>\$64,626.24</b>	<b>\$115,000.00</b>	<b>\$117,000.00</b>	<b>\$117,000.00</b>	<b>\$117,000.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

OTHER EMPLOYEE BENEFITS

SUB-PROGRAM: EMPLOYEE WELFARE

DEPARTMENT:

CITY AUDITOR

032-10  
032-13

Classification	FY 2006	FY 2007	EXPENDITURES			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	FY 2008		Department Request	Mayor's Recommendation	Council Approval
				July-December Actual Expenditures	Estimated Expenditures			
Other Charges								
032-10 Group Life Insurance								
5173 Group Life Insurance	77,641.22	83,198.77	95,000.00	44,629.40	90,000.00	90,000.00	90,000.00	90,000.00
032-13 Social Security								
5176 Social Security	212,228.66	137,700.00	25,000.00	19,996.84	25,000.00	27,000.00	27,000.00	27,000.00
Total General Expenses (10)	289,869.88	220,898.77	120,000.00	64,626.24	115,000.00	117,000.00	117,000.00	117,000.00

PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT:

REDEMPTION OF BONDS

SUB-PROGRAM: SEWER / WATER

DEPARTMENT:

CITY AUDITOR

60-029-39

61-029-39

**STATEMENT OF OBJECTIVES:**

To administer the City's capital planning and related debt management, including serving as the chief contact with the bond rating agencies. To provide for the payment of the principal on bonded debt obligations.

**DESCRIPTION OF OUTPUT STATEMENT:**

The City Auditor is responsible for the administration of the City's capital planning and related debt management, including serving as the City's chief contact with the bond rating agencies. The rapid redemption of bond principal allows the City's total indebtedness to remain relatively low.

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Sewer Equipment	\$180,000	\$90,000	\$40,000
Sewer Improvements (City)	\$5,820,000	\$5,185,000	\$4,635,000
Sewer Improvements (SRF)	\$2,522,569	\$2,423,082	\$2,317,197
Total Outstanding Bonds	<u>\$8,522,569</u>	<u>\$7,698,082</u>	<u>\$6,992,197</u>
Bonds Retired In 10 Years	61%	61%	62%
Bonds Retired In 15 Years	81%	84%	88%
Bonds Retired In 20 Years	100%	100%	100%

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Water Equipment	\$290,000	\$240,000	\$200,000
Water Improvements	\$1,905,000	\$1,460,000	\$1,115,000
Total Outstanding Bonds	<u>\$2,195,000</u>	<u>\$1,700,000</u>	<u>\$1,315,000</u>
Bonds Retired In 10 Years	100%	100%	100%
Bonds Retired In 15 Years			
Bonds Retired In 20 Years			

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services								
Supplies & Materials								
Other Charges	1,267,291.00	1,212,291.00	1,319,487.00	499,487.00	1,319,487.00	1,090,885.00	1,090,885.00	1,090,885.00
Equipment & Unusual								
Operating Budget	<u>\$1,267,291.00</u>	<u>\$1,212,291.00</u>	<u>\$1,319,487.00</u>	<u>\$499,487.00</u>	<u>\$1,319,487.00</u>	<u>\$1,090,885.00</u>	<u>\$1,090,885.00</u>	<u>\$1,090,885.00</u>

PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT:

REDEMPTION OF BONDS

SUB-PROGRAM: SEWER / WATER

DEPARTMENT:

CITY AUDITOR

60-029-39

61-029-39

Classification	EXPENDITURES		EXPENDITURES			EXPENDITURES		
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Debt Requirement								
60-029-39 Redemption of Bonds - Sewer								
5912 Serial Bond Water / Sewer	822,291.00	842,291.00	824,487.00	339,487.00	824,487.00	705,885.00	705,885.00	705,885.00
61-029-39 Redemption of Bonds - Water								
5912 Serial Bond Water / Sewer	445,000.00	370,000.00	495,000.00	160,000.00	495,000.00	385,000.00	385,000.00	385,000.00
Total General Expenses (10)	1,267,291.00	1,212,291.00	1,319,487.00	499,487.00	1,319,487.00	1,090,885.00	1,090,885.00	1,090,885.00

PROGRAM: PUBLIC SERVICE ENTERPRISE H SUB PROGRAM ELEMENT: INTEREST & CERTIFICATION

SUB-PROGRAM: SEWER / WATER DEPARTMENT: CITY AUDITOR 60-027-38  
61-027-38

**STATEMENT OF OBJECTIVES:**

To administer the City's capital planning and related debt management, including serving as the chief contact with the bond rating agencies. To provide for the payment of interest expense on both long term and short term debt obligations.

**DESCRIPTION OF OUTPUT STATEMENT:**

The City Auditor is responsible for the administration of the City's capital planning and related debt management, including serving as the City's chief contact with the bond rating agencies. The payment of interest expense on both long term and short term debt obligations of the water fund are budgeted under this element.

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
<b>SEWER</b>			
BANS issued	\$635,000	\$685,000	\$0
High Interest Rate	4.25%	2.25%	
Low Interest Rate	4.25%	2.25%	
Bonds Issued (City)	\$4,100,000	\$0	\$2,655,000
Interest Rate	3.90%		4.50%
Maximum Borrowing Term	10 years		10 years
Bonds Issued (SRF)	\$2,252,569	0	\$9,130,000
Interest Rate	2.00%		2.00%
Maximum Borrowing Term	20 years		20 years
Moody's Rating	AA1	AA1	AA1
Standard & Poors Rating	AA+	AA+	AA+

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
<b>WATER</b>			
BANS issued	\$880,000	\$1,580,000	\$0
High Interest Rate	4.25%	2.25%	
Low Interest Rate	4.25%	2.25%	
Bonds Issued	\$985,000	\$0	\$3,790,000
Interest Rate	3.90%		4.5%
Maximum Borrowing Term	10 years		10 years
Moody's Rating	AA1	AA1	AA1
Standard & Poors Rating	AA+	AA+	AA+

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services								
Supplies & Materials								
Other Charges	185,282.64	296,139.33	875,761.00	208,066.35	405,761.00	580,872.00	580,872.00	548,372.00
Equipment & Unusual								
<b>Operating Budget</b>	<b>\$185,282.64</b>	<b>\$296,139.33</b>	<b>\$875,761.00</b>	<b>\$208,066.35</b>	<b>\$405,761.00</b>	<b>\$580,872.00</b>	<b>\$580,872.00</b>	<b>\$548,372.00</b>



PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT:

INTEREST & CERTIFICATION

SUB-PROGRAM: SEWER / WATER

DEPARTMENT:

CITY AUDITOR

60-027-38

61-027-38

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Debt Requirement								
60-027-38 Interest & Certification - Sewer								
5917 Debt Interest Water / Sewer	106,135.00	183,412.71	553,296.00	149,161.36	288,296.00	382,672.00	382,672.00	369,172.00
5926 Certification Charges	732.64	26,667.72	30,000.00	16,051.85	30,000.00	30,000.00	30,000.00	30,000.00
61-027-38 Interest & Certification - Water								
5917 Debt Interest Water / Sewer	78,415.00	81,035.00	272,465.00	42,832.50	82,465.00	148,200.00	148,200.00	129,200.00
5926 Certification Charges		5,023.90	20,000.00	20.64	5,000.00	20,000.00	20,000.00	20,000.00
Total General Expenses (10)	185,282.64	296,139.33	875,761.00	208,066.35	405,761.00	580,872.00	580,872.00	548,372.00

PROGRAM: COMMUNITY DEVELOPMENT

G

SUB PROGRAM ELEMENT: BOARD OF SURVEY & PLANNING

SUB-PROGRAM: DEVELOPMENT PLANNING

DEPARTMENT: CPW ADMINISTRATION 063

**STATEMENT OF OBJECTIVES:**

Oversees subdivision of land and issues certain special permits.

**DESCRIPTION OF OUTPUT STATEMENT:**

This element prepares rules and regulations for the filing for subdivision plans and establishes standards for subdivision road ways. It guides, controls and approves subdivision plans. It makes studies and recommendations for zoning and planning.

There are no indirect costs directly associated with this element.

Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
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**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	15,599.78	12,999.78	20,500.00	5,995.78	20,500.00	20,500.00	20,500.00	20,500.00
Contractual Services	3,528.28	2,771.36	4,200.00	1,472.48	4,200.00	4,200.00	4,200.00	4,200.00
Supplies & Materials	0.00	0.00	0.00	0.00	300.00	300.00	300.00	300.00
Other Charges	0.00	90.00	700.00	0.00	700.00	700.00	700.00	700.00
Equipment & Unusual								
<b>Operating Budget</b>	<b>\$19,128.06</b>	<b>\$15,861.14</b>	<b>\$25,400.00</b>	<b>\$7,468.26</b>	<b>\$25,700.00</b>	<b>\$25,700.00</b>	<b>\$25,700.00</b>	<b>\$25,700.00</b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: BOARD OF SURVEY & PLANNING  
 SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: CPW ADMINISTRATION 063-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			Actual		Actual		#	Budget	Actual Expenditures	Estimated Expenditures	Department Request		Mayor's Recommendation		Council Approval	
			#	Expenditures	#	Expenditures					#	Rate	Total	#		Total
1.	Members		7	12,600.00	7	10,000.00	7	17,500	4,500.00	17,500.00	7	100.00	17,500.00	7	17,500.00	17,500.00
2.	Clerk		1	2,999.78	1	2,999.78	1	3,000	1,495.78	3,000.00	1	3,000.00	3,000.00	1	3,000.00	3,000.00
	Total		8	15,599.78	8	12,999.78	8	20,500	5,995.78	20,500.00	8		20,500.00	8	20,500.00	20,500.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5113 Salaries - Part Time	2,999.78	2,999.78	3,000	1,495.78	3,000.00	3,000.00	3,000.00	3,000.00
5194 Boards & Commissions	12,600.00	10,000.00	17,500	4,500.00	17,500.00	17,500.00	17,500.00	17,500.00
Total Personnel Expenses (05)	15,599.78	12,999.78	20,500	5,995.78	20,500.00	20,500.00	20,500.00	20,500.00

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: BOARD OF SURVEY & PLANNING  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: CPW ADMINISTRATION 063-10

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008					
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5302 Advertising	1,278.28	1,121.36	1,500.00	272.48	1,500.00	1,500.00	1,500.00	1,500.00
5314 Stenographer	2,250.00	1,650.00	2,700.00	1,200.00	2,700.00	2,700.00	2,700.00	2,700.00
Total	3,528.28	2,771.36	4,200.00	1,472.48	4,200.00	4,200.00	4,200.00	4,200.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies					300.00	300.00	300.00	300.00
Total	0.00	0.00	0.00	0.00	300.00	300.00	300.00	300.00
<b>Other Charges</b>								
5730 Conference Expense		90.00	600.00		600.00	600.00	600.00	600.00
5731 Dues & Subscriptions			100.00		100.00	100.00	100.00	100.00
Total	0.00	90.00	700.00	0.00	700.00	700.00	700.00	700.00
<b>Total General Expenses (10)</b>	<b>3,528.28</b>	<b>2,861.36</b>	<b>4,900.00</b>	<b>1,472.48</b>	<b>5,200.00</b>	<b>5,200.00</b>	<b>5,200.00</b>	<b>5,200.00</b>

**PROGRAM:** GENERAL MANAGEMENT & SUPPORT      **A**      **SUB PROGRAM ELEMENT:** GENERAL SUPPORT  
**SUB-PROGRAM:** PROPERTY MANAGEMENT      **DEPARTMENT:** PUBLIC BUILDINGS      **065**

**STATEMENT OF OBJECTIVES:**

To provide the administrative support necessary for the management and maintenance of public buildings. To insure uniform and standard building code enforcement through supervision and review of inspection programs.  
 To provide user friendly, efficient and courteous service  
 Building fee revenues pay for all services rendered by this department.

**DESCRIPTION OF OUTPUT STATEMENT:**

This element issues and records all building, plumbing, heating, gas and sign permits and certificates of occupancy and zoning complaints. Collection will be approximately \$3M in revenue this year.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	295,258	287,918
Pension Administration	8,574	18,695
Medical & Life Insurance	614,065	649,669
Heat, Light, Water	72,433	96,510
Building Repair & Maintenance	11,249	24,317
Building Insurance	2,723	3,245
Motor Vehicle Insurance	4,287	3,914
Motor Vehicle Maint & Repair	49,486	43,635
Workers Compensation	28,700	45,139
<b>Total</b>	<b>\$1,086,775</b>	<b>\$1,173,042</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Revenue	\$3,535,994.09	\$3,000,000	\$3,200,000

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	206,359.47	217,110.77	217,832.00	108,617.60	217,832.00	217,832.00	232,780.00	232,780.00
Contractual Services	506.94	1,603.32	1,700.00	935.45	2,331.50	2,331.50	2,331.50	2,331.00
Supplies & Materials	1,208.15	1,332.87	1,250.00	876.67	1,250.00	1,250.00	1,250.00	1,250.00
Other Charges	0.00	0.00	250.00	0.00	250.00	250.00	250.00	250.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$208,074.56</b>	<b>\$220,046.96</b>	<b>\$221,032.00</b>	<b>\$110,429.72</b>	<b>\$221,663.50</b>	<b>\$221,663.50</b>	<b>\$236,611.50</b>	<b>\$236,611.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: PROPERTY MANAGEMENT DEPARTMENT: PUBLIC BUILDINGS 065-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation Total	Council Approval	
1.	Insp of Bldg/Superintendent	19-6 (L10)	1	97,340.39	1	104,912.07	1	105,633	52,671.84	105,633.00	1	105,633.00	105,633.00	1	112,690.00	112,690.00
2.	Compliance Officer			3,000.00		2,999.56		3,000	1,495.78	3,000.00		3,000.00	3,000.00		3,000.00	3,000.00
3.	Administrative Assistant	10-6 (L9)	1	54,806.46	1	56,449.86	1	56,450	28,147.60	56,450.00	1	56,450.00	56,450.00	1	60,505.00	60,505.00
4.	Office Coordinator	9-6 (L10)	1	51,212.62	1	52,749.28	1	52,749	26,302.38	52,749.00	1	52,749.00	52,749.00	1	56,585.00	56,585.00
Total			3	206,359.47	3	217,110.77	3	217,832	108,617.60	217,832.00	3	217,832.00		3	232,780.00	232,780.00

PERSONNEL SUMMARY

Classification	FY 2006		FY 2007		FY 2008			FY 2009		
	Actual Expenditures		Actual Expenditures		Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	203,359.47		214,111.21		214,832	107,121.82	214,832.00	214,832.00	229,780.00	229,780.00
5113 Salaries - Part Time	3,000.00		2,999.56		3,000	1,495.78	3,000.00	3,000.00	3,000.00	3,000.00
Total Personnel Expenses (05)	206,359.47		217,110.77		217,832	108,617.60	217,832.00	217,832.00	232,780.00	232,780.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

GENERAL SUPPORT

SUB-PROGRAM: PROPERTY MANAGEMENT

DEPARTMENT:

PUBLIC BUILDINGS

065-10, 15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5231 Water	45.28							
5242 Maintenance of Office Equipment		519.32	1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5325 Intrusion Detection			250.00		250.00	250.00	250.00	250.00
5340 Postage	214.66	411.00	250.00	103.95	250.00	250.00	250.00	250.00
5381 Printing & Binding	247.00	673.00	200.00	831.50	831.50	831.50	831.50	831.00
Total	506.94	1,603.32	1,700.00	935.45	2,331.50	2,331.50	2,331.50	2,331.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	1,150.20	1,332.87	1,000.00	876.67	1,000.00	1,000.00	1,000.00	1,000.00
5423 Books & Manuals	57.95		250.00		250.00	250.00	250.00	250.00
Total	1,208.15	1,332.87	1,250.00	876.67	1,250.00	1,250.00	1,250.00	1,250.00
<b>Other Charges</b>								
5731 Dues & Subscriptions			250.00		250.00	250.00	250.00	250.00
Total	0.00	0.00	250.00	0.00	250.00	250.00	250.00	250.00
<b>Total General Expenses (10)</b>	<b>1,715.09</b>	<b>2,936.19</b>	<b>3,200.00</b>	<b>1,812.12</b>	<b>3,831.50</b>	<b>3,831.50</b>	<b>3,831.50</b>	<b>3,831.00</b>
<b>Equipment &amp; Unusual</b>								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: PUBLIC BUILDINGS MAINTENANCE  
SUB-PROGRAM: PROPERTY MANAGEMENT DEPARTMENT: PUBLIC BUILDINGS 066

**STATEMENT OF OBJECTIVES:**

To maintain all city owned buildings, with the exception of schools, thereby supporting all other elements of city government through efficient upkeep of each departments physical plan requirements.  
To provide custodial supplies and custodial services and provide support services for all city sponsored events.

**DESCRIPTION OF OUTPUT STATEMENT:**

Relationship of output to program objective: This element directly supports all elements housed in public buildings through proper maintenance and custodial care of those buildings.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	<u>\$0</u>	<u>\$0</u>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Building Maintained	54	54	54

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	532,270.66	598,905.99	603,839.00	300,417.48	603,839.00	613,462.00	646,744.00	646,744.00
Contractual Services	100,006.94	74,502.51	62,850.00	12,595.07	65,630.82	62,850.00	62,850.00	61,150.00
Supplies & Materials	43,401.04	55,632.11	47,600.00	25,085.79	48,509.35	47,600.00	47,600.00	46,800.00
Other Charges	2,785.17	3,272.48	3,000.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00
Equipment & Unusual	0.00	0.00	500.00	0.00	500.00	0.00	0.00	0.00
<b>Operating Budget</b>	<u><b>\$678,463.81</b></u>	<u><b>\$732,313.09</b></u>	<u><b>\$717,789.00</b></u>	<u><b>\$338,098.34</b></u>	<u><b>\$721,479.17</b></u>	<u><b>\$726,912.00</b></u>	<u><b>\$760,194.00</b></u>	<u><b>\$757,694.00</b></u>



PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: PUBLIC BUILDINGS MAINTENANCE  
SUB-PROGRAM: PROPERTY MANAGEMENT DEPARTMENT: PUBLIC BUILDINGS 066-00, 05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			Actual		Actual		July-December			Department Request		Mayor's		Council		
			#	Expenditures	#	Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Rate	Total	#	Total	Approval
1.	Asst Supt of Bldgs	16-6 (L9)	1	79,883.37	1	86,345.80	1	86,363	43,063.28	86,363.00	1	86,363.00	86,363.00	1	92,240.00	92,240.00
2.	SPMG Foreman	13-6 (L11)	1	69,553.88	1	71,640.64	1	71,641	35,722.18	71,641.00	1	71,641.00	71,641.00	1	76,632.00	76,632.00
3.	SPMG Clerk of Works	13-6 (L9)	1	67,414.56	1	69,704.57	1	70,350	34,756.80	70,350.00	1	70,350.00	70,350.00	1	75,251.00	75,251.00
4.	LAB Bldg Maint Person	7-6 (L10)	1	45,944.08	1	47,144.89	1	44,745	22,286.68	44,745.00	1	21.63	45,029.00	1	46,999.00	46,999.00
5.	LAB Bldg Maint Person	7-6 (L8)	3	116,624.32	3	121,296.00	3	123,150	61,339.20	123,150.00	2	21.23	88,165.00	3	138,287.00	138,287.00
6.	LAB Bldg Maint Person N	7-6	2	82,052.82	2	86,163.25	2	87,026	43,346.16	87,026.00	2	20.84	87,026.00	1	45,417.00	45,417.00
7.	LAB Bldg Maint Person	7-6	1	36,177.76	1	38,600.64	1	40,743	20,039.36	40,743.00	2	19.66	82,100.00	2	85,692.00	85,692.00
8.	LAB Bldg Maint Person N	7-4	1	11,638.44	1	35,717.47	1	37,471	18,310.76	37,471.00	1	19.07	38,998.00	1	40,767.00	40,767.00
9.	LAB Bldg Maint Person	7-4	1	14,811.60	1	33,700.64	1	35,350	17,274.40	35,350.00	1	17.99	36,790.00	1	38,459.00	38,459.00
Total			12	524,100.83	12	590,313.90	12	596,839	296,138.82	596,839.00	12	606,462.00		12	639,744.00	639,744.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	216,851.81	227,691.01	228,354	113,542.26	228,354.00	228,354.00	244,123.00	244,123.00
5112 Wages - Full Time	307,249.02	362,622.89	368,485	182,596.56	368,485.00	378,108.00	395,621.00	395,621.00
5134 Overtime	8,169.83	8,592.09	7,000	4,278.66	7,000.00	7,000.00	7,000.00	7,000.00
Buyback Sick Time								
Total Personnel Expenses (05)	532,270.66	598,905.99	603,839	300,417.48	603,839.00	613,462.00	646,744.00	646,744.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: PUBLIC BUILDINGS MAINTENANCE

SUB-PROGRAM: PROPERTY MANAGEMENT DEPARTMENT: PUBLIC BUILDINGS 066-10

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5231 Water	393.98	449.99	300.00	431.71	300.00	300.00	300.00	300.00
5238 Service to Equipment	204.00		500.00		500.00	500.00	500.00	300.00
5239 Window Maintenance	75.00	905.00	8,000.00		8,000.00	8,000.00	8,000.00	7,500.00
5240 Cleaning & Sanitation	3,825.43	3,363.95	1,500.00	565.00	1,500.00	1,500.00	1,500.00	1,500.00
5241 Repair Equipment not MV	3,697.39	3,687.41	1,500.00	780.74	1,500.00	1,500.00	1,500.00	1,500.00
5242 Maintenance of Office Equipment	224.00	2,336.42	200.00	1,405.82	1,405.82	200.00	200.00	200.00
5243 Repair Tools			1,000.00		1,000.00	1,000.00	1,000.00	500.00
5245 Repair to Buildings	61,307.80	38,855.24	32,000.00	0.00	32,000.00	32,000.00	32,000.00	32,000.00
5253 Repair Small Tools			1,000.00		1,000.00	1,000.00	1,000.00	500.00
5257 Maint of Elevator	6,200.00	6,375.00	7,000.00	1,500.00	7,000.00	7,000.00	7,000.00	7,000.00
5260 Maint of Generator	1,762.00	1,435.00	2,000.00	875.00	2,000.00	2,000.00	2,000.00	2,000.00
5271 Uniform Rental	7,105.04	5,456.90	3,000.00	2,170.70	3,000.00	3,000.00	3,000.00	3,000.00
5276 Equipment Rental	5,223.50	3,330.00	3,000.00	1,871.10	3,000.00	3,000.00	3,000.00	3,000.00
5316 Public Safety Service	469.80	4,935.70	200.00		200.00	200.00	200.00	200.00
5324 Pest Control	8,186.00	1,842.90	1,000.00	2,575.00	2,575.00	1,000.00	1,000.00	1,000.00
5325 Intrusion Detection	1,208.00	1,529.00	650.00	420.00	650.00	650.00	650.00	650.00
5381 Printing & Binding	125.00							
Total	100,006.94	74,502.51	62,850.00	12,595.07	65,630.82	62,850.00	62,850.00	61,150.00
<b>Supplies &amp; Materials</b>								
5398 Signs	290.00		1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5420 Office Supplies			600.00		600.00	600.00	600.00	300.00
5430 Public Safety Supplies	1,176.20	4,643.55	500.00	1,409.35	1,409.35	500.00	500.00	500.00
5434 Building Supplies	6,395.71	5,771.27	7,000.00	2,241.40	7,000.00	7,000.00	7,000.00	7,000.00
5435 Electrical Supplies			1,000.00		1,000.00	1,000.00	1,000.00	500.00
5450 Cleaning & Supplies	20,874.12	24,383.52	21,000.00	17,121.73	21,000.00	21,000.00	21,000.00	21,000.00
5463 Flowers, Trees, Shrubs	970.57		1,500.00		1,500.00	1,500.00	1,500.00	1,500.00
5536 Lumber	2,359.34	5,336.96	4,000.00	2,619.47	4,000.00	4,000.00	4,000.00	4,000.00
5580 Flags & Bunting	994.08	550.95	3,500.00	639.10	3,500.00	3,500.00	3,500.00	3,500.00
5581 Clothing, Gloves, Shoes	6,867.92	12,282.01	3,500.00	0.00	3,500.00	3,500.00	3,500.00	3,500.00
5587 Small Tools			500.00		500.00	500.00	500.00	500.00
5589 Sprays & Chemicals			500.00		500.00	500.00	500.00	500.00
5598 Paint	3,473.10	2,663.85	3,000.00	1,054.74	3,000.00	3,000.00	3,000.00	3,000.00
Total	43,401.04	55,632.11	47,600.00	25,085.79	48,509.35	47,600.00	47,600.00	46,800.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: PUBLIC BUILDINGS MAINTENANCE  
SUB-PROGRAM: PROPERTY MANAGEMENT DEPARTMENT: PUBLIC BUILDINGS 066-10, 15

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008			Department Request	Mayor's Recommendation	Council Approval
	Actual Expenditures	Actual Expenditures	Budget	Actual July-December Expenditures	Estimated Expenditures			
Other Charges								
5794 Holiday	2,785.17	3,272.48	3,000.00		3,000.00	3,000.00	3,000.00	3,000.00
Total	2,785.17	3,272.48	3,000.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00
Total General Expenses (10)	<u>146,193.15</u>	<u>133,407.10</u>	<u>113,450.00</u>	<u>37,680.86</u>	<u>117,140.17</u>	<u>113,450.00</u>	<u>113,450.00</u>	<u>110,950.00</u>
Equipment & Unusual								
5152 Training			500.00		500.00			
Total Equipment & Unusual Expenses (15)	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

PROGRAM:	GENERAL MANAGEMENT & SUPPORT	A	SUB PROGRAM ELEMENT:	PUBLIC BUILDINGS REPAIR	
SUB-PROGRAM:	PROPERTY MANAGEMENT		DEPARTMENT:	PUBLIC BUILDINGS	067

**STATEMENT OF OBJECTIVES:**

To efficiently make all repairs and alterations in public buildings by insuring that the necessary personnel, tools, material and services are available. To support all other elements in the City by making general and emergency repairs needed for their efficient operation. To provide quality tenant fitups and relocation for departmental operation in order to ensure efficient delivery of services to citizens of Waltham.

**DESCRIPTION OF OUTPUT STATEMENT:**

Relationship of output to program objective: The efficiency of all departments of municipal government is improved when the required physical plant of each department is kept in proper repair.

[illegible]

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Number of buildings to be repaired	54	54	54

### COST SUMMARY BY CLASSIFICATION

	FY 2006	FY 2007	FY 2008			FY 2009		
Classification	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	161,855.03	156,374.06	164,008.00	86,080.32	164,008.00	164,008.00	170,646.00	170,646.00
Contractual Services	208,849.82	215,679.59	214,500.00	68,944.50	215,611.15	214,500.00	214,500.00	214,500.00
Supplies & Materials								
Other Charges								
Equipment & Unusual	158,204.75	91,802.01	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$528,909.60</b>	<b>\$463,855.66</b>	<b>\$378,508.00</b>	<b>\$155,024.82</b>	<b>\$379,619.15</b>	<b>\$378,508.00</b>	<b>\$385,146.00</b>	<b>\$385,146.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: PUBLIC BUILDINGS REPAIR  
 SUB-PROGRAM: PROPERTY MANAGEMENT DEPARTMENT: PUBLIC BUILDINGS 067-00

PERSONNEL

Bargaining Unit Position			FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
				Actual # Expenditures		Actual # Expenditures		#	July-December		Mayor's Council						
									Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Recommendation #	Total	Approval
1.	LAB	Working Foreman II	11-6 (L10)	1	53,508.56	1	54,934.88	1	55,146	27,467.44	55,146.00	1	26.41	55,146.00	1	57,420.00	57,420.00
2.	LAB	Painter	10-6 (L10)	2	100,004.32	2	89,239.52	2	103,862	51,623.20	103,862.00	2	24.87	103,862.00	2	108,226.00	108,226.00
Total				3	153,512.88	3	144,174.40	3	159,008	79,090.64	159,008.00	3	159,008.00		3	165,646.00	165,646.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5112 Wages - Full Time	153,512.88	144,174.40	159,008	79,090.64	159,008.00	159,008.00	165,646.00	165,646.00
5134 Overtime	8,342.15	12,199.66	5,000	6,989.68	5,000.00	5,000.00	5,000.00	5,000.00
Total Personnel Expenses (00)	161,855.03	156,374.06	164,008	86,080.32	164,008.00	164,008.00	170,646.00	170,646.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: PUBLIC BUILDINGS REPAIR  
SUB-PROGRAM: PROPERTY MANAGEMENT DEPARTMENT: PUBLIC BUILDINGS 067-10

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5245 Repair to Buildings								
-20 Banks School	1,079.35	687.90	4,000.00	93.00	4,000.00	4,000.00	4,000.00	4,000.00
-51 City Hall	23,228.32	17,563.17	25,000.00	11,765.90	25,000.00	25,000.00	25,000.00	25,000.00
-52 Senior Center	7,090.10	4,223.09	9,000.00	6,054.20	9,000.00	9,000.00	9,000.00	9,000.00
-53 Cemetery	1,741.67	1,960.80	5,000.00	350.00	5,000.00	5,000.00	5,000.00	5,000.00
-54 Emergency Management	714.67	5,760.94	2,000.00		2,000.00	2,000.00	2,000.00	2,000.00
-55 Lake St. Fire Station	3,105.26	8,763.36	2,000.00	87.84	2,000.00	2,000.00	2,000.00	2,000.00
-56 Moody St. Fire Station	4,051.92	3,010.48	5,000.00	1,741.03	5,000.00	5,000.00	5,000.00	5,000.00
-57 Prospect St. Fire Station	4,726.22	75.00	4,000.00		4,000.00	4,000.00	4,000.00	4,000.00
-58 Willow St. Fire Station	3,211.35	8,858.07	1,000.00	160.50	1,000.00	1,000.00	1,000.00	1,000.00
-59 Trapelo Rd. Fire Station	1,773.00	4,370.94		447.19	447.19			
-60 Leary Field Recreation Building	2,487.13	2,692.55	1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
-61 25 Lexington Street	2,979.67	2,934.65	4,000.00	1,353.00	4,000.00	4,000.00	4,000.00	4,000.00
-62 Hardy School			2,000.00		2,000.00	2,000.00	2,000.00	2,000.00
-63 Main St Library	31,688.98	15,494.97	25,000.00	4,049.89	25,000.00	25,000.00	25,000.00	25,000.00
-65 Teen Center		513.79						
-69 Carter St. Police Sub Station	1,009.27		2,000.00	577.00	2,000.00	2,000.00	2,000.00	2,000.00
-70 Wires Building	8,213.83	11,157.88	4,000.00	856.00	4,000.00	4,000.00	4,000.00	4,000.00
-71 Veterans Building			1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
-73 Recreation Building Prospect Hill Park	2,214.86	4,618.06	2,000.00	2,626.96	2,626.96	2,000.00	2,000.00	2,000.00
-74 Municipal Center	59,710.50	62,745.22	65,000.00	23,524.10	65,000.00	65,000.00	65,000.00	65,000.00
-76 Garages	335.00							
-78 Wellington House		11.70						
-80 Vet's Skating Rink	33.00							
-81 Cacciatore Field		401.50						
-82 Lazazzero Field			500.00		500.00	500.00	500.00	500.00
-86 Animal Control / Future vacant schools		3,104.10	500.00	136.68	500.00	500.00	500.00	500.00
-87 Paine Estate	11,742.36	10,366.63	16,000.00	2,218.19	16,000.00	16,000.00	16,000.00	16,000.00
-88 Gaebler School		292.18						
-90 Government Center	29,452.66	33,781.66	25,000.00	11,007.61	25,000.00	25,000.00	25,000.00	25,000.00
-91 Nipper Maher	3,387.84	850.00	2,000.00	515.41	2,000.00	2,000.00	2,000.00	2,000.00
-92 Prospect Hill				462.00	462.00			
-93 Cutter St Voting Booth			500.00			500.00	500.00	500.00
-94 Central Middle / 55 School	26.59							
-95 Lake St Sub Station			1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
-97 Pumping Station	1,791.46	8,799.47		75.00	75.00			
-98 Cornelia Warren			1,000.00	93.00	1,000.00	1,000.00	1,000.00	1,000.00
-99 Warrendale Shack	304.81		1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
Public Parking Garage-Moody St			500.00		500.00	500.00	500.00	500.00
Public Parking Garage-Common St			1,500.00		1,500.00	1,500.00	1,500.00	1,500.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

PUBLIC BUILDINGS REPAIR

SUB-PROGRAM: PROPERTY MANAGEMENT

DEPARTMENT:

PUBLIC BUILDINGS

067-15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5581 Clothing, Gloves, Shoes	2,750.00	2,641.48	2,000.00	750.00	2,000.00	2,000.00	2,000.00	2,000.00
Total	208,849.82	215,679.59	214,500.00	68,944.50	215,611.15	214,500.00	214,500.00	214,500.00
<b>Total General Expenses (10)</b>	<b>208,849.82</b>	<b>215,679.59</b>	<b>214,500.00</b>	<b>68,944.50</b>	<b>215,611.15</b>	<b>214,500.00</b>	<b>214,500.00</b>	<b>214,500.00</b>
<b>Equipment &amp; Unusual</b>								
5245-56 Repair to Moody St Fire Station	157,554.75	72,742.01		0.00				
5327 Oil Tank Removal	650.00	14,060.00						
5310 Outside Legal Services		5,000.00						
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>158,204.75</b>	<b>91,802.01</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: PUBLIC BUILDING UTILITIES  
 SUB-PROGRAM: PROPERTY MANAGEMENT DEPARTMENT: PUBLIC BUILDINGS 068

STATEMENT OF OBJECTIVES:  
 To provide heat, light and water for all city buildings.

DESCRIPTION OF OUTPUT STATEMENT:  
 Relationship of output to program objective: This element takes care of all heat, light and water bills for the city buildings.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Number of buildings	54	54	54

#### COST SUMMARY BY CLASSIFICATION

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services	847,035.24	966,525.12	706,316.00	312,740.47	828,900.29	833,207.00	833,207.00	833,207.00
Supplies & Materials								
Other Charges								
Equipment & Unusual								
Operating Budget	<u>\$847,035.24</u>	<u>\$966,525.12</u>	<u>\$706,316.00</u>	<u>\$312,740.47</u>	<u>\$828,900.29</u>	<u>\$833,207.00</u>	<u>\$833,207.00</u>	<u>\$833,207.00</u>



PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

PUBLIC BUILDING UTILITIES

SUB-PROGRAM: PROPERTY MANAGEMENT

DEPARTMENT:

PUBLIC BUILDINGS

068-10

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
<b>Contractual Services</b>								
5200 Utilities								
-20 Banks School	39,353.68	60,883.04	30,000.00	3,378.66	36,000.00	36,000.00	36,000.00	36,000.00
-51 City Hall	65,428.28	72,176.16	78,000.00	36,562.77	93,600.00	93,600.00	93,600.00	93,600.00
-52 Senior Center	50,808.96	53,625.85	41,600.00	18,881.96	47,920.00	47,920.00	47,920.00	47,920.00
-53 Cemetery	8,616.43	12,348.27	5,200.00	3,742.32	6,240.00	6,240.00	6,240.00	6,240.00
-54 Emergency Management	22,649.64	27,533.05	16,640.00	6,554.11	16,972.00	16,972.00	16,972.00	16,972.00
-55 Lake St. Fire Station	10,850.28	8,762.46	9,360.00	2,739.91	11,232.00	11,232.00	11,232.00	11,232.00
-56 Moody St. Fire Station	26,735.04	29,772.37	20,800.00	10,521.51	24,960.00	24,960.00	24,960.00	24,960.00
-57 Prospect St. Fire Station	10,570.38	10,308.33	9,360.00	3,429.48	11,232.00	11,232.00	11,232.00	11,232.00
-58 Willow St. Fire Station	9,488.32	8,946.02	9,360.00	3,471.16	11,232.00	11,232.00	11,232.00	11,232.00
-59 Trapelo Rd. Fire Station	11,392.35	12,470.82	9,360.00	3,722.49	11,232.00	11,232.00	11,232.00	11,232.00
-60 Leary Field Recreation Building	8,143.83	8,500.86	6,240.00	1,039.99	7,480.00	7,480.00	7,480.00	7,480.00
-61 25 Lexington Street	5,570.68	6,974.03	6,000.00	1,440.60	7,200.00	7,200.00	7,200.00	7,200.00
-62 Hardy School	11,900.11	10,885.70	20,000.00	9,780.80	24,000.00	24,000.00	24,000.00	24,000.00
-63 Main St Library	104,345.38	124,084.13	98,800.00	55,418.80	105,560.00	105,560.00	105,560.00	105,560.00
-65 Teen Center	652.50	492.22	1,040.00	2,996.39	1,248.00	1,248.00	1,248.00	1,248.00
-69 Carter St. Police Sub Station	6,790.96	9,231.53	7,280.00	3,437.05	8,736.00	8,736.00	8,736.00	8,736.00
-70 Wires Bldg	31,394.11	41,027.80	20,800.00	10,851.96	24,960.00	24,960.00	24,960.00	24,960.00
-71 Veterans Building	3,160.49	2,658.47	4,160.00	326.33	4,992.00	4,992.00	4,992.00	4,992.00
-73 Recreation Building Prospect Hill Park	12,154.83	11,915.51	7,280.00	4,035.24	8,736.00	8,736.00	8,736.00	8,736.00
-74 Municipal Center	274,281.64	280,586.76	197,500.00	97,290.70	237,000.00	237,000.00	237,000.00	237,000.00
-75 Pumping Station	264.72	80.59						
-86 Animal Control / Future vacant schools	2,474.76	2,430.63	7,280.00	705.29	8,736.00	8,736.00	8,736.00	8,736.00
-87 Paine Estate	19,446.21	31,385.53	15,600.00	4,944.83	18,720.00	18,720.00	18,720.00	18,720.00
-90 Government Center	104,058.87	132,878.94	78,000.00	26,805.31	93,600.00	93,600.00	93,600.00	93,600.00
-93 Cutter St Voting Booth	6,134.44	5,114.89	3,640.00	596.00	3,640.00	3,640.00	3,640.00	3,640.00
-94 73 Charles Street				53.29	53.29	4,360.00	4,360.00	4,360.00
-95 Lake St Sub Station	368.35	1,451.16	3,016.00	13.52	3,619.00	3,619.00	3,619.00	3,619.00
<b>Total</b>	<b>847,035.24</b>	<b>966,525.12</b>	<b>706,316.00</b>	<b>312,740.47</b>	<b>828,900.29</b>	<b>833,207.00</b>	<b>833,207.00</b>	<b>833,207.00</b>
<b>Total General Expenses (10)</b>	<b>847,035.24</b>	<b>966,525.12</b>	<b>706,316.00</b>	<b>312,740.47</b>	<b>828,900.29</b>	<b>833,207.00</b>	<b>833,207.00</b>	<b>833,207.00</b>

PROGRAM:	COMMUNITY DEVELOPMENT	G	SUB PROGRAM ELEMENT:	BUILDING CODE ENFORCEMENT
SUB-PROGRAM:	LAND USE		DEPARTMENT:	PUBLIC BUILDINGS 064

**STATEMENT OF OBJECTIVES:**

To regulate the construction, alteration, repair, use and occupancy of buildings in the City through the enforcement of the building, sign, plumbing and zoning codes.

**DESCRIPTION OF OUTPUT STATEMENT:**

Relationship of output to program objective: Physical inspection or review of construction and use activities provides the means to eliminate unsafe construction practices, unsanitary or dangerous conditions in the City's dwellings and illegal use or exploitation of real property.

There are no indirect costs directly associated with this element.		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
<b>Total</b>	\$0	\$0

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Sign Permits	109	135	155
Plumbing Permits	956	950	950
Gas Permits	890	900	900
Building Permits	1,735	1,500	1,650
Building Inspections	6,500	5,800	6,250
Plumbing Inspections	2,500	2,500	2,500

### COST SUMMARY BY CLASSIFICATION

	FY 2006	FY 2007	FY 2008			FY 2009		
Classification	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	412,798.61	449,333.07	445,550.00	231,129.30	455,550.00	459,329.00	480,895.00	480,895.00
Contractual Services	2,664.11	1,256.36	1,300.00	254.85	1,450.00	1,450.00	1,450.00	1,450.00
Supplies & Materials	4,014.57	2,506.64	3,250.00	1,546.50	3,250.00	3,250.00	3,250.00	3,250.00
Other Charges	3,709.17	4,029.51	5,500.00	2,041.66	5,500.00	5,500.00	5,500.00	5,500.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$423,186.46</b>	<b>\$457,125.58</b>	<b>\$455,600.00</b>	<b>\$234,972.31</b>	<b>\$465,750.00</b>	<b>\$469,529.00</b>	<b>\$491,095.00</b>	<b>\$491,095.00</b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: BUILDING CODE ENFORCEMENT  
SUB-PROGRAM: LAND USE DEPARTMENT: PUBLIC BUILDINGS 064-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	July-December		#	Department Request		#	Mayor's Recommendation		Council Approval
								Budget	Actual Expenditures		Estimated Expenditures	Rate		Total	Total	
1.	SPMG Sr Building Inspector	13-6 (L10)	1	68,300.35	1	70,349.57	1	70,995	35,313.64	70,995.00	1	70,995.00	70,995.00	1	75,942.00	75,942.00
2.	SPMG Sr Building Inspector	13-6 (L8)	3	181,174.85	3	191,219.45	3	193,623	96,546.06	193,623.00	3	69,704.00	195,775.00	3	209,416.00	209,416.00
3.	SPMG Sr Plumbing & Gas Inspectc	13-6 (L8)	1	62,661.12	1	65,828.25	1	69,704	34,756.80	69,704.00	1	69,704.00	69,704.00	1	74,561.00	74,561.00
4.	SPMG Inspectors Admin Asst	11-6	1	50,278.89	1	53,864.73	1	55,933	27,889.94	55,933.00	1	55,933.00	55,933.00	1	59,906.00	59,906.00
5.	Associate Office Asst	7-6	1	36,492.18	1	39,090.98	1	40,654	20,271.42	40,654.00	1	42,281.00	42,281.00	1	45,422.00	45,422.00
6.	Access Analyst 1 Day	12-1	1	9,641.22	1	9,930.09	1	9,641	4,951.44	9,641.00	1	9,641.00	9,641.00	1	10,648.00	10,648.00
7.	Sub Inspector PT		1	4,250.00	1	19,050.00	1	5,000	11,400.00	15,000.00	1	250.00	15,000.00	1	5,000.00	5,000.00
Total			9	412,798.61	9	449,333.07	9	445,550	231,129.30	455,550.00	9	459,329.00		9	480,895.00	480,895.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	398,907.39	420,352.98	430,909	214,777.86	430,909.00	434,688.00	465,247.00	465,247.00
5113 Salaries - Part Time	13,891.22	28,980.09	14,641	16,351.44	24,641.00	24,641.00	15,648.00	15,648.00
<b>Total Personnel Expenses (05)</b>	<b>412,798.61</b>	<b>449,333.07</b>	<b>445,550</b>	<b>231,129.30</b>	<b>455,550.00</b>	<b>459,329.00</b>	<b>480,895.00</b>	<b>480,895.00</b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: BUILDING CODE ENFORCEMENT  
SUB-PROGRAM: LAND USE DEPARTMENT: PUBLIC BUILDINGS 064-10, 15

	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
			July-December						
Classification	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval	
Contractual Services									
5192 Mileage Allowance	294.27	89.76	600.00	54.85	600.00	600.00	600.00	600.00	
5300 Constables	935.00	305.00		150.00	150.00	150.00	150.00	150.00	
5302 Advertising	74.84								
5340 Postage			100.00		100.00	100.00	100.00	100.00	
5381 Printing & Binding	1,360.00	861.60	600.00	50.00	600.00	600.00	600.00	600.00	
Total	2,664.11	1,256.36	1,300.00	254.85	1,450.00	1,450.00	1,450.00	1,450.00	
Supplies & Materials									
5420 Office Supplies	1,940.38	1,465.32	1,000.00	945.57	1,000.00	1,000.00	1,000.00	1,000.00	
5423 Books & Manuals	1,342.76	107.66	750.00	50.97	750.00	750.00	750.00	750.00	
5430 Public Safety Supplies		316.23	250.00		250.00	250.00	250.00	250.00	
5581 Clothing, Gloves & Shoes	731.43	617.43	1,000.00	499.96	1,000.00	1,000.00	1,000.00	1,000.00	
5582 Camera & Photo Supplies			250.00	50.00	250.00	250.00	250.00	250.00	
Total	4,014.57	2,506.64	3,250.00	1,546.50	3,250.00	3,250.00	3,250.00	3,250.00	
Other Charges									
5152 Training	200.00		1,000.00		1,000.00	1,000.00	1,000.00	1,000.00	
5730 Conference Expense	1,880.98	2,607.32	3,000.00	1,211.11	3,000.00	3,000.00	3,000.00	3,000.00	
5731 Dues & Subscriptions	956.19	1,322.19	1,000.00	755.55	1,000.00	1,000.00	1,000.00	1,000.00	
5733 Licenses	672.00	100.00	500.00	75.00	500.00	500.00	500.00	500.00	
Total	3,709.17	4,029.51	5,500.00	2,041.66	5,500.00	5,500.00	5,500.00	5,500.00	
Total General Expenses (10)	10,387.85	7,792.51	10,050.00	3,843.01	10,200.00	10,200.00	10,200.00	10,200.00	
Equipment & Unusual									
Total Equipment & Unusual Expenses (15)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

PROGRAM: PUBLIC SERVICE ENTERPRISE H SUB PROGRAM ELEMENT: MT FEAKE & GROVE HILL CEMETERY  
SUB-PROGRAM: CEMETERY SERVICES DEPARTMENT: CEMETERY COMMISSION 571

**STATEMENT OF OBJECTIVES:**

To properly maintain Grove Hill and Mt. Feake Cemeteries. Plan future expansions with assurance that lots and graves will be available. To provide services to the public. To maintain records of sales, services and burials

**DESCRIPTION OF OUTPUT STATEMENT:**

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Total Burials	196	200	200
New Lots sold	50	50	50
Single Graves sold	16	20	20
Single Graves welfare	5	5	5
Urn Garden plots sold	6	8	5
Veterans Graves	7	8	5
Acres Maintained	87	87	87

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	3,000.00	3,000.00	3,000.00	900.00	3,000.00	3,000.00	3,000.00	3,000.00
Contractual Services								
Supplies & Materials								
Other Charges								
Equipment & Unusual								
<b>Operating Budget</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>\$900.00</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>

PROGRAM: PUBLIC SERVICE ENTERPRISE H SUB PROGRAM ELEMENT: MT FEAKE & GROVE HILL CEMETERY  
SUB-PROGRAM: CEMETERY SERVICES DEPARTMENT: CEMETERY COMMISSION 571-05

PERSONNEL

Bargaining Unit		Position	FY 2009 Grade-Step	FY 2006	FY 2007	FY 2008				FY 2009					
				Actual # Expenditures	Actual # Expenditures	#	July-December		Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
							Budget	Actual Expenditures			Rate	Total	#	Total	
1.		Commissioners		33,000.00	33,000.00	3	3,000	900.00	3,000.00	3	100.00	3,000.00	3	3,000.00	3,000.00
		Total		33,000.00	33,000.00	3	3,000	900.00	3,000.00	3	3,000.00	3	3,000.00	3,000.00	

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5194 Boards & Commissions	3,000.00	3,000.00	3,000	900.00	3,000.00	3,000.00	3,000.00	3,000.00
Total Personnel Expenses (05)	3,000.00	3,000.00	3,000	900.00	3,000.00	3,000.00	3,000.00	3,000.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: CITY CLERKS OFFICE  
SUB-PROGRAM: RECORDS MANAGEMENT DEPARTMENT: CITY CLERK 039

#### STATEMENT OF OBJECTIVES:

To directly serve the general public and to support all departments of municipal government through proper maintenance and disposition of city records.

#### DESCRIPTION OF OUTPUT STATEMENT:

Services to public: The City Clerks Office records all births, deaths and marriages occurring in Waltham. Records and issues various licenses including fish & game, dog, lodging house, sale of motor vehicles, auctioneer, fuel storage, raffles, second hand articles, pool & bowling, etc.. Records and issues business certificates and issues attested or certified copies of numerous public records. Also maintains records of personal mortgage filings (U.C.C.), trusts, assignments, etc. Internal services: records communications, orders, ordinances, resolutions and details of all City Council meetings, also maintains certain records of all departments and boards as detailed in Mass general laws and general ordinances.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs for Clerk/Voter Registration</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	133,805	161,830
Pension Administration	3,918	10,725
Medical & Life Insurance	200,390	218,619
Heat, Light, Water	6,542	7,218
Building Repair & Maintenance	2,076	6,230
Building Insurance	322	384
<b>Total</b>	<b>\$347,053</b>	<b>\$405,006</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Births Recorded	760	740	710
Deaths Recorded	540	510	520
Marriage Licenses	550	520	510
Licenses - Dog	1,600	1,620	1,600
Licenses - Fish & Game	650	0	50
Marriage Intentions	600	630	600
UCC Chattel-Mortgages	0	0	0
Customers Served at Counter	27,500	27,800	32,000
City Clerk Receipts	155,000	155,000	155,000

#### COST SUMMARY BY CLASSIFICATION

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
Personnel	277,702.08	296,943.24	299,149.00	148,708.30	299,149.00	301,734.00	322,522.00	322,522.00
Contractual Services	26,269.72	19,703.41	20,400.00	4,407.54	19,700.00	22,250.00	21,850.00	21,850.00
Supplies & Materials	1,242.37	739.10	5,000.00	710.29	5,000.00	5,000.00	5,000.00	5,000.00
Other Charges	2,187.00	3,331.00	3,300.00	895.00	4,000.00	4,000.00	3,500.00	3,500.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$307,401.17</b>	<b>\$320,716.75</b>	<b>\$327,849.00</b>	<b>\$154,721.13</b>	<b>\$327,849.00</b>	<b>\$332,984.00</b>	<b>\$352,872.00</b>	<b>\$352,872.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: CITY CLERKS OFFICE  
 SUB-PROGRAM: RECORDS MANAGEMENT DEPARTMENT: CITY CLERK 039-05

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009				
		Actual # Expenditures		Actual # Expenditures		#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Council Approval Total
1. City Clerk	18-6 (L9)	1	91,756.05	1	97,625.51	1	97,776	48,679.02	97,776.00	1	98,529.00	98,529.00	1	105,147.00
2. Assistant City Clerk	16-6 (L8)	1	77,320.75	1	85,570.60	1	85,571	42,668.08	85,571.00	1	85,571.00	85,571.00	1	91,394.00
3. SPMG Executive Assistant	12-6 (L9)	1	63,341.05	1	65,240.62	1	65,341	32,530.94	65,341.00	1	65,845.00	65,845.00	1	70,472.00
4. SPMG Administrative Assistant	10-6	1	45,284.23	1	48,506.51	1	50,461	24,830.26	50,461.00	1	51,789.00	51,789.00	1	55,509.00
Total		4	277,702.08	4	296,943.24	4	299,149	148,708.30	299,149.00	4	301,734.00		4	322,522.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	277,702.08	296,943.24	299,149	148,708.30	299,149.00	301,734.00	322,522.00	322,522.00
Total Personnel Expenses (05)	277,702.08	296,943.24	299,149	148,708.30	299,149.00	301,734.00	322,522.00	322,522.00



PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: CITY CLERKS OFFICE  
SUB-PROGRAM: RECORDS MANAGEMENT DEPARTMENT: CITY CLERK 039-10

Classification	EXPENDITURES						FY 2009		
	FY 2006	FY 2007	FY 2008			Budget	Department Request	Mayor's Recommendation	Council Approval
	Actual Expenditures	Actual Expenditures	July-December	Actual Expenditures	Estimated Expenditures				
<b>Contractual Services</b>									
5192 Mileage Allowances	10.53				50.00		50.00	50.00	50.00
5231 Water	1,049.58	1,194.39	800.00	590.29	1,200.00		1,200.00	800.00	800.00
5242 Maintenance of Office Equipment	5,940.40	3,628.20	3,000.00	1,682.00	3,000.00		3,000.00	3,000.00	3,000.00
5272 Rental Office Equipment	2,508.10	537.45	700.00		2,100.00		2,100.00	2,100.00	2,100.00
5302 Advertising	6,893.83	6,015.52	4,400.00	1,104.77	4,400.00		4,400.00	4,400.00	4,400.00
5340 Postage	2,628.47	3,198.60	4,000.00	537.45	4,000.00		4,000.00	4,000.00	4,000.00
5381 Printing & Binding	7,238.81	5,129.25	7,500.00	493.03	4,950.00		7,500.00	7,500.00	7,500.00
Total	26,269.72	19,703.41	20,400.00	4,407.54	19,700.00		22,250.00	21,850.00	21,850.00
<b>Supplies &amp; Materials</b>									
5420 Office Supplies	1,242.37	739.10	5,000.00	710.29	5,000.00		5,000.00	5,000.00	5,000.00
Total	1,242.37	739.10	5,000.00	710.29	5,000.00		5,000.00	5,000.00	5,000.00
<b>Other Charges</b>									
5152 Training			1,500.00		1,500.00		1,500.00	1,500.00	1,500.00
5308 Recording	1,686.00	2,450.00	1,000.00	600.00	1,000.00		1,000.00	1,000.00	1,000.00
5730 Conference Expense	25.00	70.00	400.00		1,000.00		1,000.00	500.00	500.00
5731 Dues & Subscriptions	476.00	811.00	400.00	295.00	400.00		400.00	400.00	400.00
5740 Insurance & Surety Bonds					100.00		100.00	100.00	100.00
Total	2,187.00	3,331.00	3,300.00	895.00	4,000.00		4,000.00	3,500.00	3,500.00
<b>Total General Expenses (10)</b>	<b>29,699.09</b>	<b>23,773.51</b>	<b>28,700.00</b>	<b>6,012.83</b>	<b>28,700.00</b>		<b>31,250.00</b>	<b>30,350.00</b>	<b>30,350.00</b>
<b>Equipment &amp; Unusual</b>									
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: VOTER REGISTRATION & ELECTION  
SUB-PROGRAM: VOTER REGISTRATION DEPARTMENT: BOARD OF REG OF VOTERS 017

**STATEMENT OF OBJECTIVES:**

To conduct all general, municipal and primary elections with maximum efficiency and accuracy. To facilitate and insure maximum registration and voting.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Board of Registrars of Voters conducts annual census of all residents and records in an annual list all citizens 17 years of age and older. It conducts daily and evening sessions for registration of voters, also enters all "mail-in" registrations and enters all resident and voter information into the new state "Motor-Voter" program; VRIS = Voter Registration Information System. This must be updated on a daily basis. Registration of voters, certifies signatures of registered voters on nomination papers for all offices, and supervises conduct of all elections.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Registered Voters	32,650	33,000	34,000
Elections Conducted	2	2	2
Precincts	18	18	18
People in Annual Census List	59,226	59,226	59,226
Voting Machines	18	18	18

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	166,945.78	179,846.09	185,577.00	91,650.16	185,577.00	190,657.00	204,265.00	204,265.00
Contractual Services	81,830.89	79,266.71	93,300.00	41,937.69	97,554.17	94,300.00	94,300.00	94,300.00
Supplies & Materials	10,090.08	8,279.20	7,000.00	5,250.79	7,000.00	7,000.00	7,000.00	7,000.00
Other Charges	8,416.88	1,027.50	8,200.00	672.70	1,200.00	1,200.00	1,200.00	1,200.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$267,283.63</b>	<b>\$268,419.50</b>	<b>\$294,077.00</b>	<b>\$139,511.34</b>	<b>\$291,331.17</b>	<b>\$293,157.00</b>	<b>\$306,765.00</b>	<b>\$306,765.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: VOTER REGISTRATION & ELECTION  
SUB-PROGRAM: VOTER REGISTRATION DEPARTMENT: BOARD OF REG OF VOTERS 017-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			Actual		Actual		July-December			Department Request		Mayor's		Council		
			#	Expenditures	#	Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Rate	Total	#	Total	Approval
1.	Registration Clerk			2,500.00		2,499.56		2,500	1,245.78	2,500.00		2,500.00	2,500.00		2,500.00	2,500.00
2.	Voting Machine Custodian			500.00		500.00		500	250.00	500.00		500.00	500.00		500.00	500.00
3.	Registrars		3	3,000.00	3	2,500.00	3	3,000	1,000.00	3,000.00	3	1,000.00	3,000.00	3	3,000.00	3,000.00
4.	SPMG Administrative Assistant	10-6 (L9)	1	54,303.65	1	55,932.06	1	56,018	27,889.42	56,018.00	1	56,450.00	56,450.00	1	60,505.00	60,505.00
5.	Assistant Registrar	7-6 (L8)	1	41,048.95	1	42,281.08	1	42,563	21,082.62	42,563.00	1	45,663.00	45,663.00	1	49,056.00	49,056.00
6.	Assistant Registrar	7-6	1	34,739.88	1	38,921.76	1	42,281	21,082.62	42,281.00	1	42,281.00	42,281.00	1	45,422.00	45,422.00
7.	Assistant Registrar	7-5	1	30,853.30	1	37,211.63	1	38,715	19,099.72	38,715.00	1	40,263.00	40,263.00	1	43,282.00	43,282.00
Total			7	166,945.78	7	179,846.09	7	185,577	91,650.16	185,577.00	7	190,657.00		7	204,265.00	204,265.00

PERSONNEL SUMMARY

Classification	FY 2006		FY 2007		FY 2008			FY 2009		
	Actual Expenditures		Actual Expenditures		Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	160,945.78		174,346.53		179,577	89,154.38	179,577.00	184,657.00	198,265.00	198,265.00
5113 Salaries - Part Time	3,000.00		2,999.56		3,000	1,495.78	3,000.00	3,000.00	3,000.00	3,000.00
5194 Boards & Commissions	3,000.00		2,500.00		3,000	1,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Total Personnel Expenses (05)	166,945.78		179,846.09		185,577	91,650.16	185,577.00	190,657.00	204,265.00	204,265.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: VOTER REGISTRATION & ELECTION  
SUB-PROGRAM: VOTER REGISTRATION DEPARTMENT: BOARD OF REG OF VOTERS 017-10

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008			Department Request	Mayor's Recommendation	Council Approval
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures			
<b>Contractual Services</b>								
5192 Mileage	45.41	567.33	200.00	31.52	200.00	200.00	200.00	200.00
5241 Repair Equipment not MV	1,039.65	4,063.40						
5302 Advertising	7,813.52	11,056.40	5,000.00	0.00	6,000.00	6,000.00	6,000.00	6,000.00
5340 Postage	27,788.67	15,668.17	19,100.00	175.00	19,100.00	19,100.00	19,100.00	19,100.00
5380 Census	5,468.14	10,623.59	14,000.00	1,974.00	14,000.00	14,000.00	14,000.00	14,000.00
5381 Printing & Binding	14,897.50	10,299.82	15,000.00	18,194.17	18,194.17	15,000.00	15,000.00	15,000.00
5384 Freight & Trucking	46.00			60.00	60.00	0.00		
5400 Elections	24,732.00	26,988.00	40,000.00	21,503.00	40,000.00	40,000.00	40,000.00	40,000.00
Total	81,830.89	79,266.71	93,300.00	41,937.69	97,554.17	94,300.00	94,300.00	94,300.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	10,090.08	8,279.20	7,000.00	5,250.79	7,000.00	7,000.00	7,000.00	7,000.00
Total	10,090.08	8,279.20	7,000.00	5,250.79	7,000.00	7,000.00	7,000.00	7,000.00
<b>Other Charges</b>								
5492 Groceries & Provisions	1,363.03	902.50	1,000.00	617.50	1,000.00	1,000.00	1,000.00	1,000.00
5731 Dues & Subscriptions	50.00	125.00	200.00	55.20	200.00	200.00	200.00	200.00
5800 Inaugural Expenses	7,003.85		7,000.00		0.00			
Total	8,416.88	1,027.50	8,200.00	672.70	1,200.00	1,200.00	1,200.00	1,200.00
<b>Total General Expenses (10)</b>	<b>100,337.85</b>	<b>88,573.41</b>	<b>108,500.00</b>	<b>47,861.18</b>	<b>105,754.17</b>	<b>102,500.00</b>	<b>102,500.00</b>	<b>102,500.00</b>
<b>Equipment &amp; Unusual</b>								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: CITY COUNCIL  
SUB-PROGRAM: LEGISLATIVE DEPARTMENT: CITY COUNCIL 007

**STATEMENT OF OBJECTIVES:**

To enact all legislation necessary to the effective operation of city government. To represent the citizens of Waltham.

**DESCRIPTION OF OUTPUT STATEMENT:**

The fifteen City Councilors serve as the City's legislative body. They enact legislation which helps determine city policies and programs and they evaluate and approve all appropriations and taxation.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	88,176	90,295
Pension Administration	2,606	6,014
Medical & Life Insurance	235,260	323,010
Heat, Light, Water	19,109	18,600
Building Repair & Maintenance	3,113	9,344
Building Insurance	401	478
Total	<u>\$348,665</u>	<u>\$447,741</u>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
City Council Meetings			
Committee Meetings			
Public Hearings			
Communications, resolutions			

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	241,037.12	248,055.78	255,069.00	125,766.76	255,069.00	260,745.00	260,745.00	260,745.00
Contractual Services	55,660.06	55,253.51	58,800.00	29,249.26	58,800.00	58,800.00	58,800.00	58,800.00
Supplies & Materials	618.85	2,439.43	1,200.00	1,958.94	1,958.94	1,200.00	1,200.00	1,200.00
Other Charges	2,951.16	4,259.96	6,500.00	1,237.00	6,500.00	6,500.00	6,500.00	6,500.00
Equipment & Unusual	2,032.93	615.00	15,000.00	0.00	15,000.00	15,000.00	15,000.00	15,000.00
<b>Operating Budget</b>	<b><u>\$302,300.12</u></b>	<b><u>\$310,623.68</u></b>	<b><u>\$336,569.00</u></b>	<b><u>\$158,211.96</u></b>	<b><u>\$337,327.94</u></b>	<b><u>\$342,245.00</u></b>	<b><u>\$342,245.00</u></b>	<b><u>\$342,245.00</u></b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: CITY COUNCIL  
SUB-PROGRAM: LEGISLATIVE DEPARTMENT: CITY COUNCIL 007-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			Actual #	Expenditures	Actual #	Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Council Approval	
1.	Council President		1	14,707.50	1	14,887.02	1	15,605.00	7,687.02	15,605.00	1	15,983.00	15,983.00	1	15,983.00	15,983.00
2.	City Councilor		14	198,905.28	14	205,168.02	14	211,464.00	104,118.00	211,464.00	14	15,483.00	216,762.00	14	216,762.00	216,762.00
3.	Clerk-Council		1	7,000.00	1	7,000.36	1	7,000.00	3,490.50	7,000.00	1	7,000.00	7,000.00	1	7,000.00	7,000.00
4.	Clerk-Committees		1	7,000.00	1	7,000.36	1	7,000.00	3,490.50	7,000.00	1	7,000.00	7,000.00	1	7,000.00	7,000.00
5.	Clerk-Finance/Committee of the Whole		1	7,000.00	1	7,000.36	1	7,000.00	3,490.50	7,000.00	1	7,000.00	7,000.00	1	7,000.00	7,000.00
6.	Clerk-LT Debt-Community Development		2	6,424.34	2	6,999.66	2	7,000.00	3,490.24	7,000.00	2	3,500.00	7,000.00	2	7,000.00	7,000.00
Total			20	241,037.12	20	248,055.78	20	255,069	125,766.76	255,069.00	20	260,745.00		20	260,745.00	260,745.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	241,037.12	248,055.78	255,069	125,766.76	255,069.00	260,745.00	260,745.00	260,745.00
Total Personnel Expenses (05)	241,037.12	248,055.78	255,069	125,766.76	255,069.00	260,745.00	260,745.00	260,745.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

CITY COUNCIL

SUB-PROGRAM: LEGISLATIVE

DEPARTMENT:

CITY COUNCIL

007-10, 15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5191 Council Monthly Expense	54,300.00	54,303.00	54,300.00	27,150.00	54,300.00	54,300.00	54,300.00	54,300.00
5340 Postage			500.00		500.00	500.00	500.00	500.00
5381 Printing & Binding	26.31	400.00	2,500.00	1,584.08	2,500.00	2,500.00	2,500.00	2,500.00
5383 Photographs	1,333.75	550.51	1,500.00	515.18	1,500.00	1,500.00	1,500.00	1,500.00
<b>Total</b>	<b>55,660.06</b>	<b>55,253.51</b>	<b>58,800.00</b>	<b>29,249.26</b>	<b>58,800.00</b>	<b>58,800.00</b>	<b>58,800.00</b>	<b>58,800.00</b>
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	618.85	2,439.43	1,200.00	1,958.94	1,958.94	1,200.00	1,200.00	1,200.00
<b>Total</b>	<b>618.85</b>	<b>2,439.43</b>	<b>1,200.00</b>	<b>1,958.94</b>	<b>1,958.94</b>	<b>1,200.00</b>	<b>1,200.00</b>	<b>1,200.00</b>
<b>Other Charges</b>								
5492 Groceries & Provisions	618.51	433.76	1,500.00		1,500.00	1,500.00	1,500.00	1,500.00
5730 Conference Expense	2,332.65	3,826.20	5,000.00	1,237.00	5,000.00	5,000.00	5,000.00	5,000.00
<b>Total</b>	<b>2,951.16</b>	<b>4,259.96</b>	<b>6,500.00</b>	<b>1,237.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>6,500.00</b>
<b>Total General Expenses (10)</b>	<b>59,230.07</b>	<b>61,952.90</b>	<b>66,500.00</b>	<b>32,445.20</b>	<b>67,258.94</b>	<b>66,500.00</b>	<b>66,500.00</b>	<b>66,500.00</b>
<b>Equipment &amp; Unusual</b>								
5310 Legal Assistance / Police Detail	539.03		15,000.00		15,000.00	15,000.00	15,000.00	15,000.00
5422 Council Minutes Program	250.00	615.00						
6876-02 Zoning Study	1,243.90							
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>2,032.93</b>	<b>615.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: CONSERVATION COMMISSION  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: CONSERVATION COMMISSION 487

**STATEMENT OF OBJECTIVES:**

To improve the environmental quality of the City of Waltham, and to promote, develop and conserve its natural resources, air, land and water.

**DESCRIPTION OF OUTPUT STATEMENT:**

1. Environmental Protection - Enforce all laws for conservation of natural resources, awareness of laws to work for enforcement of the Wetlands Protection Act (GL 131, S 40).  
Regulatory responsibility under this law include conducting public hearings, issuing and enforcing compliance with orders of conditions.
2. Water Resource - Develop and implement plans and programs for protection and improving of water, including surface and ground eater supplies.
3. Wetlands - Inventory all wetland and suggest protection measures.
4. Open Space - Inventory all open spaces of one acre or more. Prepare open space plan and work for implementation.
5. Land Acquisition - Suggest land acquisition for conservation through purchase, easement, gift, etc. to Mayor and Council.
6. Conservation Education - Work with School Department and civic organizations for better understanding of environmental problems and solutions.
7. Citizen Participation - Guide and work with interested citizens and organizations and other city departments.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	1,676	1,172
Medical & Life Insurance	15,549	14,596
Heat, Light, Water	2,671	2,806
Building Repair & Maintenance	1,741	2,508
Building Insurance	71	84
<b>Total</b>	<b>\$21,708</b>	<b>\$21,166</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Meetings	22	22	22
Filings	22	35-40	35-40
Notice of Intent (NOI)	17	20	20
Req for Determination of Applicability	16	15-20	15-20
Abbr Notice of Resource Area Delineation	16	16	16
Site Visits (estimated at 4 per project)	132	140-160	140-160
Inquiries at window/day	5	8	5-8
Telephone inquiries/day	10	15	15
Investigated number of complaints	20	20	20
Violation notices issued	2	1-5	1-5

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	61,476.85	58,686.22	65,121.00	30,371.32	65,121.00	67,501.00	70,593.00	70,593.00
Contractual Services	1,008.87	1,091.76	1,775.00	300.60	1,775.00	1,775.00	1,775.00	1,775.00
Supplies & Materials	1,380.70	1,578.26	1,500.00	184.62	1,500.00	1,500.00	1,500.00	1,500.00
Other Charges	1,221.90	788.61	1,550.00	428.00	1,628.00	1,550.00	1,550.00	1,550.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	2,250.00	0.00	0.00
<b>Operating Budget</b>	<b>\$65,088.32</b>	<b>\$62,144.85</b>	<b>\$69,946.00</b>	<b>\$31,284.54</b>	<b>\$70,024.00</b>	<b>\$74,576.00</b>	<b>\$75,418.00</b>	<b>\$75,418.00</b>



PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: CONSERVATION COMMISSION  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: CONSERVATION COMMISSION 487-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
												Rate	Total	#	Total	
1.	Members		10	17,400.00	9	12,000.00	7	15,400	5,700.00	15,400.00	7	100.00	15,400.00	7	15,400.00	15,400.00
2.	Chairman-Stipend												500.00			
3.	Principal Office Assistant	8-6 (L9)	1	41,776.85	1	44,786.22	1	46,971	23,421.32	46,971.00	1	48,851.00	48,851.00	1	52,443.00	52,443.00
4.	Board Stenographer			2,300.00		1,900.00		2,750	1,250.00	2,750.00			2,750.00		2,750.00	2,750.00
Total			11	61,476.85	10	58,686.22	8	65,121	30,371.32	65,121.00	8		67,501.00	8	70,593.00	70,593.00

PERSONNEL SUMMARY

Classification	FY 2006		FY 2007		FY 2008			FY 2009		
	Actual Expenditures		Actual Expenditures		July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	41,776.85		44,786.22		46,971	23,421.32	46,971.00	48,851.00	52,443.00	52,443.00
5113 Salaries - Part Time	2,300.00		1,900.00		2,750	1,250.00	2,750.00	3,250.00	2,750.00	2,750.00
5194 Boards & Commissions	17,400.00		12,000.00		15,400	5,700.00	15,400.00	15,400.00	15,400.00	15,400.00
Total Personnel Expenses (05)	61,476.85		58,686.22		65,121	30,371.32	65,121.00	67,501.00	70,593.00	70,593.00

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: CONSERVATION COMMISSION  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: CONSERVATION COMMISSION 487-10, 15

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5192 Auto Mileage			75.00		75.00	75.00	75.00	75.00
5302 Advertising	62.88	518.76	700.00	78.60	700.00	700.00	700.00	700.00
5310 Legal Assistant								
5340 Postage	650.10	397.00	1,000.00	222.00	1,000.00	1,000.00	1,000.00	1,000.00
5381 Printing & Binding	295.89	176.00						
Total	1,008.87	1,091.76	1,775.00	300.60	1,775.00	1,775.00	1,775.00	1,775.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	1,380.70	1,578.26	1,500.00	184.62	1,500.00	1,500.00	1,500.00	1,500.00
Total	1,380.70	1,578.26	1,500.00	184.62	1,500.00	1,500.00	1,500.00	1,500.00
<b>Other Charges</b>								
5152 Training			600.00		600.00	600.00	600.00	600.00
5730 Conference Expense	931.90	309.61	600.00		600.00	600.00	600.00	600.00
5731 Dues & Subscriptions	290.00	479.00	350.00	428.00	428.00	350.00	350.00	350.00
Total	1,221.90	788.61	1,550.00	428.00	1,628.00	1,550.00	1,550.00	1,550.00
<b>Total General Expenses (10)</b>	<b>3,611.47</b>	<b>3,458.63</b>	<b>4,825.00</b>	<b>913.22</b>	<b>4,903.00</b>	<b>4,825.00</b>	<b>4,825.00</b>	<b>4,825.00</b>
<b>Equipment &amp; Unusual</b>								
Developers-On-Site Reviews						2,250.00	0.00	0.00
5300 Consultants								
5597 Maps & Viewing								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,250.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: SERVICES TO PROPERTY E SUB PROGRAM ELEMENT: CONSOLIDATED PUBLIC WORKS

SUB-PROGRAM: CONSOLIDATED PUBLIC WORKS DEPARTMENT: CONSOLIDATED PUBLIC WORK 400

**STATEMENT OF OBJECTIVES:**

To maintain and clean our city's streets, parks, cemeteries and other public property. To promote vehicular and pedestrian traffic by plowing and sanding our thoroughfares. To manage the city's trash/recycling programs.

**DESCRIPTION OF OUTPUT STATEMENT:**

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:

Indirect Costs	FY 2006	FY 2007
Pension-Contributory/FICA	1,560,375	1,729,397
Pension-Non Contributory	7,632	2,948
Pension Administration	46,713	116,426
Medical & Life Insurance	2,022,370	2,130,652
Heat, Light, Water	102,085	119,054
Building Repair & Maintenance	67,275	108,708
Building Insurance	3,385	4,034
Motor Vehicle Insurance	31,293	42,619
Motor Vehicle Maint & Repair	361,247	475,136
Workers Compensation	42,590	91,411
<b>Total</b>	<b>\$4,244,965</b>	<b>\$4,820,385</b>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Street & Highways	1,135	1,135	1,135
Number of emergency calls	600	600	600
Miles of streets cleaned	155	155	155
Number of Vehicles used	2	3	4
Number of times cleaned	2	3	4
Trees planted	38	24	30
Snow fall in inches	17	50	30
Number of hours worked	2,000	6,000	4,000
Regular Hours	1,000	3,000	2,000
Overtime	1,000	3,000	2,000
Number of private equipment	125	125	125

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	3,683,272.43	3,576,461.13	3,835,708.00	1,901,542.90	3,992,224.25	3,951,083.00	3,816,589.00	3,815,589.00
Contractual Services	796,800.25	681,367.81	426,350.00	24,275.32	1,538,584.48	433,650.00	428,950.00	428,950.00
Supplies & Materials	921,108.47	1,049,483.29	960,600.00	391,281.84	1,214,100.00	999,600.00	963,500.00	963,250.00
Other Charges	4,958.85	9,361.14	9,650.00	3,776.67	9,900.00	11,100.00	9,900.00	9,900.00
Equipment & Unusual	5,229,104.83	5,538,254.32	5,203,000.00	1,644,860.62	5,276,000.00	5,642,600.00	5,463,000.00	5,463,000.00
<b>Operating Budget</b>	<b>\$10,635,244.83</b>	<b>\$10,854,927.69</b>	<b>\$10,435,308.00</b>	<b>\$3,965,737.35</b>	<b>\$12,030,808.73</b>	<b>\$11,038,033.00</b>	<b>\$10,681,939.00</b>	<b>\$10,680,689.00</b>

PROGRAM: SERVICES TO PROPERTY E SUB PROGRAM ELEMENT: CONSOLIDATED PUBLIC WORKS

SUB-PROGRAM: CONSOLIDATED PUBLIC WORKS DEPARTMENT: CONSOLIDATED PUBLIC WORK 400-05

PERSONNEL SALARIES

Bargaining Unit      Position			FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009					
				#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Total
1.	CPW Director	20-4 (L9)	1	78,753.90	1	95,225.26	1	98,929	49,329.28	98,929.00	1	102,887.00	102,887.00	1	109,771.00	109,771.00
	DPW Director		1	101,362.10		1,974.77										
2.	Assistant CPW Director	18-6 (L8)			1	86,916.93	1	92,804	45,073.34	92,804.00	1	97,626.00	97,626.00	1	104,182.00	104,182.00
3.	Director of Public Vehicles		1	83,848.33												
4.	Street / Forestry Supt		1	79,583.24												
5.	Asst Supt Street	14-6 (L10)	1	68,619.67	1	75,154.54	1	75,844	37,474.32	75,844.00	1	75,844.00	75,844.00	1	81,087.00	81,087.00
6.	Asst Supt Parks/Forestry/Cer	14-6 (L10)	1		1	75,260.36	1	75,844	37,818.04	75,844.00	1	75,844.00	75,844.00	1	81,087.00	81,087.00
7.	Acting Cemetery Asst / Foreman		1	68,300.37												
8.	SPMG Foreman - Public Vehicles	13-6 (L10)	1	68,927.12	1	70,995.10	1	70,995	35,400.30	70,995.00	1	70,995.00	70,995.00	1	75,942.00	75,942.00
9.	SPMG Foreman - Street	13-6 (L9)	1	61,046.98	1	65,390.82	1	68,095	33,729.54	68,095.00	1	70,350.00	70,350.00	1	75,251.00	75,251.00
10.	SPMG Foreman - Forestry	13-6	1	56,006.81	1	59,991.77	1	62,473	30,944.41	62,473.00	1	64,541.00	64,541.00	1	69,038.00	69,038.00
11.	SPMG Sr Engineering Aide (311)	13-6	1	56,177.70	1	60,403.89	1	62,886	30,944.42	62,886.00	1	64,541.00	64,541.00	1	69,038.00	69,038.00
12.	Executive Assistant		1	58,649.26												
13.	Executive Assistant		1	64,513.88												
14.	Executive Assistant	12-6 (L10)			1	63,873.76	1	66,449	33,133.36	66,449.00	1	66,449.00	66,449.00	1	71,118.00	71,118.00
15.	SPMG Code Enforce Inspector	12-6 (L8)			1	65,240.62	1	65,241	32,530.94	65,241.00	1	65,241.00	65,241.00	1	69,825.00	69,825.00
16.	SPMG Code Enforce Inspector	12-6	1	52,333.39	1	56,065.36	1	58,471	28,962.44	58,471.00	1	60,408.00	60,408.00	1	64,653.00	64,653.00
17.	SPMG Recycling Coordinator	12-5 (L8)	1	52,139.20	1	59,364.55	1	62,731	31,279.56	62,731.00	1	62,731.00	62,731.00	1	69,825.00	69,825.00
18.	Administrative Assistant	10-6 (L10)	1	54,961.13												
19.	Administrative Assistant	10-6 (L10)			1	58,389.80	1	56,968	28,406.04	56,968.00	1	56,968.00	56,968.00	1	61,060.00	61,060.00
20.	Office Coordinator - DSB/S&I	9-6			1	51,170.09	1	47,954	23,911.42	47,954.00	1	47,954.00	47,954.00	1	51,441.00	51,441.00
21.	Office Coordinator	9-6 (L8)			1	47,751.60	1	49,798	24,830.78	47,978.00	1	51,790.00	51,790.00	1	55,556.00	55,556.00

PROGRAM: SERVICES TO PROPERTY E SUB PROGRAM ELEMENT: CONSOLIDATED PUBLIC WORKS

SUB-PROGRAM: CONSOLIDATED PUBLIC WORKS DEPARTMENT: CONSOLIDATED PUBLIC WORK 400-05

PERSONNEL SALARIES

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation Total	Council Approval	
22.	Principal Office Assistant	8-6 (L11)									1	39,047.00	39,047.00	1	53,405.00	53,405.00
23.	Senior Office Assistant		1	38,595.10		11,114.36										
24.	Recycle Coord II	7-4									1	38,712.00	38,712.00	1	41,639.00	40,639.00
25.	Recycle Coord II - PT 20		1	23,389.64	1	24,096.81	1	24,161	8,643.04	24,161.00						
26.	Customer Svc Asst - PT 19				1	11,602.96	1	18,887	4,179.25	4,179.25						
Total			16	988,453.92	17	1,039,983.35	17	1,058,530	516,590.48	1,042,002.25	17	1,111,928.00		17	1,203,918.00	1,202,918.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	1,043,818.18	1,004,283.58	1,015,482	503,768.19	1,013,662.00	1,111,928.00	1,203,918.00	1,202,918.00
5113 Salaries - Part Time	23,389.64	35,699.77	43,048	12,822.29	28,340.25	0.00	0.00	0.00
Total Personnel Expenses (05)	1,067,207.82	1,039,983.35	1,058,530	516,590.48	1,042,002.25	1,111,928.00	1,203,918.00	1,202,918.00

PROGRAM: SERVICES TO PROPERTY E SUB PROGRAM ELEMENT: CONSOLIDATED PUBLIC WORKS

SUB-PROGRAM: CONSOLIDATED PUBLIC WORKS DEPARTMENT: CONSOLIDATED PUBLIC WORK 400-00

PERSONNEL WAGES

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation # Total	Council Approval	
1. LAB	Working Foreman II		1	76,589.61	1	2,733.96										
2. LAB	Working Foreman II	11-6 (L10)	1	53,538.43	1	54,934.88	1	55,146	27,467.44	55,146.00	1	26.41	55,146.00	1	57,420.00	57,420.00
3. LAB	Working Foreman II	11-6 (L10)	1	54,527.51	1	54,435.64	1	55,069	27,352.24	55,069.00	1	26.41	55,146.00	1	57,420.00	57,420.00
4. LAB	Working Foreman I	10-6 (L11)	1	50,896.04	1	53,176.81	1	52,403	25,097.00	52,403.00	1	25.10	52,403.00	1	54,605.00	54,605.00
5. LAB	Working Foreman I	10-6 (L10)					1	51,714	25,630.80	51,714.00	1	24.87	51,931.00	1	54,113.00	54,113.00
6. LAB	Working Foreman I	10-6 (L8)	1	41,460.43	1	78,169.18	1	50,986	23,514.40	50,986.00	1	24.42	50,986.00	1	51,922.00	51,922.00
7. LAB	Working Foreman I	10-6 (L8)					1	50,986	25,395.50	50,986.00	1	24.42	50,986.00	1	53,129.00	53,129.00
8. LAB	Working Foreman I	10-6	1	45,852.48	1	47,028.80	1	47,210	23,537.01	47,210.00	1	22.61	47,210.00	1	49,193.00	49,193.00
9. LAB	Motor Equipment Repair Per	10-6 (L10)	1	49,979.07	1	51,550.87	1	51,931	25,865.84	51,931.00	1	24.87	51,931.00	1	54,113.00	54,113.00
10. LAB	Motor Equipment Repair Per	10-6 (L10)	1	49,979.19	1	50,879.57	1	51,459	3,543.19	51,459.00	1	24.64	51,459.00	1	54,037.00	54,037.00
11. LAB	Auto Body / Metal Worker	10-6 (L9)	1	49,979.20	1	51,261.60	1	51,459	25,630.80	51,459.00	1	24.64	51,459.00	1	53,621.00	53,621.00
12. LAB	Welder	10-4	1	27,955.20	1	39,529.76	1	41,323	20,350.72	41,323.00	1	20.75	42,952.00	1	44,800.00	44,800.00
13. LAB	WF I /Tree Surgeon	10-6 (L8)	1		1		1	38,544		38,544.00	1	18.46	38,544.00	1	53,129.00	53,129.00
14. LAB	S M E O	9-6 (L11)	1	48,555.40	1	49,823.80	1	50,016	24,911.90	50,016.00	1	23.95	50,016.00	1	52,125.00	52,125.00
15. LAB	S M E O	9-6 (L10)	1	47,680.49	2	98,145.96	3	148,695	73,792.65	148,695.00	3	23.74	148,695.00	3	154,785.00	154,785.00
16. LAB	S M E O	9-6 (L10)	3	159,355.53	2	105,797.90	1	49,114	24,463.14	49,114.00	1	23.74	49,392.00	1	51,655.00	51,655.00
17. LAB	S M E O	9-6 (L8/L9)	4	193,887.25	2	97,734.31	3	145,992	71,877.03	145,992.00	2	23.31	97,744.00	2	99,850.00	99,850.00
18. LAB	S M E O	9-6	1	43,959.70	1	4,316.00	1	45,059	23,133.76	45,059.00	2	21.58	90,118.00	2	97,675.00	97,675.00
19. LAB	S M E O				1	57,965.52										
20. LAB	H M E O	8-6 (L11)	1	47,039.52	1	47,367.68	1	47,721	23,769.20	47,721.00	1	22.85	47,721.00	1	49,761.00	49,761.00
21. LAB	H M E O	8-6 (L10)	2	91,419.29	2	94,160.53	2	94,582	39,228.06	94,582.00	2	22.65	94,582.00	2	98,624.00	98,624.00
22. LAB	H M E O	8-6 (L9)	1	45,867.94	1	47,660.64	1	46,861	23,340.72	46,861.00	1	22.44	46,861.00	1	48,864.00	48,864.00
23. LAB	H M E O	8-6 (L8)	2	121,299.20	3	127,487.00	3	128,976	65,751.79	128,976.00	3	20.59	128,976.00	3	137,813.00	137,813.00
24. LAB	M E Repair Person Helper		1	46,332.17	1	46,253.48	1	46,431	17,975.02	46,431.00						
25. LAB	M E Repair Person Helper	8-1	1	42,900.25	1	42,827.20	1	42,992	21,473.80	42,992.00	2	16.73	69,864.00			
26. LAB	M E O	7-6 (L11)	1	46,617.99	1	48,009.51	2	91,112	46,436.26	91,112.00	2	21.82	91,132.00	1	47,559.00	47,559.00
27. LAB	M E O	7-6 (L10)	1	43,845.91	1	47,481.74	1	44,809	21,579.51	44,809.00	2	21.63	90,310.00	2	94,260.00	94,260.00
28. LAB	M E O	7-6 (L8/L9)	2	98,721.28	2	87,565.58	1	44,745	22,381.00	44,745.00	1	21.23	43,579.00	1	45,485.00	45,485.00
29. LAB	M E O	7-6	1	50,123.21	2	43,451.20	4	205,250	50,216.40	205,250.00	1	19.66	41,050.00	1	42,846.00	42,846.00
30. LAB	M E O	7-3	3				1	35,129	17,277.28	35,129.00	3	17.30	107,258.00	3	112,159.00	112,159.00
31. LAB	M E O	7-1 / 7-2			1	31,566.22	1	34,682	17,440.67	34,682.00	1	16.61	34,682.00	2	71,222.00	71,222.00

PROGRAM: SERVICES TO PROPERTY E SUB PROGRAM ELEMENT: CONSOLIDATED PUBLIC WORKS

SUB-PROGRAM: CONSOLIDATED PUBLIC WORKS DEPARTMENT: CONSOLIDATED PUBLIC WORKS

PERSONNEL WAGES (cont'd)

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request	Rate	Total	Mayor's Recommendation	#
32. LAB	Highway Maintenance	6-6 (L10)	2	86,285.83	2	89,016.96	2	86,820	33,264.00	86,820.00	2	20.79	86,820.00	3	135,827.00	135,827.00
33. LAB	Highway Maintenance	6-6 (L9)	2	86,171.96	2	88,003.96	2	86,030	43,687.34	86,030.00	1	20.60	43,015.00			
34. LAB	Highway Maintenance	6-6 (L8)														
35. LAB	Highway Maintenance	6-2	3	110,823.34	2	82,903.22	3	118,389	34,373.84	118,289.00	1	15.99	33,387.00	1	34,953.00	34,953.00
36. LAB	Highway Maintenance	6-1	1		1	25,429.09					3	15.38	96,339.00			
37. LAB	Storekeeper	6-6 (L9)	1	41,763.12	1	42,850.08	1	43,015	21,425.04	43,015.00	1	20.60	43,015.00	1	44,927.00	44,927.00
38. LAB	Laborer	6-6 (L10)	1	41,999.15			2	86,668	25,242.40	86,668.00	2	20.79	86,820.00	3	135,827.00	135,827.00
39. LAB	Laborer	6-6 (L9)	4	162,395.35	4	155,641.37	1	43,015	20,168.38	43,015.00	1	20.60	43,015.00			
40. LAB	Laborer	6-6 (L8)	1	40,948.40	1	43,715.98	2	86,744	42,980.52	86,744.00	2	20.41	88,510.00	2	89,028.00	89,028.00
41. LAB	Laborer	6-6	1	38,654.87												
42. LAB	Laborer / Gardener	6-6 (L10)			1	46,569.60	1	43,410	18,170.46	43,410.00	1	20.79	43,410.00	1	45,339.00	45,339.00
43. LAB	Laborer / Gardener	6-6 (L8)			1	42,473.26	1	42,620	21,065.18	42,620.00	1	20.41	42,620.00	1	44,514.00	44,514.00
44.	Part Time			27,639.34		26,089.50		30,000	30,144.00	30,144.00			30,000.00		30,000.00	30,000.00
45.	Temporary Laborers			30,224.25		23,782.50		30,000	23,247.00	30,000.00			30,000.00		30,000.00	30,000.00
46.	Temporary / Seasonal			41,330.94		28,290.05		45,000	22,981.60	45,000.00			45,000.00		45,000.00	45,000.00
Total			54	2,336,598.84	51	2,256,080.91	55	2,642,107	1,175,182.89	2,642,151.00	55		2,544,084.00	50	2,477,600.00	2,477,600.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5112 Wages - Full Time	2,230,052.35	2,217,032.53	2,537,107	1,098,810.29	2,537,007.00	2,439,084.00	2,372,600.00	2,372,600.00
5114 Wages - Part Time	99,194.53	78,162.05	105,000	76,372.60	105,144.00	105,000.00	105,000.00	105,000.00
5135 Buyback Sick Time	7,351.96	7,783.10	8,071		8,071.00	8,071.00	8,071.00	8,071.00
5134 Overtime	339,465.77	293,500.10	187,000	209,769.53	300,000.00	287,000.00	187,000.00	187,000.00
Offset Receipt - Cemetery Perpetual Care	(60,000.00)	(60,000.00)	(60,000)				(60,000.00)	(60,000.00)
Total Personnel Expenses (00)	2,616,064.61	2,536,477.78	2,777,178	1,384,952.42	2,950,222.00	2,839,155.00	2,612,671.00	2,612,671.00

PROGRAM: SERVICES TO PROPERTY E SUB PROGRAM ELEMENT: CPW ADMINISTRATION  
SUB-PROGRAM: CONSOLIDATED PUBLIC WORKS DEPARTMENT: CONSOLIDATED PUBLIC WORK 01-400-10

Classification	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval	
Contractual Services									
5192 Mileage Allowance	1,005.15	34.80	1,200.00	12.90	500.00	500.00	500.00	500.00	
5213 Light	742.48	564.45	400.00	41.50	400.00	400.00	400.00	400.00	
5231 Water	1,507.41	853.38	1,950.00	363.11	1,950.00	1,950.00	1,450.00	1,450.00	
5240 Clean & Sanitation	199.00	326.55	200.00	86.58	200.00	200.00	200.00	200.00	
5241 Repair Equipment not MV	5,000.83	9,642.08	10,000.00	1,068.81	10,000.00	10,000.00	8,500.00	8,500.00	
5242 Maintenance of Office Equipment/Vehicle Washing	2,649.80	934.94	1,400.00	210.00	1,400.00	9,400.00	9,400.00	9,400.00	
5244 Repairs Tire-Tubes	4,847.42	7,143.94	6,000.00	862.00	6,000.00	6,000.00	6,000.00	6,000.00	
5252 Repair to Motor Equipment	83,936.33	90,273.62	72,250.00	8,711.65	72,250.00	72,250.00	71,750.00	71,750.00	
5253 Repair Small Tools	534.24	642.95	1,500.00	66.90	1,500.00	1,500.00	1,500.00	1,500.00	
5261 Repair Fences	32.89	5,438.00	6,500.00	0.00	6,500.00	6,500.00	6,500.00	6,500.00	
5269 Emergency Rep-Highways & Bridges	160.00								
5271 Uniform Rental	7,778.10	4,825.49	4,700.00	1,706.52	4,700.00	4,700.00	4,700.00	4,700.00	
5276 Rental of Trucks & Equipment	24,618.49	24,893.54	6,000.00	3,240.00	6,000.00	6,000.00	6,000.00	6,000.00	
5302 Advertising		1,000.00	3,000.00		3,000.00	3,000.00	1,000.00	1,000.00	
5325 Intrusion Detection	420.00	574.67	500.00	420.00	500.00	500.00	500.00	500.00	
5340 Postage	966.55	1,675.73	1,450.00	82.00	1,450.00	1,450.00	1,450.00	1,450.00	
5381 Printing & Binding	2,848.41	2,154.94	2,150.00	1,378.87	2,450.00	2,150.00	1,950.00	1,950.00	
5398 Signs	2,249.50	3,361.89	3,000.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00	
Total	139,496.60	154,340.97	122,200.00	18,250.84	121,800.00	129,500.00	124,800.00	124,800.00	



PROGRAM: SERVICES TO PROPERTY E SUB PROGRAM ELEMENT: CPW ADMINISTRATION  
SUB-PROGRAM: CONSOLIDATED PUBLIC WORKS DEPARTMENT: CONSOLIDATED PUBLIC WORK 01-400-10

Classification	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval	
Supplies & Materials									
5420 Office Supplies	5,918.48	5,806.91	4,700.00	1,997.27	4,700.00	4,700.00	4,700.00	4,700.00	
5423 Books & Manuals	139.20	139.28	500.00		500.00	500.00	500.00	250.00	
5430 Public Safety Supplies	11,700.57	8,506.62	10,200.00	3,109.24	10,200.00	10,200.00	10,200.00	10,200.00	
5433 Maintenance not Building	13,705.16	15,544.40	11,200.00	8,614.00	13,200.00	13,200.00	11,200.00	11,200.00	
5434 Building Supplies	0.00	122.68	200.00	164.20	200.00	200.00	200.00	200.00	
5450 Cleaning & Supplies	982.84	491.90	700.00	590.26	700.00	700.00	700.00	700.00	
5461 Maintenance of Grounds	1,635.06	46,606.22	49,000.00	6,192.65	49,000.00	49,000.00	49,000.00	49,000.00	
5462 Broom Wire	4,376.26	4,073.45	4,000.00	2,478.16	4,000.00	8,000.00	8,000.00	8,000.00	
5463 Flowers, Trees, Shrubs	7,449.68	11,701.44	10,000.00	1,402.33	10,000.00	10,000.00	10,000.00	10,000.00	
5480 Batteries	8,458.43	6,632.60	9,000.00	3,653.07	9,000.00	9,000.00	9,000.00	9,000.00	
5481 Tires & Tubes	33,591.65	38,995.49	30,000.00	23,667.81	40,000.00	40,000.00	30,000.00	30,000.00	
5482 Diesel	111,134.40	144,099.48	130,000.00	54,940.45	130,000.00	130,000.00	130,000.00	130,000.00	
5483 Automotive Supplies	160,302.23	187,808.60	150,000.00	89,274.87	180,000.00	170,000.00	150,000.00	150,000.00	
5484 Gasoline	246,446.37	324,461.72	310,000.00	152,326.91	310,000.00	310,000.00	310,000.00	310,000.00	
5485 Oil	10,987.73	15,412.52	12,000.00	7,243.67	12,000.00	12,000.00	12,000.00	12,000.00	
5486 Gas & Oil			300.00		300.00	300.00	300.00	300.00	
5533 Forestry	2,843.79	2,534.14	3,000.00	745.00	3,000.00	3,000.00	3,000.00	3,000.00	
5534 Mulch		3,200.00	10,000.00		10,000.00	10,000.00	10,000.00	10,000.00	
5535 Sand, Brick, Cement	20,121.40	8,757.62	18,500.00	8,476.13	18,500.00	18,500.00	18,500.00	18,500.00	
5536 Lumber	856.13	80.33	2,200.00	384.94	2,200.00	2,200.00	2,200.00	2,200.00	
5538 Stone Base & Crusher Run	811.00	368.55	1,000.00		1,000.00	1,000.00	500.00	500.00	
5539 Castings & Pipes	5,488.80	5,924.90	4,000.00	2,328.80	4,000.00	4,000.00	4,000.00	4,000.00	
5540 Traffic Signs	50.00		1,500.00		1,500.00	1,500.00	1,500.00	1,500.00	
5541 Concrete Mix		3,796.25	3,000.00	1,822.00	3,000.00	3,000.00	3,000.00	3,000.00	
5543 Curbing			2,000.00	184.00	2,000.00	2,000.00	1,000.00	1,000.00	
5580 Flags & Bunting	1,307.50		1,000.00		1,000.00	1,000.00	500.00	500.00	
5581 Clothing, Gloves, Shoes	24,763.21	51,861.28	31,600.00	8,299.18	31,600.00	31,600.00	31,600.00	31,600.00	
5582 Camera & Photo Supplies	552.00		300.00		300.00	300.00	200.00	200.00	
5587 Small Tools	12,174.98	16,941.66	18,700.00	9,177.55	19,200.00	18,700.00	16,700.00	16,700.00	
5588 Welding	8,651.35	1,319.73		1,020.70	3,000.00	3,000.00	3,000.00	3,000.00	
5589 Sprays & Chemicals	1,095.13	1,148.22	800.00	0.00	800.00	800.00	800.00	800.00	
5590 Pails & Barrels		449.64	200.00		200.00	200.00	200.00	200.00	
5592 Loam	80.00	21.50	1,000.00		1,000.00	1,000.00	1,000.00	1,000.00	
5598 Paint	1,077.50	858.45	500.00		500.00	500.00	500.00	500.00	
Total	696,700.85	907,665.58	831,100.00	388,093.19	876,600.00	870,100.00	834,000.00	833,750.00	

PROGRAM: SERVICES TO PROPERTY E SUB PROGRAM ELEMENT: CPW ADMINISTRATION  
SUB-PROGRAM: CONSOLIDATED PUBLIC WORKS DEPARTMENT: CONSOLIDATED PUBLIC WORK 01-400-10

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008					
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Other Charges</b>								
5151 Tool Allowance	2,800.00	3,200.00	3,200.00	2,800.00	3,200.00	3,200.00	3,200.00	3,200.00
5152 Training	925.00	2,930.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00	2,000.00
5461 Senior Center Landscape / Clean-up		1,725.00	2,000.00		2,000.00	2,000.00	2,000.00	2,000.00
5730 Conference Expense	30.00	100.00	500.00	185.00	500.00	500.00	500.00	500.00
5731 Dues & Subscriptions	555.15	496.14	1,350.00	166.67	950.00	2,150.00	950.00	950.00
5733 Licenses	448.70	710.00	400.00	625.00	1,050.00	1,050.00	1,050.00	1,050.00
5740 Insurance Surety Bond	200.00	200.00	200.00		200.00	200.00	200.00	200.00
Total	4,958.85	9,361.14	9,650.00	3,776.67	9,900.00	11,100.00	9,900.00	9,900.00
Total General Expenses (10)	<u>841,156.30</u>	<u>1,071,367.69</u>	<u>962,950.00</u>	<u>410,120.70</u>	<u>1,008,300.00</u>	<u>1,010,700.00</u>	<u>968,700.00</u>	<u>968,450.00</u>
<b>Equipment &amp; Unusual</b>								
5300 Consultants	6,000.00		20,000.00		20,000.00			
5327 Gas & Oil Spill Prevention		4,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
5461 Parks Maintenance Contractual Service			20,000.00		20,000.00	20,000.00	20,000.00	20,000.00
5843 Drain System			1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5843 Storm Drain System	859.33							
5886 Disposal Catch Basin Cleanings	23,954.23							
5890 Disposal Street Sweepings	25,000.00	21,358.25	40,000.00	0.00	40,000.00	40,000.00	40,000.00	40,000.00
6891 Hardy Pond Restoration/Management	34,422.47	107,880.72	50,000.00	0.00	50,000.00	50,000.00	50,000.00	50,000.00
6895 Paving Project	4,851.44	90,938.96	65,000.00	5,371.25	65,000.00	65,000.00	65,000.00	65,000.00
6935 Maintenance Equipment	2,190.00							
Total Equipment & Unusual Expenses (15)	<u>97,277.47</u>	<u>224,177.93</u>	<u>198,000.00</u>	<u>7,371.25</u>	<u>198,000.00</u>	<u>178,000.00</u>	<u>178,000.00</u>	<u>178,000.00</u>

PROGRAM: SERVICES TO PROPERTY E SUB PROGRAM ELEMENT: SNOW AND ICE REMOVAL  
SUB-PROGRAM: CONSOLIDATED PUBLIC WORKS DEPARTMENT: CONSOLIDATED PUBLIC WORK 01-305-10

Classification	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval	
Contractual Services									
5241 Repair Equipment not MV		4,120.84	2,000.00	1,015.00	2,000.00	2,000.00	2,000.00	2,000.00	
5252 Repair to Motor Equipment			500.00		500.00	500.00	500.00	500.00	
5261 Repair Fences	2,244.00	600.00	5,000.00	875.00	10,000.00	5,000.00	5,000.00	5,000.00	
5276 Rental of Trucks & Equipment	650,788.50	518,258.00	294,000.00		1,400,000.00	294,000.00	294,000.00	294,000.00	
5326 Weather Service	4,271.15	4,048.00	2,500.00	4,134.48	4,134.48	2,500.00	2,500.00	2,500.00	
5381 Printing			150.00		150.00	150.00	150.00	150.00	
Total	657,303.65	527,026.84	304,150.00	6,024.48	1,416,784.48	304,150.00	304,150.00	304,150.00	
Supplies & Materials									
5531 Salt	201,504.56	130,358.72	97,000.00		300,000.00	97,000.00	97,000.00	97,000.00	
5532 Plows, Blades & Parts	1,347.43	6,787.26	5,000.00	2,368.66	10,000.00	5,000.00	5,000.00	5,000.00	
5535 Sand, Brick, Cement	20,607.42	4,353.13	25,000.00		25,000.00	25,000.00	25,000.00	25,000.00	
5587 Small Tools	68.21	318.60	1,000.00	69.99	1,000.00	1,000.00	1,000.00	1,000.00	
5589 Sprays & Chemicals	880.00		1,500.00	750.00	1,500.00	1,500.00	1,500.00	1,500.00	
Total	224,407.62	141,817.71	129,500.00	3,188.65	337,500.00	129,500.00	129,500.00	129,500.00	
Total General Expenses (10)	881,711.27	668,844.55	433,650.00	9,213.13	1,754,284.48	433,650.00	433,650.00	433,650.00	

PROGRAM: SERVICES TO PROPERTY E SUB PROGRAM ELEMENT: COLLECTION & DISPOSAL OF RUBBISH  
SUB-PROGRAM: CONSOLIDATED PUBLIC WORKS DEPARTMENT: CONSOLIDATED PUBLIC WORK 01-428-15

Classification	EXPENDITURES						FY 2009		
	FY 2006	FY 2007	FY 2008			Budget	Department Request	Mayor's Recommendation	Council Approval
	Actual Expenditures	Actual Expenditures	July-December	Actual Expenditures	Estimated Expenditures				
Equipment & Unusual									
5332 Household Hazard Waste	67,454.11	78,233.03	88,000.00	22,575.56	88,000.00		107,600.00	88,000.00	88,000.00
5856 Rubbish Collection / Recycling	1,990,866.29	2,403,527.57	2,200,000.00	722,870.70	2,200,000.00		2,357,000.00	2,357,000.00	2,357,000.00
5859 Rubbish Disposal	2,652,218.13	2,618,927.93	2,540,000.00	802,553.51	2,540,000.00		2,700,000.00	2,540,000.00	2,540,000.00
5876 Yard Waste / Leaves	368,168.29	152,570.67	127,000.00	89,489.60	200,000.00		250,000.00	250,000.00	250,000.00
5893 DPW Yard Clean Up	53,120.54	60,817.19	50,000.00	0.00	50,000.00		50,000.00	50,000.00	50,000.00
Total Equipment & Unusual Expenses (15)	<u>5,131,827.36</u>	<u>5,314,076.39</u>	<u>5,005,000.00</u>	<u>1,637,489.37</u>	<u>5,078,000.00</u>		<u>5,464,600.00</u>	<u>5,285,000.00</u>	<u>5,285,000.00</u>

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D SUB PROGRAM ELEMENT: COUNCIL ON AGING

SUB-PROGRAM: COUNCIL ON AGING DEPARTMENT: COUNCIL ON AGING 531-05

**STATEMENT OF OBJECTIVES:**

To furnish diversified opportunities for persons over the age of 60. To enjoy the companionship of their peers while engaging in social and recreational activities, to provide more diversified activities, to increase participation overall, to provide social service oriented programs for persons over the age of 60 to increase self-fulfillment, well being and community involvement, to coordinate with city and state agencies to establish and maintain programs necessary to meet objectives. To ensure all senior citizens access to activities and services. Increase and continue outreach efforts to ensure that seniors are aware of programs and services available through local, state and federal services.

**DESCRIPTION OF OUTPUT STATEMENT:**

The continuation of supplying our elder population with services, fitness, social and recreational programs.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	7,850	5,345
Medical & Life Insurance	31,155	100,933
Heat, Light, Water	50,809	53,626
Building Repair & Maintenance	9,562	14,978
Building Insurance	2,236	2,665
Motor Vehicle Insurance	1,286	1,305
Motor Vehicle Maint & Repair	14,846	14,545
<b>Total</b>	<b>\$117,744</b>	<b>\$193,397</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Total Number of Participants	2,115	2,170	2,200
Male	500	590	600
Female	1,605	1,580	1,600
Minority	70	74	78
Service Programs:			
# of Participants	1,841	1,950	2,000
Social/Recreation Programs:			
# of Participants	1,020	1,050	1,080
Fitness Programs:			
# of Participants	286	295	315
Transportation:			
# of Participants	390	410	430
# of 1 way rides	4,220	4,220	4,250

**COST SUMMARY BY CLASSIFICATION**

Classification	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>			<b>FY 2009</b>		
	<b>Actual Expenditures</b>	<b>Actual Expenditures</b>	<b>July-December Budget</b>	<b>Actual Expenditures</b>	<b>Estimated Expenditures</b>	<b>Department Request</b>	<b>Mayor's Recommendation</b>	<b>Council Approval</b>
Personnel	295,801.21	313,017.69	263,680.00	145,045.66	284,019.00	273,264.00	280,995.00	280,995.00
Contractual Services	9,266.89	4,073.48	4,140.00	2,763.68	4,140.00	5,130.00	5,130.00	5,130.00
Supplies & Materials	1,816.06	2,430.48	1,800.00	929.95	1,800.00	1,800.00	1,800.00	1,800.00
Other Charges	2,653.39	2,303.86	2,550.00	1,273.58	2,550.00	2,550.00	2,550.00	2,550.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$309,537.55</b>	<b>\$321,825.51</b>	<b>\$272,170.00</b>	<b>\$150,012.87</b>	<b>\$292,509.00</b>	<b>\$282,744.00</b>	<b>\$290,475.00</b>	<b>\$290,475.00</b>

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D SUB PROGRAM ELEMENT: COUNCIL ON AGING  
SUB-PROGRAM: COUNCIL ON AGING DEPARTMENT: COUNCIL ON AGING 531-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			Actual		Actual		#	July-December		#	Department Request		Mayor's		Council Approval	
			#	Expenditures	#	Expenditures		Budget	Actual Expenditures		Estimated Expenditures	Rate	Total	#		Total
1.	Council on Aging Board							1,500.00	6,400.00	7	100.00	6,000.00	7	6,000.00	6,000.00	
2.	Council on Aging Director	16-4								1	73,255.00	73,255.00				
3.	Council on Aging Director	16-2	1	82,041.76	1	99,079.82	1	65,123	26,227.74	58,862.00			1	72,189.00	72,189.00	
4.	Administrative Assistant	10-6 (L9)	1	54,303.65	1	56,319.35	1	56,450	28,746.43	56,450.00	1	56,450.00	56,450.00	1	60,505.00	
5.	Office Coordinator	9-5	1	38,961.20	1	41,733.28	1	43,484	21,257.08	43,484.00	1	46,109.00	45,223.00	1	48,543.00	
6.	Bus Operator	7-2	1	43,845.91	1	44,982.08	1	45,440	22,546.06	45,440.00	1	16.61	34,682.00	1	36,269.00	
7.	Associate Office Assistant	7-5									1	40,654.00	40,654.00			
8.	Customer Service Asst	5-6	1	32,354.69	1	34,524.90	1	36,183	18,041.92	36,183.00			1	40,489.00	40,489.00	
9.	Bus Operator PT	7		18,373.49		22,676.85	3	17,000	12,646.79	37,200.00	3		17,000.00	3	17,000.00	

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D SUB PROGRAM ELEMENT: COUNCIL ON AGING  
SUB-PROGRAM: COUNCIL ON AGING DEPARTMENT: COUNCIL ON AGING 531-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			Actual		Actual		July-December			Department Request			Mayor's		Council Approval	
			#	Expenditures	#	Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Rate	Total	#		Total
10.	Jr Office Assistant PT		1	15,692.03	1	10,701.41										
11.	Jr Office Assistant PT grant	5-2	1	6,228.04	1	18,183.36	1	18,160	7,169.85	16,790.00	1	30,930.00	17,293.00	1	18,833.00	18,833.00
12.	Jr Office Assistant PT grant	5-2	3	31,259.97	1	15,177.24	1	18,160	6,909.79	16,790.00	1	30,930.00	17,293.00	1	18,833.00	18,833.00
Total			10	323,060.74	8	343,378.29	10	300,000	145,045.66	317,599.00	17	307,850.00		17	318,661.00	318,661.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	251,507.21	276,639.43	201,240	94,273.17	194,979.00	215,582.00	221,726.00	221,726.00
5112 Wages - Full Time			45,440	22,546.06	45,440.00	34,682.00	36,269.00	36,269.00
5113 Salaries - Part Time	34,065.52	33,378.26	17,000	12,646.79	37,200.00	17,000.00	17,000.00	17,000.00
5135 Sick Leave Buy Back								
5194 Boards & Commissions	0.00	0.00	0	1,500.00	6,400.00	6,000.00	6,000.00	6,000.00
Temporary Help - Grants	37,488.01	33,360.60	36,320	14,079.64	33,580.00	34,586.00	37,666.00	37,666.00
Receipt offset - Grant	(27,259.53)	(30,360.60)	(36,320)		(33,580.00)	(34,586.00)	(37,666.00)	(37,666.00)
Total Personnel Expenses (05)	\$295,801.21	\$313,017.69	263,680	\$145,045.66	\$284,019.00	\$273,264.00	\$280,995.00	\$280,995.00

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D SUB PROGRAM ELEMENT: COUNCIL ON AGING

SUB-PROGRAM: COUNCIL ON AGING DEPARTMENT: COUNCIL ON AGING 531-10

Classification	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval	
<b>Contractual Services</b>									
5192 Mileage Allowance	1,440.00	1,440.00	1,440.00	660.00	1,440.00	1,440.00	1,440.00	1,440.00	
5242 Maintenance of Office Equipment		103.68	200.00	103.68	200.00	1,190.00	1,190.00	1,190.00	
5340 Postage	497.35	529.80	500.00		500.00	500.00	500.00	500.00	
5381 Printing & Binding	1,329.54								
5397 Instruction	6,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	
Total	9,266.89	4,073.48	4,140.00	2,763.68	4,140.00	5,130.00	5,130.00	5,130.00	
<b>Supplies &amp; Materials</b>									
5420 Office Supplies	1,005.07	966.93	1,000.00	889.96	1,000.00	1,000.00	1,000.00	1,000.00	
5423 Books & Manuals	192.00	199.25	200.00		200.00	200.00	200.00	200.00	
5581 Clothing, Gloves, Shoes	618.99	1,264.30	600.00	39.99	600.00	600.00	600.00	600.00	
Total	1,816.06	2,430.48	1,800.00	929.95	1,800.00	1,800.00	1,800.00	1,800.00	
<b>Other Charges</b>									
5492 Groceries & Provisions	2,266.39	2,046.86	2,300.00	1,023.58	2,300.00	2,300.00	2,300.00	2,300.00	
5731 Dues & Subscriptions	137.00	7.00							
5792 Home Care	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	
Total	2,653.39	2,303.86	2,550.00	1,273.58	2,550.00	2,550.00	2,550.00	2,550.00	
Total General Expenses (10)	13,736.34	8,807.82	8,490.00	4,967.21	8,490.00	9,480.00	9,480.00	9,480.00	
<b>Equipment &amp; Unusual</b>									
Total Equipment & Unusual Expenses (15)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	



PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D SUB PROGRAM ELEMENT: MEALS ON WHEELS  
SUB-PROGRAM: COUNCIL ON AGING DEPARTMENT: COUNCIL ON AGING 561

**STATEMENT OF OBJECTIVES:**

Meals on Wheels is a program which delivers nutritious meals to homebound individuals over the age of 60 who are unable to prepare adequate meals for themselves due to various inabilities. The program assumes the responsibility of delivering the meals to the isolated client. The primary factor which determines eligibility is need. The client must be homebound. The Meals on Wheels program allows the individual to remain in their own home and reduces the chance of premature institutionalization.

**DESCRIPTION OF OUTPUT STATEMENT:**

A hot dinner and cold supper (delivered at the same time) delivered five days a week - Monday thru Friday between the hours of 11:30 and 12:30. This is accomplished by one paid coordinator, and approximately 90 volunteers. Food is provided by Fitz-Vogt and prepared at the Stanley Senior Center. Client or agencies pay for the meals.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Total Number of Meals / Week	200	200	200
Recipients Served / Week	100	100	100
Recipients served Annually	130	150	150
Units Annually	48,000	48,000	48,000

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	46,487.45	49,797.99	51,790.00	25,824.24	51,790.00	51,830.00	55,599.00	55,599.00
Contractual Services	2,137.39	857.00	845.00	360.00	845.00	845.00	845.00	845.00
Supplies & Materials	657.72	756.24	800.00	335.23	800.00	800.00	800.00	800.00
Other Charges	120,849.65	145,708.00	143,000.00	34,314.00	143,000.00	143,000.00	143,000.00	143,000.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Budget	<u>\$170,132.21</u>	<u>\$197,119.23</u>	<u>\$196,435.00</u>	<u>\$60,833.47</u>	<u>\$196,435.00</u>	<u>\$196,475.00</u>	<u>\$200,244.00</u>	<u>\$200,244.00</u>

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D SUB PROGRAM ELEMENT: MEALS ON WHEELS  
 SUB-PROGRAM: COUNCIL ON AGING DEPARTMENT: COUNCIL ON AGING 561-05

PERSONNEL

Bargaining Unit Position		FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			Actual		Actual		#	July-December		Department Request			Mayor's		Council Approval	
			#	Expenditures	#	Expenditures		Budget	Actual Expenditures				Estimated Expenditures	Recommendation		Total
										#	Rate	Total	#	Total		
1.	Meals Coordinator	9-6 (L9)	1	46,487.45	1	49,797.99	1	51,790	25,824.24	51,790.00	1	52,270.00	51,830.00	1	55,599.00	55,599.00
Total			1	46,487.45	1	49,797.99	1	51,790	25,824.24	51,790.00	1	51,830.00		1	55,599.00	55,599.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	46,487.45	49,797.99	51,790	25,824.24	51,790.00	51,830.00	55,599.00	55,599.00
Total Personnel Expenses (05)	46,487.45	49,797.99	51,790	25,824.24	51,790.00	51,830.00	55,599.00	55,599.00

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D  
 SUB-PROGRAM: COUNCIL ON AGING

SUB PROGRAM ELEMENT: MEALS ON WHEELS  
 DEPARTMENT: COUNCIL ON AGING 561-10

Classification	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval	
<b>Contractual Services</b>									
5192 Mileage Allowance	720.00	720.00	720.00	360.00	720.00	720.00	720.00	720.00	
5330 Substitute Coordinator	1,284.39								
5340 Postage	133.00	137.00	125.00		125.00	125.00	125.00	125.00	
Total	2,137.39	857.00	845.00	360.00	845.00	845.00	845.00	845.00	
<b>Supplies &amp; Materials</b>									
5420 Office Supplies	657.72	756.24	800.00	335.23	800.00	800.00	800.00	800.00	
Total	657.72	756.24	800.00	335.23	800.00	800.00	800.00	800.00	
<b>Other Charges</b>									
5492 Groceries & Provisions	120,849.65	145,708.00	143,000.00	34,314.00	143,000.00	143,000.00	143,000.00	143,000.00	
Total	120,849.65	145,708.00	143,000.00	34,314.00	143,000.00	143,000.00	143,000.00	143,000.00	
Total General Expenses (10)	123,644.76	147,321.24	144,645.00	35,009.23	144,645.00	144,645.00	144,645.00	144,645.00	
<b>Equipment &amp; Unusual</b>									
Total Equipment & Unusual Expenses (15)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: EMERGENCY AND AUXILIARY SERVICES DEPARTMENT: EMERGENCY MANAGEMENT 131

**STATEMENT OF OBJECTIVES:**

1. Provide guidance and supervision to city departments in the event of a natural or man-made disaster for the purpose of minimizing and repairing injury and damage resulting from same.
2. Coordinate all resources of the City to avert or combat the effects of a disaster so that the City can survive and recover from the ravages thereof.
3. Provide guidance and supervision when deemed necessary by the department heads for the purpose of providing auxiliary manpower and equipment service for special events or emergency activities.
4. Act as a coordinator and liaison with Red Cross offices for the purpose of providing a centralized focus on human welfare needs in the event of a natural or man made disaster.
5. Administer a matching fund program by screening and purchasing surplus property for the purpose of assisting the City in providing emergency resources.

**DESCRIPTION OF OUTPUT STATEMENT:**

General support consists of the administrative function of OCD / OED namely, the director, clerk and facility maintenance functions of the office.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
Indirect Costs	FY 2006	FY 2007
Pension-Contributory/FICA	12,329	12,627
Pension Administration	266	621
Medical & Life Insurance	60,072	20,895
Heat, Light, Water	22,650	27,533
Building Repair & Maintenance	964	20,433
Building Insurance	584	696
Motor Vehicle Insurance	1,715	2,174
Motor Vehicle Maint & Repair	19,794	24,242
Total	<u>\$118,374</u>	<u>\$109,221</u>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
AUXILIARY POLICE & FIRE			
Active Members	27	33	37
Officers	8	8	8
Privates/Patrolmen	19	25	29
Number of Incidents	75	90	100
Mutual Aid Incidents	-	5	7
Hours: Drills/Training	2,796	3,276	3,756
Hours: In Service/Incidents	1,400	1,520	1,600
Hours: Equipment Repair/Meet	2,344	2,770	3,300
Hours: Average/Person	242.22	230.00	234.00
Support Staff	5	5	5
Hours: Support Staff	300	300	300

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual	Actual	July-December			Department	Mayor's	Council
	Expenditures	Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Request	Recommendation	Approval
Personnel	49,243.37	52,037.37	63,012.00	31,417.10	63,012.00	63,012.00	65,939.00	65,939.00
Contractual Services	9,378.66	10,752.86	9,875.00	2,009.66	9,875.00	9,875.00	9,875.00	9,875.00
Supplies & Materials	6,025.99	7,452.51	5,400.00	198.00	5,400.00	5,400.00	5,400.00	5,400.00
Other Charges	2,920.35	319.50	3,250.00	1,704.92	3,250.00	3,250.00	3,250.00	3,250.00
Equipment & Unusual	19,914.05	5,699.27	10,800.00	0.00	10,800.00	14,442.00	8,300.00	8,300.00
Special Items	6,824.55	7,175.00	7,000.00	0.00	7,000.00	7,000.00	7,000.00	7,000.00
<b>Operating Budget</b>	<b><u>\$94,306.97</u></b>	<b><u>\$83,436.51</u></b>	<b><u>\$99,337.00</u></b>	<b><u>\$35,329.68</u></b>	<b><u>\$99,337.00</u></b>	<b><u>\$102,979.00</u></b>	<b><u>\$99,764.00</u></b>	<b><u>\$99,764.00</u></b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: EMERGENCY AND AUXILIARY SERVICES DEPARTMENT: EMERGENCY MANAGEMENT 131-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009					
			Actual		Actual		July-December			Mayor's		Council			
			#	Expenditures	#	Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Recommendation	Approval
1.	Environmental Specialist PT 19	16-6	1	39,243.37	1	42,037.50	1	43,012	21,444.54	43,012.00	1	79,232.00	43,012.00	45,939.00	45,939.00
2.	Director of Emergency Mgmt PT		1	10,000.00	1	9,999.87	1	10,000	4,986.28	10,000.00	1	10,000.00	10,000.00	10,000.00	10,000.00
3.	Environmental Committee Chairperson							10,000	4,986.28	10,000.00		10,000.00	10,000.00	10,000.00	10,000.00
Total			2	49,243.37	2	52,037.37	2	63,012	31,417.10	63,012.00	2	63,012.00	63,012.00	65,939.00	65,939.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5113 Salaries - Part Time	49,243.37	52,037.37	63,012	31,417.10	63,012.00	63,012.00	65,939.00	65,939.00
Total Personnel Expenses (05)	49,243.37	52,037.37	63,012	31,417.10	63,012.00	63,012.00	65,939.00	65,939.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

GENERAL SUPPORT

SUB-PROGRAM: EMERGENCY AND AUXILIARY SERVICES

DEPARTMENT:

EMERGENCY MANAGEMENT 131-10, 15

EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009		
Classification	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5241 Repairs to Equipment	7,129.52	8,482.83	7,200.00	1,541.78	7,200.00	7,200.00	7,200.00	7,200.00
5277 Pagers	2,132.12	1,856.91	2,200.00	467.88	2,200.00	2,200.00	2,200.00	2,200.00
5302 Advertising	107.40	287.84	250.00		250.00	250.00	250.00	250.00
5340 Postage	9.62	125.28	75.00		75.00	75.00	75.00	75.00
5381 Printing & Binding			150.00		150.00	150.00	150.00	150.00
Total	9,378.66	10,752.86	9,875.00	2,009.66	9,875.00	9,875.00	9,875.00	9,875.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	543.62	439.42	400.00		400.00	400.00	400.00	400.00
5430 Public Safety Supplies	5,482.37	7,013.09	5,000.00	198.00	5,000.00	5,000.00	5,000.00	5,000.00
Total	6,025.99	7,452.51	5,400.00	198.00	5,400.00	5,400.00	5,400.00	5,400.00
<b>Other Charges</b>								
5152 Training	2,725.00	100.00	3,000.00	1,665.00	3,000.00	3,000.00	3,000.00	3,000.00
5492 Groceries & Provisions	195.35	219.50	250.00	39.92	250.00	250.00	250.00	250.00
Total	2,920.35	319.50	3,250.00	1,704.92	3,250.00	3,250.00	3,250.00	3,250.00
<b>Total General Expenses (10)</b>	<b>18,325.00</b>	<b>18,524.87</b>	<b>18,525.00</b>	<b>3,912.58</b>	<b>18,525.00</b>	<b>18,525.00</b>	<b>18,525.00</b>	<b>18,525.00</b>
<b>Equipment &amp; Unusual</b>								
5327 Environmental Consultant-Tank Testing	16,072.00	1,900.00	2,000.00		2,000.00	2,000.00	2,000.00	2,000.00
5348 Environmental Committee	300.00	299.27	5,300.00		5,300.00	2,800.00	2,800.00	2,800.00
Environmental-Plymovent Maintenance						6,142.00	0.00	0.00
5870 Mobile Radios & Battery	3,000.00	3,000.00	3,000.00		3,000.00	3,000.00	3,000.00	3,000.00
5889 Digital Camera	42.05							
5891 Lighting Plant	500.00	500.00	500.00		500.00	500.00	500.00	500.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>19,914.05</b>	<b>5,699.27</b>	<b>10,800.00</b>	<b>0.00</b>	<b>10,800.00</b>	<b>14,442.00</b>	<b>8,300.00</b>	<b>8,300.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: EMERGENCY AND AUXILIARY SERVICES DEPARTMENT: EMERGENCY MANAGEMENT 131-25

EXPENDITURES								
Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Special Items								
5150 Uniform	6,824.55	7,175.00	7,000.00		7,000.00	7,000.00	7,000.00	7,000.00
Total Special Items (25)	6,824.55	7,175.00	7,000.00	0.00	7,000.00	7,000.00	7,000.00	7,000.00

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: ENGINEER, DESIGN & SURVEY

SUB-PROGRAM: ENGINEERING SERVICES DEPARTMENT: ENGINEERING 331

# STATEMENT OF OBJECTIVES:

The mission of the Engineering department is to plan, design, review and construct the public infrastructure of the City of Waltham - streets, sidewalks, storm drains, waterworks and wastewater collection systems - in order to provide continuing services to our customers and build a pleasant, safe and livable city. A primary goal of this department is to ensure environmental compliance with federal, state, regional and local agencies and laws. Also, to provide plans for takings, easements and public right of ways.

# DESCRIPTION OF OUTPUT STATEMENT:

This element provides necessary designing, estimating, planning, engineering and construction inspection for public infrastructure projects. This element ensures environmental compliance with federal, state, regional, and local agencies and laws.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:

Indirect Costs	FY 2006	FY 2007
Pension-Contributory/FICA	140,816	142,378
Pension Administration	4,219	9,608
Medical & Life Insurance	186,201	175,660
Heat, Light, Water	10,682	11,223
Building Repair & Maintenance	6,965	10,030
Building Insurance	212	253
Motor Vehicle Insurance	857	1,740
Motor Vehicle Maint & Repair	9,897	19,393
Total	<u>\$359,849</u>	<u>\$370,285</u>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Plans Filed By City Engineer	10	10	10
Plans Filed by Outside Prt			
Total Number of Surveys	1	0	0
miles of sewer	1.32		
miles of water	3.67		
miles of drain	1.04		
miles of roadway	1.41		
miles of sidewalks	1.40		
Compliance reports	16		

# COST SUMMARY BY CLASSIFICATION

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	436,881.36	418,577.97	465,110.00	223,589.48	465,955.00	692,869.00	429,489.00	429,489.00
Contractual Services	6,067.74	6,766.29	4,450.00	1,629.58	5,450.00	7,650.00	5,650.00	3,350.00
Supplies & Materials	5,281.76	3,551.05	3,300.00	1,152.92	2,300.00	4,800.00	3,300.00	2,300.00
Other Charges	365.94	696.25	800.00	7.00	800.00	800.00	800.00	500.00
Equipment & Unusual	350,683.87	74,184.11	0.00	0.00	0.00	0.00	0.00	0.00
Operating Budget	<u>\$799,280.67</u>	<u>\$503,775.67</u>	<u>\$473,660.00</u>	<u>\$226,378.98</u>	<u>\$474,505.00</u>	<u>\$706,119.00</u>	<u>\$439,239.00</u>	<u>\$435,639.00</u>



PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: ENGINEER, DESIGN & SURVEY  
SUB-PROGRAM: ENGINEERING SERVICES DEPARTMENT: ENGINEERING 331-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	July-December		#	Department Request Rate	Request Total	Mayor's Recommendation		Council Approval	
								Budget	Actual Expenditures				Estimated Expenditures	#		Total
1.	City Engineer	20-4	1	79,234.24	1	86,475.74	1	90,179	44,078.08	90,179.00	1	94,932.00	93,787.00	1	100,065.00	100,065.00
2.	SPMG Asst City Engineer	16-6 (L11)	1	85,387.05	1	87,947.79	1	87,948	43,853.42	87,948.00	1	87,948.00	87,948.00	1	93,933.00	93,933.00
3.	Civil Engineer	15-1									1	60,537.00	60,537.00			
4.	SPMG Jr Civil Engineer	14-6 (L11)	1	74,304.63	1	76,533.72	1	76,533	38,162.02	76,533.00	1	76,533.00	76,533.00	1	81,824.00	81,824.00
5.	SPMG Jr Civil Engineer-Environmental	14-1									1	56,671.00	56,671.00			
6.	SPMG Gen Construction Insp	13-6	1	58,985.19	1	62,963.26	1	64,541	32,182.02	64,541.00	1	64,541.00	64,541.00	1	69,038.00	69,038.00
7.	Gen Construction Insp	13-1									1	53,049.00	53,049.00			
8.	Surveyor	13-1									1	53,049.00	53,049.00			
9.	Executive Assistant	12-6 (L9)			1	62,362.25	1	65,000	31,841.23	65,845.00	1	65,845.00	65,845.00			
10.	Administrative Assistant	10-6			1	39,691.21	1	51,789	25,823.46	51,789.00	1	51,789.00	51,789.00	1	55,509.00	55,509.00

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: ENGINEER, DESIGN & SURVEY  
 SUB-PROGRAM: ENGINEERING SERVICES DEPARTMENT: ENGINEERING 331-05

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006	FY 2007	FY 2008			FY 2009				
		Actual # Expenditures	Actual # Expenditures	#	July-December Budget Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation # Total	Council Approval
11. Office Coordinator		1 44,699.98									
12. LAB Special Motor Equip Operator	9-6 (L10)	1 30,782.25									
13. LAB Motor Equip Operator	7-6 (L9)	1 34,062.71									
14. Co-op Students		25,623.50	2,604.00		29,120	7,649.25	29,120.00	16.00	29,120.00	29,120.00	29,120.00
Total		7 433,079.55	6 418,577.97	6	465,110	223,589.48	465,955.00	10	692,869.00	5 429,489.00	429,489.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	342,611.09	415,973.97	435,990	215,940.23	436,835.00	663,749.00	400,369.00	400,369.00
5112 Wages - Full Time	64,844.96	0.00	0	0.00	0.00	0.00	0.00	0.00
5113 Salaries - Part Time	25,623.50	2,604.00	29,120	7,649.25	29,120.00	29,120.00	29,120.00	29,120.00
5134 Overtime	3,801.81							
Total Personnel Expenses (05)	436,881.36	418,577.97	465,110	223,589.48	465,955.00	692,869.00	429,489.00	429,489.00

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: ENGINEER, DESIGN & SURVEY  
SUB-PROGRAM: ENGINEERING SERVICES DEPARTMENT: ENGINEERING 331-10, 15

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5231 Water	181.54	317.10	250.00	130.29	250.00	250.00	250.00	250.00
5242 Maintenance of Office Equipment	3,966.00	2,669.84	2,500.00	628.73	2,500.00	4,000.00	2,500.00	1,000.00
5302 Advertising	620.28	68.12	500.00	78.60	300.00	500.00	500.00	200.00
5340 Postage	259.12	1,413.38	200.00	203.32	400.00	400.00	400.00	400.00
5381 Printing & Binding	1,040.80	2,297.85	1,000.00	588.64	2,000.00	2,500.00	2,000.00	1,500.00
Total	6,067.74	6,766.29	4,450.00	1,629.58	5,450.00	7,650.00	5,650.00	3,350.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	3,566.65	3,209.33	3,000.00	927.94	2,000.00	3,500.00	3,000.00	2,000.00
5581 Clothing, Gloves	193.98	341.72	300.00	224.98	300.00	300.00	300.00	300.00
5582 Camera & Photo Supplies	588.96					500.00	0.00	0.00
5587 Small Tools	932.17					500.00	0.00	0.00
Total	5,281.76	3,551.05	3,300.00	1,152.92	2,300.00	4,800.00	3,300.00	2,300.00
<b>Other Charges</b>								
5730 Conference Expense	186.00	325.00	500.00	7.00	500.00	500.00	500.00	200.00
5731 Dues & Subscriptions	179.94	371.25	300.00		300.00	300.00	300.00	300.00
Total	365.94	696.25	800.00	7.00	800.00	800.00	800.00	500.00
<b>Total General Expenses (10)</b>	<b>11,715.44</b>	<b>11,013.59</b>	<b>8,550.00</b>	<b>2,789.50</b>	<b>8,550.00</b>	<b>13,250.00</b>	<b>9,750.00</b>	<b>6,150.00</b>
<b>Equipment &amp; Unusual</b>								
5300 Consultant	8,225.00							
5599 Engineering Services								
03 - Adjacent to WHS	601.95							
08 - Banford Way		3,200.00		0.00				
6894 Bow St Drainage	17,761.67							
6895-01 Resurfacing - Doty St	148,305.42							
6895-02 Resurfacing - Hillcroft/Phillips/Shamut/Tip Top	115,160.83	14,984.11						
6895-05 Resurfacing - Augustus/Hobbs/Ten	60,629.00	56,000.00		0.00				
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>350,683.87</b>	<b>74,184.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: FIRE  
SUB-PROGRAM: FIRE PROTECTION DEPARTMENT: FIRE

SUMMARY BY DIVISION	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>GENERAL SUPPORT</b>								
Personnel	221,049.08	219,806.22	237,840.00	118,063.30	237,840.00	249,990.00	265,073.00	265,073.00
Contractual Services	51,581.65	51,937.83	32,400.00	38,182.44	62,400.00	32,400.00	32,400.00	32,400.00
Supplies & Materials	715.46	1,635.66	1,650.00	1,071.37	1,650.00	1,650.00	1,650.00	1,650.00
Other Charges	5,515.30	4,668.98	5,500.00	3,016.76	5,500.00	5,500.00	5,500.00	5,500.00
Equipment & Unusual	55,752.67	29,564.20	2,000.00	0.00	2,000.00	6,000.00	1,000.00	1,000.00
Special Items	775.00	775.00	775.00	775.00	775.00	775.00	775.00	775.00
<b>Total</b>	<b>335,389.16</b>	<b>308,387.89</b>	<b>280,165.00</b>	<b>161,108.87</b>	<b>310,165.00</b>	<b>296,315.00</b>	<b>306,398.00</b>	<b>306,398.00</b>
<b>FIRE PREVENTION &amp; INVESTIGATION</b>								
Personnel	420,448.95	599,893.42	528,997.00	304,856.44	528,997.00	543,883.00	572,624.00	572,624.00
Contractual Services	218.55	116.20	300.00	16.67	300.00	300.00	300.00	300.00
Supplies & Materials	7,597.84	4,745.08	6,900.00	117.61	6,900.00	6,900.00	5,900.00	5,900.00
Other Charges	1,534.42	2,842.85	2,175.00	294.00	2,175.00	2,175.00	2,175.00	2,175.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00
<b>Total</b>	<b>433,674.76</b>	<b>611,472.55</b>	<b>542,247.00</b>	<b>309,159.72</b>	<b>542,247.00</b>	<b>557,133.00</b>	<b>584,874.00</b>	<b>584,874.00</b>
<b>FIRE FIGHTING &amp; TRAINING</b>								
Personnel	9,890,967.69	11,804,624.65	11,096,717.00	5,937,071.83	11,096,717.00	11,297,658.00	11,524,712.00	11,524,712.00
Contractual Services	46,200.17	41,045.02	46,000.00	12,958.65	46,000.00	60,500.00	60,500.00	60,500.00
Supplies & Materials	9,304.32	9,948.78	5,100.00	3,854.45	5,100.00	10,900.00	10,400.00	10,400.00
Other Charges	87,139.51	100,574.55	119,715.00	3,492.15	116,715.00	125,829.00	121,829.00	121,829.00
Equipment & Unusual	81,219.02	99,347.07	58,800.00	12,296.85	58,800.00	59,200.00	59,200.00	59,200.00
Special Items	127,509.25	123,889.00	145,800.00	130,812.75	145,800.00	145,800.00	145,800.00	145,800.00
<b>Total</b>	<b>10,242,339.96</b>	<b>12,179,429.07</b>	<b>11,472,132.00</b>	<b>6,100,486.68</b>	<b>11,469,132.00</b>	<b>11,699,887.00</b>	<b>11,922,441.00</b>	<b>11,922,441.00</b>
<b>FIRE BUILDING &amp; GROUNDS</b>								
Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contractual Services	1,489.20	193.05	1,000.00	0.00	1,000.00	8,112.00	6,386.00	6,386.00
Supplies & Materials	12,425.67	14,423.47	13,250.00	2,553.12	13,250.00	13,250.00	10,600.00	10,600.00
Other Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment & Unusual	0.00	2,105.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
<b>Total</b>	<b>13,914.87</b>	<b>16,721.52</b>	<b>14,250.00</b>	<b>2,553.12</b>	<b>14,250.00</b>	<b>26,362.00</b>	<b>21,986.00</b>	<b>21,986.00</b>
<b>Fire Department Grand Total</b>	<b>11,025,318.75</b>	<b>13,116,011.03</b>	<b>12,308,794.00</b>	<b>6,573,308.39</b>	<b>12,335,794.00</b>	<b>12,579,697.00</b>	<b>12,835,699.00</b>	<b>12,835,699.00</b>

**PROGRAM:** PROTECTION OF PERSONS AND PROPERTY      **B**      **SUB PROGRAM ELEMENT:** GENERAL SUPPORT  
**SUB-PROGRAM:** FIRE PROTECTION      **DEPARTMENT:** FIRE      **SALARIES & WAGES SUMMARY**

**PERSONNEL**

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009					
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	Department Request		Mayor's Recommendation		Council Approval
											Rate	Total	#	Total	
1.	Fire Chief		1	102,563.39	1	103,836.20	1	101,573	49,804	101,573.00	1	105,599.00	1	112,542.00	112,542.00
2.	FIRE Deputy Chief		6	460,014.59	6	564,129.83	6	510,479	254,538	510,479.00	6	511,812.00	6	548,900.00	548,900.00
3.	FIRE Captain		10	668,086.31	10	766,350.65	10	704,520	351,294	704,520.00	10	704,520.00	10	753,810.00	753,810.00
4.	FIRE Lieutenant		30	1,801,828.79	30	2,045,506.08	30	1,796,730	943,464	1,796,730.00	30	1,796,730.00	30	1,925,310.00	1,925,310.00
5.	FIRE Lieutenant - Fire Prev		3	148,144.98	3	265,792.24	3	198,342	103,902	198,342.00	3	198,342.00	3	209,676.00	209,676.00
6.	FIRE Fire Fighter		123	5,468,906.96	123	6,693,271.11	123	6,265,743	3,016,586	6,265,743.00	124	6,316,684.00	116	6,343,112.00	6,343,112.00
7.	Executive Assistant										1	63,892.00	1	68,407.00	68,407.00
8.	Administrative Assistant		1	55,308.97	1	56,968.15	1	56,968	28,406	56,968.00			0	-	-
9.	Principal Office Assist		1	32,832.82	1	37,120.00	1	49,299	19,600	49,299.00	1	49,299.00	1	52,924.00	52,924.00

**PROGRAM:** PROTECTION OF PERSONS AND PROPERTY      **B**      **SUB PROGRAM ELEMENT:** GENERAL SUPPORT  
**SUB-PROGRAM:** FIRE PROTECTION      **DEPARTMENT:** FIRE      **SALARIES & WAGES SUMMARY**

**PERSONNEL**

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009				
			#	Actual Expenditures	#	Actual Expenditures	July-December		#	Department Request Rate	Total	Mayor's Recommendation		Council Approval	
							Budget	Actual Expenditures				Estimated Expenditures	#		Total
10.	Sr Office Assistant	PT 19	1	10,725.60	1	17,470.30	1	19,002	8,966	19,002.00	1	19,762.00	1	21,273.00	21,273.00
11.	Sr Office Assistant	PT 19	1	17,856.73	1	18,968.84	1	19,826	9,747	19,826.00	1	20,619.00	1	22,183.00	22,183.00
12.	Temporary Help		1	2,042.50	0	0.00	1	3,500	1,313	3,500.00	1	3,500.00	1	3,500.00	3,500.00
Total Salaries			55	3,299,404.68	54	3,876,142.29	55	3,460,239	1,771,034.36	3,460,239.00	55	3,474,075.00	55	3,718,525.00	3,718,525.00
Total Wages			123	5,468,906.96	123	6,693,271.11	123	6,265,743	3,016,586.20	6,265,743.00	124	6,316,684.00	116	6,343,112.00	6,343,112.00

**PERSONNEL SUMMARY**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	3,268,779.85	3,839,703.15	3,417,911	1,751,008.09	3,417,911.00	3,430,194.00	3,671,569.00	3,671,569.00
5112 Wages - Full Time	5,468,906.96	6,693,271.11	6,265,743	3,016,586.20	6,265,743.00	6,316,684.00	6,343,112.00	6,343,112.00
5113 Salaries - Part Time	28,582.33	36,439.14	38,828	18,713.02	38,828.00	40,381.00	43,456.00	43,456.00
5123 Temporary Help	2,042.50	0.00	3,500	1,313.25	3,500.00	3,500.00	3,500.00	3,500.00
5140 Holiday	533,581.25	644,746.59	640,500	333,190.75	640,500.00	668,200.00	668,200.00	668,200.00
5141 Longevity	343,248.65	417,413.17	450,000	384,639.49	447,700.00	450,500.00	450,500.00	450,500.00
5142 College Credits	437,880.70	489,780.96	492,000	505,023.60	509,300.00	522,000.00	522,000.00	522,000.00
5143 Out of Grade	61,729.32	71,724.74	95,000	31,712.38	80,000.00	100,000.00	100,000.00	100,000.00
5134 Overtime	387,714.16	406,366.80	427,572	308,081.57	427,572.00	527,572.00	527,572.00	527,572.00
5144 LEPC Chairperson Stipend	0.00	24,521.88	32,500	9,723.22	32,500.00	32,500.00	32,500.00	32,500.00
<b>Total Personnel Expenses (05)</b>	<b>\$10,532,465.72</b>	<b>\$12,623,967.54</b>	<b>\$11,863,554</b>	<b>\$6,359,991.57</b>	<b>\$11,863,554.00</b>	<b>\$12,091,531.00</b>	<b>\$12,362,409.00</b>	<b>\$12,362,409.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: FIRE PROTECTION DEPARTMENT: FIRE 105

**STATEMENT OF OBJECTIVES:**

To provide the executive leadership, policy and rules necessary for the maximum departmental efficiency of operation and to provide such administrative and general support service necessary to achieve these aims.

**DESCRIPTION OF OUTPUT STATEMENT:**

The overall direction of the department is administered by the Fire Chief along with his administrative staff whose functions are of a department-wide supportive or administrative nature. Included among these are management of personnel and fiscal matters, communications, maintenance of equipment and buildings, maintaining of fire records, training safety, and a number of small scale activities which are supportive and which are not readily assignable to other program elements within this department.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	4,680,641	4,764,398
Pension Administration	141,162	322,068
Medical & Life Insurance	5,432,712	5,411,312
Heat, Light, Water	109,094	112,348
Building Repair & Maintenance	306,058	221,790
Building Insurance	3,352	3,995
Motor Vehicle Insurance	12,431	11,742
Motor Vehicle Maint & Repair	143,509	130,905
<b>Total</b>	<b>\$10,828,959</b>	<b>\$10,978,558</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Number of Personnel	178	178	179
Vehicles & Apparatus	20	21	21

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual	Actual	July-December			Department	Mayor's	Council
	Expenditures	Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Request	Recommendation	Approval
Personnel	221,049.08	219,806.22	237,840.00	118,063.30	237,840.00	249,990.00	265,073.00	265,073.00
Contractual Services	51,581.65	51,937.83	32,400.00	38,182.44	62,400.00	32,400.00	32,400.00	32,400.00
Supplies & Materials	715.46	1,635.66	1,650.00	1,071.37	1,650.00	1,650.00	1,650.00	1,650.00
Other Charges	5,515.30	4,668.98	5,500.00	3,016.76	5,500.00	5,500.00	5,500.00	5,500.00
Equipment & Unusual	55,752.67	29,564.20	2,000.00	0.00	2,000.00	6,000.00	1,000.00	1,000.00
Special Items	775.00	775.00	775.00	775.00	775.00	775.00	775.00	775.00
<b>Operating Budget</b>	<b>\$335,389.16</b>	<b>\$308,387.89</b>	<b>\$280,165.00</b>	<b>\$161,108.87</b>	<b>\$310,165.00</b>	<b>\$296,315.00</b>	<b>\$306,398.00</b>	<b>\$306,398.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

GENERAL SUPPORT

SUB-PROGRAM: FIRE PROTECTION

DEPARTMENT:

FIRE

105-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	#	Mayor's Recommendation Total	Council Approval
1.	Fire Chief	22-4	1	102,563.39	1	103,836.20	1	101,573	49,803.80	101,573.00	1	106,059.00	105,599.00	1	112,542.00	112,542.00
2.	Executive Assistant	12-5 (L10)									1	63,892.00	63,892.00	1	68,407.00	68,407.00
3.	Administrative Assistant	10-6 (L10)	1	55,308.97	1	56,968.15	1	56,968	28,406.04	56,968.00						
4.	Principal Office Assist	8-6 (L10)	1	32,832.82	1	37,120.00	1	49,299	19,600.10	49,299.00	1	49,299.00	49,299.00	1	52,924.00	52,924.00
5.	Temporary Help		1	2,042.50			1	3,500	1,313.25	3,500.00	1	10.00	3,500.00	1	3,500.00	3,500.00
Total			4	192,747.68	3	197,924.35	4	211,340	99,123.19	211,340.00	4	222,290.00		4	237,373.00	237,373.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	190,705.18	197,924.35	207,840	97,809.94	207,840.00	218,790.00	233,873.00	233,873.00
5123 Temporary Help	2,042.50	0.00	3,500	1,313.25	3,500.00	3,500.00	3,500.00	3,500.00
5134 Overtime		356.75						
5140 Holiday	4,528.65	5,784.81	6,500	3,075.98	6,500.00	7,200.00	7,200.00	7,200.00
5141 Longevity	7,208.75	7,787.20	8,000	7,470.67	8,000.00	8,500.00	8,500.00	8,500.00
5142 College Credits	16,564.00	7,953.11	12,000	8,393.46	12,000.00	12,000.00	12,000.00	12,000.00
Total Personnel Expenses (05)	221,049.08	219,806.22	237,840	118,063.30	237,840.00	249,990.00	265,073.00	265,073.00



PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

GENERAL SUPPORT

SUB-PROGRAM: FIRE PROTECTION

DEPARTMENT:

FIRE

105-10, 15, 25

Classification	EXPENDITURES		EXPENDITURES			FY 2009		
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5242 Maintenance of Office Equipment	1,107.62	966.50	1,200.00	682.50	1,200.00	1,200.00	1,200.00	1,200.00
5317 Medical & Dental	14,505.10	16,339.95	15,000.00	10,275.25	15,000.00	15,000.00	15,000.00	15,000.00
5318 Hospitals, Clinics & Institutions	34,918.93	33,213.69	15,000.00	26,708.10	45,000.00	15,000.00	15,000.00	15,000.00
5340 Postage	240.50	4.64	200.00	29.59	200.00	200.00	200.00	200.00
5381 Printing & Binding	809.50	1,413.05	1,000.00	487.00	1,000.00	1,000.00	1,000.00	1,000.00
Total	51,581.65	51,937.83	32,400.00	38,182.44	62,400.00	32,400.00	32,400.00	32,400.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	715.46	1,635.66	1,650.00	1,071.37	1,650.00	1,650.00	1,650.00	1,650.00
Total	715.46	1,635.66	1,650.00	1,071.37	1,650.00	1,650.00	1,650.00	1,650.00
<b>Other Charges</b>								
5730 Conference Expense	1,169.72	1,137.15	2,000.00		2,000.00	2,000.00	2,000.00	2,000.00
5731 Dues & Subscriptions	4,345.58	3,531.83	3,500.00	3,016.76	3,500.00	3,500.00	3,500.00	3,500.00
Total	5,515.30	4,668.98	5,500.00	3,016.76	5,500.00	5,500.00	5,500.00	5,500.00
<b>Total General Expenses (10)</b>	<b>57,812.41</b>	<b>58,242.47</b>	<b>39,550.00</b>	<b>42,270.57</b>	<b>69,550.00</b>	<b>39,550.00</b>	<b>39,550.00</b>	<b>39,550.00</b>
<b>Equipment &amp; Unusual</b>								
5300 Consultants	2,200.00							
5501 Wellness Program			2,000.00		2,000.00	6,000.00	1,000.00	1,000.00
5991 Matching Grants	53,552.67	29,564.20						
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>55,752.67</b>	<b>29,564.20</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>6,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
<b>Special Items</b>								
5150 Uniform Allowance	775.00	775.00	775.00	775.00	775.00	775.00	775.00	775.00
<b>Total Special Items (25)</b>	<b>775.00</b>	<b>775.00</b>	<b>775.00</b>	<b>775.00</b>	<b>775.00</b>	<b>775.00</b>	<b>775.00</b>	<b>775.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: FIRE PREVENTION & INVESTIGATION  
SUB-PROGRAM: FIRE PROTECTION DEPARTMENT: FIRE 106

**STATEMENT OF OBJECTIVES:**

The objective of this element is to decrease the possibility of loss of life or property through a program of fire prevention and inspection. When fires do occur, they are investigated with the goal of eliminating the cause of such fires in the future.

**DESCRIPTION OF OUTPUT STATEMENT:**

Fire Prevention activities include: Information classes for employees of hospitals and nursing homes, regular sessions at schools including fire drills, consultations with industrial operations in the City and issuance of permits. Fire Inspection activities involve a regular program of inspections of schools, nursing homes, hospitals and a semi-annual inspection of industrial and mercantile buildings by (in service) fire companies. The Investigative activities include inspection of all fires to determine the cause and also investigation of all complaints relative to fire hazards.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Oil Burn - LP Gas - Tanks - BLST	248	250	300
Co In Service - Indus - Mer	2,352	2,500	3,000
Schools - Nurs Homes - Hosp	100	100	100
Truck Insp (Fuel - Gas)	24	30	10
Permits	811	800	800
Fire Warning Systems	855	700	750
Educational Classes	175	135	135
Hotel Motel Lodge AP	219	220	220
Mercantile & Industrial	500	520	550
Hydrant Inspections	1,301	1,301	1,301

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	420,448.95	599,893.42	528,997.00	304,856.44	528,997.00	543,883.00	572,624.00	572,624.00
Contractual Services	218.55	116.20	300.00	16.67	300.00	300.00	300.00	300.00
Supplies & Materials	7,597.84	4,745.08	6,900.00	117.61	6,900.00	6,900.00	5,900.00	5,900.00
Other Charges	1,534.42	2,842.85	2,175.00	294.00	2,175.00	2,175.00	2,175.00	2,175.00
Equipment & Unusual								
Special Items	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00
<b>Operating Budget</b>	<b>\$433,674.76</b>	<b>\$611,472.55</b>	<b>\$542,247.00</b>	<b>\$309,159.72</b>	<b>\$542,247.00</b>	<b>\$557,133.00</b>	<b>\$584,874.00</b>	<b>\$584,874.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: FIRE PREVENTION & INVESTIGATION  
SUB-PROGRAM: FIRE PROTECTION DEPARTMENT: FIRE 106-05

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009				
		#	Actual Expenditures	#	Actual Expenditures	#	July-December		Estimated Expenditures	Department Request		Mayor's Recommendation #	Council Approval
							Budget	Actual Expenditures		Rate	Total	Total	
1. FIRE Deputy Chief		2	156,973.26	2	202,466.96	2	177,827	88,669.36	177,827.00	2	89,580.00	179,160.00	193,492.00
2. FIRE Lieutenant		3	148,144.98	3	265,792.24	3	198,342	103,902.06	198,342.00	3	67,892.00	198,342.00	209,676.00
3. Sr Office Assistant PT 19	6-5	1	17,856.73	1	18,968.84	1	19,826	9,746.62	19,826.00	1	38,852.00	20,619.00	22,183.00
4. Sr Office Assistant PT 19	6-4	1	10,725.60	1	17,470.30	1	19,002	8,966.40	19,002.00	1	36,876.00	19,762.00	21,273.00
<b>Total</b>		<b>7</b>	<b>333,700.57</b>	<b>7</b>	<b>504,698.34</b>	<b>7</b>	<b>414,997</b>	<b>211,284.44</b>	<b>414,997.00</b>	<b>7</b>	<b>417,883.00</b>	<b>7</b>	<b>446,624.00</b>

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	305,118.24	468,259.20	376,169	192,571.42	376,169.00	377,502.00	403,168.00	403,168.00
5113 Salaries - Part Time	28,582.33	36,439.14	38,828	18,713.02	38,828.00	40,381.00	43,456.00	43,456.00
5140 Holiday	19,657.51	24,449.62	24,000	13,276.69	24,000.00	26,000.00	26,000.00	26,000.00
5141 Longevity	18,485.96	20,636.47	25,000	21,669.25	22,700.00	25,000.00	25,000.00	25,000.00
5142 College Credits	26,210.09	29,704.92	30,000	32,240.21	32,300.00	35,000.00	35,000.00	35,000.00
5134 Overtime	22,394.82	20,404.07	35,000	26,385.85	35,000.00	40,000.00	40,000.00	40,000.00
<b>Total Personnel Expenses (05)</b>	<b>420,448.95</b>	<b>599,893.42</b>	<b>528,997</b>	<b>304,856.44</b>	<b>528,997.00</b>	<b>543,883.00</b>	<b>572,624.00</b>	<b>572,624.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

FIRE PREVENTION & INVESTIGATION

SUB-PROGRAM: FIRE PROTECTION

DEPARTMENT:

FIRE

106-10, 25

Classification	EXPENDITURES						FY 2009		
	FY 2006	FY 2007	FY 2008			Budget	Department Request	Mayor's Recommendation	Council Approval
	Actual Expenditures	Actual Expenditures	July-December	Actual Expenditures	Estimated Expenditures				
<b>Contractual Services</b>									
5340 Postage	218.55	116.20	300.00	16.67	300.00		300.00	300.00	300.00
Total	218.55	116.20	300.00	16.67	300.00		300.00	300.00	300.00
<b>Supplies &amp; Materials</b>									
5420 Office Supplies	1,845.27	2,217.26	1,200.00	117.61	1,200.00		1,200.00	1,200.00	1,200.00
5423 Books & Manuals	861.45	669.15	700.00		700.00		700.00	700.00	700.00
5430 Public Safety Supplies	4,891.12	1,858.67	5,000.00	0.00	5,000.00		5,000.00	4,000.00	4,000.00
Total	7,597.84	4,745.08	6,900.00	117.61	6,900.00		6,900.00	5,900.00	5,900.00
<b>Other Charges</b>									
5152 Training	865.04	1,183.00	1,000.00	96.00	1,000.00		1,000.00	1,000.00	1,000.00
5731 Dues & Subscriptions	669.38	1,659.85	1,175.00	198.00	1,175.00		1,175.00	1,175.00	1,175.00
Total	1,534.42	2,842.85	2,175.00	294.00	2,175.00		2,175.00	2,175.00	2,175.00
<b>Total General Expenses (10)</b>	<b>9,350.81</b>	<b>7,704.13</b>	<b>9,375.00</b>	<b>428.28</b>	<b>9,375.00</b>		<b>9,375.00</b>	<b>8,375.00</b>	<b>8,375.00</b>
<b>Special Items</b>									
5150 Uniform Allowance (5)	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00		3,875.00	3,875.00	3,875.00
<b>Total Equipment &amp; Unusual Expenses (25)</b>	<b>3,875.00</b>	<b>3,875.00</b>	<b>3,875.00</b>	<b>3,875.00</b>	<b>3,875.00</b>		<b>3,875.00</b>	<b>3,875.00</b>	<b>3,875.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: FIRE FIGHTING & TRAINING  
SUB-PROGRAM: FIRE PROTECTION DEPARTMENT: FIRE 107

**STATEMENT OF OBJECTIVES:**

The prime objective of this element is the saving of life and the extinguishment of fires. To achieve these ends it is important to have a well trained department of fire fighters and well-maintained equipment to insure reaching the scene as rapidly as possible with the proper apparatus to enable them to handle the situation in a proper and professional manner.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Fire Fighting unit consists of four Deputy Chiefs, ten Captains, thirty Lieutenants, and one-hundred twenty-four Fire Fighters. They are responsible for control and extinguishing all fires within the City. They receive continuous training to keep up to date with regular and new fire fighting techniques.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Box Alarms	1,117	1,200	1,200
Still Alarms	5,170	5,500	6,000
Bomb Scares	1	6	5
False Alarms	160	170	190
System Trouble	298	350	400

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	9,890,967.69	11,804,624.65	11,096,717.00	5,937,071.83	11,096,717.00	11,297,658.00	11,524,712.00	11,524,712.00
Contractual Services	46,200.17	41,045.02	46,000.00	12,958.65	46,000.00	60,500.00	60,500.00	60,500.00
Supplies & Materials	9,304.32	9,948.78	5,100.00	3,854.45	5,100.00	10,900.00	10,400.00	10,400.00
Other Charges	87,139.51	100,574.55	119,715.00	3,492.15	116,715.00	125,829.00	121,829.00	121,829.00
Equipment & Unusual	81,219.02	99,347.07	58,800.00	12,296.85	58,800.00	59,200.00	59,200.00	59,200.00
Special Items	127,509.25	123,889.00	145,800.00	130,812.75	145,800.00	145,800.00	145,800.00	145,800.00
<b>Operating Budget</b>	<b>\$10,242,339.96</b>	<b>\$12,179,429.07</b>	<b>\$11,472,132.00</b>	<b>\$6,100,486.68</b>	<b>\$11,469,132.00</b>	<b>\$11,699,887.00</b>	<b>\$11,922,441.00</b>	<b>\$11,922,441.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: FIRE FIGHTING & TRAINING  
 SUB-PROGRAM: FIRE PROTECTION DEPARTMENT: FIRE 107-00, 05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	July-December		#	Department Request		#	Mayor's Recommendation		Council Approval
								Budget	Actual Expenditures		Estimated Expenditures	Rate		Total	Total	
1.	FIRE	Deputy Chief	4	303,041.33	4	361,662.87	4	332,652	165,869.08	332,652.00	4	83,913.00	332,652.00	4	355,408.00	355,408.00
2.	FIRE	Captain	10	668,086.31	10	766,350.65	10	704,520	351,293.82	704,520.00	10	70,452.00	704,520.00	10	753,810.00	753,810.00
3.	FIRE	Lieutenant	30	1,801,828.79	30	2,045,506.08	30	1,796,730	943,463.83	1,796,730.00	30	59,891.00	1,796,730.00	30	1,925,310.00	1,925,310.00
4.	FIRE	Fire Fighter	123	5,468,906.96	123	6,693,271.11	123	6,265,743	3,016,586.20	6,265,743.00	124	50,941.00	6,316,684.00	116	6,343,112.00	6,343,112.00
Total			167	8,241,863.39	167	9,866,790.71	167	9,099,645	4,477,212.93	9,099,645.00	168	9,150,586.00		160	9,377,640.00	9,377,640.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	2,772,956.43	3,173,519.60	2,833,902	1,460,626.73	2,833,902.00	2,833,902.00	3,034,528.00	3,034,528.00
5112 Wages - Full Time	5,468,906.96	6,693,271.11	6,265,743	3,016,586.20	6,265,743.00	6,316,684.00	6,343,112.00	6,343,112.00
5143 Out of Grade	61,729.32	71,724.74	95,000	31,712.38	80,000.00	100,000.00	100,000.00	100,000.00
5140 Holiday	509,395.09	614,512.16	610,000	316,838.08	610,000.00	635,000.00	635,000.00	635,000.00
5141 Longevity	317,553.94	388,989.50	417,000	355,499.57	417,000.00	417,000.00	417,000.00	417,000.00
5142 College Credits	395,106.61	452,122.93	450,000	464,389.93	465,000.00	475,000.00	475,000.00	475,000.00
5134 Overtime	365,319.34	385,962.73	392,572	281,695.72	392,572.00	487,572.00	487,572.00	487,572.00
5144 LEPC Chairperson Stipend		24,521.88	32,500	9,723.22	32,500.00	32,500.00	32,500.00	32,500.00
Total Personnel Expenses (05)	9,890,967.69	11,804,624.65	11,096,717	5,937,071.83	11,096,717.00	11,297,658.00	11,524,712.00	11,524,712.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: FIRE FIGHTING & TRAINING  
SUB-PROGRAM: FIRE PROTECTION DEPARTMENT: FIRE 107-10, 15

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008			Department Request	Mayor's Recommendation	Council Approval
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures			
<b>Contractual Services</b>								
Maintenance of SCBA						4,000.00	4,000.00	4,000.00
5241 Repair Equipment not MV	11,486.86	11,704.29	10,000.00	5,164.28	10,000.00	12,000.00	12,000.00	12,000.00
5252 Repair to Motor Equipment	31,792.77	25,747.23	27,000.00	7,794.37	27,000.00	35,000.00	35,000.00	35,000.00
5258 Year Test Ladder	2,920.54	3,593.50	3,000.00		3,000.00	3,500.00	3,500.00	3,500.00
5275 Rental of Hydrants			6,000.00		6,000.00	6,000.00	6,000.00	6,000.00
Total	46,200.17	41,045.02	46,000.00	12,958.65	46,000.00	60,500.00	60,500.00	60,500.00
<b>Supplies &amp; Materials</b>								
5430 Public Safety Supplies	5,719.11	5,539.73	4,000.00	3,854.45	4,000.00	5,800.00	5,800.00	5,800.00
5435 Electrical Supplies		473.75	300.00		300.00	300.00	300.00	300.00
Medical Supplies						4,000.00	4,000.00	4,000.00
5587 Small Tools	3,585.21	3,935.30	800.00		800.00	800.00	300.00	300.00
Total	9,304.32	9,948.78	5,100.00	3,854.45	5,100.00	10,900.00	10,400.00	10,400.00
<b>Other Charges</b>								
5152 Training	11,836.42	14,728.39	20,000.00	2,048.14	16,970.00	20,000.00	16,000.00	16,000.00
5154 Emergency Medical Technician	75,114.89	85,800.39	99,215.00	1,373.20	99,215.00	105,329.00	105,329.00	105,329.00
5492 Emergency Provision	163.20	45.77	500.00	40.86	500.00	500.00	500.00	500.00
5731 Dues & Subscriptions	25.00			29.95	30.00			
Total	87,139.51	100,574.55	119,715.00	3,492.15	116,715.00	125,829.00	121,829.00	121,829.00
<b>Total General Expenses (10)</b>	<b>142,644.00</b>	<b>151,568.35</b>	<b>170,815.00</b>	<b>20,305.25</b>	<b>167,815.00</b>	<b>197,229.00</b>	<b>192,729.00</b>	<b>192,729.00</b>
<b>Equipment &amp; Unusual</b>								
5153 Patches & Badges	359.00	400.00	400.00		400.00	800.00	800.00	800.00
5803 Helmets & Shields	515.00	700.00	700.00		700.00	700.00	700.00	700.00
5871 Safety Equipment	28,767.09	54,380.80	36,700.00	30.23	36,700.00	36,700.00	36,700.00	36,700.00
5875 Hoses, Cable, Wire	21,833.48	37,822.27	21,000.00	12,266.62	21,000.00	21,000.00	21,000.00	21,000.00
6946 Turn-out Gear	29,744.45	6,044.00						
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>81,219.02</b>	<b>99,347.07</b>	<b>58,800.00</b>	<b>12,296.85</b>	<b>58,800.00</b>	<b>59,200.00</b>	<b>59,200.00</b>	<b>59,200.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

FIRE FIGHTING & TRAINING

SUB-PROGRAM: FIRE PROTECTION

DEPARTMENT:

FIRE

107-25

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual July-December Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Special Items</b>								
5124 Honor Guard - Uniforms			4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
5150 Uniform Allowance 5 @ 4000			20,000.00	6,462.75	20,000.00	20,000.00	20,000.00	20,000.00
5150 Uniform Allowance 168 @ 725	127,509.25	123,889.00	121,800.00	120,350.00	121,800.00	121,800.00	121,800.00	121,800.00
<b>Total Special Items (25)</b>	<b>127,509.25</b>	<b>123,889.00</b>	<b>145,800.00</b>	<b>130,812.75</b>	<b>145,800.00</b>	<b>145,800.00</b>	<b>145,800.00</b>	<b>145,800.00</b>



PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: FIRE BUILDING & GROUNDS  
SUB-PROGRAM: FIRE PROTECTION DEPARTMENT: FIRE 108

STATEMENT OF OBJECTIVES:

DESCRIPTION OF OUTPUT STATEMENT:

The Fire Department is responsible for the ordinary maintenance of its own buildings and grounds. These buildings are occupied on a twenty-four hour basis and act as living quarters for the men of the department who are on duty at any given time. This element provides the supplies and services necessary to accommodate their needs.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Number of Buildings Maintained	6	6	6

COST SUMMARY BY CLASSIFICATION

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services	1,489.20	193.05	1,000.00	0.00	1,000.00	8,112.00	6,386.00	6,386.00
Supplies & Materials	12,425.67	14,423.47	13,250.00	2,553.12	13,250.00	13,250.00	10,600.00	10,600.00
Other Charges								
Equipment & Unusual	0.00	2,105.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
Operating Budget	<u>\$13,914.87</u>	<u>\$16,721.52</u>	<u>\$14,250.00</u>	<u>\$2,553.12</u>	<u>\$14,250.00</u>	<u>\$26,362.00</u>	<u>\$21,986.00</u>	<u>\$21,986.00</u>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

FIRE BUILDING & GROUNDS

SUB-PROGRAM: FIRE PROTECTION

DEPARTMENT:

FIRE

108-10, 15

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008			Department Request	Mayor's Recommendation	Council Approval
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures			
<b>Contractual Services</b>								
5241 Repair Equipment not MV	589.20	193.05	500.00		500.00	500.00	500.00	500.00
5242 Maintenance of Office Equipment			500.00		500.00	500.00	0.00	0.00
Maintenance of Equipment-Plymovent Systems						7,112.00	5,886.00	5,886.00
5245 Repair to Buildings	900.00							
Total	1,489.20	193.05	1,000.00	0.00	1,000.00	8,112.00	6,386.00	6,386.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	1,609.81	631.50	500.00		500.00	500.00	500.00	500.00
5433 Maintenance not Building	1,032.84	514.33	750.00		750.00	750.00	500.00	500.00
5434 Building Supplies	5,206.52	7,030.75	5,400.00	1,727.86	5,400.00	5,400.00	5,000.00	5,000.00
5450 Cleaning & Supplies	3,039.31	4,783.21	2,500.00	487.81	2,500.00	2,500.00	2,500.00	2,500.00
5461 Maintenance of Grounds	534.22	616.54	800.00	207.75	800.00	800.00	800.00	800.00
5587 Small Tools	30.00	323.39	300.00		300.00	300.00	300.00	300.00
5794 Holiday	972.97	523.75	3,000.00	129.70	3,000.00	3,000.00	1,000.00	1,000.00
Total	12,425.67	14,423.47	13,250.00	2,553.12	13,250.00	13,250.00	10,600.00	10,600.00
<b>Total General Expenses (10)</b>	<b>13,914.87</b>	<b>14,616.52</b>	<b>14,250.00</b>	<b>2,553.12</b>	<b>14,250.00</b>	<b>21,362.00</b>	<b>16,986.00</b>	<b>16,986.00</b>
<b>Equipment &amp; Unusual</b>								
5245 Tower Repair & Maint		2,105.00				5,000.00	5,000.00	5,000.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>2,105.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D SUB PROGRAM ELEMENT: OFFICE OF HANDICAP AFFAIRS  
SUB-PROGRAM: HANDICAP SERVICES DEPARTMENT: HANDICAP COMMISSION 507

**STATEMENT OF OBJECTIVES:**

To address disability issues throughout the year and within the community. To direct and assist those with disabilities with their varied requests and provide a solution. To maintain the ongoing close relationship with the staff office of Handicapped Affairs. To seek monies from sources to effect the removal of barriers in the City. Provide assistance to access municipal buildings. Have a minimum of ten (10) open meetings per year. Provide an educational forum for the community, citizens, city officials, and employees. Re-evaluate all city buildings to determine compliance with federal and state regulations. Review advances in technology with regard to accessibility equipment. Explore need for accessibility equipment within public buildings (i.e. wheelchairs). Investigate and evaluate types and amount of accessible transportation within Waltham.

**DESCRIPTION OF OUTPUT STATEMENT:**

During past fiscal years the commission has sought funding to assist other city departments in providing or upgrading means of access into and out of public buildings and enhancing mobility within buildings. The commission has provided portable accessible toilets at various city events. The commission has worked with the traffic department to install "countdown" signal lights at several intersections throughout the city. During the past year the commission has completed re-configuration of the public access window at the Treasurer's Office, provided additional signage at City Hall, Government Center and the Paine Estate, installed automatic doors at various locations within Government Center, completed handicap renovations to third floor restroom at Government Center, coordinated with Planning Director for adaptation of his automobile, installed a handicap swing at Nipper Maher Field, and allocated funds for a handicap accessible spectator stand at Lake Street playground. During the coming year the commission plans to continue to explore ways to enhance the quality of handicap facilities throughout the city.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Sidewalk Accessibility Repairs			
Funway Park	50,000		
Paine Estate			
Police Station Elevator			55,000
Museum		25,000	

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	7,000.00	6,300.00	7,000.00	2,300.00	7,000.00	7,000.00	7,000.00	7,000.00
Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies & Materials	200.00	0.00	200.00	0.00	200.00	200.00	200.00	200.00
Other Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$7,200.00</b>	<b>\$6,300.00</b>	<b>\$7,200.00</b>	<b>\$2,300.00</b>	<b>\$7,200.00</b>	<b>\$7,200.00</b>	<b>\$7,200.00</b>	<b>\$7,200.00</b>

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D SUB PROGRAM ELEMENT: OFFICE OF HANDICAP AFFAIRS  
SUB-PROGRAM: HANDICAP SERVICES DEPARTMENT: HANDICAP COMMISSION 507-05

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006	FY 2007	FY 2008			FY 2009				
		Actual # Expenditures	Actual # Expenditures	#	July-December Budget Expenditures	Estimated Expenditures	#	Department Request Rate	Request Total	Mayor's Recommendation # Total	Council Approval
1. Board Members		7 7,000.00	7 6,300.00	7	7,000	2,300.00 7,000.00	7	100.00	7,000.00	7 7,000.00	7,000.00
Total		7 7,000.00	7 6,300.00	7	7,000	2,300.00 7,000.00	7		7,000.00	7 7,000.00	7,000.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5194 Boards & Commissions	7,000.00	6,300.00	7,000	2,300.00	7,000.00	7,000.00	7,000.00	7,000.00
Total Personnel Expenses (05)	7,000.00	6,300.00	7,000	2,300.00	7,000.00	7,000.00	7,000.00	7,000.00

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D

SUB PROGRAM ELEMENT: OFFICE OF HANDICAP AFFAIRS

SUB-PROGRAM: HANDICAP SERVICES

DEPARTMENT: HANDICAP COMMISSION 507-10, 15

EXPENDITURES								
Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	200.00		200.00		200.00	200.00	200.00	200.00
Total	200.00	0.00	200.00	0.00	200.00	200.00	200.00	200.00
<b>Other Charges</b>								
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total General Expenses (10)</b>	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>	<u>200.00</u>	<u>200.00</u>	<u>200.00</u>
<b>Equipment &amp; Unusual</b>								
Total Equipment & Unusual Expenses (15)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

PROGRAM: CONSERVATION OF HEALTH C SUB PROGRAM ELEMENT: OFFICE OF PUBLIC HEALTH

SUB-PROGRAM: GENERAL SUPPORT DEPARTMENT: HEALTH 501  
CONTAGIOUS DISEASE  
MOSQUITO CONTROL

**STATEMENT OF OBJECTIVES:**

The objectives of this element are to provide the Health Department with its executive direction, its policy development and its administrative services. To maintain, protect and improve the health and well being of the citizens of Waltham. (CD) To promote the general health of the City through financial support of different health programs that deal with contagious disease. (MC) Elimination of mosquitoes by dusting, fogging and air spraying of insecticides. Reduction of sources of mosquitoes by drainage maintenance of lowlands.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Board of Health is the policy making body of the Health Department. Administrative head is the Director of Public Health who oversees, plans and reviews the operations of the public health aid, health inspectors, housing inspectors, and office clerk. (CD) This element provides for the purchase of biological and other supplies for immunization clinics and provides financial aid for half of the hospitalization costs of tuberculosis patients not covered by insurance programs. Provide anti-rabies vaccine and treatment to residents exposed to rabies. A flu clinic is provided for the elderly. (MC) Beginning in February and March many swamps were treated with BTI insecticides to prevent spring brood of mosquito larvae ditches and culverts cleared of debris during spring cleaning. Where mosquito larvae were found in spring and summer they were sprayed with abate. Helicopter used to spray a heavy brood at Waverly Oaks Park.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	163,584	162,882
Pension Administration	4,853	10,854
Medical & Life Insurance	208,646	204,970
Heat, Light, Water	9,365	10,334
Building Repair & Maintenance	4,046	6,856
Building Insurance	204	243
Motor Vehicle Insurance	1,715	1,740
Motor Vehicle Maint & Repair	19,794	19,393
<b>Total</b>	<b>\$412,207</b>	<b>\$417,272</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Burial permits issued	248	240	245
Food service estab permits	250	255	255
Retail food permits	70	72	70
Mobile food & Catering permits	15	15	14
Swimming pool permits	54	54	54
Tobacco permits	80	75	75
Public flu clinic	1,200	1,100	1,100
Contagious disease follow-up	98	90	93
Day camp permits	20	20	20
D.N.A. research permits	15	15	15
Aerosol application/acres	1,036	1,036	1,036
Catch basin larva control	3,824	3,824	3,824
BTI.Treated acres, air & ground applications	50	50	50

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	199,071.45	212,191.49	217,194.00	107,806.48	217,194.00	221,668.00	181,114.00	181,114.00
Contractual Services	30,994.37	33,637.83	34,999.00	30,774.67	34,999.00	36,866.00	36,866.00	36,866.00
Supplies & Materials	1,627.25	1,672.47	1,700.00	701.39	1,700.00	1,700.00	1,700.00	1,700.00
Other Charges	195.00	100.00	150.00	100.00	150.00	150.00	150.00	150.00
Equipment & Unusual	1,175.28	9,542.55	10,200.00	9,379.49	10,200.00	10,600.00	10,600.00	10,600.00
<b>Operating Budget</b>	<b>\$233,063.35</b>	<b>\$257,144.34</b>	<b>\$264,243.00</b>	<b>\$148,762.03</b>	<b>\$264,243.00</b>	<b>\$270,984.00</b>	<b>\$230,430.00</b>	<b>\$230,430.00</b>

PROGRAM: CONSERVATION OF HEALTH C SUB PROGRAM ELEMENT: OFFICE OF PUBLIC HEALTH  
 SUB-PROGRAM: GENERAL SUPPORT DEPARTMENT: HEALTH 501-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
												Rate	Total	#	Total	
1.	Commissioners		4	3,400.00	5	4,300.00	5	5,000	2,000.00	5,000.00	5	1,000.00	5,000.00	5	5,000.00	5,000.00
2.	Dir of Public Health	18-6 (L11)	1	97,414.85	1	100,337.46	1	100,337	50,031.28	100,337.00	1	100,337.00	100,337.00	1	107,076.00	107,076.00
3.	Office Coordinator	9-1	1	41,951.35	1	47,882.79	1	49,798	24,830.78	49,798.00	1	51,790.00	51,790.00			
4.	Public Health Nurse, RN	13-6	1	55,705.25	1	59,671.24	1	62,059	30,944.42	62,059.00	1	64,541.00	64,541.00	1	69,038.00	69,038.00
Total			7	198,471.45	8	212,191.49	8	217,194	107,806.48	217,194.00	8		221,668.00	7	181,114.00	181,114.00

PERSONNEL SUMMARY

Classification	FY 2006		FY 2007		FY 2008			FY 2009		
	Actual Expenditures		Actual Expenditures		Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	195,071.45		207,891.49		212,194	105,806.48	212,194.00	216,668.00	176,114.00	176,114.00
5123 Temporary Help	600.00									
5194 Boards & Commissions	3,400.00		4,300.00		5,000	2,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Total Personnel Expenses (05)	199,071.45		212,191.49		217,194	107,806.48	217,194.00	221,668.00	181,114.00	181,114.00

PROGRAM: CONSERVATION OF HEALTH

C

SUB PROGRAM ELEMENT:

OFFICE OF PUBLIC HEALTH

SUB-PROGRAM: GENERAL SUPPORT

DEPARTMENT:

HEALTH

501-10

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008					
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5192 Mileage Allowance	1,033.97	1,735.59	1,200.00	824.05	1,200.00	1,500.00	1,500.00	1,500.00
5242 Maintenance of Office Equipment	1,380.00	1,684.00	1,500.00		1,500.00	1,700.00	1,700.00	1,700.00
5302 Advertising		351.90						
5310 Legal Assistance				50.00	50.00			
5318 Hospitals, Clinics & Institutions	3,648.90	2,979.34	4,000.00	2,366.45	4,000.00	4,000.00	4,000.00	4,000.00
5340 Postage		840.00	750.00		700.00	750.00	750.00	750.00
5381 Printing & Binding	124.50		200.00	185.17	200.00	200.00	200.00	200.00
5394 Mosquito Control	24,807.00	26,047.00	27,349.00	27,349.00	27,349.00	28,716.00	28,716.00	28,716.00
Total	30,994.37	33,637.83	34,999.00	30,774.67	34,999.00	36,866.00	36,866.00	36,866.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	938.03	592.24	750.00	615.39	750.00	750.00	750.00	750.00
5423 Books & Manuals	352.45	653.75	550.00		550.00	550.00	550.00	550.00
5425 Printed Forms		160.00	100.00	86.00	100.00	100.00	100.00	100.00
5500 Medical Supplies	336.77	266.48	300.00		300.00	300.00	300.00	300.00
Total	1,627.25	1,672.47	1,700.00	701.39	1,700.00	1,700.00	1,700.00	1,700.00
<b>Other Charges</b>								
5731 Dues & Subscriptions	195.00	100.00	150.00	100.00	150.00	150.00	150.00	150.00
Total	195.00	100.00	150.00	100.00	150.00	150.00	150.00	150.00
<b>Total General Expenses (10)</b>	<b>32,816.62</b>	<b>35,410.30</b>	<b>36,849.00</b>	<b>31,576.06</b>	<b>36,849.00</b>	<b>38,716.00</b>	<b>38,716.00</b>	<b>38,716.00</b>
<b>Equipment &amp; Unusual</b>								
5805 Medical Waste Pickup	323.73	412.82	600.00		600.00	600.00	600.00	600.00
5806 Contagious Disease	851.55	9,129.73	9,600.00	9,379.49	9,600.00	10,000.00	10,000.00	10,000.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>1,175.28</b>	<b>9,542.55</b>	<b>10,200.00</b>	<b>9,379.49</b>	<b>10,200.00</b>	<b>10,600.00</b>	<b>10,600.00</b>	<b>10,600.00</b>



PROGRAM: CONSERVATION OF HEALTH C SUB PROGRAM ELEMENT: INSPECTIONS  
SUB-PROGRAM: GENERAL SUPPORT DEPARTMENT: HEALTH 502

**STATEMENT OF OBJECTIVES:**

Protection of the health and social environment of the community through preventive medicine by use of adequate sanitation inspections.

**DESCRIPTION OF OUTPUT STATEMENT:**

Relationship of output of program objective: Inspections of all eating and drinking establishments, markets and stores, bakeries, nursing homes, housing inspections and code enforcement nuisance complaints, mobile caterers, air pollution, septic tank installations, demolition inspections, rodent and pest complaints, day camp inspections, swimming pool inspections, mobile food servers inspections, advise on new restaurant construction and renovations, food borne illness investigations, lodging house inspections, no heat, water or electricity and gas, installation and maintenance of dwelling facilities, kitchen, bath, heat, hot water, electrical, security and abatement orders are issued to violators.

There are no indirect costs directly associated with this element.

Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Food establishment Inspections	1,428	1,430	1,425
Housing Inspections	1,370	1,300	1,325
Swimming pool inspections	56	54	54
Housing complaints	994	1,000	1,000
Trash complaints	355	300	300
Food complaints	21	25	25
Rodent & pest complaints	30	25	25
No heat complaints	52	50	50
Day camp inspections	20	25	25
Renovation inspections	59	50	50

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	395,597.33	412,950.79	415,244.00	206,888.20	415,244.00	407,325.00	435,744.00	435,744.00
Contractual Services	4,349.42	4,676.66	5,000.00	2,801.94	5,000.00	5,500.00	5,500.00	5,500.00
Supplies & Materials	724.01	761.86	1,250.00	694.71	1,250.00	1,250.00	1,250.00	1,250.00
Other Charges	111.00	100.00	250.00	100.00	250.00	250.00	250.00	250.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Budget	<u>\$400,781.76</u>	<u>\$418,489.31</u>	<u>\$421,744.00</u>	<u>\$210,484.85</u>	<u>\$421,744.00</u>	<u>\$414,325.00</u>	<u>\$442,744.00</u>	<u>\$442,744.00</u>

PROGRAM: CONSERVATION OF HEALTH C SUB PROGRAM ELEMENT: INSPECTIONS  
 SUB-PROGRAM: GENERAL SUPPORT DEPARTMENT: HEALTH 502-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
												Rate	Total	#	Total	
1.	Asst Dir of Public Health	15-6 (L11)	1	76,320.45	1	81,754.78	1	81,755	40,765.40	81,755.00	1	81,755.00	81,755.00	1	87,363.00	87,363.00
2.	SPMG Sr Code Enforce Insp	13-6 (L10)									1	70,995.00	70,888.00	1	75,827.00	75,827.00
3.	SPMG Sr Code Enforce Insp	13-6 (L9)	3	204,901.09	3	211,048.74	3	211,050	105,235.26	211,050.00	1	70,350.00	70,350.00	1	75,251.00	75,251.00
4.	SPMG Sr Code Enforce Insp	13-6	1	62,463.03	1	64,540.86	1	64,541	32,182.02	64,541.00	2	64,541.00	127,634.00	2	136,540.00	136,540.00
5.	SPMG Code Enforcement Insp	12-3	1	51,912.76	1	55,606.41	1	57,898	28,705.52	57,898.00	1	57,999.00	56,698.00	1	60,763.00	60,763.00
Total			6	395,597.33	6	412,950.79	6	415,244	206,888.20	415,244.00	6	407,325.00		6	435,744.00	435,744.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	395,597.33	412,950.79	415,244	206,888.20	415,244.00	407,325.00	435,744.00	435,744.00
Total Personnel Expenses (05)	395,597.33	412,950.79	415,244	206,888.20	415,244.00	407,325.00	435,744.00	435,744.00

PROGRAM: CONSERVATION OF HEALTH

C

SUB PROGRAM ELEMENT:

INSPECTIONS

SUB-PROGRAM: GENERAL SUPPORT

DEPARTMENT:

HEALTH

502-10

EXPENDITURES								
Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
				Actual Expenditures				
<b>Contractual Services</b>								
5192 Mileage Allowance	3,529.42	3,338.66	2,900.00	1,571.94	2,900.00	3,400.00	3,400.00	3,400.00
5310 Constables	450.00	100.00	200.00		200.00	200.00	200.00	200.00
5317 Lab Testing			200.00		200.00	200.00	200.00	200.00
5340 Postage	40.00	200.00	250.00		250.00	250.00	250.00	250.00
5381 Printing & Binding		338.00	600.00	600.00	600.00	600.00	600.00	600.00
5397 Instruction	330.00	700.00	850.00	630.00	850.00	850.00	850.00	850.00
Total	4,349.42	4,676.66	5,000.00	2,801.94	5,000.00	5,500.00	5,500.00	5,500.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	414.89	601.89	300.00	474.73	474.73	400.00	400.00	400.00
5423 Books & Manuals	28.15		200.00		25.27	100.00	100.00	100.00
5581 Clothing, Gloves & Shoes	280.97	159.97	750.00	219.98	750.00	750.00	750.00	750.00
Total	724.01	761.86	1,250.00	694.71	1,250.00	1,250.00	1,250.00	1,250.00
<b>Other Charges</b>								
5339 Tobacco Control Compliance Inspection	11.00							
5731 Dues & Subscriptions	100.00	100.00	250.00	100.00	250.00	250.00	250.00	250.00
Total	111.00	100.00	250.00	100.00	250.00	250.00	250.00	250.00
Total General Expenses (10)	5,184.43	5,538.52	6,500.00	3,596.65	6,500.00	7,000.00	7,000.00	7,000.00
<b>Equipment &amp; Unusual</b>								
Total Equipment & Unusual Expenses (15)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: INSPECTION OF WEIGHTS & MEASURE

SUB-PROGRAM: CONSUMER PROTECTION DEPARTMENT: HEALTH 119

**STATEMENT OF OBJECTIVES:**

To develop and maintain accuracy and fairness in quantity determination in all commercial transactions. To implement rules, regulations and statutes pertaining to Weights and Measures. To test all commercial devices used and seal, not seal, or condemn these devices. Annual and timely re-inspection of weighing and measuring devices is essential. Weights and Measures officials work behind the scenes acting as a third party in protecting both consumers and businesses from unfair practices by making sure they get a dollars worth of value for each dollar spent. To ensure that commodities purchased by consumers conform with the designated weight count, measurement and price presented. By constant re-testing of devices, re-inspections, and trial weightings of commodities, fairness is ensured in the marketplace. A one ounce error on a scale making 100 weightings a day at \$1.00 a pound will multiply out an error of \$2,281.00 in a year! It is important to note that savings, identified through the device and commodity inspection program, are savings resulting from an active weights and measures function. Weights and Measures is not just a service provided for the consumers; it is an assurance for the businesses of the City of Waltham that their devices and procedures are not working against them. It is in the vital interest of both consumer and merchant that the Weight and Measures inspector receive the full support of the community. The inspector alone protects the buying power of their dollar.

**DESCRIPTION OF OUTPUT STATEMENT:**

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	955	997
Medical & Life Insurance	9,376	8,992
Heat, Light, Water	1,041	1,148
Building Repair & Maintenance	450	762
Building Insurance	23	27
Motor Vehicle Insurance	429	435
Motor Vehicle Maint & Repair	4,949	4,848
<b>Total</b>	<b>\$17,223</b>	<b>\$17,209</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Scales sealed	329	330	330
Gasoline pumps	399	400	400
Scanners	3,096	3,100	3,100
Oil truck meters	54	54	54
Weights	172	172	172
Taxi meters	51	51	51
Package testing	1,927	1,930	1,930
Re-tests & inspections	2,993	2,990	2,990
Adjustments	173	175	175
Sealing fees	\$17,187	\$17,200	\$17,200
Annual loss restored to consumers & businesses	\$2,616,911	\$2,616,911	\$2,616,911

**COST SUMMARY BY CLASSIFICATION**

<b>Classification</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>			<b>FY 2009</b>		
	<b>Actual Expenditures</b>	<b>Actual Expenditures</b>	<b>Budget</b>	<b>July-December Actual Expenditures</b>	<b>Estimated Expenditures</b>	<b>Department Request</b>	<b>Mayor's Recommendation</b>	<b>Council Approval</b>
Personnel	67,674.13	69,704.57	69,704.00	34,756.80	69,704.00	69,704.00	74,561.00	74,561.00
Contractual Services	591.00	600.00	600.00	0.00	600.00	600.00	600.00	600.00
Supplies & Materials	582.78	847.33	800.00	366.00	800.00	800.00	800.00	800.00
Other Charges	80.00	106.00	450.00	0.00	450.00	450.00	450.00	450.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$68,927.91</b>	<b>\$71,257.90</b>	<b>\$71,554.00</b>	<b>\$35,122.80</b>	<b>\$71,554.00</b>	<b>\$71,554.00</b>	<b>\$76,411.00</b>	<b>\$76,411.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: INSPECTION OF WEIGHTS & MEASURE  
 SUB-PROGRAM: CONSUMER PROTECTION DEPARTMENT: HEALTH 119-05

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009				
		Actual # Expenditures		Actual # Expenditures		#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation # Total	Council Approval
1. Inspector, Wgts & Meas	13-6 (L8)	1	67,674.13	1	69,704.57	1	69,704	34,756.80	69,704.00	1	69,704.00	69,704.00	1 74,561.00	74,561.00
Total		1	67,674.13	1	69,704.57	1	69,704	34,756.80	69,704.00	1	69,704.00	69,704.00	1 74,561.00	74,561.00

PERSONNEL SUMMARY

Classification	FY 2006		FY 2007		FY 2008				FY 2009		
	Actual Expenditures		Actual Expenditures		Budget	July-December Actual Expenditures	Estimated Expenditures		Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	67,674.13		69,704.57		69,704	34,756.80	69,704.00		69,704.00	74,561.00	74,561.00
Total Personnel Expenses (05)	67,674.13		69,704.57		69,704	34,756.80	69,704.00		69,704.00	74,561.00	74,561.00

PROGRAM: INSPECTION OF WEIGHTS & MEASURE B SUB PROGRAM ELEMENT: INSPECTION OF WEIGHTS & MEASURE  
SUB-PROGRAM: HEALTH DEPARTMENT: HEALTH 119-10

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5340 Postage	210.00	250.00	250.00		250.00	250.00	250.00	250.00
5381 Printing & Binding	381.00	350.00	350.00		350.00	350.00	350.00	350.00
Total	591.00	600.00	600.00	0.00	600.00	600.00	600.00	600.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	120.90	238.58	300.00		300.00	300.00	300.00	300.00
5587 Small Tools	461.88	608.75	500.00	366.00	500.00	500.00	500.00	500.00
Total	582.78	847.33	800.00	366.00	800.00	800.00	800.00	800.00
<b>Other Charges</b>								
5397 Instruction	80.00	105.00	250.00		250.00	250.00	250.00	250.00
5730 Conference Expense		1.00	100.00		100.00	100.00	100.00	100.00
5731 Dues & Subscriptions			100.00		100.00	100.00	100.00	100.00
Total	80.00	106.00	450.00	0.00	450.00	450.00	450.00	450.00
<b>Total General Expenses (10)</b>	<b>1,253.78</b>	<b>1,553.33</b>	<b>1,850.00</b>	<b>366.00</b>	<b>1,850.00</b>	<b>1,850.00</b>	<b>1,850.00</b>	<b>1,850.00</b>
<b>Equipment &amp; Unusual</b>								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: HISTORICAL COMMISSION  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: HISTORICAL COMMISSION 481

**STATEMENT OF OBJECTIVES:**

Preserve for posterity and provide public access to natural historic site and collections owned by city, provide location for civic, education and social activities.

**DESCRIPTION OF OUTPUT STATEMENT:**

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	18,300.00	28,699.96	30,500.00	14,449.98	30,500.00	30,500.00	30,500.00	30,500.00
Contractual Services	1,455.06	1,472.68	2,100.00	539.81	2,100.00	3,500.00	2,100.00	2,100.00
Supplies & Materials	4,030.54	4,114.15	4,600.00	1,927.57	4,600.00	7,700.00	5,100.00	5,100.00
Other Charges	514.40	325.00	125.00	361.00	361.00	600.00	125.00	125.00
Equipment & Unusual	12,132.20	16,489.18	19,500.00	1,325.00	19,500.00	22,500.00	19,500.00	19,500.00
<b>Operating Budget</b>	<b>\$36,432.20</b>	<b>\$51,100.97</b>	<b>\$56,825.00</b>	<b>\$18,603.36</b>	<b>\$57,061.00</b>	<b>\$64,800.00</b>	<b>\$57,325.00</b>	<b>\$57,325.00</b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: HISTORICAL COMMISSION  
 SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: HISTORICAL COMMISSION 481-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			Actual		Actual		#	July-December		#	Department Request		Mayor's		Council Approval	
			#	Expenditures	#	Expenditures		Budget	Actual Expenditures		Estimated Expenditures	Rate	Total	#		Total
1.	Board Members		8	5,800.00	7	5,200.00	7	7,000	2,700.00	7,000.00	7	100.00	7,000.00	7	7,000.00	7,000.00
2.	Program Director		1	12,500.00	1	23,499.96	1	23,500	11,749.98	23,500.00	1	23,500.00	23,500.00	1	23,500.00	23,500.00
Total			9	18,300.00	8	28,699.96	8	30,500	14,449.98	30,500.00	8	30,500.00		8	30,500.00	

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5113 Salaries - Part Time	12,500.00	23,499.96	23,500	11,749.98	23,500.00	23,500.00	23,500.00	23,500.00
5194 Boards & Commissions	5,800.00	5,200.00	7,000	2,700.00	7,000.00	7,000.00	7,000.00	7,000.00
Total Personnel Expenses (05)	18,300.00	28,699.96	30,500	14,449.98	30,500.00	30,500.00	30,500.00	30,500.00



PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: HISTORICAL COMMISSION  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: HISTORICAL COMMISSION 481-10, 15

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008					
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5340 Postage	392.20	313.00	600.00		600.00	1,500.00	600.00	600.00
5381 Printing & Binding	1,062.86	1,159.68	1,500.00	539.81	1,500.00	2,000.00	1,500.00	1,500.00
Total	1,455.06	1,472.68	2,100.00	539.81	2,100.00	3,500.00	2,100.00	2,100.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	2,485.04	2,930.23	2,000.00	1,927.57	2,000.00	2,500.00	2,000.00	2,000.00
5423 Books & Manuals		129.92	100.00		100.00	2,200.00	600.00	600.00
5450 Cleaning & Supplies	1,545.50	1,054.00	2,500.00		2,500.00	3,000.00	2,500.00	2,500.00
Total	4,030.54	4,114.15	4,600.00	1,927.57	4,600.00	7,700.00	5,100.00	5,100.00
<b>Other Charges</b>								
5731 Dues & Subscriptions	514.40	325.00	125.00	361.00	361.00	600.00	125.00	125.00
Total	514.40	325.00	125.00	361.00	361.00	600.00	125.00	125.00
<b>Total General Expenses (10)</b>	<b>6,000.00</b>	<b>5,911.83</b>	<b>6,825.00</b>	<b>2,828.38</b>	<b>7,061.00</b>	<b>11,800.00</b>	<b>7,325.00</b>	<b>7,325.00</b>
<b>Equipment &amp; Unusual</b>								
5461 Landscape Maintenance-Paine Estate	5,520.70	7,098.00	6,500.00	1,325.00	6,500.00	7,500.00	6,500.00	6,500.00
5852 Building Furnishings	6,611.50	9,391.18	13,000.00	0.00	13,000.00	15,000.00	13,000.00	13,000.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>12,132.20</b>	<b>16,489.18</b>	<b>19,500.00</b>	<b>1,325.00</b>	<b>19,500.00</b>	<b>22,500.00</b>	<b>19,500.00</b>	<b>19,500.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

INFORMATION TECHNOLOGY

SUB-PROGRAM: RECORDS MANAGEMENT

DEPARTMENT:

INFORMATION TECHNOLOGY 051

**STATEMENT OF OBJECTIVES:**

To organize, promote and develop comprehensive data processing systems that will improve preparation, collection and retrieval of significant data and to maintain a bank of this data, make systems studies, simplify accounting and record keeping, produce revenue and expenditure documents rapidly and accurately, operate the data center economically and efficiently, enhance interoffice communication and workflow.

**DESCRIPTION OF OUTPUT STATEMENT:**

IT is responsible for the City's computer hardware and software needs. Presently, the City is greatly expanding its computer capabilities through the installation of a wide area network to most city buildings and offices. IT now provides tax collection and billing for real estate and personal property, excise tax collection, water billing and collection, city/school payroll and employee records, retirees' payroll, accounts payable, general ledger, purchasing records, police detail billing and collection, miscellaneous billing, interoffice e-mail, word processing and the City website.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	65,677	65,923
Pension Administration	1,723	3,954
Medical & Life Insurance	228,664	236,571
Heat, Light, Water	20,812	22,964
Building Repair & Maintenance	8,991	15,236
Building Insurance	453	539
Motor Vehicle Insurance	429	435
Motor Vehicle Maint & Repair	4,949	4,848
<b>Total</b>	<b>\$331,698</b>	<b>\$350,470</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Number of Systems Operating	30	32	34
Networked Personal Computers	450	450	

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	795,427.27	831,577.78	854,610.00	421,444.63	854,610.00	925,114.00	929,241.00	929,241.00
Contractual Services	251,222.42	222,565.13	256,290.00	165,341.44	256,200.00	256,290.00	256,290.00	256,290.00
Supplies & Materials	26,889.21	35,622.70	29,000.00	12,213.26	29,000.00	29,000.00	27,500.00	27,400.00
Other Charges	7,592.68	2,256.55	19,500.00	2,975.00	14,500.00	19,500.00	19,500.00	14,500.00
Equipment & Unusual	48,970.01	1,643.98	0.00	0.00	0.00	87,000.00	0.00	0.00
<b>Operating Budget</b>	<b>\$1,130,101.59</b>	<b>\$1,093,666.14</b>	<b>\$1,159,400.00</b>	<b>\$601,974.33</b>	<b>\$1,154,310.00</b>	<b>\$1,316,904.00</b>	<b>\$1,232,531.00</b>	<b>\$1,227,431.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

INFORMATION TECHNOLOGY

SUB-PROGRAM: RECORDS MANAGEMENT

DEPARTMENT:

INFORMATION TECHNOLOGY 051-00, 05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Recommendation #	Mayor's Total	Council Approval
1.	IT Director	19-6	1	93,233.00	1	96,029.93	1	96,030	47,883.42	96,030.00	1	96,030.00	96,030.00	1	102,445.00	102,445.00
2.	Asst Director IT	16-6 (L11)	1	85,161.44	1	87,947.79	1	87,948	43,853.42	87,948.00	1	87,948.00	87,948.00	1	93,933.00	93,933.00
3.	GIS Administrator	16-6	1	66,918.50	1	71,680.09	1	74,720	36,527.14	74,720.00	1	79,232.00	77,709.00	1	83,008.00	83,008.00
4.	Server/Desktop Sys Mgr	15-6 (L8)	1	63,570.01	1	72,081.14	1	76,485	38,137.58	76,485.00	1	79,545.00	79,545.00	1	85,001.00	85,001.00
5.	SPMG Sr App Analyst / Programmer	13-6 (L11/L10)	2	137,854.26	2	141,990.15	2	141,992	70,800.60	141,992.00	2	71,641.00	142,636.00	2	152,171.00	152,171.00
6.	WebMaster	13-1									1	53,049.00	53,049.00			
7.	Executive Assistant	12-6 (L9)	1	63,927.67	1	65,844.96	1	65,845	32,832.28	65,845.00	1	65,845.00	65,845.00	1	70,472.00	70,472.00
8.	SPMG Server/Desktop Support Spec	12-6 (L11)	1	57,874.39	1	61,994.73	1	64,473	32,148.22	64,473.00	1	67,053.00	67,053.00	1	71,765.00	71,765.00
9.	SPMG Server/Desktop Support Spec	12-6	2	104,278.40	2	111,702.52	2	116,168	58,692.87	116,168.00	2	60,408.00	120,816.00	2	129,306.00	129,306.00
10.	SPMG Application Liaison	11-6	1	47,319.56	1	50,685.84	1	52,748	25,785.76	52,748.00	1	55,933.00	54,858.00	1	58,765.00	58,765.00
11.	SPMG Principal Comp Operator N	9-6	1	43,150.87	1	46,107.18	1	49,853	23,535.76	49,853.00	1	50,831.00	50,831.00	1	54,527.00	54,527.00
12.	Temporary			19,310.50		12,537.00		14,848	6,680.00	14,848.00			15,294.00		14,848.00	14,848.00
Total			12	782,598.60	12	818,601.33	12	841,110	416,877.05	841,110.00	13	911,614.00		12	916,241.00	916,241.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	720,137.23	759,957.15	776,409	386,661.29	776,409.00	845,489.00	846,866.00	846,866.00
5112 Wages - Full Time	43,150.87	46,107.18	49,853	23,535.76	49,853.00	50,831.00	54,527.00	54,527.00
5123 Temporary Help	19,310.50	12,537.00	14,848	6,680.00	14,848.00	15,294.00	14,848.00	14,848.00
5133 Overtime - Callbacks	12,828.67	12,976.45	13,500	4,567.58	13,500.00	13,500.00	13,000.00	13,000.00
Total Personnel Expenses (05)	795,427.27	831,577.78	854,610	421,444.63	854,610.00	925,114.00	929,241.00	929,241.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

INFORMATION TECHNOLOGY

SUB-PROGRAM: RECORDS MANAGEMENT

DEPARTMENT:

INFORMATION TECHNOLOGY 051-10

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5192 Mileage Allowance	118.96	187.10	500.00	78.57	500.00	500.00	500.00	500.00
5231 Water	205.45	194.01	200.00	52.16	200.00	200.00	200.00	200.00
5240 Cleaning & Sanitation	18.83		1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5241 Repair Equipment not MV	764.47	853.96	1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5243 Computer Maintenance	59,910.29	75,816.48	74,000.00	23,648.91	74,000.00	74,000.00	74,000.00	74,000.00
5300 Consultants	33,175.00	750.00	7,590.00		7,500.00	7,590.00	7,590.00	7,590.00
5340 Postage	15.34	173.04	500.00	21.66	500.00	500.00	500.00	500.00
5343 Communication Line	16,567.38	11,464.22	15,000.00	5,361.43	15,000.00	15,000.00	15,000.00	15,000.00
5381 Printing & Binding	1,530.60	3,925.75	1,500.00	996.25	1,500.00	1,500.00	1,500.00	1,500.00
5432 Fiber Plant Maintenance	304.00		10,000.00	450.00	10,000.00	10,000.00	10,000.00	10,000.00
5585 Computer Software/License	138,612.10	129,200.57	145,000.00	134,732.46	145,000.00	145,000.00	145,000.00	145,000.00
Total	251,222.42	222,565.13	256,290.00	165,341.44	256,200.00	256,290.00	256,290.00	256,290.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	1,208.95	3,168.03	3,000.00	355.28	3,000.00	3,000.00	3,000.00	3,000.00
5423 Books & Manuals	24.99		2,000.00		2,000.00	500.00	500.00	400.00
5424 Computer Supplies	7,213.34	3,435.13	5,000.00	731.99	5,000.00	6,500.00	5,000.00	5,000.00
5426 Computer Forms	1,332.60		2,000.00		2,000.00	2,000.00	2,000.00	2,000.00
5427 Computer Ribbons	13,685.57	26,807.54	15,000.00	11,125.99	15,000.00	15,000.00	15,000.00	15,000.00
5428 Magnetic Tapes & Disks	3,423.76	2,212.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00	2,000.00
Total	26,889.21	35,622.70	29,000.00	12,213.26	29,000.00	29,000.00	27,500.00	27,400.00
<b>Other Charges</b>								
5152 Training	6,490.00	615.00	15,000.00	2,750.00	10,000.00	15,000.00	15,000.00	10,000.00
5325 Intrusion Detection	257.88		500.00		500.00	500.00	500.00	500.00
5730 Conference Expense	234.51	1,068.95	3,000.00	20.00	3,000.00	3,000.00	3,000.00	3,000.00
5731 Dues & Subscriptions	610.29	572.60	1,000.00	205.00	1,000.00	1,000.00	1,000.00	1,000.00
Total	7,592.68	2,256.55	19,500.00	2,975.00	14,500.00	19,500.00	19,500.00	14,500.00
<b>Total General Expenses (10)</b>	<b>285,704.31</b>	<b>260,444.38</b>	<b>304,790.00</b>	<b>180,529.70</b>	<b>299,700.00</b>	<b>304,790.00</b>	<b>303,290.00</b>	<b>298,190.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

INFORMATION TECHNOLOGY

SUB-PROGRAM: RECORDS MANAGEMENT

DEPARTMENT:

INFORMATION TECHNOLOGY 051-15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Equipment & Unusual								
5585 Computer Software	10,472.00					52,000.00	0.00	0.00
5855 Computer Equipment	38,498.01					35,000.00	0.00	0.00
5892-01 Fitch School Computer		974.00		0.00				
5892-02 Whittemore School Computer		669.98		0.00				
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>48,970.01</b>	<b>1,643.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>87,000.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT: CENTRAL TELEPHONE SERVICE

SUB-PROGRAM: PROPERTY MANAGEMENT

DEPARTMENT: INFORMATION TECHNOLOGY 069

**STATEMENT OF OBJECTIVES:**

To provide telephone service for all departments of city government.

**DESCRIPTION OF OUTPUT STATEMENT:**

The switchboard at City Hall is opened from 8:30 A.M. to 4:30 P.M. Monday through Friday to provide information and telephone connection to the city departments. This element acts as a liaison to the telephone company for all installation, repair or disconnection of telephones.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Average Number of Calls / Month			

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	24,000.00	24,651.00	27,707.00	12,418.00	27,707.00	27,707.00	27,707.00	27,707.00
Contractual Services	164,000.00	184,347.78	185,900.00	79,351.11	190,000.00	190,000.00	190,000.00	190,000.00
Supplies & Materials								
Other Charges								
Equipment & Unusual								
Operating Budget	\$188,000.00	\$208,998.78	\$213,607.00	\$91,769.11	\$217,707.00	\$217,707.00	\$217,707.00	\$217,707.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT: CENTRAL TELEPHONE SERVICE

SUB-PROGRAM: PROPERTY MANAGEMENT

DEPARTMENT: INFORMATION TECHNOLOGY 069-05

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006	FY 2007	FY 2008			FY 2009			
		# Actual Expenditures	# Actual Expenditures	# Budget	Actual Expenditures	Estimated Expenditures	# Department Request Rate	Total	Mayor's Recommendation #	Council Approval
1.	Telephone Operators	24,000.00	24,651.00	27,707	12,418.00	27,707.00	103.00	27,707.00	27,707.00	27,707.00
Total		24,000.00	24,651.00	27,707	12,418.00	27,707.00	27,707.00		27,707.00	27,707.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5113 Salaries - Part Time	24,000.00	24,651.00	27,707	12,418.00	27,707.00	27,707.00	27,707.00	27,707.00
Total Personnel Expenses (05)	24,000.00	24,651.00	27,707	12,418.00	27,707.00	27,707.00	27,707.00	27,707.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

CENTRAL TELEPHONE SERVICE

SUB-PROGRAM: PROPERTY MANAGEMENT

DEPARTMENT:

INFORMATION TECHNOLOGY 069-10

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008					
	Actual	Actual	July-December	Actual	Estimated	Department	Mayor's	Council
	Expenditures	Expenditures	Budget	Expenditures	Expenditures	Request	Recommendation	Approval
<b>Contractual Services</b>								
5241 Repair Equipment not MV	43,495.13	55,493.14	50,000.00	22,897.01	50,000.00	50,000.00	50,000.00	50,000.00
5341 Telephone	110,957.27	119,164.07	115,000.00	52,418.06	120,000.00	120,000.00	120,000.00	120,000.00
5342 Substitute Telephone Operator	9,547.60	9,690.57	10,000.00	4,036.04	10,000.00	10,000.00	10,000.00	10,000.00
5343 Communication Line			10,900.00		10,000.00	10,000.00	10,000.00	10,000.00
Total	164,000.00	184,347.78	185,900.00	79,351.11	190,000.00	190,000.00	190,000.00	190,000.00
<b>Total General Expenses (10)</b>	<b>164,000.00</b>	<b>184,347.78</b>	<b>185,900.00</b>	<b>79,351.11</b>	<b>190,000.00</b>	<b>190,000.00</b>	<b>190,000.00</b>	<b>190,000.00</b>



PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: LEGAL DEPARTMENT: LAW DEPARTMENT 045

**STATEMENT OF OBJECTIVES:**

To provide the administrative support and supervision necessary to support a full range of legal services for the Mayor and city government.

**DESCRIPTION OF OUTPUT STATEMENT:**

The City Solicitor is responsible for furnishing legal advice to the Mayor and all branches of city government, for representing the City in all matters of litigation, for preparing and approving all contracts, bonds and other instruments, for legal processing of any violations of city ordinances, and for drafting and codifying all city ordinances.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	46,700	70,721
Pension Administration	1,243	4,433
Medical & Life Insurance	121,454	159,225
Heat, Light, Water	15,609	17,223
Building Repair & Maintenance	6,743	11,427
Building Insurance	340	405
<b>Total</b>	<b>\$192,089</b>	<b>\$263,434</b>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Number of Personal Inj Claims	15	15	15
Amount of Money for Personal	\$3,000	7,000*/10,000	10000
No. of Property Damage Claims	40	50	50
Amount Paid in Property/Judgements	\$51,565.63	\$15,000.00	\$15,000.00
Claims/Settlements			
Requests for Opinions	387	241*/380	380
Basic Small Street Defect Claims	85	125	100
Contracts	105	100	100
Breakdown of Cases:			
** Non Tort Law Suits/Claims/Investigations	30	20*	
** Tax & Other Collections	9	154*	
** Workers Comp	5	6*	
** Labor	63	18*	
** ATB	29	106*	
** Zoning Enforcement	21	4*	
** Torts	5	6*	

\* to date  
\*\* New cases received, not pending from previous year

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	677,389.10	713,037.57	729,952.00	334,341.85	654,008.15	723,964.00	688,692.00	688,692.00
Contractual Services	4,591.74	14,389.28	9,050.00	379.16	13,050.00	9,050.00	9,050.00	5,350.00
Supplies & Materials	2,654.75	4,181.60	2,600.00	442.73	2,600.00	2,600.00	2,600.00	1,600.00
Other Charges	60,855.24	51,236.43	55,500.00	18,534.31	55,500.00	60,500.00	60,500.00	49,000.00
Equipment & Unusual	141,420.66	84,407.80	3,000.00	0.00	25,000.00	25,000.00	3,000.00	3,000.00
<b>Operating Budget</b>	<b>\$886,911.49</b>	<b>\$867,252.68</b>	<b>\$800,102.00</b>	<b>\$353,698.05</b>	<b>\$750,158.15</b>	<b>\$821,114.00</b>	<b>\$763,842.00</b>	<b>\$747,642.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: LEGAL DEPARTMENT: LAW DEPARTMENT 045-05

PERSONNEL

Bargaining Unit      Position      FY 2009 Grade-Step			FY 2006		FY 2007		FY 2008			FY 2009						
			Actual # Expenditures		Actual # Expenditures		July-December Actual Expenditures		Estimated Expenditures		Mayor's				Council Approval	
											Department Request		Recommendation			
							#	Budget	Expenditures	Expenditures	#	Rate	Total	#	Total	
1.	City Solicitor		1	96,277.82												
2.	City Solicitor	21-6 (L11)			1	112,493.39	1	116,822	57,593.90	116,833.00	1	119,458.00	119,458.00	1	127,361.00	127,361.00
3.	First Asst City Solicitor			500.00		500.00		500	250.00	500.00			500.00		500.00	500.00
4.	Asst City Solicitor		1	100,814.51												
5.	Asst City Solicitor	18-6 (L10)	1	103,196.27	1	99,483.45	1	99,433	49,604.74	99,433.00	1	99,433.00	99,433.00	1	106,112.00	106,112.00
6.	Asst City Solicitor	18-6 (L8)	1	87,761.12	1	90,394.33	1	90,394	45,073.34	90,394.00	1	97,626.00	91,599.00	1	97,751.00	97,751.00
7.	Asst City Solicitor	18-6	1	80,607.31	1	86,343.60	1	89,815	44,473.47	89,815.00	2	90,394.00	180,788.00	2	192,930.00	192,930.00
8.	Asst City Solicitor	18-1			1	91,148.68	1	94,996	19,041.15	19,041.15	1	74,297.00	74,297.00			
9.	Asst City Solicitor		1	78,019.12	1	83,574.05	1	86,917	43,339.40	86,917.00						
10.	Office Mgr / Legal Secretary	12-6 (L10)									1	66,449.00	66,449.00			
11.	Office Mgr / Legal Secretary	11-6 (L10)	1	59,700.13	1	61,526.49	1	61,526	30,678.96	61,526.00				1	65,897.00	65,897.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: LEGAL DEPARTMENT: LAW DEPARTMENT 045-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			Actual		Actual		July-December				Department Request			Mayor's		Council Approval
			#	Expenditures	#	Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Rate	Total	#	Total	
12.	Legal Secretary	10-5	1	42,393.81	1	45,408.34	1	47,268	23,204.27	47,268.00	1	49,797.00	49,159.00	1	52,719.00	52,719.00
13.	Assoc Office Assistant	7-6			1	42,165.24	1	42,281	21,082.62	42,281.00	1	42,281.00	42,281.00	1	45,422.00	45,422.00
14.	Assoc Office Asst PT 25		1	28,119.01												
Total			9	677,389.10	9	713,037.57	9	729,952	334,341.85	654,008.15	9	723,964.00		8	688,692.00	688,692.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	649,270.09	713,037.57	729,952	334,341.85	654,008.15	723,964.00	688,692.00	688,692.00
5113 Salaries - Part Time	28,119.01	0.00	0	0.00	0.00	0.00	0.00	0.00
Total Personnel Expenses (05)	677,389.10	713,037.57	729,952	334,341.85	654,008.15	723,964.00	688,692.00	688,692.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: LEGAL DEPARTMENT: LAW DEPARTMENT 045-10, 15

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5192 Mileage Allowance	493.42	498.71	700.00	94.19	700.00	700.00	700.00	500.00
5231 Water	172.91	137.42	500.00	69.72	500.00	500.00	500.00	200.00
5242 Maintenance of Office Equipment	1,883.00	1,070.00	2,000.00		2,000.00	2,000.00	2,000.00	1,000.00
5314 Stenographer	1,326.75	11,513.85	4,000.00	0.00	8,000.00	4,000.00	4,000.00	2,500.00
5340 Postage	670.66	973.19	950.00	215.25	950.00	950.00	950.00	550.00
5381 Printing & Binding	45.00	196.11	600.00		600.00	600.00	600.00	300.00
5383 Photographer			300.00		300.00	300.00	300.00	300.00
Total	4,591.74	14,389.28	9,050.00	379.16	13,050.00	9,050.00	9,050.00	5,350.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	2,654.75	4,181.60	2,000.00	442.73	2,000.00	2,000.00	2,000.00	1,000.00
5424 Computer Supplies			600.00		600.00	600.00	600.00	600.00
Total	2,654.75	4,181.60	2,600.00	442.73	2,600.00	2,600.00	2,600.00	1,600.00
<b>Other Charges</b>								
5302 Advertising		136.24						
5308 Recording	6,265.50	2,198.34	5,000.00	417.84	5,000.00	5,000.00	5,000.00	1,000.00
5315 Witness-Court Cost	4,387.15	7,214.13	5,500.00	1,151.23	5,500.00	5,500.00	5,500.00	3,000.00
5731 Dues & Subscriptions	35,369.26	41,687.72	45,000.00	16,965.24	45,000.00	50,000.00	50,000.00	45,000.00
5760 Judgements, Claims & Settlements	14,833.33							
Total	60,855.24	51,236.43	55,500.00	18,534.31	55,500.00	60,500.00	60,500.00	49,000.00
<b>Total General Expenses (10)</b>	<b>68,101.73</b>	<b>69,807.31</b>	<b>67,150.00</b>	<b>19,356.20</b>	<b>71,150.00</b>	<b>72,150.00</b>	<b>72,150.00</b>	<b>55,950.00</b>
<b>Equipment &amp; Unusual</b>								
5300 Consultants	18,000.00	23,405.42						
5760 Judgements, Claims & Settlements	11,003.06	61,002.38	3,000.00	0.00	25,000.00	25,000.00	3,000.00	3,000.00
7023 Land Acq (WHS Oil Spill)	112,417.60							
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>141,420.66</b>	<b>84,407.80</b>	<b>3,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: GENERAL SUPPORT

SUB-PROGRAM: LIBRARY DEPARTMENT: LIBRARY 601

**STATEMENT OF OBJECTIVES:**

To organize, develop and promote a plan for public library service for the City of Waltham. To make available all the library materials for whatever may be the individual need of the client: education, research, recreation. To provide service to make materials accessible. To develop, plan and organize programs properly related to the clients needs in education, research, recreation.

**DESCRIPTION OF OUTPUT STATEMENT:**

Development of policies for the general administration of the staff and buildings. Production of budgets, official and professional records and reports. Production of rules and regulations of operation and service. Planning and promoting extensive service to clients through participation in the Minuteman Library Network and Metro-West. Acquisition of appropriate and effective library materials for library users. Development of collections. Production of booklists. Development of film programs, pre-school story hours, etc.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	305,371	287,375
Pension Administration	7,884	16,542
Medical & Life Insurance	354,299	370,239
Heat, Light, Water	104,998	124,576
Building Repair & Maintenance	42,975	56,780
Building Insurance	4,346	5,179
Workers Compensation		5,881
<b>Total</b>	<b>\$819,873</b>	<b>\$866,572</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Number of Registered Borrowers	29,298	31,000	32,000
Items Circulated	600,745	615,000	625,000
Process Books & Other Materials	21,499	22,000	22,500
Process of Inter Library Loan	109,095	112,000	115,000
Process of Period Titles	4,022	4,100	4,200
Process of A.V.	4,323	4,500	4,600
Process of Paperbacks	1,440	1,500	1,600

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	1,596,359.19	1,645,711.24	1,691,906.00	842,678.81	1,691,906.00	1,778,740.00	1,829,427.00	1,829,427.00
Contractual Services	13,893.56	11,916.19	13,900.00	5,327.77	15,350.00	15,750.00	13,900.00	13,900.00
Supplies & Materials	307,940.76	313,881.36	241,750.00	101,422.72	303,235.00	322,000.00	241,750.00	241,750.00
Other Charges	1,126.00	1,191.00	950.00	935.00	1,500.00	1,500.00	950.00	950.00
Equipment & Unusual	57,118.44	56,826.16	57,920.00	53,344.41	57,920.00	61,051.00	61,051.00	61,051.00
<b>Operating Budget</b>	<b>\$1,976,437.95</b>	<b>\$2,029,525.95</b>	<b>\$2,006,426.00</b>	<b>\$1,003,708.71</b>	<b>\$2,069,911.00</b>	<b>\$2,179,041.00</b>	<b>\$2,147,078.00</b>	<b>\$2,147,078.00</b>

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: LIBRARY DEPARTMENT: LIBRARY 601-00, 05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009				
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request		Council Approval
												Rate	Total	
													Mayor's Recommendation Total	
1.	Library Trustees		6	5,600.00	6	4,700.00	6	6,000	1,500.00	5,000.00	6	100.00	6,000.00	6,000.00
2.	Library Director	18-6 (L11)	1	97,414.85	1	100,337.45	1	100,337	50,031.28	100,337.00	1	100,337.00	100,337.00	107,076.00
3.	Asst Library Director	15-6 (L10)	1	77,942.63	1	80,281.75	1	80,896	40,256.98	80,896.00	1	81,018.00	81,018.00	86,576.00
4. LIBR	Library Dept Head	13-6 (L11)	1	75,804.56	1	75,896.64	1	71,641	38,860.18	71,641.00	1	71,641.00	71,641.00	153,092.00
5. LIBR	Library Dept Head	13-6 (L10)	1	70,876.08	1	70,995.10	1	70,995	35,400.30	70,995.00	1	71,641.00	71,479.00	153,092.00
6. LIBR	Library Dept Head	13-6 (L8)	1	60,287.40	1	59,671.24	1	62,059	31,246.82	62,059.00	1	69,704.00	67,553.00	72,260.00
7. LIBR	Library Dept Head	13-6	1	51,860.45	1	51,860.45	1	58,715	29,836.28	58,715.00	1	59,671.00	59,097.00	67,941.00
8. LIBR	Library Dept Head	13-4	1	38,623.42	1	54,917.99	1	56,825	28,503.33	61,064.00	1	64,541.00	63,507.00	63,263.00
9. LIBR	Librarian I	12-6 (L10)	1	65,665.63	1	65,844.96	1	66,147	32,832.28	66,147.00	1	66,449.00	66,449.00	71,118.00
10. LIBR	Librarian I	12-3	2	107,434.69	1	38,350.63	1	50,313	25,621.46	50,313.00	1	53,703.00	52,326.00	56,079.00
11. LIBR	Librarian I	12-1									1	49,651.00	49,651.00	56,079.00
12.	Administrative Assistant	10-6 (L11)	1	55,812.15	1	57,485.89	1	57,486	28,664.22	57,486.00	1	57,486.00	57,486.00	61,615.00
13. LIBR	Library Assistant I	9-6 (L11)	1	53,132.50	1	53,229.00	1	53,229	26,541.58	53,229.00	1	53,229.00	53,229.00	57,100.00
14. LIBR	Library Assistant I	9-6 (L10)	1	40,121.09	1	41,896.86	1	41,816	21,532.24	41,816.00	1	52,749.00	42,200.00	45,268.00
15. LIBR	Library Assistant I	9-6 (L8)	1	48,849.16	1	51,708.49	1	51,790	25,824.24	141,249.00	3	51,790.00	148,337.00	163,239.00
16. LIBR	Library Assistant I	9-6	3	138,233.69	3	144,350.80	3	141,249	74,787.67	51,790.00	1	51,790.00	51,790.00	51,441.00
17. LAB	Working Foreman I	10-6 (L9)	1	50,527.07	1	51,841.00	1	51,133	26,010.64	51,133.00	1	24.64	51,459.00	53,621.00
18. LAB	Bldg Custodian Jr	7-6	1	36,316.54	1	38,361.40	1	40,282	17,374.30	40,282.00	1	19.66	41,050.00	42,846.00
19. LIBR	Librarian II - Archivist	11-6	1	29,388.13	1	30,318.93	1	27,660	15,643.21	27,660.00	1	28,767.00	28,767.00	30,813.00
20. LIBR	Librarian II	10-6 (L10)	1	31,595.22	1	38,442.60	1	29,300	19,890.93	29,300.00	1	31.22	29,300.00	31,406.00
21. LIBR	Librarian II	10-6 (L9)	1	24,265.11	1	25,233.03	1	28,768	12,763.00	28,768.00	1	30.93	29,034.00	31,121.00
22. LIBR	Library Assistant II - Speciali	7 (L)	9	198,979.76	9	196,246.63	9	203,800	104,341.93	203,800.00	9	25.49	204,834.00	220,068.00
23. LIBR	Library Assistant II	6 (L)	7	135,072.63	7	132,793.28	7	155,331	78,581.58	155,331.00	7	24.04	157,865.00	169,793.00
24. LIBR	Library II / Assistant II - Substitutes			33,298.48		49,347.65		9,500	12,605.52	14,500.00			10,000.00	9,500.00

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: GENERAL SUPPORT  
 SUB-PROGRAM: LIBRARY DEPARTMENT: LIBRARY 601-00, 05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
												Rate	Total	#	Total	
25.	Pages			110,657.07		117,352.69		91,000	55,336.61	82,261.00			95,550.00		91,000.00	91,000.00
26.	Weekend Staff							70,135		70,135.00			72,250.00		70,135.00	70,135.00
27.	Buildings Mnt Person PT	7-2	1	7,882.13	1	11,811.00	1	12,999	6,696.00	12,999.00	1		13,531.00	1	14,556.00	14,556.00
Total			44	1,593,779.99	44	1,643,275.46	44	1,689,406	840,682.58	1,688,906.00	45		1,775,740.00	44	1,826,927.00	1,826,927.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	1,017,041.46	1,037,029.65	1,054,913	533,323.80	1,059,152.00	1,128,609.00	1,152,535.00	1,152,535.00
5114 Wages - Part Time	571,138.53	601,545.81	628,493	305,858.78	624,754.00	641,131.00	668,392.00	668,392.00
5194 Boards & Commissions	5,600.00	4,700.00	6,000	1,500.00	5,000.00	6,000.00	6,000.00	6,000.00
5134 Overtime	2,579.20	2,435.78	2,500	1,996.23	3,000.00	3,000.00	2,500.00	2,500.00
Total Personnel Expenses (05)	1,596,359.19	1,645,711.24	1,691,906	842,678.81	1,691,906.00	1,778,740.00	1,829,427.00	1,829,427.00

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F

SUB PROGRAM ELEMENT:

GENERAL SUPPORT

SUB-PROGRAM: LIBRARY

DEPARTMENT:

LIBRARY

601-10, 15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5192 Mileage Allowance	716.36	465.17	500.00	1,003.08	1,300.00	750.00	500.00	500.00
5240 Cleaning & Sanitation	2,609.48	3,307.82	3,000.00	2,474.84	5,750.00	5,500.00	3,000.00	3,000.00
5241 Repair Equipment not MV	3,185.54	2,117.85	1,800.00	1,134.35	2,500.00	2,500.00	1,800.00	1,800.00
5242 Maintenance of Office Equipment	1,145.00	902.00	800.00	230.00	800.00	1,000.00	800.00	800.00
5272 Rental of Office Equipment	1,003.50	723.50	800.00	485.50	1,000.00	1,000.00	800.00	800.00
5340 Postage	3,000.00	2,000.00	4,500.00		2,000.00	2,500.00	4,500.00	4,500.00
5381 Printing & Binding	2,233.68	2,399.85	2,500.00		2,000.00	2,500.00	2,500.00	2,500.00
Total	13,893.56	11,916.19	13,900.00	5,327.77	15,350.00	15,750.00	13,900.00	13,900.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	3,276.79	5,335.21	2,400.00	1,591.97	2,750.00	2,750.00	2,400.00	2,400.00
5423 Books & Manuals	270,969.83	276,035.71	214,100.00	85,892.05	271,235.00	290,000.00	214,100.00	214,100.00
5434 Building Supplies	4,265.76	2,253.38	3,500.00	1,549.89	3,500.00	3,750.00	3,500.00	3,500.00
5450 Cleaning & Supplies	4,112.70	5,224.02	3,000.00	1,962.13	4,000.00	3,750.00	3,000.00	3,000.00
5461 Maintenance of Grounds	1,274.94	1,361.88	1,250.00	1,210.00	2,000.00	2,000.00	1,250.00	1,250.00
5581 Clothing, Gloves, Shoes	658.54	2,527.58	500.00	99.99	750.00	750.00	500.00	500.00
5603 Library Supplies	23,382.20	21,143.58	17,000.00	9,116.69	19,000.00	19,000.00	17,000.00	17,000.00
Total	307,940.76	313,881.36	241,750.00	101,422.72	303,235.00	322,000.00	241,750.00	241,750.00
<b>Other Charges</b>								
5730 Conference Expense	786.00	841.00	600.00	825.00	1,150.00	1,150.00	600.00	600.00
5731 Dues & Subscriptions	340.00	350.00	350.00	110.00	350.00	350.00	350.00	350.00
Total	1,126.00	1,191.00	950.00	935.00	1,500.00	1,500.00	950.00	950.00
<b>Total General Expenses (10)</b>	<b>322,960.32</b>	<b>326,988.55</b>	<b>256,600.00</b>	<b>107,685.49</b>	<b>320,085.00</b>	<b>339,250.00</b>	<b>256,600.00</b>	<b>256,600.00</b>
<b>Equipment &amp; Unusual</b>								
5888 Minuteman Network	57,118.44	56,826.16	57,920.00	53,344.41	57,920.00	61,051.00	61,051.00	61,051.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>57,118.44</b>	<b>56,826.16</b>	<b>57,920.00</b>	<b>53,344.41</b>	<b>57,920.00</b>	<b>61,051.00</b>	<b>61,051.00</b>	<b>61,051.00</b>



PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: MAYOR  
SUB-PROGRAM: EXECUTIVE DEPARTMENT: EXECUTIVE 001

**STATEMENT OF OBJECTIVES:**

The Mayor as Chief Executive of the City of Waltham is responsible for formulating policy with the advice of her department heads, co-coordinating an over-all basis program of all departments, developing and improving organization and procedure to maximize effective performance of municipal government operation, representing the City in its dealings with citizens, with government agencies, and with other municipalities.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Mayors Office provides the support necessary for the Chief Executive to carry out the executive function of government.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	74,347	75,940
Pension Administration	2,188	5,003
Medical & Life Insurance	76,627	76,642
Heat, Light, Water	6,543	7,218
Building Repair & Maintenance	2,076	6,229
Building Insurance	268	319
Total	<u>\$162,049</u>	<u>\$171,351</u>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	207,366.60	226,390.60	266,617.00	115,941.22	266,617.00	271,936.00	281,729.00	281,729.00
Contractual Services	6,663.67	5,930.68	7,800.00	3,169.60	8,782.50	7,800.00	7,800.00	7,800.00
Supplies & Materials	1,897.03	3,272.42	2,500.00	967.32	2,500.00	2,500.00	2,500.00	2,500.00
Other Charges	19,245.22	21,102.01	21,850.00	19,151.39	21,850.00	21,850.00	21,850.00	21,850.00
Equipment & Unusual	263,970.65	254,835.55	154,600.00	0.00	154,600.00	159,600.00	134,600.00	134,600.00
<b>Operating Budget</b>	<u><b>\$499,143.17</b></u>	<u><b>\$511,531.26</b></u>	<u><b>\$453,367.00</b></u>	<u><b>\$139,229.53</b></u>	<u><b>\$454,349.50</b></u>	<u><b>\$463,686.00</b></u>	<u><b>\$448,479.00</b></u>	<u><b>\$448,479.00</b></u>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: MAYOR  
 SUB-PROGRAM: EXECUTIVE DEPARTMENT: EXECUTIVE 001-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			Actual # Expenditures		Actual # Expenditures		#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation # Total	Council Approval	
1.	Mayor		1	105,549.88	1	108,748.75	1	112,227	55,105.44	112,227.00	1	116,139.00	115,040.00	1	115,040.00	115,040.00
2.	Exec Secretary to Mayor	11-6 (L9)	1	52,644.47	1	58,084.54	1	60,408	30,121.00	60,408.00	1	60,967.00	60,967.00	1	65,298.00	65,298.00
3.	Constituency Serv Admin	10-6	1	43,608.10	1	46,711.33	1	48,680	23,875.54	48,680.00	1	51,789.00	50,627.00	1	54,276.00	54,276.00
4.	Constituency Serv Admin	10	1	5,564.15	1	12,845.98	1	45,302	6,839.24	45,302.00	1	45,302.00	45,302.00	1	47,115.00	47,115.00
Total			4	207,366.60	4	226,390.60	4	266,617	115,941.22	266,617.00	4	271,936.00		4	281,729.00	281,729.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	207,366.60	226,390.60	266,617	115,941.22	266,617.00	271,936.00	281,729.00	281,729.00
Total Personnel Expenses (05)	207,366.60	226,390.60	266,617	115,941.22	266,617.00	271,936.00	281,729.00	281,729.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT: MAYOR

SUB-PROGRAM: EXECUTIVE

DEPARTMENT: EXECUTIVE

001-10

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
<b>Contractual Services</b>								
5192 Mileage Allowance	3,000.00	3,000.00	3,000.00	1,500.00	3,000.00	3,000.00	3,000.00	3,000.00
5231 Water	158.97	128.64	300.00	39.90	300.00	300.00	300.00	300.00
5242 Maintenance of Office Equipment	741.99	830.73	1,000.00	490.00	1,000.00	1,000.00	1,000.00	1,000.00
5314 Stenographer				982.50	982.50			
5340 Postage	988.71	792.31	1,500.00		1,500.00	1,500.00	1,500.00	1,500.00
5381 Printing & Binding	1,774.00	1,179.00	2,000.00	157.20	2,000.00	2,000.00	2,000.00	2,000.00
Total	6,663.67	5,930.68	7,800.00	3,169.60	8,782.50	7,800.00	7,800.00	7,800.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	1,897.03	3,272.42	2,500.00	967.32	2,500.00	2,500.00	2,500.00	2,500.00
Total	1,897.03	3,272.42	2,500.00	967.32	2,500.00	2,500.00	2,500.00	2,500.00
<b>Other Charges</b>								
5492 Groceries & Provisions	1,296.02	1,007.81	1,500.00	581.19	1,500.00	1,500.00	1,500.00	1,500.00
5730 Conference Expense	3,549.00	3,549.00	3,350.00	1,650.00	3,350.00	3,350.00	3,350.00	3,350.00
5731 Dues & Subscriptions	14,400.20	16,545.20	17,000.00	16,920.20	17,000.00	17,000.00	17,000.00	17,000.00
Total	19,245.22	21,102.01	21,850.00	19,151.39	21,850.00	21,850.00	21,850.00	21,850.00
<b>Total General Expenses (10)</b>	<b>27,805.92</b>	<b>30,305.11</b>	<b>32,150.00</b>	<b>23,288.31</b>	<b>33,132.50</b>	<b>32,150.00</b>	<b>32,150.00</b>	<b>32,150.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

MAYOR

SUB-PROGRAM: EXECUTIVE

DEPARTMENT:

EXECUTIVE

001-15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Equipment &amp; Unusual</b>								
5180 Employee Recognition Program	2,040.00		2,100.00		2,100.00	2,100.00	2,100.00	2,100.00
5301 Audit	69,000.00	121,880.00	69,000.00	0.00	69,000.00	69,000.00	69,000.00	69,000.00
5303 Appraisal of Land	15,029.00	4,500.00		0.00				
5306 Youth Programs	20,000.00	20,000.00	20,000.00		20,000.00	25,000.00		
5327 Disposal Contaminants	5,590.00							
5327- 01 Environmental Consultant	750.00							
5335 Tourism	94,684.97	4,135.53		0.00				
5336 Senior Volunteer Program	37,500.00	37,500.00	37,500.00		37,500.00	37,500.00	37,500.00	37,500.00
5730 Cities-Climate Protection		1,200.00		0.00				
5790 Waltham Day / Special Events	2,303.13	33,384.23	26,000.00	0.00	26,000.00	26,000.00	26,000.00	26,000.00
5797 Special Events	4,318.55							
5989 Open Space	12,755.00	29,169.00		0.00				
5990 Metro Hosp		3,066.79						
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>263,970.65</b>	<b>254,835.55</b>	<b>154,600.00</b>	<b>0.00</b>	<b>154,600.00</b>	<b>159,600.00</b>	<b>134,600.00</b>	<b>134,600.00</b>

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D  
 SUB-PROGRAM: COMMUNITY SERVICES

SUB PROGRAM ELEMENT: CELEBRATION OF HOLIDAYS  
 DEPARTMENT: EXECUTIVE 001-35

**STATEMENT OF OBJECTIVES:**

To conduct a suitable city celebration of the noteworthy holidays.

**DESCRIPTION OF OUTPUT STATEMENT:**

On holidays such as Memorial Day, Fourth of July, Halloween, and Christmas each year the Mayors Office coordinates the public celebration, these celebrations involve other departments and benefit young and old.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	<u>\$0</u>	<u>\$0</u>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services								
Supplies & Materials								
Other Charges	13,686.18	11,050.00	11,100.00	10,750.00	11,850.00	11,100.00	11,100.00	11,100.00
Equipment & Unusual								
<b>Operating Budget</b>	<u><b>\$13,686.18</b></u>	<u><b>\$11,050.00</b></u>	<u><b>\$11,100.00</b></u>	<u><b>\$10,750.00</b></u>	<u><b>\$11,850.00</b></u>	<u><b>\$11,100.00</b></u>	<u><b>\$11,100.00</b></u>	<u><b>\$11,100.00</b></u>

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE D SUB PROGRAM ELEMENT: CELEBRATION OF HOLIDAYS  
SUB-PROGRAM: COMMUNITY SERVICES DEPARTMENT: EXECUTIVE 001-35

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December		Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures				
Other Charges								
5793 Memorial Day	1,000.00	1,000.00	1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5794 Holiday Events	50.00							
5795 July 4th	10,000.00	10,000.00	10,000.00	10,750.00	10,750.00	10,000.00	10,000.00	10,000.00
5798 Family Day	2,636.18							
5804 Veteran's Day		50.00	100.00		100.00	100.00	100.00	100.00
Total General Expenses (10)	\$13,686.18	\$11,050.00	\$11,100.00	\$10,750.00	\$11,850.00	\$11,100.00	\$11,100.00	\$11,100.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT: GENERAL SUPPORT

SUB-PROGRAM: PERSONNEL ADMINISTRATION

DEPARTMENT: PERSONNEL

047-05, 10, 15  
048-10  
047-11

**STATEMENT OF OBJECTIVES:**

It shall be the function of the department to plan, administer and direct all phases of the personnel function, including wage and salary administration, position classification, management training programs, Waltham High School Vocational Program, Youth Employment Program, sick and vacation leave, accident prevention and safety programs, physical and psychological examination programs, to maintain personnel transactions and record keeping in accordance with all applicable rules and regulations ordinances and statutes. Work Study to provide an educational as well as an employment opportunity for local college students through an extensively federally funded program. Administration of the unemployment insurance benefit for municipal and school departments in accordance with Massachusetts general laws.

**DESCRIPTION OF OUTPUT STATEMENT:**

Work Study students are placed in numerous departments in both part-time and full-time throughout the year. The City and School department unemployment insurance is on a self-insured basis. Claims are processed, paid or denied by the Personnel department. Qualifying exams scheduled for Emergency Telecommunicaiton Operators, Emergency Communication Dispatcher Supervisors, Police Cadet and Clerical positions. Conducts CORI checks on all new employees

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	4,823	21,078
Pension Administration		1,166
Medical & Life Insurance	65,092	54,629
Heat, Light, Water	10,406	11,482
Building Repair & Maintenance	4,496	7,618
Building Insurance	226	270
<b>Total</b>	<b>\$85,043</b>	<b>\$96,243</b>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Employment Applications	245	258	256
Department Requisitions	57	60	66
Preplacement Physicals	39	43	43
CORI Checks completed		103	75
Skill Check computer testing	3	5	6
# Persons Employed/Promoted	49	65	66
# Departments Affected	19	19	19
Qualifying Exams given	11	164	100
EAP Program Providers	10	4	4
EAP Program Utilization	340	323	323
Educational Incentive Program	2	5	3
Summer Works Applications	128	150	153
# Summer Works Students Hired	64	115	89
# Work Study Students	2	3	2
Departments Affected	1	2	2
Participating Colleges	2	3	2

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
Personnel	298,309.25	295,606.76	325,880.00	166,851.53	325,940.00	328,515.00	345,614.00	345,614.00
Contractual Services	8,761.91	6,767.41	15,340.00	5,818.06	15,340.00	15,340.00	15,340.00	15,340.00
Supplies & Materials	236.89	605.18	600.00	236.53	600.00	600.00	600.00	600.00
Other Charges	28,795.00	14,000.70	20,550.00	106,741.55	20,550.00	20,550.00	20,550.00	20,550.00
Equipment & Unusual	38,176.98	50,028.08	49,500.00	27,908.12	49,500.00	49,500.00	74,500.00	74,500.00
<b>Operating Budget</b>	<b>\$374,280.03</b>	<b>\$367,008.13</b>	<b>\$411,870.00</b>	<b>\$307,555.79</b>	<b>\$411,930.00</b>	<b>\$414,505.00</b>	<b>\$456,604.00</b>	<b>\$456,604.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: GENERAL SUPPORT  
 SUB-PROGRAM: PERSONNEL ADMINISTRATION DEPARTMENT: PERSONNEL 047-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Total	Council Approval
1.	Personnel Director	17-6 (L11)	1	91,195.26	1	93,930.67	1	93,930	46,836.66	93,930.00	1	93,930.00	93,930.00	1	100,280.00	100,280.00
2.	Administrative Assistant	10-6 (L11)	1	55,812.14	1	57,485.89	1	57,486	28,664.22	57,486.00	1	57,486.00	57,486.00	1	61,615.00	61,615.00
3.	Personnel Technician	10-6	1	54,806.35	1	54,324.37	1	50,627	25,785.27	50,687.00	1	51,789.00	51,789.00	1	55,509.00	55,509.00
4.	Principal Office Assistant	8-2	1	40,656.75	1	34,960.82	1	36,837	17,412.95	36,837.00	1	38,310.00	38,310.00	1	41,210.00	41,210.00
5.	Apprentice / Co-op Program							17,000		17,000.00			17,000.00		17,000.00	17,000.00
6.	Youth Employment Program			53,698.75		47,247.60		60,000	39,574.63	60,000.00			60,000.00		60,000.00	60,000.00
7.	Temp Employee Acct			2,140.00		7,657.41		10,000	8,577.80	10,000.00			10,000.00		10,000.00	10,000.00
Total			4	298,309.25	4	295,606.76	4	325,880	166,851.53	325,940.00	4	328,515.00		4	345,614.00	345,614.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	242,470.50	240,701.75	238,880	118,699.10	238,940.00	241,515.00	258,614.00	258,614.00
5113 Salaries - Part Time	55,838.75	54,905.01	87,000	48,152.43	87,000.00	87,000.00	87,000.00	87,000.00
Total Personnel Expenses (05)	298,309.25	295,606.76	325,880	166,851.53	325,940.00	328,515.00	345,614.00	345,614.00



PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

GENERAL SUPPORT

SUB-PROGRAM: PERSONNEL ADMINISTRATION

DEPARTMENT:

PERSONNEL

047-10, 15  
048-10  
047-11

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5231 Water	101.97	84.66	240.00	29.88	240.00	240.00	240.00	240.00
5242 Maint Office Equipment	586.00	416.00	450.00	318.00	450.00	450.00	450.00	450.00
5302 Advertising	1,760.00	1,794.00	3,000.00	2,035.00	3,000.00	3,000.00	3,000.00	3,000.00
5340 Postage	304.30	426.40	850.00	8.16	850.00	850.00	850.00	850.00
5381 Printing & Binding	715.58	729.00	800.00	577.00	800.00	800.00	800.00	800.00
Total	3,467.85	3,450.06	5,340.00	2,968.04	5,340.00	5,340.00	5,340.00	5,340.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	236.89	605.18	600.00	236.53	600.00	600.00	600.00	600.00
Total	236.89	605.18	600.00	236.53	600.00	600.00	600.00	600.00
<b>Other Charges</b>								
5730 Conference Expense	115.00	105.00	250.00	1,095.00	250.00	250.00	250.00	250.00
5731 Dues & Subscriptions	180.00	155.23	300.00	120.00	300.00	300.00	300.00	300.00
Total	295.00	260.23	550.00	1,215.00	550.00	550.00	550.00	550.00
<b>Total General Expenses (10)</b>	<b>3,999.74</b>	<b>4,315.47</b>	<b>6,490.00</b>	<b>4,419.57</b>	<b>6,490.00</b>	<b>6,490.00</b>	<b>6,490.00</b>	<b>6,490.00</b>
<b>Equipment &amp; Unusual</b>								
5152 Training / Employment / Diversity	12,375.00	597.00	5,000.00		5,000.00	5,000.00	5,000.00	5,000.00
5180 Tuition Program	500.00	560.00	2,500.00		2,500.00	2,500.00	2,500.00	2,500.00
5306 Youth Programs-transfer from Mayor's Budget							25,000.00	25,000.00
5334 Civil Service Exams	2,554.00	30.00	2,000.00	1,494.25	2,000.00	2,000.00	2,000.00	2,000.00
5387 Pre-emp Physical/Psychological, EAP	22,747.98	48,841.08	40,000.00	26,413.87	40,000.00	40,000.00	40,000.00	40,000.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>38,176.98</b>	<b>50,028.08</b>	<b>49,500.00</b>	<b>27,908.12</b>	<b>49,500.00</b>	<b>49,500.00</b>	<b>74,500.00</b>	<b>74,500.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A  
 SUB-PROGRAM: PERSONNEL ADMINISTRATION

SUB PROGRAM ELEMENT: GENERAL SUPPORT

DEPARTMENT: PERSONNEL 048-10  
 047-11

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Contractual Services								
047-11 Work Study								
5130 Work-study	<u>5,294.06</u>	<u>3,317.35</u>	<u>10,000.00</u>	<u>2,850.02</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>
Other Charges								
048-10 Unemployment Compensation								
5172 Unemployment Compensation	<u>28,500.00</u>	<u>13,740.47</u>	<u>20,000.00</u>	<u>105,526.55</u>	<u>20,000.00</u>	<u>20,000.00</u>	<u>20,000.00</u>	<u>20,000.00</u>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: WORKERS COMPENSATION  
SUB-PROGRAM: EMPLOYEE WELFARE DEPARTMENT: PERSONNEL 057

**STATEMENT OF OBJECTIVES:**

This element administers in accordance with MGL 152 The Workers Compensation Program; investigating, managing and resolving related injuries for all employees except police officers, fire fighters and appointed officials.

**DESCRIPTION OF OUTPUT STATEMENT:**

This element administers The Workers Compensation Program by investigating claims for causation, provide case management for all injuries and prepare cases for the industrial accident board.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Number of Injuries	100	100	100
Number of Employees	82	97	90
Number on Payroll	15	17	15
Retirees	4	3	3
W/C Savings on Bills	114,136.87	120,348.00	117,242.44
Insurance Claims Denied	5	3	4

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00	0.00
Contractual Services	122,497.42	132,557.75	89,700.00	57,822.41	89,700.00	89,700.00	89,700.00	89,700.00
Supplies & Materials	604.50	344.65	500.00	190.62	500.00	500.00	500.00	500.00
Other Charges	310,763.12	326,899.95	295,450.00	222,076.42	295,450.00	295,450.00	295,450.00	295,450.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Budget	<u>\$439,865.04</u>	<u>\$459,802.35</u>	<u>\$385,650.00</u>	<u>\$280,089.45</u>	<u>\$385,650.00</u>	<u>\$391,650.00</u>	<u>\$385,650.00</u>	<u>\$385,650.00</u>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: WORKERS COMPENSATION  
 SUB-PROGRAM: EMPLOYEE WELFARE DEPARTMENT: PERSONNEL 057-05

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006	FY 2007	FY 2008			FY 2009				
		Actual # Expenditures	Actual # Expenditures	#	July-December Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Mayor's Recommendation Total	Council Approval
1. Occupational Health Coordinator		1 6,000.00						1	6,000.00	0.00	0.00
Total		1 6,000.00	0 0.00	0	0	0.00	0.00	1	6,000.00	0 0.00	0.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5113 Salaries - Part Time	6,000.00	0.00	0	0.00	0.00	6,000.00	0.00	0.00
Total Personnel Expenses (05)	6,000.00	0.00	0	0.00	0.00	6,000.00	0.00	0.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: WORKERS COMPENSATION  
SUB-PROGRAM: EMPLOYEE WELFARE DEPARTMENT: PERSONNEL 057-10

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5242 Maintenance of Office Equipment	486.00	459.00	400.00	303.00	400.00	400.00	400.00	400.00
5309 Medical Evaluation			1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5310 Legal Assessment - DIA	1,670.29	650.28	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
5317 Medical & Dental	73,543.96	62,701.10	40,000.00	29,023.28	40,000.00	40,000.00	40,000.00	40,000.00
5318 Hospitals, Clinics & Institutions	46,105.17	68,169.14	45,000.00	26,496.13	45,000.00	45,000.00	45,000.00	45,000.00
5340 Postage	630.00	434.23	850.00		850.00	850.00	850.00	850.00
5381 Printing & Binding	62.00	144.00	450.00		450.00	450.00	450.00	450.00
Total	122,497.42	132,557.75	89,700.00	57,822.41	89,700.00	89,700.00	89,700.00	89,700.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	604.50	344.65	500.00	190.62	500.00	500.00	500.00	500.00
Total	604.50	344.65	500.00	190.62	500.00	500.00	500.00	500.00
<b>Other Charges</b>								
5152 Training		280.00	2,500.00	265.00	2,500.00	2,500.00	2,500.00	2,500.00
5171 Worker's Compensation	248,562.53	295,890.14	285,000.00	211,636.79	285,000.00	285,000.00	285,000.00	285,000.00
5315 Witness-Court Cost Investigations	1,220.00	1,232.82	2,500.00	2,580.00	2,500.00	2,500.00	2,500.00	2,500.00
5730 Conference Expense	20.00	525.00	250.00		250.00	250.00	250.00	250.00
5731 Dues & Subscriptions			200.00		200.00	200.00	200.00	200.00
5760 Judgments, Claims & Settlements	60,960.59	28,971.99	5,000.00	7,594.63	5,000.00	5,000.00	5,000.00	5,000.00
Total	310,763.12	326,899.95	295,450.00	222,076.42	295,450.00	295,450.00	295,450.00	295,450.00
<b>Total General Expenses (10)</b>	<b>433,865.04</b>	<b>459,802.35</b>	<b>385,650.00</b>	<b>280,089.45</b>	<b>385,650.00</b>	<b>385,650.00</b>	<b>385,650.00</b>	<b>385,650.00</b>
<b>Equipment &amp; Unusual</b>								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: OFFICE OF CITY PLANNER  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: PLANNING 451

**STATEMENT OF OBJECTIVES:**

The Planning Department seeks to improve the quality of life in the City of Waltham by: providing professional input into the decision making processes; providing support to low and moderate income residents by administering the federal Community Development Block Grant Program; improving housing opportunities; preparing plans to identify and guide appropriate development; coordinating the construction of public improvement projects; aggressively pursuing federal and state grants to supplement the City's tax base; and undertaking economic development initiatives to support the business community; strengthen the tax base and expand employment opportunities.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Planning Department delivers information, reports, maps and policy analyses to the Mayor and City Council as well as the public; administers an annual federal Community Development Block Grant budget in excess of one million dollars to support social service agencies; provide and rehabilitate affordable housing, improve public infrastructure; and deliver public construction projects including parks, athletic fields and streets and secures grants.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	47,892	34,771
Pension Administration	1,338	2,189
Medical & Life Insurance	86,709	59,095
Heat, Light, Water	10,406	11,482
Building Repair & Maintenance	4,496	7,618
Building Insurance	226	270
Motor Vehicle Insurance	429	870
Motor Vehicle Maint & Repair	4,949	9,697
<b>Total</b>	<b>\$156,445</b>	<b>\$125,992</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>

**COST SUMMARY BY CLASSIFICATION**

<b>Classification</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>			<b>FY 2009</b>		
	<b>Actual Expenditures</b>	<b>Actual Expenditures</b>	<b>July-December Budget</b>	<b>Actual Expenditures</b>	<b>Estimated Expenditures</b>	<b>Department Request</b>	<b>Mayor's Recommendation</b>	<b>Council Approval</b>
Personnel	248,686.00	351,054.98	268,231.00	148,253.63	360,740.00	261,197.00	200,617.00	200,617.00
Contractual Services	503.78	913.93	900.00	406.56	900.00	900.00	900.00	900.00
Supplies & Materials	672.86	607.62	750.00	205.11	750.00	750.00	750.00	750.00
Other Charges	623.00	277.95	350.00	240.00	350.00	350.00	350.00	350.00
Equipment & Unusual	10,925.00	33,305.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$261,410.64</b>	<b>\$386,159.48</b>	<b>\$270,231.00</b>	<b>\$149,105.30</b>	<b>\$362,740.00</b>	<b>\$263,197.00</b>	<b>\$202,617.00</b>	<b>\$202,617.00</b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: OFFICE OF CITY PLANNER  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: PLANNING 451-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			Actual		Actual		#	Budget	Actual Expenditures	Estimated Expenditures	Department Request		Mayor's Recommendation		Council Approval	
			#	Expenditures	#	Expenditures					#	Rate	Total	#		Total
1.	Planning Director	20-6 (L11)	1	108,459.35	1	113,325.72	1	113,325	56,507.62	113,325.00	1	113,325.00	113,325.00	1	120,856.00	120,856.00
2.	Asst Dir of Planning	16-6									1	79,232.00	80,288.00			
3.	Asst Dir of Planning	15-6	1	71,389.59	1	73,652.84	1	73,653	36,725.52	73,653.00				1	78,705.00	78,705.00
4.	Associate Planner	15-6									1	73,653.00	73,653.00			
5.	Principal Planner	14-1	1	66,941.00	1	68,684.56	1	68,949	34,380.06	68,949.00				1	60,689.00	60,689.00
6.	Principal Planner	14-1	1	55,343.31	1	59,281.62	1	61,704	2,115.94	61,704.00	1	56,671.00	56,671.00			
7.	Principal Office Assistant	8-5	1	35,734.58	1	33,110.68	1	40,109	17,028.71	40,109.00	1	43,093.00	41,712.00	1	44,819.00	44,819.00
8.	Fair Housing Office			3,000.00		2,999.56		3,000	1,495.78	3,000.00			3,000.00		3,000.00	3,000.00
Total			5	340,867.83	5	351,054.98	5	360,740	148,253.63	360,740.00	5	368,649.00		4	308,069.00	308,069.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	337,867.83	348,055.42	357,740	146,757.85	357,740.00	365,649.00	305,069.00	305,069.00
5113 Salaries - Part Time	3,000.00	2,999.56	3,000	1,495.78	3,000.00	3,000.00	3,000.00	3,000.00
Offset Receipt - CDBG / HOME Program	(92,181.83)		(92,509)			(107,452.00)	(107,452.00)	(107,452.00)
Total Personnel Expenses (05)	248,686.00	351,054.98	268,231	148,253.63	360,740.00	261,197.00	200,617.00	200,617.00

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: OFFICE OF CITY PLANNER  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: PLANNING 451-10, 15

Classification	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval	
<b>Contractual Services</b>									
5192 Mileage Allowance		50.00	100.00	41.93	100.00	100.00	100.00	100.00	
5231 Water	139.96	85.23	100.00	75.27	100.00	100.00	100.00	100.00	
5242 Maintenance of Office Equipment		123.94	100.00		100.00	100.00	100.00	100.00	
5302 Advertising	30.88		50.00		50.00	50.00	50.00	50.00	
5340 Postage	37.00	211.69	200.00		200.00	200.00	200.00	200.00	
5343 Communication Line	75.00	358.03	250.00	243.68	250.00	250.00	250.00	250.00	
5381 Printing & Binding	220.94	85.04	100.00	45.68	100.00	100.00	100.00	100.00	
Total	503.78	913.93	900.00	406.56	900.00	900.00	900.00	900.00	
<b>Supplies &amp; Materials</b>									
5420 Office Supplies	473.90	607.62	650.00	205.11	650.00	650.00	650.00	650.00	
5423 Books & Manuals	57.92		25.00		25.00	25.00	25.00	25.00	
5424 Computer Supplies	34.44		25.00		25.00	25.00	25.00	25.00	
5480 Batteries	13.60		25.00		25.00	25.00	25.00	25.00	
5582 Camera & Photo Supplies	93.00		25.00		25.00	25.00	25.00	25.00	
Total	672.86	607.62	750.00	205.11	750.00	750.00	750.00	750.00	
<b>Other Charges</b>									
5730 Conference Expense	227.45		50.00		50.00	50.00	50.00	50.00	
5731 Dues & Subscriptions	395.55	277.95	300.00	240.00	300.00	300.00	300.00	300.00	
Total	623.00	277.95	350.00	240.00	350.00	350.00	350.00	350.00	
Total General Expenses (10)	1,799.64	1,799.50	2,000.00	851.67	2,000.00	2,000.00	2,000.00	2,000.00	
<b>Equipment &amp; Unusual</b>									
5300 Site Assessment	5,925.00	1,625.00							
5338 MAPC Analysis	5,000.00								
6163 Architect (Hardy)		31,680.00		0.00					
Total Equipment & Unusual Expenses (15)	10,925.00	33,305.00	0.00	0.00	0.00	0.00	0.00	0.00	



PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: HOUSING  
 SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: PLANNING 450

**STATEMENT OF OBJECTIVES:**

The objective of the Housing department is to provide information to the Mayor, City Council, Planning Director, citizens, businessmen or any other group who may be making decisions. Particularly important is the provision of information in depth so that the long term implications of a decision are considered as much as the short term. The Housing division looks forward to the widest possible dissemination of information on local metropolitan, state, and even national agencies to encourage the City and its citizens to act wisely in their decision making.

**DESCRIPTION OF OUTPUT STATEMENT:**

The division shall be responsible for promoting and financing the development of affordable rental and ownership housing. Coordinating with the federal and state governments to bring additional resources to housing programs. Creating new opportunities for homebuyers through education and financing. Developing and implementing programs designed to increase access to affordable housing for Waltham residents. The department provides information to the public and city officials as needed.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
Indirect Costs	FY 2006	FY 2007
Pension-Contributory/FICA	2,561	15,275
Pension Administration		874
Medical & Life Insurance	52,833	75,017
Heat, Light, Water	5,203	5,741
Building Repair & Maintenance	2,248	3,809
Building Insurance	156	186
Motor Vehicle Insurance	429	435
Motor Vehicle Maint & Repair	4,949	4848
Total	<u>\$68,379</u>	<u>\$106,185</u>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
De-lead Loans / Grants	3	5	5
CDBG Rehabilitation Loans	24	25	25
HOME Program DPA Loans	11	10	10
Total CDBG applied to deferred Loans for 2007		\$191,559.83	
Total CDBG Funds applied to Delead grants		\$37,295.00	
Total Home funds applied to Delead grants		\$24,313.00	
Total Home funds applied to deferred loans		\$489,428.00	

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
Personnel	195,762.00	283,292.10	206,276.00	141,404.90	206,276.00	172,987.00	192,700.00	192,700.00
Contractual Services	504.01	729.24	1,300.00	610.17	1,300.00	1,250.00	1,300.00	1,300.00
Supplies & Materials	654.81	525.75	700.00	998.96	700.00	775.00	775.00	775.00
Other Charges	40.00	0.00	50.00	20.00	50.00	0.00	50.00	50.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Budget	<u>\$196,960.82</u>	<u>\$284,547.09</u>	<u>\$208,326.00</u>	<u>\$143,034.03</u>	<u>\$208,326.00</u>	<u>\$175,012.00</u>	<u>\$194,825.00</u>	<u>\$194,825.00</u>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: HOUSING  
 SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: PLANNING 450-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009				
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Council Approval
1.	Housing Director	16-6 (L11)	1	85,387.05	1	87,947.78	1	87,948	43,853.42	87,948.00	1	87,948.00	87,948.00	93,933.00
2.	Asst Housing Director	14-6 (L9)	1	72,296.61	1	74,465.22	1	74,465	37,130.60	74,465.00	1	75,154.00	74,810.00	79,981.00
3.	Housing Specialist	12-6 (L8)	1	63,327.70	1	65,240.62	1	65,241	32,530.94	65,241.00	1	65,241.00	65,241.00	69,825.00
4.	Asst Finance Rehab Advisor	11-6 GF	1	51,934.40	1	55,638.48	1	55,933	27,889.94	55,933.00	1	55,933.00	55,933.00	59,906.00
Total			4	272,945.76	4	283,292.10	4	283,587	141,404.90	283,587.00	4	283,932.00	4	303,645.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	272,945.76	283,292.10	283,587	141,404.90	283,587.00	283,932.00	303,645.00	303,645.00
Offset Receipt - CDBG / HOME Program	(77,183.76)		(55,754)		(55,754.00)	(25,945.00)	(25,945.00)	(25,945.00)
Offset Receipt - CDBG Program Administration			(21,557)		(21,557.00)	(85,000.00)	(85,000.00)	(85,000.00)
Total Personnel Expenses (05)	195,762.00	283,292.10	206,276	141,404.90	206,276.00	172,987.00	192,700.00	192,700.00

PROGRAM: COMMUNITY DEVELOPMENT

G

SUB PROGRAM ELEMENT: HOUSING

SUB-PROGRAM: DEVELOPMENT PLANNING

DEPARTMENT: PLANNING

450-10, 15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5192 Mileage			50.00		50.00		50.00	50.00
5231 Water	124.27	64.24	150.00	117.18	150.00	150.00	150.00	150.00
5242 Maintenance of Office Equipment	72.13	312.00	100.00	492.99	100.00	100.00	100.00	100.00
5302 Advertising			250.00		250.00	250.00	250.00	250.00
5340 Postage	307.61	353.00	750.00		750.00	750.00	750.00	750.00
Total	504.01	729.24	1,300.00	610.17	1,300.00	1,250.00	1,300.00	1,300.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	654.81	525.75	600.00	838.81	600.00	675.00	675.00	675.00
5582 Camera & Photo Supplies			100.00	160.15	100.00	100.00	100.00	100.00
Total	654.81	525.75	700.00	998.96	700.00	775.00	775.00	775.00
<b>Other Charges</b>								
5730 Conference Expense	40.00		50.00	20.00	50.00		50.00	50.00
Total	40.00	0.00	50.00	20.00	50.00	0.00	50.00	50.00
<b>Total General Expenses (10)</b>	<b>1,198.82</b>	<b>1,254.99</b>	<b>2,050.00</b>	<b>1,629.13</b>	<b>2,050.00</b>	<b>2,025.00</b>	<b>2,125.00</b>	<b>2,125.00</b>
<b>Equipment &amp; Unusual</b>								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: PAINE ESTATE FUNCTIONS  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: PLANNING 482

**STATEMENT OF OBJECTIVES:**

The Paine Estate (Stonehurst) represents the ideas of three late 19th century visionaries whose devotion to thoughtful community planning is a valuable lesson for today. Our mission to preserve this National Historic Landmark and spread the forward-looking ideas that it represents: that environment shapes a person and this it takes vigilant stewardship and planning to sustain healthy communities. By fostering creative thought about community planning we aim to confirm and strengthen the historic reputation of Waltham as a center for innovation.

**DESCRIPTION OF OUTPUT STATEMENT:**

We disseminate this message by offering programs and tours to the public and school groups and serving as a venue for civic events, private events and meetings.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	1,341	2,923
Medical & Life Insurance	15,608	5,779
Heat, Light, Water	19,446	31,386
Building Repair & Maintenance	15,836	86,423
Building Insurance	1,526	1,819
<b>Total</b>	<b>\$53,757</b>	<b>\$128,330</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Private events	45	50	50
City events	10	10	10
Tours	360	400	400
Public Programs	8	8	8
School Programs	12	12	12
<b>Total Income</b>	<b>\$106,650</b>	<b>\$155,000</b>	<b>\$158,000</b>

**COST SUMMARY BY CLASSIFICATION**

<b>Classification</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>			<b>FY 2009</b>		
	<b>Actual Expenditures</b>	<b>Actual Expenditures</b>	<b>July-December Budget</b>	<b>Actual Expenditures</b>	<b>Estimated Expenditures</b>	<b>Department Request</b>	<b>Mayor's Recommendation</b>	<b>Council Approval</b>
Personnel	78,973.77	91,233.98	85,283.00	53,559.22	85,283.00	85,283.00	91,404.00	91,404.00
Contractual Services	36,400.60	39,693.02	46,200.00	17,225.13	46,200.00	46,200.00	45,700.00	45,700.00
Supplies & Materials	6,828.82	11,373.51	3,500.00	463.98	3,500.00	3,500.00	1,850.00	1,850.00
Other Charges								
Equipment & Unusual	0.00	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$122,203.19</b>	<b>\$149,800.51</b>	<b>\$134,983.00</b>	<b>\$71,248.33</b>	<b>\$134,983.00</b>	<b>\$134,983.00</b>	<b>\$138,954.00</b>	<b>\$138,954.00</b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: PAINE ESTATE FUNCTIONS  
 SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: PLANNING 482-05

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
		Actual		Actual		#	Budget	July-December		#	Department Request		Mayor's		Council Approval
		#	Expenditures	#	Expenditures			Expenditures	Estimated Expenditures		Rate	Total	#	Total	
1. Paine Estate Curator PT	13-6	1	56,945.60	1	59,010.07	1	59,009	29,424.20	59,009.00	1	64,541.00	59,009.00	1	63,120.00	63,120.00
2. SPMG Events Coordinator	8-6 (L8)	1	43,512.17	1	47,223.91	1	48,402	24,135.02	48,402.00	1	48,402.00	48,402.00	1	51,962.00	51,962.00
Total		2	100,457.77	2	106,233.98	2	107,411	53,559.22	107,411.00	2	107,411.00		2	115,082.00	115,082.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	100,457.77	106,233.98	107,411	53,559.22	107,411.00	107,411.00	115,082.00	115,082.00
Offset Receipt - Gift	(21,484.00)	(15,000.00)	(22,128)		(22,128.00)	(22,128.00)	(23,678.00)	(23,678.00)
Total Personnel Expenses (05)	78,973.77	91,233.98	85,283	53,559.22	85,283.00	85,283.00	91,404.00	91,404.00

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: PAINE ESTATE FUNCTIONS  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: PLANNING 482-10

Classification	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval	
Contractual Services									
5231 Water		72.90		47.53	50.00				
5240 Cleaning & Sanitation	12,181.50	12,482.16	16,000.00	4,630.00	16,000.00	16,000.00	16,000.00	16,000.00	
5241 Repair Equipment				165.00	165.00				
5302 Advertising	1,593.00	1,490.00	1,700.00	565.00	1,700.00	1,700.00	1,700.00	1,700.00	
5316 Public Safety Service	19,112.00	21,521.40	22,000.00	11,217.60	22,000.00	22,000.00	22,000.00	22,000.00	
5324 Pest Control	1,977.10	1,515.67	1,800.00	450.00	1,800.00	1,800.00	1,800.00	1,800.00	
5330 Substitute Events Coordinator	540.00	1,622.23	1,800.00	150.00	1,800.00	1,800.00	1,800.00	1,800.00	
5340 Postage	203.00	424.00	900.00		900.00	900.00	900.00	900.00	
5381 Printing & Binding	794.00	564.66	2,000.00		1,785.00	2,000.00	1,500.00	1,500.00	
Total	36,400.60	39,693.02	46,200.00	17,225.13	46,200.00	46,200.00	45,700.00	45,700.00	
Supplies & Materials									
5420 Office Supplies	358.81	1,709.06	1,500.00	303.98	1,500.00	1,500.00	1,500.00	1,500.00	
5434 Building Supplies	6,470.01	9,664.45	2,000.00	160.00	2,000.00	2,000.00	350.00	350.00	
Total	6,828.82	11,373.51	3,500.00	463.98	3,500.00	3,500.00	1,850.00	1,850.00	
Total General Expenses (10)	43,229.42	51,066.53	49,700.00	17,689.11	49,700.00	49,700.00	47,550.00	47,550.00	
Equipment & Unusual									
6890 Emergency Lights		7,500.00							
Total Equipment & Unusual Expenses (15)	0.00	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

POLICE

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

SUMMARY BY DIVISION	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>General Support</b>								
Personnel	1,799,803.82	1,601,856.20	1,443,195.00	633,362.02	1,299,596.76	1,412,951.00	1,479,432.00	1,479,432.00
Contractual Services	101,353.18	133,316.89	117,820.00	73,613.29	132,820.00	118,820.00	116,200.00	116,200.00
Supplies & Materials	10,691.58	9,204.60	14,500.00	3,294.43	14,500.00	13,000.00	12,500.00	12,500.00
Other Charges	12,932.91	12,249.22	23,250.00	3,603.50	23,250.00	30,600.00	23,600.00	23,600.00
Equipment & Unusual	63,577.30	111,626.10	83,640.00	40,541.05	83,640.00	98,401.00	85,180.00	85,180.00
Special Items	20,562.05	17,457.13	16,570.00	10,686.60	16,570.00	16,570.00	16,570.00	16,570.00
<b>Total</b>	<b>2,008,920.84</b>	<b>1,885,710.14</b>	<b>1,698,975.00</b>	<b>765,100.89</b>	<b>1,570,376.76</b>	<b>1,690,342.00</b>	<b>1,733,482.00</b>	<b>1,733,482.00</b>
<b>Community Services Division</b>								
Personnel	1,443,286.19	1,454,494.75	1,499,762.00	783,369.68	1,547,238.74	1,542,610.00	1,628,701.00	1,628,701.00
Contractual Services	2,696.93	1,801.15	3,450.00	588.70	2,414.90	2,950.00	2,950.00	2,950.00
Supplies & Materials	3,135.68	3,909.40	4,000.00	174.77	3,130.00	4,000.00	3,600.00	3,600.00
Other Charges	2,998.32	5,246.96	3,800.00	3,808.12	5,705.10	7,800.00	7,800.00	7,800.00
Equipment & Unusual	24,476.20	28,436.09	29,650.00	14,651.92	29,650.00	39,650.00	39,400.00	39,400.00
Special Items	32,427.87	28,558.94	33,850.00	22,690.00	33,850.00	34,150.00	34,150.00	34,150.00
<b>Total</b>	<b>1,509,021.19</b>	<b>1,522,447.29</b>	<b>1,574,512.00</b>	<b>825,283.19</b>	<b>1,621,988.74</b>	<b>1,631,160.00</b>	<b>1,716,601.00</b>	<b>1,716,601.00</b>
<b>Criminal Patrol &amp; Apprehension</b>								
Personnel	6,810,409.32	6,955,312.44	7,240,768.00	3,691,779.62	7,242,999.52	7,352,435.00	7,749,662.00	7,749,662.00
Contractual Services	24,145.52	6,132.08	25,150.00	1,059.27	25,150.00	25,150.00	24,650.00	24,650.00
Supplies & Materials	13,784.21	16,566.69	17,000.00	6,051.07	17,000.00	17,000.00	16,000.00	16,000.00
Other Charges	23,715.56	28,433.80	26,400.00	17,809.55	26,400.00	35,200.00	35,200.00	35,200.00
Equipment & Unusual	130,155.87	61,354.41	55,570.00	38,797.90	55,566.71	30,300.00	29,300.00	29,300.00
Special Items	101,878.45	92,024.78	94,300.00	88,263.93	97,828.90	102,100.00	96,400.00	96,400.00
<b>Total</b>	<b>7,104,088.93</b>	<b>7,159,824.20</b>	<b>7,459,188.00</b>	<b>3,843,761.34</b>	<b>7,464,945.13</b>	<b>7,562,185.00</b>	<b>7,951,212.00</b>	<b>7,951,212.00</b>
<b>Investigation &amp; Prosecution</b>								
Personnel	1,558,556.76	1,578,773.16	1,600,773.00	830,014.82	1,604,927.85	1,640,072.00	1,717,973.00	1,717,973.00
Contractual Services	2,180.39	110.78	3,240.00	99.95	3,240.00	3,240.00	1,400.00	1,400.00
Supplies & Materials	5,024.91	4,919.05	6,550.00	1,990.63	6,550.00	6,400.00	5,900.00	5,900.00
Other Charges	5,830.48	5,633.40	6,250.00	1,539.00	6,250.00	7,900.00	7,900.00	7,900.00
Equipment & Unusual	4,062.99	6,069.57	6,000.00	1,696.09	6,000.00	4,500.00	4,500.00	4,500.00
Special Items	16,360.00	16,000.00	16,250.00	15,267.00	16,250.00	16,250.00	16,250.00	16,250.00
<b>Total</b>	<b>1,592,015.53</b>	<b>1,611,505.96</b>	<b>1,639,063.00</b>	<b>850,607.49</b>	<b>1,643,217.85</b>	<b>1,678,362.00</b>	<b>1,753,923.00</b>	<b>1,753,923.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: POLICE  
SUB-PROGRAM: PROVISION OF POLICE SERVICE DEPARTMENT: POLICE

SUMMARY BY DIVISION	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Dispatch</b>								
Personnel	1,079,945.75	1,039,869.35	1,225,880.00	781,049.67	1,417,654.03	1,321,875.00	1,365,643.00	1,365,643.00
Contractual Services	7,315.07	7,821.17	8,550.00	6,578.75	8,550.00	8,450.00	8,350.00	8,350.00
Supplies & Materials	2,044.49	1,051.11	4,300.00	635.69	4,300.00	4,200.00	3,900.00	3,900.00
Other Charges	4,595.17	5,266.52	9,750.00	828.32	9,750.00	10,150.00	10,150.00	10,150.00
Equipment & Unusual	0.00	0.00	850.00	0.00	850.00	850.00	0.00	0.00
Special Items	15,189.56	12,410.78	15,750.00	10,274.90	14,175.00	8,400.00	8,400.00	8,400.00
<b>Total</b>	<b>1,109,090.04</b>	<b>1,066,418.93</b>	<b>1,265,080.00</b>	<b>799,367.33</b>	<b>1,455,279.03</b>	<b>1,353,925.00</b>	<b>1,396,443.00</b>	<b>1,396,443.00</b>
<b>Animal Control</b>								
Personnel	56,823.34	64,427.76	64,086.00	32,079.92	64,086.00	65,086.00	68,996.00	68,996.00
Contractual Services	0.00	0.00	250.00	0.00	250.00	250.00	250.00	250.00
Supplies & Materials	430.00	807.94	1,100.00	0.00	1,100.00	1,100.00	1,100.00	1,100.00
Other Charges	50.00	50.00	50.00	0.00	50.00	50.00	50.00	50.00
Equipment & Unusual	3,732.00	3,748.01	8,000.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00
Special Items								
<b>Total</b>	<b>61,035.34</b>	<b>69,033.71</b>	<b>73,486.00</b>	<b>32,079.92</b>	<b>70,486.00</b>	<b>71,486.00</b>	<b>75,396.00</b>	<b>75,396.00</b>



PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

POLICE

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

SALARIES & WAGES SUMMARY

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009					
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Council Approval
1.	Police Chief		1	136,753.11	1	194,688.59	1	116,155	57,248	100,000	1	100,036.00	1	106,556.00	106,556.00
2.	PSUP Deputy Police Chief		2	227,816.47	1	112,407.48	1	89,927	56,050	89,927	1	89,927	1	95,987	95,987
3.	PSUP Police Captain		5	477,411.76	5	455,892.01	4	306,236	143,153	264,677	4	306,236	4	327,220	327,220
4.	PSUP Police Lieutenant		10	903,184.17	10	829,457.26	10	681,756	420,903	681,756	10	681,756	10	746,960	746,960
5.	PSUP Police Sergeant		18	1,206,807.06	17	1,195,762.30	17	985,243	555,239	985,243	17	985,243	17	1,089,148	1,089,148
6.	PPAT Police Officer		37	2,158,807.31	44	2,318,136.38	42	1,997,164	1,167,685	1,997,164	46	2,185,690	43	2,205,325	2,205,325
7.	PPAT Police Officer Nights		71	3,818,316.55	67	3,757,910.69	69	3,443,399	1,877,490	3,443,399	65	3,232,263	65	3,633,473	3,633,473
8.	PPAT Police Officer Maint / Safety		2	114,817.93	2	115,015.67	2	95,620	57,350	95,620	2	95,620	2	102,641	102,641
9.	PPAT Police Officer SRO		4	209,237.63	4	207,807.34	4	188,526	103,600	188,526	4	185,812	4	202,369	202,369
10.	Cadet Program		7	136,972.43	3	83,878.84	3	109,322	18,020	109,322	5	173,750	3	119,195	119,195
11.	TRAF School Traffic Supervisor		42	227,612.49	42	227,130.98	42	270,512	114,668	270,512	42	270,522	42	286,934	286,934
12.	Business Manager		1	79,372.90	1	81,754.78	1	81,755	40,765	81,755	1	81,755	1	87,363	87,363
13.	Administrative Assistant		1	55,165.53	1	56,968.16	1	56,968	28,406	56,968	1	56,968	1	61,060	61,060
14.	Principal Office Assistant		2	92,596.87	2	97,281.42	2	97,702	48,717	97,702	5	235,739	2	104,886	104,886
15.	Associate Office Assistant		3	120,156.25	3	126,972.01	3	130,225	64,934	130,225	0	0	3	139,900	139,900

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

POLICE

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

SALARIES & WAGES SUMMARY

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
												Rate	Total	#	Total	
16.	Proj Coord - Community Policing Grant		1	23,454.00	1	23,453.57	1	23,454	11,695	23,454	1		23,454	1	23,454	23,454
17.	Part Time		6	51,115.00	0	2,830.00	1	5,005	0	5,005	4		20,020	4	20,020	20,020
Total Salaries			99	3,738,418.04	87	3,488,477.40	87	2,954,260	1,559,797.77	2,896,546.00	92		3,025,406.00	90	3,208,683.00	3,208,683.00
Total Wages			114	6,301,179.42	117	6,398,870.08	117	5,724,709	3,206,126.43	5,724,709.00	117		5,699,385.00	114	6,143,808.00	6,143,808.00

PERSONNEL SUMMARY

Classification	FY 2006		FY 2007		FY 2008			FY 2009		
	Actual Expenditures		Actual Expenditures		Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	2,744,050.55		2,690,706.42		2,683,748	1,161,224.96	2,626,034.00	2,754,884.00	2,921,749.00	2,921,749.00
5112 Wages - Full Time	5,792,852.22		5,522,528.08		5,724,709	2,766,645.43	5,724,709.00	5,699,385.00	6,143,808.00	6,143,808.00
5113 Salaries - Part Time	227,612.49		227,340.98		270,512	114,667.81	270,512.00	270,522.00	286,934.00	286,934.00
5140 Holiday	355,661.49		363,856.05		523,500	190,709.99	385,800.00	569,010.00	569,010.00	569,010.00
5141 Longevity	564,479.84		610,292.40		592,143	551,105.87	551,105.87	592,665.00	592,665.00	592,665.00
5142 College Credits	1,273,526.00		1,446,772.00		1,344,386	723,390.50	1,385,952.00	1,379,102.00	1,379,102.00	1,379,102.00
5134 Overtime	828,951.76		814,746.78		643,000	430,781.58	750,000.00	680,000.00	680,000.00	680,000.00
5143 Out of Grade	0.00		0.00		2,500	0.00	650.00	2,500.00	2,500.00	2,500.00
Receipt Offset - Grant	(175,078.26)		(85,806.16)		0	0.00	0.00	0.00	0.00	0.00
Total Personnel Expenses (05)	11,612,056.09		11,590,436.55		11,784,498	5,938,526.14	11,694,762.87	11,948,068.00	12,575,768.00	12,575,768.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: PROVISION OF POLICE SERVICE DEPARTMENT: POLICE 101

**STATEMENT OF OBJECTIVES:**

The Administrative Division provides the Chief of Police and other executives with detailed advice, information and data on matter pertaining to departmental operations. Identifies and evaluates problems requiring decisions; studies these problems and proposes solutions and plans for their approval or acceptance by the Chief of Police. This division has the objective of providing continuous technical and personnel services to the other departmental units to enable the department to properly function.

**DESCRIPTION OF OUTPUT STATEMENT:**

The specific services the Administration Division provides are diverse and wide ranging but include such items as accreditation, crime analysis and dissemination of current information on arrests and crime patterns. The Administration Division bears responsibility for payroll, workers' compensation, and overall supervision of property, evidence, motor vehicles, building and grounds. Also included are all training issues, firearm maintenance and background investigations for Police, Fire and 911 personnel. Other functions of the Administration Division are computer maintenance, planning and research and maintaining the Police web page.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	4,817,320	4,945,541
Pension-Non Contributory	21,925	22,539
Pension Administration	143,092	331,818
Medical & Life Insurance	5,163,739	5,091,798
Heat, Light, Water	73,922	80,829
Building Repair & Maintenance	44,892	62,688
Building Insurance	1,853	2,208
Motor Vehicle Insurance	28,720	26,093
Motor Vehicle Maint & Repair	331,556	290,900
<b>Total</b>	<b>\$10,627,019</b>	<b>\$10,854,414</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Total Training <i>in Service</i>	120	145	145
Total Training Specialized	230	40	150
Training Firearms	900	750	900
Training Firearms - Special	464	227	256
Total Evidence	1,077	1,023	1,050
Academy	7	5	5
Background Investigations	15	55	45

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	1,799,803.82	1,601,856.20	1,443,195.00	633,362.02	1,299,596.76	1,412,951.00	1,479,432.00	1,479,432.00
Contractual Services	101,353.18	133,316.89	117,820.00	73,613.29	132,820.00	118,820.00	116,200.00	116,200.00
Supplies & Materials	10,691.58	9,204.60	14,500.00	3,294.43	14,500.00	13,000.00	12,500.00	12,500.00
Other Charges	12,932.91	12,249.22	23,250.00	3,603.50	23,250.00	30,600.00	23,600.00	23,600.00
Equipment & Unusual	63,577.30	111,626.10	83,640.00	40,541.05	83,640.00	98,401.00	85,180.00	85,180.00
Special Items	20,562.05	17,457.13	16,570.00	10,686.60	16,570.00	16,570.00	16,570.00	16,570.00
<b>Operating Budget</b>	<b>\$2,008,920.84</b>	<b>\$1,885,710.14</b>	<b>\$1,698,975.00</b>	<b>\$765,100.89</b>	<b>\$1,570,376.76</b>	<b>\$1,690,342.00</b>	<b>\$1,733,482.00</b>	<b>\$1,733,482.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

GENERAL SUPPORT

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

101-00, 05

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009				
		#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Council Approval Total
1. Police Chief	22-2	1	136,753.11	1	194,688.59	1	116,155	57,247.99	100,000.00	1	100,351.00	100,036.00	1	106,556.00
2. PSUP Deputy Police Chief		2	227,816.47	1	112,407.48	1	89,927	56,049.76	89,927.00	1	89,927.00	89,927.00	1	95,987.00
3. PSUP Police Captain		2	187,144.54	2	179,917.70	1	76,559		35,000.00	1	76,559.00	76,559.00	1	81,805.00
4. PSUP Police Lieutenant		1	78,708.74	1	78,865.04	1	65,721	39,324.48	65,721.00	1	65,721.00	65,721.00	1	70,320.00
5. PSUP Police Lieutenant Nights		1	45,068.96	1										
6. PSUP Police Sergeant Days		2	163,716.55	1	140,299.75	2	112,240	64,576.32	112,240.00	2	56,120.00	112,240.00	2	120,268.00
7. PPAT Police Officer		3	167,089.49	7	236,809.67	4	193,954	109,172.26	193,954.00	4	46,453.00	191,240.00	4	208,195.00
8. PPAT Police Officer Nights		2	120,610.24	1	59,271.83	1	49,393	29,554.72	49,393.00	1	52,107.00	52,107.00	1	53,020.00
9. PPAT Police Maint Officer		1	63,802.59	1	63,917.24	1	49,167	31,871.06	49,167.00	1	49,167.00	49,167.00	1	52,777.00
10. Proj Coord Com Police		1	23,454.00	1	23,453.57	1	23,454	11,694.80	23,454.00	1	23,454.00	23,454.00	1	23,454.00
11. Business Manager	15-6 (L11)	1	79,372.90	1	81,754.78	1	81,755	40,765.40	81,755.00	1	81,755.00	81,755.00	1	87,363.00
12. Administrative Assistant	10-6 (L10)	1	55,165.53	1	56,968.16	1	56,968	28,406.04	56,968.00	1	56,968.00	56,968.00	1	61,060.00
13. Principal Office Assistant	8-6 (L9)	1	46,993.23	1	48,430.86	1	48,851	24,358.36	48,851.00	1	48,851.00	48,851.00	1	52,443.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

GENERAL SUPPORT

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

101-00, 05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Total	Council Approval
14.	Principal Office Assistant	8-6 (L8)									1	48,403.00	48,403.00			
15.	Principal Office Assistant	8-6									1	44,817.00	44,817.00			
16.	Associate Office Assistant	7-6 (L8)	1	44,251.93	1	45,663.57	1	45,663	22,769.24	45,663.00				1	49,056.00	49,056.00
17.	Associate Office Assistant	7-6	1	37,952.16	1	40,654.22	1	42,281	21,082.62	42,281.00				1	45,422.00	45,422.00
18	Co-op Student		2	51,115.00		2,620.00										
Total			23	1,529,015.44	22	1,365,722.46	18	1,052,088	536,873.05	994,374.00	18		1,041,245.00	18	1,107,726.00	1,107,726.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	1,036,373.12	915,593.72	759,574	322,520.01	701,860.00	748,731.00	793,734.00	793,734.00
5112 Wages - Full Time	294,834.32	290,804.74	292,514	134,691.04	292,514.00	292,514.00	313,992.00	313,992.00
5140 Holiday	66,436.66	50,910.31	60,000	18,770.30	40,000.00	65,070.00	65,070.00	65,070.00
5141 Longevity	131,638.60	129,618.36	93,906	65,122.76	65,122.76	87,282.00	87,282.00	87,282.00
5142 College Credits	197,808.00	159,324.00	189,701	79,662.00	164,450.00	171,854.00	171,854.00	171,854.00
5134 Overtime	72,713.12	55,605.07	45,000	12,595.91	35,000.00	45,000.00	45,000.00	45,000.00
5143 Out of Grade			2,500		650.00	2,500.00	2,500.00	2,500.00
Total Personnel Expenses (05)	1,799,803.82	1,601,856.20	1,443,195	633,362.02	1,299,596.76	1,412,951.00	1,479,432.00	1,479,432.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

GENERAL SUPPORT

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

101-10

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5231 Water	794.00	506.60	900.00		900.00	900.00	500.00	500.00
5241 Repair Equipment not MV	1,058.72		1,120.00	96.95	1,120.00	1,120.00	500.00	500.00
5242 Maintenance of Office Equipment	3,698.36	4,575.85	5,000.00	1,273.50	5,000.00	5,000.00	5,000.00	5,000.00
5243 Computer Maintenance	37,688.66	46,762.52	53,500.00	26,920.46	53,500.00	53,500.00	53,500.00	53,500.00
5302 Advertising			1,300.00		1,300.00	1,300.00	200.00	200.00
5317 Medical & Dental	1,826.38	12,644.36	9,000.00	7,668.54	9,000.00	9,000.00	9,000.00	9,000.00
5318 Hospitals, Clinics & Institutions	31,338.74	49,639.79	23,500.00	28,611.06	38,500.00	23,500.00	23,500.00	23,500.00
5340 Postage	665.09	820.52	1,500.00	500.00	1,500.00	1,500.00	1,200.00	1,200.00
5341 Telephone	21,843.72	17,304.30	20,000.00	7,281.23	20,000.00	20,000.00	20,000.00	20,000.00
5381 Printing & Binding	339.51		500.00		500.00	500.00	300.00	300.00
5391 Accreditation	2,100.00	1,062.95	1,500.00	1,261.55	1,500.00	2,500.00	2,500.00	2,500.00
Total	101,353.18	133,316.89	117,820.00	73,613.29	132,820.00	118,820.00	116,200.00	116,200.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	2,122.59	2,741.55	2,500.00	1,466.00	2,500.00	2,500.00	2,500.00	2,500.00
5423 Books & Manuals	480.00	270.96	700.00		700.00	700.00	500.00	500.00
5424 Computer Supplies	2,363.14	2,928.14	4,500.00	1,272.00	4,500.00	3,000.00	3,000.00	3,000.00
5430 Public Safety Supplies	5,393.04	2,701.92	5,000.00	476.43	5,000.00	5,000.00	5,000.00	5,000.00
5434 Building Supplies	255.00	562.03	800.00	80.00	800.00	800.00	500.00	500.00
5500 Medical & Dental Supplies	77.81		1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
Total	10,691.58	9,204.60	14,500.00	3,294.43	14,500.00	13,000.00	12,500.00	12,500.00
<b>Other Charges</b>								
5152 Training	9,409.00	8,975.04	18,000.00	3,225.00	18,000.00	25,000.00	18,000.00	18,000.00
5491 Prisoners Meals	1,140.91	513.58	2,000.00		2,000.00	2,000.00	2,000.00	2,000.00
5582 Camera & Photo Supplies		873.00						
5730 Conference Expense	1,002.60	319.00	2,000.00	258.50	2,000.00	2,000.00	2,000.00	2,000.00
5731 Dues & Subscriptions	1,380.40	1,568.60	1,250.00	120.00	1,250.00	1,600.00	1,600.00	1,600.00
Total	12,932.91	12,249.22	23,250.00	3,603.50	23,250.00	30,600.00	23,600.00	23,600.00
<b>Total General Expenses (10)</b>	<b>124,977.67</b>	<b>154,770.71</b>	<b>155,570.00</b>	<b>80,511.22</b>	<b>170,570.00</b>	<b>162,420.00</b>	<b>152,300.00</b>	<b>152,300.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

GENERAL SUPPORT

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

101-15, 25

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Equipment &amp; Unusual</b>								
5310 Legal Assistance	21,750.00	51,754.20	37,500.00	36,750.00	37,500.00	37,500.00	37,500.00	37,500.00
5867 Electrical & Mechanical Equipment	12.60	358.90	1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5871 Safety Equipment	1,470.00	2,999.30	3,000.00		3,000.00	3,000.00	2,000.00	2,000.00
5878 Firearms & Ammunition	25,144.70	28,528.70	25,600.00	3,791.05	25,600.00	37,821.00	25,600.00	25,600.00
5999 Community Policing Grant								
6912 Firearm Range Service	15,200.00	27,985.00	16,540.00		16,540.00	19,080.00	19,080.00	19,080.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>63,577.30</b>	<b>111,626.10</b>	<b>83,640.00</b>	<b>40,541.05</b>	<b>83,640.00</b>	<b>98,401.00</b>	<b>85,180.00</b>	<b>85,180.00</b>
<b>Special Items</b>								
5150-07 Uniform Allowance Support Staff	5,921.18	2,642.35	4,000.00	32.00	4,000.00	4,000.00	4,000.00	4,000.00
5150 Uniform Allowance 11@800 / 1@1,600	13,808.00	12,645.38	10,400.00	9,600.00	10,400.00	10,400.00	10,400.00	10,400.00
5150-01 Allowance Range Officers	832.87	2,169.40	2,170.00	1,054.60	2,170.00	2,170.00	2,170.00	2,170.00
<b>Total Special Items (25)</b>	<b>20,562.05</b>	<b>17,457.13</b>	<b>16,570.00</b>	<b>10,686.60</b>	<b>16,570.00</b>	<b>16,570.00</b>	<b>16,570.00</b>	<b>16,570.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

COMMUNITY SERVICES DIVISION

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

102

**STATEMENT OF OBJECTIVES:**

The objectives of the Community Services Division include providing diversified programs reaching out to the citizens of the community in many different areas. The programs include GREAT, TRIAD, City United, the Waltham Police Athletic League, Housing Liaison Program and Citizens Academies. Programs are hosted and run at the main police station, 5 sub-stations, and other venues throughout the City of Waltham. This division maintains a close relationship with school age children through the school resource officers, the school safety officer, and the school traffic supervisors. Additionally, the division provides firearms and taxi licensing, permitting and records services to the public. In the area of traditional traffic enforcement, this division focuses on recording, investigating and prosecuting all traffic violations. Also provided and maintained by this division are special traffic safety and enforcement programs as well as the accident reconstruction team.

**DESCRIPTION OF OUTPUT STATEMENT:**

These outputs help to reduce traffic congestion by discouraging violations of parking and other traffic laws by reducing accidents and by eliminating their causes. Additionally, outputs help to facilitate safety in the schools, in the neighborhoods, and in the community as a whole.

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
<b>Receipts</b>			
Copier			
Video and Photos			
Fingerprints			
License to Carry Firearms			
Firearm Dealer's Licenses			
Firearm Identification Cards			
Taxi Licenses			
Taxi Registrations			
Bicycle Auction			
Auction Permits			
Citizen Academy Participants			
Total Seniors Served			
Police Athletic League Participants			

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Taxi Inspections	90	104	110
Accidents Reported	2,125	2,271	2,300
Accidents Investigated	1,300	1,282	1,297
Taxi License	110	108	115
Taxi Registrations	50	52	55
F.I.D. Cards Issued	30	29	35
License to Carry Firearms Issued	200	196	215
Juvenile Contacts	1,025	1,164	1,200
Mediation/Probation Sessions	50	70	85
Classes Taught	100	202	210
Special Events	50	76	90
Teacher Consults/Meetings	1,250	1,486	1,500
Parent Consults/Meetings	185	216	230
Investigations/Follow-ups	110	204	220
School Safety Officer Visits	400	405	420

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	1,443,286.19	1,454,494.75	1,499,762.00	783,369.68	1,547,238.74	1,542,610.00	1,628,701.00	1,628,701.00
Contractual Services	2,696.93	1,801.15	3,450.00	588.70	2,414.90	2,950.00	2,950.00	2,950.00
Supplies & Materials	3,135.68	3,909.40	4,000.00	174.77	3,130.00	4,000.00	3,600.00	3,600.00
Other Charges	2,998.32	5,246.96	3,800.00	3,808.12	5,705.10	7,800.00	7,800.00	7,800.00
Equipment & Unusual	24,476.20	28,436.09	29,650.00	14,651.92	29,650.00	39,650.00	39,400.00	39,400.00
Special Items	32,427.87	28,558.94	33,850.00	22,690.00	33,850.00	34,150.00	34,150.00	34,150.00
<b>Operating Budget</b>	<b>\$1,509,021.19</b>	<b>\$1,522,447.29</b>	<b>\$1,574,512.00</b>	<b>\$825,283.19</b>	<b>\$1,621,988.74</b>	<b>\$1,631,160.00</b>	<b>\$1,716,601.00</b>	<b>\$1,716,601.00</b>



PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: COMMUNITY SERVICES DIVISION  
 SUB-PROGRAM: PROVISION OF POLICE SERVICE DEPARTMENT: POLICE 102-00, 05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
												Rate	Total	#	Total	
1.	PSUP Police Captain		1	95,482.33	1	90,265.67	1	76,559	47,717.54	76,559.00	1	76,559.00	76,559.00	1	81,805.00	81,805.00
2.	PSUP Police Lieutenant		1	81,978.21	1	82,151.07	1	65,721	40,963.00	65,721.00	1	65,721.00	65,721.00	1	70,320.00	70,320.00
3.	PSUP Police Sergeant Days		1	67,230.29	1	51,845.73	1	56,120	12,108.06	56,120.00	1	56,120.00	56,120.00	1	60,134.00	60,134.00
4.	PPAT Police Officer Days		5	348,770.56	7	369,962.14	7	336,027	194,430.97	336,027.00	7	46,453.00	336,027.00	7	360,700.00	360,700.00
5.	PPAT Police Officer Nights		1	65,019.28	1	65,133.73	1	52,107	32,477.64	52,107.00	1	52,107.00	52,107.00	1	59,089.00	59,089.00
6.	PPAT School Safety Officer		1	51,015.34	1	51,098.43	1	46,453	25,479.22	46,453.00	1	46,453.00	46,453.00	1	49,864.00	49,864.00
7.	PPAT Police Officer SRO		4	209,237.63	4	207,807.34	4	188,526	103,600.37	188,526.00	4	46,453.00	185,812.00	4	202,369.00	202,369.00
8.	TRAF School Traffic Supervisor		42	227,612.49	42	227,130.98	42	270,512	114,667.81	270,512.00	42	6,411.00	270,522.00	42	286,934.00	286,934.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

COMMUNITY SERVICES DIVISION

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

102-00, 05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Total	Council Approval
9.	Principal Office Asst	8-6 (L9)	1	45,603.64	1	48,850.56	1	48,851	24,358.36	48,851.00	1	48,851.00	48,851.00	1	52,443.00	52,443.00
10.	Principal Office Asst	8-6									1	44,817.00	44,817.00			
11.	Associate Office Asst	7-6	1	37,952.16	1	40,654.22	1	42,281	21,082.62	42,281.00				1	45,422.00	45,422.00
12	Student Clerks PT		4			210.00	1	5,005		5,005.00	4	5,005.00	20,020.00	4	20,020.00	20,020.00
Total			62	1,229,901.93	60	1,235,109.87	61	1,188,162	616,885.59	1,188,162.00	64		1,203,009.00	64	1,289,100.00	1,289,100.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	290,594.63	256,566.25	294,537	117,629.08	294,537.00	312,088.00	330,144.00	330,144.00
5112 Wages - Full Time	599,191.81	603,078.64	623,113	310,526.70	623,113.00	620,399.00	672,022.00	672,022.00
5113 Salaries - Part Time	227,612.49	227,340.98	270,512	114,667.81	270,512.00	270,522.00	286,934.00	286,934.00
5140 Holiday	45,275.82	43,793.36	54,500	20,961.22	40,800.00	64,700.00	64,700.00	64,700.00
5141 Longevity	80,158.63	78,238.36	78,100	83,276.74	83,276.74	74,270.00	74,270.00	74,270.00
5142 College Credits	112,503.00	148,124.00	129,000	74,066.50	145,000.00	140,631.00	140,631.00	140,631.00
5134 Overtime	112,949.81	97,353.16	50,000	62,241.63	90,000.00	60,000.00	60,000.00	60,000.00
Receipt Offset - Grant	(25,000.00)							
Total Personnel Expenses (05)	1,443,286.19	1,454,494.75	1,499,762	783,369.68	1,547,238.74	1,542,610.00	1,628,701.00	1,628,701.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

COMMUNITY SERVICES DIVISION

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

102-10, 15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5241 Repair Equipment not MV	1,416.50	414.02	1,000.00	225.00	639.00	1,000.00	1,000.00	1,000.00
5242 Maintenance of Office Equipment			100.00		100.00	100.00	100.00	100.00
5340 Postage	1,031.72	1,135.67	2,000.00	319.00	1,500.00	1,600.00	1,600.00	1,600.00
5381 Printing & Binding	248.71	251.46	350.00	44.70	175.90	250.00	250.00	250.00
<b>Total</b>	<b>2,696.93</b>	<b>1,801.15</b>	<b>3,450.00</b>	<b>588.70</b>	<b>2,414.90</b>	<b>2,950.00</b>	<b>2,950.00</b>	<b>2,950.00</b>
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	1,028.20	1,830.96	1,500.00	48.07	1,000.00	1,500.00	1,500.00	1,500.00
5423 Books & Manuals	429.85	914.71	400.00		500.00	600.00	500.00	500.00
5424 Computer Supplies	150.00	233.10	400.00		300.00	400.00	300.00	300.00
5430 Public Safety Supplies	1,140.66	679.15	1,000.00	126.70	800.00	1,000.00	800.00	800.00
5434 Building Supplies			200.00		200.00	200.00	200.00	200.00
5582 Camera & Photo Supplies	386.97	251.48	500.00		330.00	300.00	300.00	300.00
<b>Total</b>	<b>3,135.68</b>	<b>3,909.40</b>	<b>4,000.00</b>	<b>174.77</b>	<b>3,130.00</b>	<b>4,000.00</b>	<b>3,600.00</b>	<b>3,600.00</b>
<b>Other Charges</b>								
5152 Training	1,700.00	2,185.00	2,000.00	2,505.00	4,000.00	6,000.00	6,000.00	6,000.00
5730 Conference Expense	50.05	1,882.52	200.00	138.02	200.00	200.00	200.00	200.00
5731 Dues & Subscriptions	600.00	500.00	600.00	60.00	400.00	600.00	600.00	600.00
5733 Licenses Taxi / Medallions	648.27	679.44	1,000.00	1,105.10	1,105.10	1,000.00	1,000.00	1,000.00
<b>Total</b>	<b>2,998.32</b>	<b>5,246.96</b>	<b>3,800.00</b>	<b>3,808.12</b>	<b>5,705.10</b>	<b>7,800.00</b>	<b>7,800.00</b>	<b>7,800.00</b>
<b>Total General Expenses (10)</b>	<b>8,830.93</b>	<b>10,957.51</b>	<b>11,250.00</b>	<b>4,571.59</b>	<b>11,250.00</b>	<b>14,750.00</b>	<b>14,350.00</b>	<b>14,350.00</b>
<b>Equipment &amp; Unusual</b>								
5379 GREAT / SRO	10,804.75	14,992.98	15,000.00	7,171.22	15,000.00	15,000.00	15,000.00	15,000.00
5430 Public Safety Supplies	494.53	500.00	500.00	0.00	500.00	500.00	500.00	500.00
5591 Recreational - PAL	3,411.00	3,579.30	5,000.00	1,676.33	5,000.00	5,000.00	5,000.00	5,000.00
5591-01 PAL-Summer Youth Program						10,000.00	10,000.00	10,000.00
5599 COP	7,798.93	5,127.85	5,000.00	3,421.58	5,000.00	5,000.00	5,000.00	5,000.00
5861 Cruiser Equipment			650.00		650.00	650.00	650.00	650.00
5871 Safety Equipment	1,799.00	3,486.00	2,500.00	2,382.79	2,500.00	2,500.00	2,500.00	2,500.00
5889 Photo Equipment	167.99	749.96	1,000.00		1,000.00	1,000.00	750.00	750.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>24,476.20</b>	<b>28,436.09</b>	<b>29,650.00</b>	<b>14,651.92</b>	<b>29,650.00</b>	<b>39,650.00</b>	<b>39,400.00</b>	<b>39,400.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

COMMUNITY SERVICES DIVISION

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

102-25

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Special Items</b>								
5150-06 Uniform Allowance 42 @ 325	11,200.00	12,000.00	13,650.00	11,350.00	13,650.00	13,650.00	13,650.00	13,650.00
5150-05 Uniform Allowance (STS New Hires) 6 @ 1,200	4,331.99	5,999.96	7,200.00		7,200.00	7,200.00	7,200.00	7,200.00
5150-06 Uniform Allowance		10,493.98						
5150- Uniform Allowance 16 @ 800	15,731.88		12,000.00	11,200.00	12,000.00	12,800.00	12,800.00	12,800.00
5153-06 Patches & Badges (STS)	1,164.00	65.00	1,000.00	140.00	1,000.00	500.00	500.00	500.00
<b>Total Special Items (25)</b>	<b>32,427.87</b>	<b>28,558.94</b>	<b>33,850.00</b>	<b>22,690.00</b>	<b>33,850.00</b>	<b>34,150.00</b>	<b>34,150.00</b>	<b>34,150.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: CRIMINAL PATROL & APPREHENSION

SUB-PROGRAM: PROVISION OF POLICE SERVICE DEPARTMENT: POLICE 103

**STATEMENT OF OBJECTIVES:**

The department's primary objectives are: protection of life, liberty and property; enforcement of all laws and ordinances; the preservation of peace and public order; the prevention and repression of crime; detection of violations of the law; the apprehension of violators; to safely facilitate the flow of traffic throughout the City through enforcement of traffic laws in conjunction with public education efforts; to cooperate with other agencies as needed; to embrace and assist those citizens of the community who may be unable to properly care for themselves due to disability or affliction.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Patrol Division's primary responsibility is to respond to all calls for service, 24 hours a day, 7 days a week. The Patrol Division maintains public peace, arrests violators, investigates motor vehicle accidents, assists on medical calls, enforces traffic laws, reports on any public hazard, serves court documents (warrant, summons, 209A prevention orders, etc.), and works with other agencies. Preventive patrol efforts attempt to deter crime. Through community policing efforts the Patrol Division identifies and resolves issues of concern in an attempt to improve the quality of life of the citizens.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Arrests	1,137	1,194	1,200
Incapacitated Persons	393	418	400
Traffic Citations Issued	14,569	13,914	14,500
OUI Arrests	88	68	78
Parking Tags Issued	5,181	4,939	5,000
Frequency Checks	3,347	3,323	3,300
Incident Reports Prepared	8,209	8,545	8,350

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
Personnel	6,810,409.32	6,955,312.44	7,240,768.00	3,691,779.62	7,242,999.52	7,352,435.00	7,749,662.00	7,749,662.00
Contractual Services	24,145.52	6,132.08	25,150.00	1,059.27	25,150.00	25,150.00	24,650.00	24,650.00
Supplies & Materials	13,784.21	16,566.69	17,000.00	6,051.07	17,000.00	17,000.00	16,000.00	16,000.00
Other Charges	23,715.56	28,433.80	26,400.00	17,809.55	26,400.00	35,200.00	35,200.00	35,200.00
Equipment & Unusual	130,155.87	61,354.41	55,570.00	38,797.90	55,566.71	30,300.00	29,300.00	29,300.00
Special Items	101,878.45	92,024.78	94,300.00	88,263.93	97,828.90	102,100.00	96,400.00	96,400.00
Operating Budget	<u>\$7,104,088.93</u>	<u>\$7,159,824.20</u>	<u>\$7,459,188.00</u>	<u>\$3,843,761.34</u>	<u>\$7,464,945.13</u>	<u>\$7,562,185.00</u>	<u>\$7,951,212.00</u>	<u>\$7,951,212.00</u>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: CRIMINAL PATROL & APPREHENSION  
 SUB-PROGRAM: PROVISION OF POLICE SERVICE DEPARTMENT: POLICE 103-00, 05

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006	FY 2007	FY 2008			FY 2009				
		Actual	Actual	July-December			Department Request		Mayor's Recommendation		Council Approval
		# Expenditures	# Expenditures	# Budget	Actual Expenditures	Estimated Expenditures	#	Rate	Total	# Total	
1. PSUP Police Captain		1 95,482.40	1 95,697.30	1 76,559	47,717.55	76,559.00	1	76,559.00	76,559.00	1 81,805.00	81,805.00
2. PSUP Police Lieutenant		1 81,978.19	1 80,575.57	1 65,721	38,845.31	65,721.00	1	65,721.00	65,721.00	1 70,320.00	70,320.00
3. PSUP Police Lieutenant Nights		4 381,797.16	3 331,185.14	4 279,248	173,781.82	279,248.00	4	69,812.00	279,248.00	4 316,288.00	316,288.00
4. PSUP Police Sergeant Days		3 242,236.08	4 209,171.75	3 168,360	93,698.62	168,360.00	3	56,120.00	168,360.00	3 180,402.00	180,402.00
5. PSUP Police Sergeant Nights		9 570,057.58	9 654,100.39	9 536,283	314,897.87	536,283.00	9	59,587.00	536,283.00	9 608,076.00	608,076.00
6. PPAT Police Officer Days		21 1,229,398.78	22 1,259,097.73	24 1,133,870	671,893.93	1,133,870.00	28	46,453.00	1,322,396.00	25 1,278,643.00	1,278,643.00
7. PPAT Police Officer Nights		61 3,245,513.33	59 3,305,563.02	60 2,990,720	1,635,301.77	2,990,720.00	56	49,393.00	2,779,583.00	56 3,144,398.00	3,144,398.00
8. Cadet Program		7 136,972.43	3 83,878.84	3 109,322	18,020.34	109,322.00	5	34,750.00	173,750.00	3 119,195.00	119,195.00
Total		107 5,983,435.95	102 6,019,269.74	105 5,360,083	2,994,157.21	5,360,083.00	107		5,401,900.00	102 5,799,127.00	5,799,127.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	1,003,662.84	1,144,953.99	1,235,493	532,134.01	1,235,493.00	1,299,921.00	1,376,086.00	1,376,086.00
5112 Wages - Full Time	4,201,797.11	3,964,563.75	4,124,590	2,007,147.20	4,124,590.00	4,101,979.00	4,423,041.00	4,423,041.00
5140 Holiday	175,509.67	202,642.83	335,000	116,251.09	235,000.00	350,000.00	350,000.00	350,000.00
5141 Longevity	249,263.76	288,911.39	310,000	292,950.52	292,950.52	297,410.00	297,410.00	297,410.00
5142 College Credits	777,976.00	909,752.00	810,685	454,876.00	854,966.00	853,125.00	853,125.00	853,125.00
5134 Overtime	547,214.18	515,852.80	425,000	288,420.80	500,000.00	450,000.00	450,000.00	450,000.00
Receipt Offset - Grant	(145,014.24)	(71,364.32)						
Total Personnel Expenses (05)	6,810,409.32	6,955,312.44	7,240,768	3,691,779.62	7,242,999.52	7,352,435.00	7,749,662.00	7,749,662.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

CRIMINAL PATROL & APPREHENSION

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

103-10

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5231 Water	690.81	511.67	800.00	438.58	800.00	800.00	800.00	800.00
5240 Cleaning & Sanitation	1,110.00	698.00	1,600.00		1,350.00	1,600.00	1,600.00	1,600.00
5241 Repair Equipment not MV	3,140.07	2,991.81	3,000.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00
5242 Maintenance of Office Equipment			500.00		500.00	500.00	0.00	0.00
5340 Postage	204.64	7.60	250.00	460.69	500.00	250.00	250.00	250.00
5346 CDMA Communication Line	18,000.00		18,000.00		18,000.00	18,000.00	18,000.00	18,000.00
5381 Printing & Binding	1,000.00	1,923.00	1,000.00	160.00	1,000.00	1,000.00	1,000.00	1,000.00
<b>Total</b>	<b>24,145.52</b>	<b>6,132.08</b>	<b>25,150.00</b>	<b>1,059.27</b>	<b>25,150.00</b>	<b>25,150.00</b>	<b>24,650.00</b>	<b>24,650.00</b>
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	3,062.85	3,130.60	3,000.00	613.11	3,000.00	3,000.00	3,000.00	3,000.00
5423 Books & Manuals	4,820.90	5,005.33	5,000.00	2,448.90	5,000.00	5,000.00	5,000.00	5,000.00
5430 Public Safety Supplies	4,899.44	7,280.46	6,000.00	2,930.26	6,000.00	6,000.00	6,000.00	6,000.00
5434 Building Supplies	951.04	893.45	2,000.00	0.00	2,000.00	2,000.00	1,200.00	1,200.00
5582 Camera & Photo Supplies	49.98	256.85	1,000.00	58.80	1,000.00	1,000.00	800.00	800.00
<b>Total</b>	<b>13,784.21</b>	<b>16,566.69</b>	<b>17,000.00</b>	<b>6,051.07</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>16,000.00</b>	<b>16,000.00</b>
<b>Other Charges</b>								
5152 Training	19,743.84	22,797.81	21,000.00	15,355.10	21,000.00	30,000.00	30,000.00	30,000.00
5491 Prisoners Meals	2,143.30	1,297.40	2,000.00	305.99	2,000.00	2,000.00	2,000.00	2,000.00
5730 Conference Expense	138.42	186.50	700.00	64.00	700.00	500.00	500.00	500.00
5861 Cruiser Supplies		1,732.96						
5731 Dues & Subscriptions	1,690.00	2,419.13	2,700.00	2,084.46	2,700.00	2,700.00	2,700.00	2,700.00
<b>Total</b>	<b>23,715.56</b>	<b>28,433.80</b>	<b>26,400.00</b>	<b>17,809.55</b>	<b>26,400.00</b>	<b>35,200.00</b>	<b>35,200.00</b>	<b>35,200.00</b>
<b>Total General Expenses (10)</b>	<b>61,645.29</b>	<b>51,132.57</b>	<b>68,550.00</b>	<b>24,919.89</b>	<b>68,550.00</b>	<b>77,350.00</b>	<b>75,850.00</b>	<b>75,850.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

CRIMINAL PATROL & APPREHENSION

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

103-15, 25

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Equipment &amp; Unusual</b>								
5152 Training Academy Reimbursement	33,600.00	33,600.04	33,170.00	33,166.71	33,166.71	6,900.00	6,900.00	6,900.00
5495 K-9 Unit	2,616.19	3,682.26	4,000.00	1,074.37	4,000.00	4,000.00	4,000.00	4,000.00
5501 Wellness Program	1,500.00	1,500.00	2,000.00		2,000.00	2,000.00	1,000.00	1,000.00
5861 Cruiser Equipment & Supplies	2,063.96	4,157.16	4,000.00	2,399.85	4,000.00	4,000.00	4,000.00	4,000.00
5863 Motorcycle & Equipment		4,291.30						
5870-71 Mobile Radios & Battery/Safety Equipment	15,711.92	4,502.65	4,700.00	0.00	4,700.00	4,700.00	4,700.00	4,700.00
5873 Marked Cruiser (8)	54,986.00							
5877 Bicycle Equipment	245.34					1,000.00	1,000.00	1,000.00
5991 Matching Funds - COPS AHEAD	12,000.00							
5992 NEMLEC	7,432.46	9,621.00	7,700.00	2,156.97	7,700.00	7,700.00	7,700.00	7,700.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>130,155.87</b>	<b>61,354.41</b>	<b>55,570.00</b>	<b>38,797.90</b>	<b>55,566.71</b>	<b>30,300.00</b>	<b>29,300.00</b>	<b>29,300.00</b>
<b>Special Items</b>								
5120 New Hires 5 @ 800	4,000.00	4,000.00				4,000.00	0.00	0.00
5124 Honor Guard - Uniforms	4,000.00		4,000.00		4,000.00	4,000.00	4,000.00	4,000.00
5150 Uniform Allowance 102 @ 800	79,950.00	77,965.25	80,000.00	83,528.90	83,528.90	81,600.00	81,600.00	81,600.00
5150-02 Bicycle Uniforms	3,413.98	1,940.83	1,500.00	1,500.00	1,500.00	2,000.00	2,000.00	2,000.00
5150-03 Motorcycle Uniforms	3,937.52	2,625.00	3,000.00	28.08	3,000.00	3,000.00	3,000.00	3,000.00
5153 Patches & Badges	4,375.95	4,345.75	4,000.00	2,503.00	4,000.00	4,000.00	4,000.00	4,000.00
5155 Uniform Allowance - Cadet Program	2,147.00		1,000.00		1,000.00	2,500.00	1,000.00	1,000.00
5266 Uniform Repairs	54.00	1,147.95	800.00	703.95	800.00	1,000.00	800.00	800.00
<b>Total Special Items (25)</b>	<b>101,878.45</b>	<b>92,024.78</b>	<b>94,300.00</b>	<b>88,263.93</b>	<b>97,828.90</b>	<b>102,100.00</b>	<b>96,400.00</b>	<b>96,400.00</b>



PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: INVESTIGATION & PROSECUTION

SUB-PROGRAM: PROVISION OF POLICE SERVICE DEPARTMENT: POLICE 104

**STATEMENT OF OBJECTIVES:**

The Detective Division has the roll of supporting the Patrol Division of the department. The division offers specialist services in the investigation of crimes that require follow-up. The division has the special mission to investigate all serious crimes, to clear crimes by arrest and to recover stolen property. Members of the division assist officers in other units in making applications for criminal complaints and courtroom prosecution. The Detective Division also has the responsibility of enforcing State and local liquor laws.

**DESCRIPTION OF OUTPUT STATEMENT:**

The output statement represents cases requiring investigation and various ancillary investigative steps necessary to bring them closure. Drug investigations represent investigations conducted by the Middlesex County Suburban Drug Task Force. The crime scene photos category is a reflection of pictures taken by department members using digital cameras. The number in the interviews/interrogations conducted category represents an average number of interviews/interrogations associated with major case investigation. The fingerprinting of evidence/crime scene category denotes crime scenes processed for evidentiary materials.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Major Investigations	1,721	1,826	1,900
Interviews/Interrogations Conducted	5,163	5,478	5,500
Prosecutions Trial/Hearings	1,735	1,052	1,400
Juvenile Investigations	101	128	140
Magistrate Traffic Hearings	1,162	1,737	1,500
Crime Scene Photos	11,519	9,636	10,500
Fingerprinting- Evidence Crime Sce	225	256	260
Domestic Violence Investigation	239	245	250
Drug Investigations	73	65	70
Middlesex County Task Force			
Sex Offender Invstgtn/Rgstrtn	149	200	250

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	1,558,556.76	1,578,773.16	1,600,773.00	830,014.82	1,604,927.85	1,640,072.00	1,717,973.00	1,717,973.00
Contractual Services	2,180.39	110.78	3,240.00	99.95	3,240.00	3,240.00	1,400.00	1,400.00
Supplies & Materials	5,024.91	4,919.05	6,550.00	1,990.63	6,550.00	6,400.00	5,900.00	5,900.00
Other Charges	5,830.48	5,633.40	6,250.00	1,539.00	6,250.00	7,900.00	7,900.00	7,900.00
Equipment & Unusual	4,062.99	6,069.57	6,000.00	1,696.09	6,000.00	4,500.00	4,500.00	4,500.00
Special Items	16,360.00	16,000.00	16,250.00	15,267.00	16,250.00	16,250.00	16,250.00	16,250.00
Operating Budget	<u>\$1,592,015.53</u>	<u>\$1,611,505.96</u>	<u>\$1,639,063.00</u>	<u>\$850,607.49</u>	<u>\$1,643,217.85</u>	<u>\$1,678,362.00</u>	<u>\$1,753,923.00</u>	<u>\$1,753,923.00</u>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

INVESTIGATION &amp; PROSECUTION

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

104-00, 05

## PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
												Rate	Total	#	Total	
1.	PSUP Police Captain		1	99,302.49	1	90,011.34	1	76,559	47,717.54	76,559.00	1	76,559.00	76,559.00	1	81,805.00	81,805.00
2.	PSUP Police Lieutenant Days		1	149,625.62	1	82,151.07	1	65,721	40,963.00	65,721.00	1	65,721.00	65,721.00	1	70,320.00	70,320.00
3.	PSUP Police Lieutenant Nights		1	84,027.29	2	174,529.37	2	139,624	87,025.64	139,624.00	2	69,812.00	139,624.00	2	149,392.00	149,392.00
4.	PSUP Police Sergeant Days		2	137,208.16	2	140,344.68	2	112,240	69,957.68	112,240.00	2	56,120.00	112,240.00	2	120,268.00	120,268.00
5.	PSUP Police Sergeant Nights		1	26,358.40												
6.	PPAT Police Officer Days		8	413,548.48	8	452,266.84	7	333,313	192,188.17	333,313.00	7	46,453.00	336,027.00	7	357,787.00	357,787.00
7.	PPAT Police Officer Nights		7	387,173.70	6	327,942.11	7	351,179	180,156.32	351,179.00	7	49,393.00	348,466.00	7	376,966.00	376,966.00
Total			21	1,297,244.14	20	1,267,245.41	20	1,078,636	618,008.35	1,078,636.00	20	1,078,637.00		20	1,156,538.00	1,156,538.00

## PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	413,419.96	373,592.46	394,144	188,941.86	394,144.00	394,144.00	421,785.00	421,785.00
5112 Wages - Full Time	697,028.98	664,080.95	684,492	314,280.49	684,492.00	684,493.00	734,753.00	734,753.00
5140 Holiday	68,439.34	66,509.55	74,000	34,727.38	70,000.00	89,240.00	89,240.00	89,240.00
5141 Longevity	103,418.85	113,524.29	110,137	109,755.85	109,755.85	133,703.00	133,703.00	133,703.00
5142 College Credits	185,239.00	229,572.00	215,000	114,786.00	221,536.00	213,492.00	213,492.00	213,492.00
5134 Overtime	96,074.65	145,935.75	123,000	67,523.24	125,000.00	125,000.00	125,000.00	125,000.00
Receipt Offset - Grant	(5,064.02)	(14,441.84)						
<b>Total Personnel Expenses (05)</b>	<b>1,558,556.76</b>	<b>1,578,773.16</b>	<b>1,600,773</b>	<b>830,014.82</b>	<b>1,604,927.85</b>	<b>1,640,072.00</b>	<b>1,717,973.00</b>	<b>1,717,973.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

INVESTIGATION & PROSECUTION

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

104-10

Classification	EXPENDITURES		EXPENDITURES			FY 2009		
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5241 Repair Equipment not MV	269.97		300.00	99.95	300.00	300.00	200.00	200.00
5242 Maintenance of Office Equipment			200.00		200.00	200.00	0.00	0.00
5274 Rental & Storage	195.00		300.00		300.00	300.00	0.00	0.00
5314 Stenographer			500.00		500.00	500.00	0.00	0.00
5340 Postage	104.42	43.28	200.00		200.00	200.00	0.00	0.00
5346 CDPD Communication Line	1,440.00		1,440.00		1,440.00	1,440.00	1,000.00	1,000.00
5381 Printing & Binding	171.00	67.50	300.00		300.00	300.00	200.00	200.00
<b>Total</b>	<b>2,180.39</b>	<b>110.78</b>	<b>3,240.00</b>	<b>99.95</b>	<b>3,240.00</b>	<b>3,240.00</b>	<b>1,400.00</b>	<b>1,400.00</b>
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	1,165.02	1,140.32	1,500.00	1,585.09	2,000.00	1,500.00	1,500.00	1,500.00
5423 Books & Manuals	125.40	174.00	200.00		200.00	200.00	200.00	200.00
5424 Computer Supplies	150.00		500.00		500.00	500.00	500.00	500.00
5430 Public Safety Supplies	2,801.60	2,497.44	2,500.00	282.40	2,000.00	2,500.00	2,000.00	2,000.00
5434 Building Supplies	210.95	328.49	350.00		350.00	200.00	200.00	200.00
5582 Camera & Photo Supplies	571.94	778.80	1,500.00	123.14	1,500.00	1,500.00	1,500.00	1,500.00
<b>Total</b>	<b>5,024.91</b>	<b>4,919.05</b>	<b>6,550.00</b>	<b>1,990.63</b>	<b>6,550.00</b>	<b>6,400.00</b>	<b>5,900.00</b>	<b>5,900.00</b>
<b>Other Charges</b>								
5152 Training	5,012.00	5,113.00	5,000.00	1,215.00	5,000.00	7,000.00	7,000.00	7,000.00
5730 Conference Expense	518.48	110.40	750.00	14.00	750.00	500.00	500.00	500.00
5731 Dues & Subscriptions	300.00	410.00	500.00	310.00	500.00	400.00	400.00	400.00
<b>Total</b>	<b>5,830.48</b>	<b>5,633.40</b>	<b>6,250.00</b>	<b>1,539.00</b>	<b>6,250.00</b>	<b>7,900.00</b>	<b>7,900.00</b>	<b>7,900.00</b>
<b>Total General Expenses (10)</b>	<b>13,035.78</b>	<b>10,663.23</b>	<b>16,040.00</b>	<b>3,629.58</b>	<b>16,040.00</b>	<b>17,540.00</b>	<b>15,200.00</b>	<b>15,200.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B  
 SUB-PROGRAM: PROVISION OF POLICE SERVICE

SUB PROGRAM ELEMENT:

INVESTIGATION & PROSECUTION

DEPARTMENT:

POLICE

104-15, 25

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Equipment & Unusual								
5306 Domestic Victim Assistance		119.57	1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5871 Safety Equipment	1,703.99	3,096.25	2,000.00	1,289.88	2,000.00	1,500.00	1,500.00	1,500.00
5889 Photo Equipment	2,359.00	2,853.75	3,000.00	406.21	3,000.00	2,000.00	2,000.00	2,000.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>4,062.99</b>	<b>6,069.57</b>	<b>6,000.00</b>	<b>1,696.09</b>	<b>6,000.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>
Special Items								
5150 Uniform Allowance 20 @ 800	16,000.00	16,000.00	16,000.00	15,267.00	16,000.00	16,000.00	16,000.00	16,000.00
5158 Evidence Tech Clothing	360.00		250.00		250.00	250.00	250.00	250.00
<b>Total Special Items (25)</b>	<b>16,360.00</b>	<b>16,000.00</b>	<b>16,250.00</b>	<b>15,267.00</b>	<b>16,250.00</b>	<b>16,250.00</b>	<b>16,250.00</b>	<b>16,250.00</b>

**B**

SUB PROGRAM ELEMENT: DISPATCH

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT: POLICE

110

**STATEMENT OF OBJECTIVES:**

The Emergency Telecommunications Division is the answering and dispatch point for all emergency and non-emergency calls pertaining to the wide variance of citizen needs, including but not limited to situations requiring the Police, Fire, EMS, Public Works, Street Department, Water Department, Wires Department and public utility companies. The objective of this division is to effectively process inquiries for information and services to accurately determine the need for emergency response and rapidly dispatch emergency units.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Emergency Telecommunications Division effectively gathers, interprets and disseminates critical information 24 hours per day regarding emergency situations of all kinds and directly affects the protection of persons and property, ensuring prompt response of public safety personnel. The Emergency Telecommunications Division handles 9-1-1 emergency calls, non-emergency calls, fire boxes requiring response, fire boxes undergoing tests, CJIS requests for license and warrant checks, special telephone/NexTel notifications, alpha-paging notifications. The Emergency Telecommunications Division conducts written daily/weekly emergency medical dispatch reviews, quality control reviews and police and fire radio tests. The division also contracts interpreters for translations, provides copies of cassettes and digital recordings for district attorney's office and conducts in-service dispatch training for its employees.

There are no indirect costs directly associated with this element.		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
<b>Total</b>	<b>\$0</b>	<b>\$0</b>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Emergency Calls	41,345	41,645	41,500
Police	34,494	34,694	34,600
Fire	7,619	7,669	7,650
Medical	6,225	6,275	6,250
Emergency Medical Dispatch Review	768	768	768
Quality Control Reviews	1,920	1,920	1,920

### COST SUMMARY BY CLASSIFICATION

	FY 2006	FY 2007	FY 2008			FY 2009		
Classification	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	1,079,945.75	1,039,869.35	1,225,880.00	781,049.67	1,417,654.03	1,321,875.00	1,365,643.00	1,365,643.00
Contractual Services	7,315.07	7,821.17	8,550.00	6,578.75	8,550.00	8,450.00	8,350.00	8,350.00
Supplies & Materials	2,044.49	1,051.11	4,300.00	635.69	4,300.00	4,200.00	3,900.00	3,900.00
Other Charges	4,595.17	5,266.52	9,750.00	828.32	9,750.00	10,150.00	10,150.00	10,150.00
Equipment & Unusual	0.00	0.00	850.00	0.00	850.00	850.00	0.00	0.00
Special Items	15,189.56	12,410.78	15,750.00	10,274.90	14,175.00	8,400.00	8,400.00	8,400.00
<b>Operating Budget</b>	<b>\$1,109,090.04</b>	<b>\$1,066,418.93</b>	<b>\$1,265,080.00</b>	<b>\$799,367.33</b>	<b>\$1,455,279.03</b>	<b>\$1,353,925.00</b>	<b>\$1,396,443.00</b>	<b>\$1,396,443.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: DISPATCH  
 SUB-PROGRAM: PROVISION OF POLICE SERVICE DEPARTMENT: POLICE 110-00

PERSONNEL

Bargaining Unit    Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
											Rate	Total	#	Total	
1.   SPMG Chief Emerg Tele Disp	13-1	1	62,661.12	1	59,589.78	1	64,541		21,514.00	1	53,049.00	53,049.00	1	56,846.00	56,846.00
2.   FAOP   Sr Fire Alarm Operator		3	152,255.46	3	152,266.02	3	152,136	105,962.23	188,758.23	3	53,082.00	166,498.00	3	178,464.00	178,464.00
3.   FAOP   Supervisor - ETD's		1	13,396.87			1	50,712	38,472.73	66,672.73	1	56,708.00	56,708.00	1	60,783.00	60,783.00
4.   FAOP   Emerg Tele Dispatcher		14	619,653.69	16	651,176.08	17	710,119	485,883.89	876,058.89	17	49,248.00	780,350.00	16	797,400.00	797,400.00
<b>Total</b>		<b>19</b>	<b>847,967.14</b>	<b>20</b>	<b>863,031.88</b>	<b>22</b>	<b>977,508</b>	<b>630,318.85</b>	<b>1,153,003.85</b>	<b>22</b>		<b>1,056,605.00</b>	<b>21</b>	<b>1,093,493.00</b>	<b>1,093,493.00</b>

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5112 Wages - Full Time	847,967.14	863,031.88	977,508	630,318.85	1,153,003.85	1,056,605.00	1,093,493.00	1,093,493.00
5140 Holiday	48,520.24	50,765.53	54,516	43,757.84	63,455.00	65,000.00	65,000.00	65,000.00
5141 Longevity	13,009.47	13,009.54	13,956	18,295.18	18,295.18	17,370.00	24,250.00	24,250.00
5143 Out of Grade / FTO	10,558.21	15,580.89	27,000		30,000.00	30,000.00	30,000.00	30,000.00
5133 Overtime - Callbacks Nt	159,890.69	97,481.51	152,900	88,677.80	152,900.00	152,900.00	152,900.00	152,900.00
Total Personnel Expenses (05)	1,079,945.75	1,039,869.35	1,225,880	781,049.67	1,417,654.03	1,321,875.00	1,365,643.00	1,365,643.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

DISPATCH

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

110-10, 15, 25

Classification	EXPENDITURES		EXPENDITURES			EXPENDITURES		
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5231 Water	604.45	498.60	600.00	258.75	600.00	600.00	500.00	500.00
5241 Repair Equipment not MV	400.00	319.00	500.00		500.00	400.00	400.00	400.00
5242 Maintenance Office Equipment	6,122.97	6,964.57	7,250.00	6,320.00	7,250.00	7,250.00	7,250.00	7,250.00
5340 Postage	187.65	39.00	200.00		200.00	200.00	200.00	200.00
<b>Total</b>	<b>7,315.07</b>	<b>7,821.17</b>	<b>8,550.00</b>	<b>6,578.75</b>	<b>8,550.00</b>	<b>8,450.00</b>	<b>8,350.00</b>	<b>8,350.00</b>
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	590.18	799.11	500.00	0.00	500.00	500.00	500.00	500.00
5423 Books & Manuals	444.05		300.00		300.00	300.00	300.00	300.00
5424 Computer Supplies	382.26		1,500.00	179.10	1,500.00	1,500.00	1,500.00	1,500.00
5430 Public Safety Supplies	628.00	252.00	1,500.00	456.59	1,500.00	1,500.00	1,200.00	1,200.00
5434 Building Supplies			200.00		200.00	200.00	200.00	200.00
5492 Groceries & Provisions			300.00		300.00	200.00	200.00	200.00
<b>Total</b>	<b>2,044.49</b>	<b>1,051.11</b>	<b>4,300.00</b>	<b>635.69</b>	<b>4,300.00</b>	<b>4,200.00</b>	<b>3,900.00</b>	<b>3,900.00</b>
<b>Other Charges</b>								
5152 Training E-911	1,427.83	3,490.60	6,000.00	783.32	6,000.00	7,500.00	7,500.00	7,500.00
5730 Conference Expense	1,984.34	394.92	2,500.00		2,500.00	500.00	500.00	500.00
5731 Dues & Subscriptions	1,183.00	1,381.00	1,250.00	45.00	1,250.00	2,150.00	2,150.00	2,150.00
<b>Total</b>	<b>4,595.17</b>	<b>5,266.52</b>	<b>9,750.00</b>	<b>828.32</b>	<b>9,750.00</b>	<b>10,150.00</b>	<b>10,150.00</b>	<b>10,150.00</b>
<b>Total General Expenses (10)</b>	<b>13,954.73</b>	<b>14,138.80</b>	<b>22,600.00</b>	<b>8,042.76</b>	<b>22,600.00</b>	<b>22,800.00</b>	<b>22,400.00</b>	<b>22,400.00</b>
<b>Equipment &amp; Unusual</b>								
5867 Electrical & Mechanical Equipment			850.00		850.00	850.00	0.00	0.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>850.00</b>	<b>0.00</b>	<b>850.00</b>	<b>850.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Special Items</b>								
5150 Uniform Allowance	4,689.56	3,485.78	4,200.00	299.90	4,200.00	4,000.00	4,000.00	4,000.00
5150-04 Uniform Maintenance 22 @ 200	4,000.00	3,400.00	4,400.00	3,800.00	3,800.00	4,400.00	4,400.00	4,400.00
5154 EMD Stipend 22 @ 325	6,500.00	5,525.00	7,150.00	6,175.00	6,175.00			
<b>Total Special Items (25)</b>	<b>15,189.56</b>	<b>12,410.78</b>	<b>15,750.00</b>	<b>10,274.90</b>	<b>14,175.00</b>	<b>8,400.00</b>	<b>8,400.00</b>	<b>8,400.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

ANIMAL CONTROL

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

138

**STATEMENT OF OBJECTIVES:**

To maintain and control the stray or unkempt animals in the City so the general public is not subject to disturbance or harm.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Animal Control Officer enforces the state laws and City of Waltham ordinances regarding dogs. This officer also responds to other domestic animal calls and calls regarding wildlife. This officer is also responsible for assuring that stray animals are sheltered or euthanized humanely and according to law. A clinic for rabies control is also run annually under the direction of the Animal Control Officer.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:

Indirect Costs	FY 2006	FY 2007
Medical & Life Insurance	6,146	67
Heat, Light, Water	2,475	2,431
Building Repair & Maintenance		11,010
Building Insurance	129	154
Motor Vehicle Insurance	429	435
Motor Vehicle Maint & Repair	4,949	4,848
Total	<u>\$14,128</u>	<u>\$18,945</u>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Total Calls Answered	823	707	760
Dogs and Cats Impounded	53	54	55
Dogs and Cats Returned to Owner	25	33	30
Dogs and Cats Adopted	12	14	25
Dogs and Cats Euthanized	10	5	15
Citations Issued	25	20	25
Other Animal Calls	123	140	130
Raccoon Calls	51	22	40
Cat Calls	45	44	45
Dog Calls	604	398	450

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
Personnel	56,823.34	64,427.76	64,086.00	32,079.92	64,086.00	65,086.00	68,996.00	68,996.00
Contractual Services	0.00	0.00	250.00	0.00	250.00	250.00	250.00	250.00
Supplies & Materials	430.00	807.94	1,100.00	0.00	1,100.00	1,100.00	1,100.00	1,100.00
Other Charges	50.00	50.00	50.00	0.00	50.00	50.00	50.00	50.00
Equipment & Unusual	3,732.00	3,748.01	8,000.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00
<b>Operating Budget</b>	<b><u>\$61,035.34</u></b>	<b><u>\$69,033.71</u></b>	<b><u>\$73,486.00</u></b>	<b><u>\$32,079.92</u></b>	<b><u>\$70,486.00</u></b>	<b><u>\$71,486.00</u></b>	<b><u>\$75,396.00</u></b>	<b><u>\$75,396.00</u></b>



PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

ANIMAL CONTROL

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

138-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
												Rate	Total	#	Total	
1.	SPMG Animal Control Officer	11-6 (L11)	1	55,323.34	1	62,085.47	1	62,086	30,957.68	62,086.00	1	62,086.00	62,086.00	1	66,496.00	66,496.00
2.	Animal Inspector			1,500.00		1,500.30		1,500	748.02	1,500.00		1,500.00	1,500.00		1,500.00	1,500.00
Total			1	56,823.34	1	63,585.77	1	63,586	31,705.70	63,586.00	1	63,586.00		1	67,996.00	67,996.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	55,323.34	62,085.47	62,086	30,957.68	62,086.00	62,086.00	66,496.00	66,496.00
5113 Salaries - Part Time	1,500.00	1,500.30	1,500	748.02	1,500.00	1,500.00	1,500.00	1,500.00
5134 Overtime		841.99	500	374.22	500.00	1,500.00	1,000.00	1,000.00
<b>Total Personnel Expenses (05)</b>	<b>56,823.34</b>	<b>64,427.76</b>	<b>64,086</b>	<b>32,079.92</b>	<b>64,086.00</b>	<b>65,086.00</b>	<b>68,996.00</b>	<b>68,996.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY

B

SUB PROGRAM ELEMENT:

ANIMAL CONTROL

SUB-PROGRAM: PROVISION OF POLICE SERVICE

DEPARTMENT:

POLICE

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Classification	FY 2006	FY 2007	EXPENDITURES			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5302 Advertising			250.00		250.00	250.00	250.00	250.00
5304 Veterinarian								
Total	0.00	0.00	250.00	0.00	250.00	250.00	250.00	250.00
<b>Supplies &amp; Materials</b>								
5581 Clothing, Glove, Shoes	430.00	683.00	800.00		800.00	800.00	800.00	800.00
5587 Small Tools		124.94	300.00		300.00	300.00	300.00	300.00
Total	430.00	807.94	1,100.00	0.00	1,100.00	1,100.00	1,100.00	1,100.00
<b>Other Charges</b>								
5392 Euthanasia								
5731 Dues & Subscriptions	50.00	50.00	50.00		50.00	50.00	50.00	50.00
Total	50.00	50.00	50.00	0.00	50.00	50.00	50.00	50.00
<b>Total General Expenses (10)</b>	<b>480.00</b>	<b>857.94</b>	<b>1,400.00</b>	<b>0.00</b>	<b>1,400.00</b>	<b>1,400.00</b>	<b>1,400.00</b>	<b>1,400.00</b>
<b>Equipment &amp; Unusual</b>								
5304 Boarding / Care of Animals	3,732.00	3,748.01	8,000.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>3,732.00</b>	<b>3,748.01</b>	<b>8,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: PURCHASING SERVICES  
SUB-PROGRAM: FINANCE DEPARTMENT: PURCHASING 043

**STATEMENT OF OBJECTIVES:**

To provide an effective purchasing program which will serve all departments of municipal government. To establish policies and procedures required to efficiently manage the flow of material, supplies, services and equipment within the City.

**DESCRIPTION OF OUTPUT STATEMENT:**

The purchasing department seeks out and buys materials, supplies, equipment according to the needs of all city departments, including schools. It manages the distribution of these goods as well as their eventual disposal when the disposal can yield a return.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	54,113	33,825
Pension Administration	1,609	2,209
Medical & Life Insurance	77,310	66,888
Heat, Light, Water	6,543	7,218
Building Repair & Maintenance	2,076	6,229
Building Insurance	268	319
<b>Total</b>	<b>\$141,919</b>	<b>\$116,688</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Contracts Bid	70	70	70
Emergency Purchase Orders	3,100	3,100	3,200
Formal Purchase Orders	650	600	550
School Purchase Orders	2,700	2,400	2,400

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
Personnel	193,133.04	199,298.26	199,298.00	99,376.16	199,298.00	199,298.00	213,140.00	213,140.00
Contractual Services	8,847.53	7,889.02	8,050.00	3,370.78	8,397.35	8,050.00	8,050.00	8,050.00
Supplies & Materials	539.39	1,562.89	1,200.00	143.94	1,145.16	1,200.00	1,200.00	1,200.00
Other Charges	1,453.08	1,358.09	1,500.00	787.60	1,300.60	1,500.00	1,500.00	1,500.00
Equipment & Unusual								
Special Items	249,188.00	276,879.20	304,971.00	259,094.20	258,974.00	298,313.00	298,313.00	298,313.00
<b>Operating Budget</b>	<b>\$453,161.04</b>	<b>\$486,987.46</b>	<b>\$515,019.00</b>	<b>\$362,772.68</b>	<b>\$469,115.11</b>	<b>\$508,361.00</b>	<b>\$522,203.00</b>	<b>\$522,203.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: PURCHASING SERVICES  
 SUB-PROGRAM: FINANCE DEPARTMENT: PURCHASING 043-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			Actual		Actual		July-December				Department Request			Mayor's		Council Approval
			#	Expenditures	#	Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Rate	Total	#	Recommendation Total	
1.	Purchasing Agent	16-6 (L9)	1	83,848.35	1	86,363.14	1	86,363	43,063.28	86,363.00	1	86,363.00	86,363.00	1	92,240.00	92,240.00
2.	Administrative Assistant	10-6 (L11)	1	55,812.16	1	57,485.93	1	57,486	28,664.22	57,486.00	1	57,486.00	57,486.00	1	61,615.00	61,615.00
3.	Office Coordinator	9-6 (L10)	1	50,772.53	1	52,749.28	1	52,749	26,302.38	52,749.00	1	52,749.00	52,749.00	1	56,585.00	56,585.00
4.	Insurance & Claims Admin			2,700.00		2,699.91		2,700	1,346.28	2,700.00		2,700.00	2,700.00		2,700.00	2,700.00
Total			3	193,133.04	3	199,298.26	3	199,298	99,376.16	199,298.00	3	199,298.00		3	213,140.00	213,140.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	190,433.04	196,598.35	196,598	98,029.88	196,598.00	196,598.00	210,440.00	210,440.00
5113 Salaries - Part Time	2,700.00	2,699.91	2,700	1,346.28	2,700.00	2,700.00	2,700.00	2,700.00
Total Personnel Expenses (05)	193,133.04	199,298.26	199,298	99,376.16	199,298.00	199,298.00	213,140.00	213,140.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

PURCHASING SERVICES

SUB-PROGRAM: FINANCE

DEPARTMENT:

PURCHASING

043-10, 25

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5192 Mileage Allowance	421.10	483.46	300.00	152.40	349.90	300.00	300.00	300.00
5231 Water	211.82	175.19	150.00	67.32	168.48	150.00	150.00	150.00
5242 Maintenance of Office Equipment	836.09	277.95	900.00		781.00	900.00	900.00	900.00
5302 Advertising	5,213.46	5,428.64	5,200.00	2,829.60	5,826.88	5,200.00	5,200.00	5,200.00
5340 Postage	883.38	727.27	600.00	58.87	281.40	600.00	600.00	600.00
5381 Printing & Binding	1,281.68	796.51	900.00	262.59	989.69	900.00	900.00	900.00
Total	8,847.53	7,889.02	8,050.00	3,370.78	8,397.35	8,050.00	8,050.00	8,050.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	539.39	1,562.89	1,200.00	143.94	1,145.16	1,200.00	1,200.00	1,200.00
Total	539.39	1,562.89	1,200.00	143.94	1,145.16	1,200.00	1,200.00	1,200.00
<b>Other Charges</b>								
5730 Conference Expense	495.48	380.49	600.00	125.00	343.00	600.00	600.00	600.00
5731 Dues & Subscriptions	957.60	977.60	900.00	662.60	957.60	900.00	900.00	900.00
Total	1,453.08	1,358.09	1,500.00	787.60	1,300.60	1,500.00	1,500.00	1,500.00
<b>Total General Expenses (10)</b>	<b>10,840.00</b>	<b>10,810.00</b>	<b>10,750.00</b>	<b>4,302.32</b>	<b>10,843.11</b>	<b>10,750.00</b>	<b>10,750.00</b>	<b>10,750.00</b>
<b>Special Items</b>								
5741 Auto Insurance	115,738.00	117,854.00	127,387.00	107,631.00	117,338.00	129,072.00	129,072.00	129,072.00
5742 Building Insurance	133,450.00	159,025.20	177,584.00	151,463.20	141,636.00	169,241.00	169,241.00	169,241.00
<b>Total Special Items (25)</b>	<b>249,188.00</b>	<b>276,879.20</b>	<b>304,971.00</b>	<b>259,094.20</b>	<b>258,974.00</b>	<b>298,313.00</b>	<b>298,313.00</b>	<b>298,313.00</b>

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 621

**STATEMENT OF OBJECTIVES:**

To continue to organize, promote and develop a comprehensive cultural and recreational program that strives to accommodate and attract as many residents as possible which includes all ages, backgrounds, capabilities and interests. The opportunity to participate in various year round leisure time activities and to accomplish the above objectives through the administration, supervision and scheduling of all parks and recreation facilities. To provide recreational programs at the least possible cost per total participation of activities and to promote public use of all facilities.

**DESCRIPTION OF OUTPUT STATEMENT:**

This is the supportive element for developing a comprehensive year round recreational program for all ages.

A. Administrative duties for the operation of the department's recreation programs.

B. The Recreation Department professionals and specialized instructors provide programs, services, special events and supervision of seasonal staff hired to offer a variety of recreational opportunities to the Waltham community.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	204,377	18,596
Pension Administration	5,952	684
Medical & Life Insurance	226,116	82,562
Heat, Light, Water	20,299	11,916
Building Repair & Maintenance	11,321	16,379
Building Insurance	801	955
Motor Vehicle Insurance	8,573	1,305
Motor Vehicle Maint & Repair	98,972	14,545
Workers Compensation	62,085	
<b>Total</b>	<b>\$638,496</b>	<b>\$146,942</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Total # of Rec Activities	228	230	235
Total Attend / Participants	193,162	198,420	203,205
Total Cost / Participant	3.05	3.53	3.18
Total Number of Diff Part	12,000	13,000	14,000
Total Cost / Diff Participant	49.04	53.86	46.08
Total Revenue	\$200,000	\$205,000	\$207,000
Net Cost / Participant	2.02	2.55	2.16
Net Cost / Diff Participant	32.38	38.86	31.29

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	337,974.53	349,932.47	358,790.00	176,117.64	358,790.00	362,197.00	386,849.00	386,849.00
Contractual Services	23,058.05	14,102.07	15,000.00	4,529.43	15,000.00	13,100.00	13,100.00	10,950.00
Supplies & Materials	39,609.77	10,890.42	3,700.00	1,352.41	3,700.00	5,000.00	5,000.00	4,000.00
Other Charges	1,237.60	1,539.60	2,200.00	692.60	2,200.00	2,200.00	2,200.00	1,300.00
Equipment & Unusual	6,747.36	11,245.64	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$408,627.31</b>	<b>\$387,710.20</b>	<b>\$379,690.00</b>	<b>\$182,692.08</b>	<b>\$379,690.00</b>	<b>\$382,497.00</b>	<b>\$407,149.00</b>	<b>\$403,099.00</b>

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 621-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
												Rate	Total	#	Total	
1.	Recreation Board		10	8,545.28	10	9,700.30	10	11,000	2,997.36	11,000.00	10	100.00	11,000.00	10	11,000.00	11,000.00
2.	Director of Recreation	17-6 (L11)	1	91,195.25	1	93,930.67	1	93,930	46,836.66	93,930.00	1	93,930.00	93,930.00	1	100,280.00	100,280.00
3.	Asst Director Recreation	14-6 (L8)	1	66,941.00	1	68,949.02	1	68,949	34,380.06	68,949.00	1	72,356.00	72,356.00	1	77,646.00	77,646.00
4.	Recreation Supervisor	12-6 (L11)	1	58,608.15	1	59,594.60	1	67,053	33,434.70	67,053.00	1	67,053.00	67,053.00	1	71,765.00	71,765.00
5.	Rec Super / Spec Needs	12-6	1	57,078.44	1	60,408.02	1	60,408	30,121.26	60,408.00	1	60,408.00	60,408.00	1	64,653.00	64,653.00
6.	Administrative Assistant	10-6 (L9)	1	54,806.41	1	56,449.86	1	56,450	28,147.60	56,450.00	1	56,450.00	56,450.00	1	60,505.00	60,505.00
7.	Recreation Board Clerk			800.00		900.00		1,000	200.00	1,000.00		100.00	1,000.00		1,000.00	1,000.00
8.	Temporary / Seasonal															
Total			15	337,974.53	15	349,932.47	15	358,790	176,117.64	358,790.00	15	362,197.00		15	386,849.00	386,849.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	328,629.25	339,332.17	346,790	172,920.28	346,790.00	350,197.00	374,849.00	374,849.00
5113 Salaries - Part Time	800.00	900.00	1,000	200.00	1,000.00	1,000.00	1,000.00	1,000.00
5123 Temporary Help	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
5194 Boards & Commissions	8,545.28	9,700.30	11,000	2,997.36	11,000.00	11,000.00	11,000.00	11,000.00
Total Personnel Expenses (05)	337,974.53	349,932.47	358,790	176,117.64	358,790.00	362,197.00	386,849.00	386,849.00

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 621-10

Classification	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval	
Contractual Services									
5192 Mileage Allowance	600.00	600.00	600.00	300.00	600.00	600.00	600.00	600.00	
5213 Light	3,574.93	3,546.06	2,700.00	868.38	2,700.00	3,000.00	3,000.00	3,000.00	
5231 Water	617.35	332.46	3,000.00	196.71	3,000.00	1,500.00	1,500.00	1,000.00	
5241 Repair Equipment not MV	4,988.31	1,436.52							
5242 Maintenance of Office Equipment	1,325.76		1,200.00		1,200.00	1,000.00	1,000.00	500.00	
5252 Repair to Motor Equipment	970.74								
5261 Repair Fences	4,120.00	985.00							
5271 Uniform Rental	326.51								
5276 Rental of Trucks		215.50							
5325 Intrusion Detection	1,373.24	1,406.38	1,500.00	888.24	1,500.00	1,500.00	1,500.00	1,500.00	
5340 Postage	1,577.81	1,282.15	2,000.00	186.60	2,000.00	1,500.00	1,500.00	750.00	
5381 Printing & Binding	3,583.40	4,298.00	4,000.00	2,089.50	4,000.00	4,000.00	4,000.00	3,600.00	
Total	23,058.05	14,102.07	15,000.00	4,529.43	15,000.00	13,100.00	13,100.00	10,950.00	
Supplies & Materials									
5420 Office Supplies	3,303.31	2,759.15	3,300.00	1,092.43	3,300.00	4,000.00	4,000.00	3,000.00	
5435 Electrical Supplies	314.58								
5461 Maintenance of Grounds	32,157.16	6,050.80				500.00	500.00	500.00	
5581 Clothing, Gloves, Shoes	3,484.46	2,080.47	400.00	259.98	400.00	500.00	500.00	500.00	
5587 Small Tools	350.26								
Total	39,609.77	10,890.42	3,700.00	1,352.41	3,700.00	5,000.00	5,000.00	4,000.00	
Other Charges									
5152 Training	65.00	280.00	600.00	85.00	600.00	600.00	600.00	200.00	
5730 Conference Expense	405.00	517.00	800.00		800.00	800.00	800.00	300.00	
5731 Dues & Subscriptions	767.60	742.60	800.00	607.60	800.00	800.00	800.00	800.00	
Total	1,237.60	1,539.60	2,200.00	692.60	2,200.00	2,200.00	2,200.00	1,300.00	
Total General Expenses (10)	63,905.42	26,532.09	20,900.00	6,574.44	20,900.00	20,300.00	20,300.00	16,250.00	



PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: GENERAL SUPPORT  
SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 621-15

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Equipment & Unusual								
5461 Maintenance Contract, Grass Cutting	6,747.36	11,245.64						
Total Equipment & Unusual Expenses (15)	6,747.36	11,245.64	0.00	0.00	0.00	0.00	0.00	0.00

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: KALEIDOSCOPE, POOLS, SPRAY PARKS  
 SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 623

**STATEMENT OF OBJECTIVES:**

To provide outdoor environments which are designed to offer a wide range of year round recreational activities for all ages. To provide neighborhood and regional recreational areas with athletic facilities and play equipment which are all safe, inviting and well maintained. To provide a comprehensive outdoor summer recreation program for pre-schoolers, elementary age boys and girls, and middle school age youths.

**DESCRIPTION OF OUTPUT STATEMENT:**

Twenty-five recreational areas are available for use by the citizens of Waltham at all times throughout the year on an unsupervised basis. During the summer season, recreational program instructors are hired to provide the Kaleidoscope program. The newly offered program in 2007 replaced the 1/2 day program previously held at Nipper Maher Park. Use of Bright Elementary School and outdoor recreational facilities at Lowell Field provide excellent resources that help make this program a success. Friday field trips will continue to be offered. Attendants are hired to supervise the remaining (1) wading pool and regional water spray parks. Smaller water spray sites are opened and closed each day without supervision. Hours of operations have been expanded to evenings and Saturdays. The traditional (8) week season has also been extended when weather conditions permit and staffing is available.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Kaleidoscope Attendance	2,860	2,900	2,925
Wading Pool Attendance	9,472	11,400	12,000
Total Attendance	12,332	14,300	14,925
Gross Element Cost	4.97	11.14	6.76
Element Net Cost / Participant	2.78	9.11	4.68
Revenue	\$27,000	\$29,000	\$31,000

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	34,741.50	30,345.00	40,168.00	29,635.25	40,168.00	40,168.00	40,168.00	40,168.00
Contractual Services	49,251.26	11,720.40	42,500.00	2,930.52	97,500.00	42,500.00	42,500.00	42,500.00
Supplies & Materials	34,628.91	13,940.76	11,000.00	3,439.81	11,000.00	12,500.00	12,500.00	12,500.00
Other Charges	604.00	304.00	600.00	0.00	600.00	600.00	600.00	600.00
Equipment & Unusual	2,403.33	4,926.85	10,000.00	4,880.00	10,000.00	5,000.00	5,000.00	5,000.00
<b>Operating Budget</b>	<b>\$121,629.00</b>	<b>\$61,237.01</b>	<b>\$104,268.00</b>	<b>\$40,885.58</b>	<b>\$159,268.00</b>	<b>\$100,768.00</b>	<b>\$100,768.00</b>	<b>\$100,768.00</b>

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: KALEIDOSCOPE, POOLS, SPRAY PARKS  
 SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 623-00

PERSONNEL

Bargaining Unit		Position	FY 2009 Grade-Step	FY 2006	FY 2007	FY 2008			FY 2009						
				Actual # Expenditures	Actual # Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation		Council Approval
											Rate	Total	#	Total	
1.		Program Instructors for Kaleidoscope and attendants at facilities		34,741.50	30,345.00	8	40,168	29,635.25	40,168.00	14	9.50	40,168.00	14	40,168.00	40,168.00
						6									
		Total		0 34,741.50	30,345.00	14	40,168	29,635.25	40,168.00	14		40,168.00	14	40,168.00	40,168.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5123 Temporary Help	34,741.50	30,345.00	40,168	29,635.25	40,168.00	40,168.00	40,168.00	40,168.00
Total Personnel Expenses (00)	34,741.50	30,345.00	40,168	29,635.25	40,168.00	40,168.00	40,168.00	40,168.00

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: KALEIDOSCOPE, POOLS, SPRAY PARKS  
SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 623-10, 15

EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009		
Classification	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Contractual Services								
5231 Water	45,531.81	9,470.40	40,000.00	1,255.52	95,000.00	40,000.00	40,000.00	40,000.00
5381 Printing & Binding	1,514.45							
5395 Transportation of Persons	2,205.00	2,250.00	2,500.00	1,675.00	2,500.00	2,500.00	2,500.00	2,500.00
Total	49,251.26	11,720.40	42,500.00	2,930.52	97,500.00	42,500.00	42,500.00	42,500.00
Supplies & Materials								
5430 Public Safety Supplies	2,129.08	520.00	2,000.00		2,000.00	1,000.00	1,000.00	1,000.00
5461 Maintenance of Grounds	22,283.08	3,642.35				2,500.00	2,500.00	2,500.00
5500 First Aid Supplies	563.90	399.95	1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5591 Recreational	9,652.85	9,378.46	8,000.00	3,439.81	8,000.00	8,000.00	8,000.00	8,000.00
Total	34,628.91	13,940.76	11,000.00	3,439.81	11,000.00	12,500.00	12,500.00	12,500.00
Other Charges								
5152 First Aid Training	604.00	304.00	600.00		600.00	600.00	600.00	600.00
Total	604.00	304.00	600.00	0.00	600.00	600.00	600.00	600.00
Total General Expenses (10)	84,484.17	25,965.16	54,100.00	6,370.33	109,100.00	55,600.00	55,600.00	55,600.00
Equipment & Unusual								
5276 Contractual Services Portable Restrooms Rental of Equipment	2,403.33	4,926.85	10,000.00	4,880.00	10,000.00	5,000.00	5,000.00	5,000.00
Total Equipment & Unusual Expenses (15)	2,403.33	4,926.85	10,000.00	4,880.00	10,000.00	5,000.00	5,000.00	5,000.00

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: SUMMER FUN AT PROSPECT HILL

SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 658

**STATEMENT OF OBJECTIVES:**

To provide an opportunity for adventure, discovery, and developing social relationships through summer fun experiences for kindergarteners with a 1/2 day program with extended day options and elementary age boys and girls with a full day of activities. To provide middle school age youths with summer fun activities combined with volunteer job experiences as staff assistants. Many of the children attending these programs are of low and middle class income families. Registration fees charged make it possible for all to attend.

**DESCRIPTION OF OUTPUT STATEMENT:**

All day summer programs at Prospect Hill for an eight week summer season. To continue the opportunity for youngsters to learn more about and experience the outdoors, swimming, sporting activities, crafts and games. Our Pre-K program is for children entering kindergarten in September. The Summer Fun Program is for boys and girls in grades 1-6. Our LEAP (Leadership, Experience, Adventure Program) is our major summer program for middle school age youths in grades 7,8 and 9. Limited space and resources restrict the number of weeks each child can attend these programs. Additional summer programs have been added since 2006, but operate totally on a self-supporting basis. These additions include weekly activities for Waltham youths for most sports and drama. This element provides affordable summer recreation for children ages 5-14.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Number of Summer Fun Programs	3	3	3
Different Participants	860	890	910
Total Attended	3,200	3,200	3,200
Revenue	\$70,000	\$72,000	\$74,000
Gross Cost / Participant	17.87	21.63	21.49
Net Cost / Session / Participant	0.00	0.00	0.00

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	48,590.00	44,896.50	55,844.00	45,227.75	55,844.00	55,844.00	55,844.00	55,844.00
Contractual Services	561.00	1,965.00	3,000.00	750.00	3,000.00	2,500.00	2,500.00	2,500.00
Supplies & Materials	11,399.75	10,047.72	10,000.00	1,618.96	10,000.00	10,000.00	10,000.00	10,000.00
Other Charges	312.00	264.00	350.00	16.00	350.00	400.00	400.00	400.00
Equipment & Unusual								
Operating Budget	<u>\$60,862.75</u>	<u>\$57,173.22</u>	<u>\$69,194.00</u>	<u>\$47,612.71</u>	<u>\$69,194.00</u>	<u>\$68,744.00</u>	<u>\$68,744.00</u>	<u>\$68,744.00</u>

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: SUMMER FUN AT PROSPECT HILL  
 SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 658-00

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009				
			Actual #	Expenditures	Actual #	Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Total
1.	Swimming Instructors		48,590.00		44,896.50			45,227.75							
2.	Summer Fun Prog Instructors					12	39,368		39,368.00	12	9.50	39,368.00	12	39,368.00	39,368.00
3.	Pre-K Instructor					2				2	9.50		2		
4.	Lifeguard / Swimming Instructor					2	6,512		6,512.00	2	11.00	6,512.00	2	6,512.00	6,512.00
5.	Asst Program Director					1	5,264		5,264.00	1	14.00	5,264.00	1	5,264.00	5,264.00
6.	Middle School Program Supervisor					1	4,700		4,700.00	1	12.50	4,700.00	1	4,700.00	4,700.00
Total			18	48,590.00	44,896.50	18	55,844	45,227.75	55,844.00	18	55,844.00		18	55,844.00	55,844.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5123 Temporary Help	48,590.00	44,896.50	55,844	45,227.75	55,844.00	55,844.00	55,844.00	55,844.00
Total Personnel Expenses (00)	48,590.00	44,896.50	55,844	45,227.75	55,844.00	55,844.00	55,844.00	55,844.00

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: SUMMER FUN AT PROSPECT HILL  
SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 658-10

EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009		
Classification	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5381 Printing & Binding								
5395 Transportation of Persons	561.00	1,965.00	3,000.00	750.00	3,000.00	2,500.00	2,500.00	2,500.00
Total	561.00	1,965.00	3,000.00	750.00	3,000.00	2,500.00	2,500.00	2,500.00
<b>Supplies &amp; Materials</b>								
5461 Maintenance of Grounds	3,832.45	1,264.43						
5591 Recreational	7,567.30	8,783.29	10,000.00	1,618.96	10,000.00	10,000.00	10,000.00	10,000.00
Total	11,399.75	10,047.72	10,000.00	1,618.96	10,000.00	10,000.00	10,000.00	10,000.00
<b>Other Charges</b>								
5152 First Aid Training	312.00	264.00	350.00	16.00	350.00	400.00	400.00	400.00
Total	312.00	264.00	350.00	16.00	350.00	400.00	400.00	400.00
Total General Expenses (10)	12,272.75	12,276.72	13,350.00	2,384.96	13,350.00	12,900.00	12,900.00	12,900.00

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: SUPPORT OF RECREATIONAL ACTIVITIES  
SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 639-10

**STATEMENT OF OBJECTIVES:**

To support the (15) fifteen youth sport organizations in the City with operating expenses. To cover electrical costs of lighting outdoor recreational facilities such as: baseball, softball, and football fields, basketball courts, and tennis courts, from May -November. To supplement winter indoor program expenses incurred from rental of school gymnasiums to offer indoor winter recreation including winter and spring school vacation week programs for elementary and middle school age youths. Covers utilities expenses for all concession stand/press box buildings at various locations.

**DESCRIPTION OF OUTPUT STATEMENT:**

Supports winter recreation activities sponsored and offered by department: including after school programs, evening, and weekend programming. Assists youth sport organizations with support and financial help with operational expenses. Element covers costs to operate outdoor night lighting of basketball and tennis courts, baseball, softball and football fields. Increased requests reflects the addition of Waltham Youth Lacrosse Association, not previously funded.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Games Played	4,760	4,820	4,860
Element Cost / Game	17.31	19.09	19.14
Element Cost / Diff Prt	10.43	11.48	19.14
Total Diff Participants	7,900	8,020	8,150
Total Attendants	146,000	146,250	146,560

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual	Actual	July-December			Department	Mayor's	Council
	Expenditures	Expenditures	Budget	Actual	Estimated	Request	Recommendation	Approval
Personnel								
Contractual Services	34,323.78	36,691.88	45,000.00	15,618.07	45,000.00	45,000.00	45,000.00	45,000.00
Supplies & Materials	34,571.02	45,673.47	35,000.00	215.83	35,000.00	36,000.00	36,000.00	36,000.00
Other Charges	12,500.00	0.00	12,000.00	0.00	12,000.00	12,000.00	12,000.00	12,000.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00
<b>Operating Budget</b>	<b>\$81,394.80</b>	<b>\$82,365.35</b>	<b>\$92,000.00</b>	<b>\$15,833.90</b>	<b>\$92,000.00</b>	<b>\$103,000.00</b>	<b>\$103,000.00</b>	<b>\$103,000.00</b>



PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: SUPPORT OF RECREATIONAL ACTIVITIES  
SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 639-10

EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009		
Classification	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5213 Light	26,640.28	32,090.38	35,000.00	15,618.07	35,000.00	35,000.00	35,000.00	35,000.00
5395 Transportation of Persons	1,725.00	725.00	2,000.00		2,000.00	2,000.00	2,000.00	2,000.00
5397 Instruction	5,958.50	3,876.50	8,000.00		8,000.00	8,000.00	8,000.00	8,000.00
Total	34,323.78	36,691.88	45,000.00	15,618.07	45,000.00	45,000.00	45,000.00	45,000.00
<b>Supplies &amp; Materials</b>								
5461 Maintenance of Grounds								
5591 Recreational	34,571.02	45,673.47	35,000.00	215.83	35,000.00	36,000.00	36,000.00	36,000.00
Total	34,571.02	45,673.47	35,000.00	215.83	35,000.00	36,000.00	36,000.00	36,000.00
<b>Other Charges</b>								
5799 Umpires	12,500.00		12,000.00		12,000.00	12,000.00	12,000.00	12,000.00
Total	12,500.00	0.00	12,000.00	0.00	12,000.00	12,000.00	12,000.00	12,000.00
<b>Total General Expenses (10)</b>	<b>81,394.80</b>	<b>82,365.35</b>	<b>92,000.00</b>	<b>15,833.90</b>	<b>92,000.00</b>	<b>93,000.00</b>	<b>93,000.00</b>	<b>93,000.00</b>
<b>Equipment &amp; Unusual</b>								
5591-01 Summer Youth Programs-PAL						10,000.00	10,000.00	10,000.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: RECREATIONAL ACTIVITIES  
SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 639-11

**STATEMENT OF OBJECTIVES:**

To provide a comprehensive recreation program built upon activities which cover the whole scope of human interests. To provide programs to serve all ages and abilities which give them the opportunity to share their common recreation interests. To increase the number of programs when sufficient interests warrant them. To provide such services on a self-supporting basis at minimal cost to each participant.

**DESCRIPTION OF OUTPUT STATEMENT:**

Organized sporting, cultural, and family oriented programs continue to be the most popular recreation activities. Emphasis has been placed on increasing the number of family oriented programs and special events as well as middle school age opportunities. Our recreational co-ed adult softball league is popular amongst Waltham company employees participating in recreational activities during evening hours. Due to demand, additional programs for pre-schoolers have been offered, and expanded programming with GWARC for inclusive programs. Many new summer program opportunities have been added to this element including specialized sport programs in basketball, soccer, baseball and football, as well as, summer creative theatre, tennis and cheerleading. New programs this year include expanded programming for pre-schoolers, a summer science program, expansion of our children's learning garden program in partnership with Waltham Community Gardens and karate.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Number of Programs	154	158	160
Total Participants	16,730	16,900	17,030
Total Revenue	\$80,000	\$50,000	\$0
Net Cost / Total Participants	1.11	4.44	0

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual July-December Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services	36,808.48	38,794.04	0.00	9,365.51	45,000.00	0.00	0.00	0.00
Supplies & Materials	59,789.35	59,738.70	0.00	8,055.52	75,000.00	0.00	0.00	0.00
Other Charges	2,702.00	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00
Equipment & Unusual								
Less: Offset receipts-participant fees	(99,299.83)	(98,532.74)						
<b>Operating Budget</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,421.03</b>	<b>\$125,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Program offset receipts-Participant fees

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: RECREATIONAL ACTIVITIES  
SUB-PROGRAM: PROVISION OF CULTURAL AND RECREATIONAL OPPORTUNITIES DEPARTMENT: RECREATION 639-11

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008					
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5213 Lights	376.23	758.29		1,100.51	3,000.00	0.00	0.00	0.00
5395 Transportation of Persons	1,225.00	600.00			2,000.00	0.00	0.00	0.00
5397 Instruction	35,207.25	37,435.75		8,265.00	40,000.00	0.00	0.00	0.00
Total	36,808.48	38,794.04	0.00	9,365.51	45,000.00	0.00	0.00	0.00
<b>Supplies &amp; Materials</b>								
5591 Recreational	59,789.35	59,738.70		8,055.52	75,000.00	0.00	0.00	0.00
Total	59,789.35	59,738.70	0.00	8,055.52	75,000.00	0.00	0.00	0.00
<b>Other Charges</b>								
5799 Umpires	2,702.00				5,000.00	0.00	0.00	0.00
Total	2,702.00	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00
<b>Total General Expenses (10)</b>	<b>99,299.83</b>	<b>98,532.74</b>	<b>0.00</b>	<b>17,421.03</b>	<b>125,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Equipment &amp; Unusual</b>								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\* New revolving account established for self-supporting programs

SELF-SUPPORTING PROGRAMS

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: VETERAN'S MEMORIAL ICE SKATING RINK

SUB-PROGRAM: RECREATIONAL FACILITIES - ENTERPRISE - VETERANS MEMORIAL RINK DEPARTMENT: RECREATION 64-631

**STATEMENT OF OBJECTIVES:**

To continue to provide indoor ice skating for general public and provide necessary ice rental time for youth hockey programs at an affordable price. To expand upon programs and services to meet the needs of the community, while offering surrounding communities the opportunity to also enjoy the recreational benefits of this winter activity. To provide a facility built for winter indoor recreational activities which is clean, safe and enjoyed by many. These winter recreational activities promote and encourage vigorous exercise and relaxing skating during an extended winter season. Second year operations began September 15, 2006 and will close on April 15, 2007.

**DESCRIPTION OF OUTPUT STATEMENT:**

The indoor Veterans Memorial Ice Rink is managed and operated by the Recreation Department to provide a facility within the City of Waltham to accommodate Waltham Youth Hockey, high school hockey teams, public ice skating, ice skating lessons and department sponsored programs including: stick and puck for adults. The rink also provides available ice time for non-profit groups, and private groups wishing to rent the ice. Current fees for usage are restricted for three years as per lease agreement with State Department of Conservation and Recreation (DCR).

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	3,238	2,319
Medical & Life Insurance	37,794	29,633
Building Repair & Maintenance	45	
Building Insurance	3,148	3,751
Other Dept Allocations	13,651	9,093
<b>Total</b>	<b>\$57,876</b>	<b>\$44,796</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Total Number of Ice Rental Hours	2,024	2,037	2,400
Total Number of Public Skating Hrs	198	154	200
Total Number of In-House Prgm Hrs	43	21	25
Total Number of Non-Profit Groups	10	9	10
Total Number of Private groups	14	13	16
Total Attendance	164,000	156,000	160,000
Total Revenue	\$350,000	\$360,000	\$370,000

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
Personnel	73,036.09	103,917.44	149,411.00	48,414.37	149,411.00	154,284.00	159,924.00	159,924.00
Contractual Services	177,767.11	174,929.22	192,200.00	52,996.31	192,200.00	174,400.00	174,400.00	174,400.00
Supplies & Materials	3,986.53	6,015.99	12,350.00	2,028.52	12,350.00	12,500.00	12,500.00	12,500.00
Other Charges	1,225.00	581.00	2,000.00	425.00	2,000.00	2,000.00	2,000.00	2,000.00
Equipment & Unusual	14,617.11	19,569.58	14,000.00	5,018.37	14,000.00	14,000.00	14,000.00	14,000.00
Special Items	13,028.00	10,032.00	12,000.00	10,043.00	12,000.00	12,000.00	12,000.00	12,000.00
<b>Operating Budget</b>	<b>\$283,659.84</b>	<b>\$315,045.23</b>	<b>\$381,961.00</b>	<b>\$118,925.57</b>	<b>\$381,961.00</b>	<b>\$369,184.00</b>	<b>\$374,824.00</b>	<b>\$374,824.00</b>

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: VETERAN'S MEMORIAL ICE SKATING RINK  
 SUB-PROGRAM: RECREATIONAL FACILITIES - ENTERPRISE - VETERANS MEMORIAL RINK DEPARTMENT: RECREATION 64-631-00

PERSONNEL

Bargaining Unit Position		FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009							
			#	Actual Expenditures	#	Actual Expenditures	#	July-December		#	Department Request		Mayor's Recommendation		Council Approval		
								Budget	Actual Expenditures		Estimated Expenditures	Rate	Total	#		Total	
1.	LAB	Rec Facilities Supervisor II N	10-4	1	28,749.06	1	38,907.55	1	43,802	3,070.40	43,802.00	1	45,529.00	45,529.00	1	47,488.00	47,488.00
2.	LAB	Rec Facilities Supervisor I N	9-4	1	27,207.78	1	38,337.08	1	41,722	19,735.85	41,722.00	1	43,363.00	43,363.00	1	45,251.00	45,251.00
3.	LAB	Rec Facilities Supervisor I N	9-2					1	38,887	13,166.98	38,887.00	1	40,392.00	40,392.00	1	42,185.00	42,185.00
4.		Temporary / Seasonal			12,603.00		23,535.00		15,000	9,948.00	15,000.00		12.00/9.00	15,000.00		15,000.00	15,000.00
5.		Rink Director							5,000	2,493.14	5,000.00		5,000.00	5,000.00		5,000.00	5,000.00
Total				2	68,559.84	2	100,779.63	3	144,411	48,414.37	144,411.00	3	149,284.00		3	154,924.00	154,924.00

All three positions include maintenance responsibilities

These three employees are available from May-August to the CPW Department, if requested for the off-season

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5112 Wages - Full Time	55,956.84	77,244.63	124,411	35,973.23	124,411.00	129,284.00	134,924.00	134,924.00
5123 Temporary Help / Seasonal	12,603.00	23,535.00	15,000	9,948.00	15,000.00	15,000.00	15,000.00	15,000.00
5113 Salaries - Part-Time			5,000	2,493.14	5,000.00	5,000.00	5,000.00	5,000.00
5134 Overtime	4,476.25	3,137.81	5,000		5,000.00	5,000.00	5,000.00	5,000.00
Total Personnel Expenses (00)	73,036.09	103,917.44	149,411	48,414.37	149,411.00	154,284.00	159,924.00	159,924.00

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: VETERAN'S MEMORIAL ICE SKATING RINK  
SUB-PROGRAM: RECREATIONAL FACILITIES - ENTERPRISE - VETERANS MEMORIAL RINK DEPARTMENT: RECREATION 64-631-10

	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
Classification	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval	
<b>Contractual Services</b>									
5210 Heat	9,167.66	13,160.91	15,000.00	2,577.41	15,000.00	15,000.00	15,000.00	15,000.00	
5213 Lights	131,353.78	140,433.74	143,000.00	45,739.54	143,000.00	120,000.00	120,000.00	120,000.00	
5231 Water & Sewer	2,234.12	8,498.74	8,000.00	334.52	8,000.00	9,000.00	9,000.00	9,000.00	
5238 Services to Equipment	9,447.67	1,936.36	7,500.00	403.95	7,500.00	10,000.00	10,000.00	10,000.00	
5245 Repair to Buildings & Grounds	15,101.73	6,936.87	9,500.00	978.22	9,500.00	9,000.00	9,000.00	9,000.00	
5246 General Repairs	126.00								
5252 Repair to Equipment	8,198.56	2,465.40	8,000.00	1,637.67	8,000.00	10,000.00	10,000.00	10,000.00	
5302 Advertising		297.20							
5325 Intrusion Detection	1,875.64	1,200.00	1,200.00	1,325.00	1,200.00	1,400.00	1,400.00	1,400.00	
5341 Telephone	261.95								
Total	177,767.11	174,929.22	192,200.00	52,996.31	192,200.00	174,400.00	174,400.00	174,400.00	
<b>Supplies &amp; Materials</b>									
5434 Building Supplies	2,343.43	3,333.39	6,000.00	2,018.53	6,000.00	6,000.00	6,000.00	6,000.00	
5461 Maintenance of Grounds	1,398.12	1,212.00	5,000.00		5,000.00	5,000.00	5,000.00	5,000.00	
5581 Clothing, Gloves, Shoes	244.98	1,470.60	850.00	9.99	850.00	1,000.00	1,000.00	1,000.00	
5587 Small Tools			500.00		500.00	500.00	500.00	500.00	
Total	3,986.53	6,015.99	12,350.00	2,028.52	12,350.00	12,500.00	12,500.00	12,500.00	
<b>Other Charges</b>									
5152 Training		481.00	500.00	425.00	500.00	500.00	500.00	500.00	
5730 Conference Expense	1,225.00	100.00	1,500.00		1,500.00	1,500.00	1,500.00	1,500.00	
Total	1,225.00	581.00	2,000.00	425.00	2,000.00	2,000.00	2,000.00	2,000.00	
<b>Total General Expenses (10)</b>	<b>182,978.64</b>	<b>181,526.21</b>	<b>206,550.00</b>	<b>55,449.83</b>	<b>206,550.00</b>	<b>188,900.00</b>	<b>188,900.00</b>	<b>188,900.00</b>	

PROGRAM: CULTURAL AND RECREATIONAL ACTIVITIES F SUB PROGRAM ELEMENT: VETERAN'S MEMORIAL ICE SKATING RINK  
SUB-PROGRAM: RECREATIONAL FACILITIES - ENTERPRISE - VETERANS MEMORIAL RINK DEPARTMENT: RECREATION 64-631-15, 25

Classification	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval	
			Budget	Actual Expenditures	Estimated Expenditures				
Equipment & Unusual									
5252 Contractual Services-Refrigeration Service	6,500.00	8,066.63	10,000.00	4,093.37	10,000.00	10,000.00	10,000.00	10,000.00	
5263 Lighting Upgrade		8,051.99							
5630 State Assessment	2,802.61	3,450.96	4,000.00	925.00	4,000.00	4,000.00	4,000.00	4,000.00	
5883 Recreation Equipment	5,314.50								
Total Equipment & Unusual Expenses (15)	14,617.11	19,569.58	14,000.00	5,018.37	14,000.00	14,000.00	14,000.00	14,000.00	
Special Items									
5747 Liability Insurance	13,028.00	10,032.00	12,000.00	10,043.00	12,000.00	12,000.00	12,000.00	12,000.00	
Total Special Items (25)	13,028.00	10,032.00	12,000.00	10,043.00	12,000.00	12,000.00	12,000.00	12,000.00	

PROGRAM: PUBLIC EDUCATION

SUB-PROGRAM: PUBLIC EDUCATION

SUB PROGRAM ELEMENT: PUBLIC EDUCATION

DEPARTMENT: PUBLIC EDUCATION

STATEMENT OF OBJECTIVES:

DESCRIPTION OF OUTPUT STATEMENT:

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	2,382,815	2,402,984
Pension-Non Contributory	15,283	15,643
Pension Administration	56,102	128,192
Medical & Life Insurance	17,511,379	17,084,232
Building Repair & Maintenance		1,036
Building Insurance	103,905	123,818
Motor Vehicle Maint & Repair	89,075	77,573
Motor Vehicle Insurance	7,716	6,958
Worker's Compensation	228,681	198,628
<b>Total</b>	<b><u>\$20,394,956</u></b>	<b><u>\$20,039,064</u></b>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel		40,456,982.06	42,064,216.00		42,064,216.00	45,513,090.00	45,113,090.00	45,113,090.00
Contractual Services								
Supplies & Materials								
Other Charges		14,407,383.81	14,103,449.00		14,103,449.00	15,755,041.00	15,649,041.00	15,649,041.00
Equipment & Unusual								
<b>Operating Budget</b>	<b><u>\$51,169,431.04</u></b>	<b><u>\$54,864,365.87</u></b>	<b><u>\$56,167,665.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$56,167,665.00</u></b>	<b><u>\$61,268,131.00</u></b>	<b><u>\$60,762,131.00</u></b>	<b><u>\$60,762,131.00</u></b>



PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: TRAFFIC ENGINEERING  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: TRAFFIC COMMISSION 491

**STATEMENT OF OBJECTIVES:**

To promote and facilitate (1) safe and efficient travel along public ways in the City by persons afoot, in private vehicles, and utilizing public transportation services, (2) the efficient movement of goods, and (3) adequate terminal (parking) facilities.

**DESCRIPTION OF OUTPUT STATEMENT:**

To reduce the vehicular accident rate along public ways in the City by (1) modernizing the traffic signal installations which do not conform to current engineering standards, (2) applying appropriate traffic engineering remedies to other intersections and street segments with abnormal accident history, and (3) modernizing the City's traffic regulations and signing to make them rational and consistent.

To increase mobility and reduce travel delays by (1) synchronizing and updating traffic control signals along arterial streets, (2) improving the level of service (volume-capacity ratio) at important intersections within the City, (3) promoting improved public transportation services and operations within the City, and (4) developing plans and programs for major capital improvements to City's roadways and traffic control systems.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	5,072	10,038
Pension Administration		347
Medical & Life Insurance	71,432	77,224
Heat, Light, Water	5,203	5,741
Building Repair & Maintenance	2,248	3,809
Building Insurance	113	135
Motor Vehicle Insurance		435
Motor Vehicle Maint & Repair		4,848
Total	<u>\$84,068</u>	<u>\$102,577</u>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Aluminum Sign Recycling (income)	\$1,022.00	\$700.00	\$700.00
Pre-Made Signs	\$7,509.00	\$5,000.00	\$5,000.00
Sign Blanks	\$4,826.00	\$5,000.00	\$5,000.00
Sign Film	\$12,825.00	\$10,000.00	\$10,000.00
Sign Post & Brackets	\$7,782.00	\$7,500.00	\$7,500.00
Paint / Thermosplastic	\$7,154.00	\$10,000.00	\$10,000.00
Total Signs Made In-House	719	900	900

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
Personnel	282,213.93	306,426.68	317,100.00	145,238.29	317,100.00	322,655.00	337,031.00	337,031.00
Contractual Services	15,007.32	19,038.38	17,720.00	2,413.90	17,320.00	28,080.00	17,530.00	17,530.00
Supplies & Materials	31,366.31	42,020.27	54,700.00	6,415.41	55,100.00	55,000.00	54,700.00	53,700.00
Other Charges	2,231.60	318.16	400.00	307.60	410.00	700.00	400.00	400.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<u><b>\$330,819.16</b></u>	<u><b>\$367,803.49</b></u>	<u><b>\$389,920.00</b></u>	<u><b>\$154,375.20</b></u>	<u><b>\$389,930.00</b></u>	<u><b>\$406,435.00</b></u>	<u><b>\$409,661.00</b></u>	<u><b>\$408,661.00</b></u>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: TRAFFIC ENGINEERING  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: TRAFFIC COMMISSION 491-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009				
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Council Approval
1.	Clerk		1	2,500.00	1	2,493.40	1	2,500	1,246.30	2,500.00	1	2,500.00	2,500.00	2,500.00
2.	Transportation Director	19-6	1	93,233.00	1	99,713.27	1	96,030	44,200.08	96,030.00	1	96,030.00	96,030.00	102,445.00
3.	Asst to Transp Director	13-6 (L10)	1	68,300.36	1	70,349.58	1	70,511	35,078.42	70,511.00	1	70,995.00	70,995.00	75,942.00
4.	Principal Office Asst PT 19.5	8-6	1	18,305.40	1	19,156.80	1	24,969	9,578.40	24,969.00	1	44,817.00	24,969.00	26,806.00
5.	Working Foreman I	10-2									1	19.19	40,069.00	
6. LAB	Heavy Motor Equip Operator	8-4	1	37,930.14	1	34,848.08	1	36,596	18,116.80	36,596.00				
7. LAB	Highway Maint Person	6-6 (L10)	1	36,902.75	1	42,850.08	1	43,107	20,601.00	43,107.00	1	20.79	43,410.00	45,339.00
8. LAB	Highway Maint Person	6-3									1	16.61	34,682.00	
9. LAB	Laborer	6-3	1	15,052.97	1	30,267.84	1	33,387	12,750.81	33,387.00				
Total			7	272,224.62	7	299,679.05	7	307,100	141,571.81	307,100.00	7		312,655.00	329,031.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	161,533.36	170,062.85	166,541	79,278.50	166,541.00	167,025.00	178,387.00	178,387.00
5113 Salaries - Part Time	20,805.40	21,650.20	27,469	10,824.70	27,469.00	27,469.00	29,306.00	29,306.00
5112 Wages - Full Time	89,885.86	107,966.00	113,090	51,468.61	113,090.00	118,161.00	121,338.00	121,338.00
5135 Buyback Sick Time								
5134 Overtime	9,989.31	6,747.63	10,000	3,666.48	10,000.00	10,000.00	8,000.00	8,000.00
Total Personnel Expenses (05)	282,213.93	306,426.68	317,100	145,238.29	317,100.00	322,655.00	337,031.00	337,031.00

PROGRAM: COMMUNITY DEVELOPMENT

G

SUB PROGRAM ELEMENT:

TRAFFIC ENGINEERING

SUB-PROGRAM: DEVELOPMENT PLANNING

DEPARTMENT:

TRAFFIC COMMISSION 491-10, 15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
<b>Contractual Services</b>								
5231 Water	230.63	228.04	220.00	70.21	160.00	220.00	220.00	220.00
5241 Repair Equipment	230.29	931.60	300.00		300.00	300.00	300.00	300.00
5242 Maintenance of Office Equipment	120.40	150.00	150.00	157.50	160.00	160.00	160.00	160.00
5252 Repair Motorized Equipment		952.68	1,200.00	568.85	1,200.00	1,200.00	1,200.00	1,200.00
5253 Repair Small Tools	709.43		800.00		100.00	800.00	300.00	300.00
5300 Consultants						10,000.00	0.00	0.00
5302 Advertising		94.32						
5340 Postage	96.71	19.44	20.00	3.59	100.00	100.00	50.00	50.00
5381 Printing & Binding	20.25		30.00	284.50	300.00	300.00	300.00	300.00
5398 Signs	13,599.61	16,662.30	15,000.00	1,329.25	15,000.00	15,000.00	15,000.00	15,000.00
Total	15,007.32	19,038.38	17,720.00	2,413.90	17,320.00	28,080.00	17,530.00	17,530.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	1,301.40	1,909.34	1,300.00	596.26	1,300.00	1,300.00	1,300.00	1,300.00
5430 Public Safety Supplies & Training	782.10	943.31	2,000.00	296.64	2,000.00	2,000.00	2,000.00	1,000.00
5540 Traffic Signs & Welding	10,470.11	28,464.02	20,000.00	1,623.14	20,000.00	20,000.00	20,000.00	20,000.00
5581 Clothing, Gloves	692.41	2,634.81	1,000.00	199.99	1,000.00	1,000.00	1,000.00	1,000.00
5587 Small Tools	617.69	186.24	400.00	463.21	500.00	400.00	400.00	400.00
5588 Welding	83.30	728.41		199.12	300.00	300.00	0.00	0.00
5598 Paint	17,419.30	7,154.14	30,000.00	3,037.05	30,000.00	30,000.00	30,000.00	30,000.00
Total	31,366.31	42,020.27	54,700.00	6,415.41	55,100.00	55,000.00	54,700.00	53,700.00
<b>Other Charges</b>								
5152 Training	1,850.00					200.00	0.00	0.00
5730 Conference Expense			100.00		100.00	100.00	0.00	0.00
5731 Dues & Subscriptions	381.60	318.16	300.00	307.60	310.00	400.00	400.00	400.00
Total	2,231.60	318.16	400.00	307.60	410.00	700.00	400.00	400.00
<b>Total General Expenses (10)</b>	<b>48,605.23</b>	<b>61,376.81</b>	<b>72,820.00</b>	<b>9,136.91</b>	<b>72,830.00</b>	<b>83,780.00</b>	<b>72,630.00</b>	<b>71,630.00</b>
<b>Equipment &amp; Unusual</b>								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: PARKING MANAGEMENT  
SUB-PROGRAM: LAND USE DEPARTMENT: TRAFFIC COMMISSION 23-341

**STATEMENT OF OBJECTIVES:**

To relieve congestion and to increase effective parking supply by promoting turnover of parking space. Maintenance of parking meters to insure that maximum revenue is obtained from metered parking spaces. To enhance the viability of business areas by developing and maintaining an adequate and well maintained parking supply.

**DESCRIPTION OF OUTPUT STATEMENT:**

Seven hundred eighty eight (788) parking spaces in Waltham are regulated by meters which vary in the time span depending on location. An additional three hundred three (303) parking spaces are enforced by four (4) ticket receipt machines, and two hundred twenty six (226) parking spaces are monitored without meters but by time limits. The meters are kept in good repair and the revenues are regularly collected. Enforcement is handled by four parking control officers.

This element is self supporting through the parking meter fund. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	1,152	1,546
Medical & Life Insurance	58,825	61,381
Heat, Light, Water	5,203	5,741
Building Repair & Maintenance	2,248	3,809
Building Insurance	113	135
Motor Vehicle Insurance	429	435
Motor Vehicle Maint & Repair	4,949	4,848
<b>Total</b>	<b>\$72,919</b>	<b>\$77,895</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Meter Revenue	\$245,954.29	\$230,000.00	\$240,000.00
Monthly Stickers Revenue	\$21,000.00	\$20,880.00	\$21,000.00
Yearly Stickers Revenue	\$32,850.00	\$33,000.00	\$33,000.00
Senior Stickers Revenue	\$700.00	\$700.00	\$700.00
PCO Ticket issuance	17,980	18,000	18,000
PCO & Police Ticket Revenue	\$398,064.00	\$475,000.00	\$475,000.00

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
Personnel	159,793.72	165,674.90	168,519.00	83,059.40	168,519.00	201,881.00	185,134.00	185,134.00
Contractual Services	58,472.87	60,109.46	66,630.00	28,032.64	67,452.80	66,640.00	61,630.00	61,630.00
Supplies & Materials	4,673.56	3,967.32	5,610.00	7,106.90	8,390.00	5,110.00	5,110.00	5,110.00
Other Charges	0.00	0.00	0.00	5,200.00	9,360.00	5,200.00	5,200.00	5,200.00
Equipment & Unusual	2,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	2,022.32	2,555.95	4,000.00	476.96	4,000.00	4,000.00	2,500.00	2,500.00
Less Receipts	(227,162.47)	(232,307.63)	(244,759.00)	0.00	0.00	0.00		
<b>Operating Budget</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$123,875.90</b>	<b>\$257,721.80</b>	<b>\$282,831.00</b>	<b>\$259,574.00</b>	<b>\$259,574.00</b>

Budget offset by receipts from meters

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: PARKING MANAGEMENT  
SUB-PROGRAM: LAND USE DEPARTMENT: TRAFFIC COMMISSION 23-341-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request		Mayor's Recommendation	Council Approval	
												Rate	Total			#
1.	Supervisor		1	2,500.00	1	2,500.50	1	2,500	1,246.70	2,500.00	1	2,500.00	2,500.00	1	2,500.00	2,500.00
2.	SPMG Parking Control Supervisor	11-6 (L11)	1	60,277.66	1	62,085.46	1	62,086	30,957.68	62,086.00	1	62,086.00	62,086.00	1	66,496.00	66,496.00
3.	Parking Control Off Ft	7-6 (L8)	2	68,902.98	1	35,781.20	1	35,919	18,055.75	35,919.00	1	21.23	38,792.00	1	41,673.00	41,673.00
4.	Parking Control Off Ft	7-6	1	28,113.08	1	35,077.54	1	35,919	17,684.17	35,919.00	1	19.66	35,919.00	1	38,586.00	38,586.00
5.	Parking Control Off Ft	7-5			1	30,230.20	1	32,095	15,115.10	32,095.00	1	18.70	33,370.00	1	35,879.00	35,879.00
6.	Parking Control Off Ft	7-1									1	15.99	29,214.00			
Total			5	159,793.72	5	165,674.90	5	168,519	83,059.40	168,519.00	6	201,881.00		5	185,134.00	185,134.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December		Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures				
5111 Salaries - Full Time	157,293.72	163,174.40	166,019	81,812.70	166,019.00	199,381.00	182,634.00	182,634.00
5113 Salaries - Part Time	2,500.00	2,500.50	2,500	1,246.70	2,500.00	2,500.00	2,500.00	2,500.00
5134 Overtime								
Offset Receipt - Meter Revenue	(159,793.72)	(165,674.90)	(168,519)					
Total Personnel Expenses (05)	0.00	0.00	0	83,059.40	168,519.00	201,881.00	185,134.00	185,134.00

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: PARKING MANAGEMENT  
SUB-PROGRAM: LAND USE DEPARTMENT: TRAFFIC COMMISSION 23-341-10

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5213 Light	38,402.13	42,628.92	45,000.00	18,175.91	45,000.00	45,000.00	45,000.00	45,000.00
5240 Cleaning & Sanitation	8,429.00	9,134.56	9,360.00	4,886.43	9,360.00	9,360.00	9,360.00	9,360.00
5241 Maintenance of Equipment Not MV	4,928.00	4,678.36	5,000.00	1,190.00	5,790.00	5,000.00	2,500.00	2,500.00
5242 Maintenance of Office Equipment	150.00	150.00	150.00	157.50	160.00	160.00	150.00	150.00
5261 Repair to Fences	2,570.00		3,500.00		3,500.00	3,500.00	1,000.00	1,000.00
5340 Postage		0.48	20.00		20.00	20.00	20.00	20.00
5381 Printing & Binding	3,993.74	3,517.14	3,600.00	3,622.80	3,622.80	3,600.00	3,600.00	3,600.00
<b>Total</b>	<b>58,472.87</b>	<b>60,109.46</b>	<b>66,630.00</b>	<b>28,032.64</b>	<b>67,452.80</b>	<b>66,640.00</b>	<b>61,630.00</b>	<b>61,630.00</b>
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	88.63	272.82	200.00		200.00	200.00	200.00	200.00
5430 Public Safety Supplies	401.76	1.00	100.00	1,042.70	1,100.00	100.00	100.00	100.00
5450 Cleaning & Supplies	3.38	172.90	100.00	25.92	100.00	100.00	100.00	100.00
5480 Batteries	615.60	561.69	1,000.00	562.25	600.00	1,000.00	1,000.00	1,000.00
5486 Gas & Oil	1,073.29	1,561.17	2,000.00	424.12	1,000.00	1,000.00	1,000.00	1,000.00
5539 Casting, Pipe, Lead				560.00	560.00	500.00	500.00	500.00
5581 Clothing, Glove, Shoes		328.49	150.00	99.99	150.00	150.00	150.00	150.00
5587 Small Tools	59.50		60.00	71.40	80.00	60.00	60.00	60.00
5602 Parking Meter Parts	2,431.40	1,069.25	2,000.00	4,320.52	4,600.00	2,000.00	2,000.00	2,000.00
<b>Total</b>	<b>4,673.56</b>	<b>3,967.32</b>	<b>5,610.00</b>	<b>7,106.90</b>	<b>8,390.00</b>	<b>5,110.00</b>	<b>5,110.00</b>	<b>5,110.00</b>
<b>Other Charges</b>								
5740 Insurance Surety Bond				5,200.00	9,360.00	5,200.00	5,200.00	5,200.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,200.00</b>	<b>9,360.00</b>	<b>5,200.00</b>	<b>5,200.00</b>	<b>5,200.00</b>
Offset Receipt - Meter Revenue	(63,146.43)	(64,076.78)	(72,240.00)					
<b>Total General Expenses (10)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,339.54</b>	<b>85,202.80</b>	<b>76,950.00</b>	<b>71,940.00</b>	<b>71,940.00</b>

PROGRAM:

COMMUNITY DEVELOPMENT

G

SUB PROGRAM ELEMENT:

PARKING MANAGEMENT

SUB-PROGRAM:

LAND USE

DEPARTMENT:

TRAFFIC COMMISSION

23-341-15, 25

## EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Equipment &amp; Unusual</b>								
5870 Radio	2,200.00							
5885 Meters								
	2,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Offset Receipt - Meter Revenue	(2,200.00)							
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Special Items</b>								
5150 Uniform Allowance	2,022.32	2,555.95	4,000.00	476.96	4,000.00	4,000.00	2,500.00	2,500.00
	2,022.32	2,555.95	4,000.00	476.96	4,000.00	4,000.00	2,500.00	2,500.00
Offset Receipt - Meter Revenue	(2,022.32)	(2,555.95)	(4,000.00)					
<b>Total Special Items (25)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>476.96</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>2,500.00</b>	<b>2,500.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: TREASURER & COLLECTOR

SUB-PROGRAM: FINANCE DEPARTMENT: TREASURER & COLLECTOR 036

**STATEMENT OF OBJECTIVES:**

Effectively manage all financial responsibilities of the Treasurer/Collector's office. Provide professional, high quality customer service and support to all the City's constituencies. Maintain state of the art financial software systems and services. Adequate staffing and resources are required to meet these objectives.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Treasurer/Collector's office is responsible for the daily management of all the City's financial obligations as well as the administration of various programs and services. Responsibilities include cash management, investment activities, debt service administration, tax title management, parking ticket administration, deferred compensation, senior tax work-off program and municipal lien certificates. Collection management activities include real estate, personal property, water and sewer, parking tickets, excise tax and various committed bills throughout the City. Collection administration requires involvement in the Massachusetts Land Court as well as the local court systems. Work in conjunction with various departments in regards to inter-governmental services and software system administration.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	145,708	148,748
Pension Administration	4,191	9,611
Medical & Life Insurance	229,298	211,097
Heat, Light, Water	13,086	14,435
Building Repair & Maintenance	4,151	12,459
Building Insurance	535	638
Motor Vehicle Insurance	429	435
Motor Vehicle Maint & Repair	4,949	4,848
<b>Total</b>	<b>\$402,347</b>	<b>\$402,271</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Committed Bills:			
Real Estate	64,000	64,000	64,000
Water	55,000	55,000	55,000
Excise	55,000	55,000	55,000
Departmental	5,000	5,000	5,000
Parking Ticket Revenue	22,000	24,000	28,000
Parking Violations	400,000	440,000	500,000
Municipal Liens	4,000	4,500	4,000
Number of Employees	2,400	2,400	2,400
Number of Payroll Checks	80,000	80,000	80,000
Number of Vendor Checks	15,000	15,000	15,000

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
Personnel	700,126.78	706,819.14	730,464.00	359,177.78	730,464.00	794,781.00	793,014.00	793,014.00
Contractual Services	226,599.10	235,889.70	237,400.00	78,463.04	238,900.00	250,400.00	248,400.00	248,400.00
Supplies & Materials	7,950.57	6,414.16	7,000.00	2,091.26	7,000.00	6,000.00	6,000.00	6,000.00
Other Charges	14,935.65	19,415.69	21,900.00	5,910.95	20,400.00	20,400.00	20,000.00	20,000.00
Equipment & Unusual	2,917.26	508.96	0.00	0.00	0.00	20,000.00	0.00	0.00
<b>Operating Budget</b>	<b>\$952,529.36</b>	<b>\$969,047.65</b>	<b>\$996,764.00</b>	<b>\$445,643.03</b>	<b>\$996,764.00</b>	<b>\$1,091,581.00</b>	<b>\$1,067,414.00</b>	<b>\$1,067,414.00</b>



PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: TREASURER & COLLECTOR  
SUB-PROGRAM: FINANCE DEPARTMENT: TREASURER & COLLECTOR 036-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation	Council Approval	
1.	Treasurer & Collector	19-6 (L9)	1	101,623.83	1	104,672.60	1	104,673	52,192.92	104,673.00	1	104,673.00	104,673.00	1	111,665.00	111,665.00
2.	Attorney		0.4	34,762.15												
3.	Asst Treasurer & Coll	16-6 (L10)	1	80,723.24	1	87,155.22	1	87,155	43,458.22	87,155.00	1	87,155.00	87,155.00	1	93,086.00	93,086.00
4.	Dept Coll / AR Manager	14-6 (L8)	1	64,270.77	1	68,846.82	1	71,602	35,702.94	71,602.00	1	74,465.00	74,465.00	1	79,612.00	79,612.00
5.	Parking Mgmnt Administrator	14-1	1													
6.	Senior Accountant	13-5 (L8)									1	67,024.00	67,024.00			
7.	Accountant	11-6 (L8)	1	55,440.68	1	59,385.40	1	60,408	30,121.00	60,408.00				1	64,698.00	64,698.00
8.	Assistant Parking Clerk	10-1									1	42,567.00	42,567.00			
9.	Junior Accountant	10-6	1	44,900.01	1	46,420.23	1	50,295	23,684.25	50,295.00	1	51,789.00	51,789.00	1	55,509.00	55,509.00
10.	Administrative Assistant	10-6	1	43,511.22	1	46,875.73	1	50,129	23,970.76	50,129.00	1	51,789.00	51,789.00	1	55,509.00	55,509.00
11.	Principal Office Assistant	8-4 (L10)									1	49,299.00	49,299.00			
12.	Senior Cust Serv Asst	6-6 (L10)	1	42,276.40	1	43,873.52	1	43,874	21,876.66	43,874.00				1	47,169.00	47,169.00
13.	Customer Service Asst	5-3	1	31,330.28	1	26,502.34	1	33,346	16,039.40	33,346.00	1	33,453.00	33,453.00	1	36,057.00	36,057.00
14.	Customer Service Asst	5-2					1	32,167	13,643.14	32,167.00	1	32,167.00	32,167.00	1	34,692.00	34,692.00
15.	Customer Service Asst PT	5-2			1	26,272.50										
16.	Permanent Part Time		1	10,400.00												
17.	Part Time /Temporary	19 hrs		2,469.50												

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: TREASURER & COLLECTOR  
 SUB-PROGRAM: FINANCE DEPARTMENT: TREASURER & COLLECTOR 037-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009							
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Total	Council Approval	
Payroll																	
18.	Payroll Spvr / Benefits Coord	12-6 (L10)	1	63,929.27	1	66,448.77	1	66,449	33,133.36	66,449.00	1	66,449.00	66,449.00	1	71,118.00	71,118.00	
19.	Principal Office Asst	8-6 (L8)	1	43,512.17	1	44,817.31	1	44,817	23,309.90	44,817.00	1	48,402.00	48,402.00	1	51,962.00	51,962.00	
20.	Associate Office Asst	7-6 (L8)	1	43,420.61	1	45,663.58	1	45,664	22,769.24	45,664.00	1	45,664.00	45,664.00	1	49,056.00	49,056.00	
21.	Sr Office Assistant	6-6	1	36,283.76	1	39,885.12	1	39,885	19,275.99	39,885.00	1	39,885.00	39,885.00	1	42,881.00	42,881.00	
22.	Sr Office Asst 19.5 Hrs			1,272.89													
Total			14	700,126.78	13	706,819.14	13	730,464	359,177.78	730,464.00	14	794,781.00		13	793,014.00		

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	685,984	680,547	730,464	359,177.78	730,464.00	794,781.00	793,014.00	793,014.00
5113 Salaries - Part Time	11,672.89	26,272.50	0	0.00	0.00	0.00	0.00	0.00
5123 Temporary Help	2,469.50	0.00	0	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel Expenses (05)</b>	<b>700,126.78</b>	<b>706,819.14</b>	<b>730,464</b>	<b>359,177.78</b>	<b>730,464.00</b>	<b>794,781.00</b>	<b>793,014.00</b>	<b>793,014.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT

A

SUB PROGRAM ELEMENT:

TREASURER & COLLECTOR

SUB-PROGRAM: FINANCE

DEPARTMENT:

TREASURER & COLLECTOR 036-10, 15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5231 Water	386.37	289.18	400.00	136.13	400.00	400.00	400.00	400.00
5242 Maintenance of Office Equipment	4,419.10	3,975.38	4,000.00	472.50	4,000.00	4,000.00	4,000.00	4,000.00
5311 Shortages		205.09						
5310 Legal Advertising	1,636.55	4,122.74	3,000.00		4,000.00	4,000.00	4,000.00	4,000.00
5340 Postage	51,909.85	52,871.36	62,000.00	22,842.07	62,000.00	65,000.00	65,000.00	65,000.00
5347 Arbitrage Services	2,000.00	4,000.00	4,000.00	4,500.00	4,500.00	6,000.00	6,000.00	6,000.00
5381 Printing & Binding	23,894.12	17,805.70	12,000.00	1,090.13	12,000.00	12,000.00	10,000.00	10,000.00
5386 Banking Services	72,497.92	59,892.06	62,000.00	22,130.90	62,000.00	66,000.00	66,000.00	66,000.00
5399 Processing Charges	69,855.19	92,728.19	90,000.00	27,291.31	90,000.00	93,000.00	93,000.00	93,000.00
Total	226,599.10	235,889.70	237,400.00	78,463.04	238,900.00	250,400.00	248,400.00	248,400.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	7,950.57	6,414.16	7,000.00	2,091.26	7,000.00	6,000.00	6,000.00	6,000.00
Total	7,950.57	6,414.16	7,000.00	2,091.26	7,000.00	6,000.00	6,000.00	6,000.00
<b>Other Charges</b>								
5312 Foreclosure Costs / Recording	6,482.44	12,683.24	12,000.00	1,425.00	12,000.00	12,000.00	12,000.00	12,000.00
5325 Intrusion Detection	360.00	420.00	400.00		400.00	400.00	400.00	400.00
5730 Conference Expense	1,503.66	1,443.45	2,000.00	110.00	2,000.00	2,000.00	1,600.00	1,600.00
5731 Dues & Subscriptions	2,889.55	1,169.00	3,500.00	1,475.95	2,000.00	2,000.00	2,000.00	2,000.00
5740 Insurance Surety Bonds	3,700.00	3,700.00	4,000.00	2,900.00	4,000.00	4,000.00	4,000.00	4,000.00
Total	14,935.65	19,415.69	21,900.00	5,910.95	20,400.00	20,400.00	20,000.00	20,000.00
<b>Total General Expenses (10)</b>	<b>249,485.32</b>	<b>261,719.55</b>	<b>266,300.00</b>	<b>86,465.25</b>	<b>266,300.00</b>	<b>276,800.00</b>	<b>274,400.00</b>	<b>274,400.00</b>
<b>Equipment &amp; Unusual</b>								
5300 Legal Services	593.76					20,000.00	0.00	0.00
5850 Office Equipment	2,323.50	508.96						
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>2,917.26</b>	<b>508.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: ADMINISTRATION OF TRUST FUNDS  
SUB-PROGRAM: FINANCE DEPARTMENT: TREASURER & COLLECTOR 038

**STATEMENT OF OBJECTIVES:**

To provide responsible financial management for the City of Waltham trust funds. The investment objective seeks to preserve the value of the portfolio's principal while providing a consistent income stream to meet the annual trust find income requirements.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Trust Fund Committee is responsible for the management of monies bequeathed to the City of Waltham for the benefit of the City's residents.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Number of Trust Funds	82	85	85
Library Income	4,322	4,400	4,400
Charity Income	2,937	3,000	3,000
Cemetery Income	70,516	71,000	71,000
Scholarship Income	112,815	113,000	113,000
Other Income	7,291	7,300	7,300
Library Book Value	93,225	94,000	94,000
Charity Book Value	63,419	64,000	64,000
Scholarship Book Value	1,541,936	1,550,000	1,550,000
Cemetery Book Value	2,632,244	2,650,000	2,650,000
Other Book Value	173,689	174,000	174,000

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	3,500.00	3,500.20	4,000.00	1,598.68	4,000.00	4,000.00	4,000.00	4,000.00
Contractual Services	14,127.83	14,626.33	17,000.00	3,764.90	17,000.00	18,000.00	17,000.00	17,000.00
Supplies & Materials								
Other Charges								
Equipment & Unusual								
Operating Budget	\$17,627.83	\$18,126.53	\$21,000.00	\$5,363.58	\$21,000.00	\$22,000.00	\$21,000.00	\$21,000.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT A SUB PROGRAM ELEMENT: ADMINISTRATION OF TRUST FUNDS  
 SUB-PROGRAM: FINANCE DEPARTMENT: TREASURER & COLLECTOR 038-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006	FY 2007	FY 2008				FY 2009				
			Actual # Expenditures	Actual # Expenditures	#	July-December		Estimated Expenditures	#	Department Request		Mayor's Recommendation #	Council Approval
						Budget	Actual Expenditures			Rate	Total		
1.	Trust Fund Commissioner		3 2,500.00	3 2,500.00	3	3,000	1,100.00	3,000.00	3	100.00	3,000.00	3 3,000.00	3,000.00
2.	Asst Clerk & Custodian		1 1,000.00	1 1,000.20	1	1,000	498.68	1,000.00	1	100.00	1,000.00	1 1,000.00	1,000.00
Total			4 3,500.00	4 3,500.20	4	4,000	1,598.68	4,000.00	4	4,000.00	4 4,000.00	4,000.00	

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5113 Salaries - Part Time	1,000.00	1,000.20	1,000	498.68	1,000.00	1,000.00	1,000.00	1,000.00
5194 Boards & Commissions	2,500.00	2,500.00	3,000	1,100.00	3,000.00	3,000.00	3,000.00	3,000.00
Total Personnel Expenses (05)	3,500.00	3,500.20	4,000	1,598.68	4,000.00	4,000.00	4,000.00	4,000.00

PROGRAM: GENERAL MANAGEMENT & SUPPORT A  
 SUB-PROGRAM: FINANCE

SUB PROGRAM ELEMENT: ADMINISTRATION OF TRUST FUNDS  
 DEPARTMENT: TREASURER & COLLECTOR 038-10

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Contractual Services								
5385 Management Fees	14,127.83	14,626.33	17,000.00	3,764.90	17,000.00	18,000.00	17,000.00	17,000.00
Total	14,127.83	14,626.33	17,000.00	3,764.90	17,000.00	18,000.00	17,000.00	17,000.00
Total General Expenses (10)	<u>14,127.83</u>	<u>14,626.33</u>	<u>17,000.00</u>	<u>3,764.90</u>	<u>17,000.00</u>	<u>18,000.00</u>	<u>17,000.00</u>	<u>17,000.00</u>

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE A SUB PROGRAM ELEMENT: VETERANS BENEFITS & SERVICES

SUB-PROGRAM: VETERANS AFFAIRS DEPARTMENT: VETERANS SERVICES 551

**STATEMENT OF OBJECTIVES:**

To provide emergency and/or permanent financial and medical assistance to the veterans of our armed services, their widows, and dependents. To aid all discharged veterans in handling their personal affairs and problems. This assistance includes MA Veterans services benefits and/or Federal Veterans Administration benefits of compensation, pension, hospitalization, education, rehabilitation, or burial by supplying, aiding in completing application forms, and forwarding through proper channels.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Veterans program element output demonstrated that the City continues to provide assistance to Veterans, their widows and dependents. This financial assistance is translated into concrete benefits (cash allowances, medical care and VA benefits instruction and information).

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	93,405	118,837
Pension-Non Contributory	18,748	19,108
Pension Administration	2,817	8,072
Medical & Life Insurance	112,392	89,821
Heat, Light, Water	4,162	4,593
Building Repair & Maintenance	1,798	3,047
Building Insurance	91	108
<b>Total</b>	<b>\$233,413</b>	<b>\$243,586</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Number of Cases Yearly	850	950	1,050
Yearly Cash Benefits	\$180,000	\$190,000	\$200,000

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	139,157.29	143,203.50	138,843.00	68,886.74	138,843.00	142,295.00	152,895.00	152,895.00
Contractual Services	2,042.46	1,541.63	4,400.00	870.30	4,400.00	4,400.00	4,400.00	4,400.00
Supplies & Materials	4,416.27	4,546.37	5,075.00	231.33	5,075.00	5,075.00	5,075.00	5,075.00
Other Charges	157,317.10	162,162.64	202,500.00	79,798.50	202,500.00	202,500.00	202,500.00	202,500.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$302,933.12</b>	<b>\$311,454.14</b>	<b>\$350,818.00</b>	<b>\$149,786.87</b>	<b>\$350,818.00</b>	<b>\$354,270.00</b>	<b>\$364,870.00</b>	<b>\$364,870.00</b>

PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE A SUB PROGRAM ELEMENT: VETERANS BENEFITS & SERVICES  
 SUB-PROGRAM: VETERANS AFFAIRS DEPARTMENT: VETERANS SERVICES 551-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009					
			Actual # Expenditures		Actual # Expenditures		#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Total	Council Approval
1.	Dir of Vets Service / License	16-6 (L10)	1	83,848.32	1	86,363.17	1	86,363	43,063.28	86,363.00	1	86,363.00	86,363.00	1	92,945.00	92,945.00
2.	Administrative Assistant	10-6 (L8)	1	55,308.97	1	56,840.33	1	52,480	25,823.46	52,480.00	1	55,932.00	55,932.00	1	59,950.00	59,950.00
Total			2	139,157.29	2	143,203.50	2	138,843	68,886.74	138,843.00	2	142,295.00		2	152,895.00	152,895.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	139,157.29	143,203.50	138,843	68,886.74	138,843.00	142,295.00	152,895.00	152,895.00
Total Personnel Expenses (05)	139,157.29	143,203.50	138,843	68,886.74	138,843.00	142,295.00	152,895.00	152,895.00



PROGRAM: IMPROVEMENT OF THE GENERAL WELFARE A  
SUB-PROGRAM: VETERANS AFFAIRS

SUB PROGRAM ELEMENT: VETERANS BENEFITS & SERVICES  
DEPARTMENT: VETERANS SERVICES 551-10, 15

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5192 Mileage Allowance	700.00	699.96	700.00	349.98	700.00	700.00	700.00	700.00
5231 Water	110.99	82.37	100.00	37.94	100.00	100.00	100.00	100.00
5242 Maintenance of Office Equipment		389.08	450.00	252.00	450.00	450.00	450.00	450.00
5317 Medical & Dental			500.00		500.00	500.00	500.00	500.00
5340 Postage	779.00	249.69	600.00	100.00	600.00	600.00	600.00	600.00
5381 Printing & Binding	124.00		300.00	65.00	300.00	300.00	300.00	300.00
5395 Transportation of Persons			250.00		250.00	250.00	250.00	250.00
5460 Maintenance Vets Square Signs	328.47	120.53	1,500.00	65.38	1,500.00	1,500.00	1,500.00	1,500.00
Total	2,042.46	1,541.63	4,400.00	870.30	4,400.00	4,400.00	4,400.00	4,400.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	193.47	323.57	425.00	211.33	425.00	425.00	425.00	425.00
5423 Books & Manuals	18.00	18.00	150.00	20.00	150.00	150.00	150.00	150.00
5580 Flags & Bunting	4,204.80	4,204.80	4,500.00		4,500.00	4,500.00	4,500.00	4,500.00
Total	4,416.27	4,546.37	5,075.00	231.33	5,075.00	5,075.00	5,075.00	5,075.00
<b>Other Charges</b>								
5730 Conference Expense	716.00	407.00	600.00	100.00	600.00	600.00	600.00	600.00
5731 Dues & Subscriptions	85.00	85.00	250.00	85.00	250.00	250.00	250.00	250.00
5770 Veterans Benefits	154,981.10	160,206.74	200,000.00	79,463.50	200,000.00	200,000.00	200,000.00	200,000.00
5793 Memorial Day	1,335.00	1,238.90	1,400.00	0.00	1,400.00	1,400.00	1,400.00	1,400.00
5804 Veteran's Day	200.00	225.00	250.00	150.00	250.00	250.00	250.00	250.00
Total	157,317.10	162,162.64	202,500.00	79,798.50	202,500.00	202,500.00	202,500.00	202,500.00
<b>Total General Expenses (10)</b>	<b>163,775.83</b>	<b>168,250.64</b>	<b>211,975.00</b>	<b>80,900.13</b>	<b>211,975.00</b>	<b>211,975.00</b>	<b>211,975.00</b>	<b>211,975.00</b>
<b>Equipment &amp; Unusual</b>								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B  
SUB-PROGRAM: CONSUMER PROTECTION

SUB PROGRAM ELEMENT: LICENSING  
DEPARTMENT: LICENSE COMMISSION 041

**STATEMENT OF OBJECTIVES:**

To issue licenses and permits to serve the public needs and to protect the common good.

**DESCRIPTION OF OUTPUT STATEMENT:**

To provide an adequate number of places at which the public may obtain different sorts of alcoholic beverages for consumption on and/or off the premises and to provide for an adequate number of restaurants at which the public may obtain prepared meals to be consumed on the premises. Alcohol licenses and common victual licenses are granted at the discretion of the Licensing Board dependent on the public good. The Licensing Board also approves entertainment licenses and permits for coin operated amusement devices.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	734	465
Heat, Light, Water	1,041	1,148
Building Repair & Maintenance	450	762
Building Insurance	23	27
<b>Total</b>	<b>\$2,248</b>	<b>\$2,402</b>

<b>Output Measure</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Estimated</b>	<b>FY 2009 Projected</b>
Number of Licenses	98	98	98
Common Victualer	137	140	140
Filing Fee	33	16	20
Amusement Device Permits	33	32	15
Entertainment	34	35	35
Dance Permits	14	14	14
Special Permits	41	62	55
Revenue from Licenses & Permits	\$290,000	\$290,000	\$290,000

**COST SUMMARY BY CLASSIFICATION**

<b>Classification</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>			<b>FY 2009</b>		
	<b>Actual Expenditures</b>	<b>Actual Expenditures</b>	<b>July-December Budget</b>	<b>Actual Expenditures</b>	<b>Estimated Expenditures</b>	<b>Department Request</b>	<b>Mayor's Recommendation</b>	<b>Council Approval</b>
Personnel	12,600.00	11,999.56	12,600.00	6,295.78	12,600.00	12,600.00	12,600.00	12,600.00
Contractual Services	2,539.32	2,392.09	3,480.00	915.00	3,480.00	3,480.00	3,480.00	3,480.00
Supplies & Materials	177.63	340.94	500.00	0.00	500.00	500.00	500.00	500.00
Other Charges	50.00	50.00	200.00	50.00	200.00	200.00	200.00	200.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$15,366.95</b>	<b>\$14,782.59</b>	<b>\$16,780.00</b>	<b>\$7,260.78</b>	<b>\$16,780.00</b>	<b>\$16,780.00</b>	<b>\$16,780.00</b>	<b>\$16,780.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: LICENSING  
 SUB-PROGRAM: CONSUMER PROTECTION DEPARTMENT: LICENSE COMMISSION 041-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			Actual		Actual		July-December			Department Request		Mayor's Recommendation		Council		
			#	Expenditures	#	Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Rate	Total	#	Total	Approval
1.	License Commission		3	9,600.00	3	9,000.00	3	9,600	4,800.00	9,600.00	3	3,200.00	9,600.00	3	9,600.00	9,600.00
2.	Assistant to License Commission		1	3,000.00	1	2,999.56	1	3,000	1,495.78	3,000.00	1	3,000.00	3,000.00	1	3,000.00	3,000.00
Total			4	12,600.00	4	11,999.56	4	12,600	6,295.78	12,600.00	4	12,600.00		4	12,600.00	12,600.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5113 Salaries - Part Time	3,000.00	2,999.56	3,000	1,495.78	3,000.00	3,000.00	3,000.00	3,000.00
5194 Boards & Commissions	9,600.00	9,000.00	9,600	4,800.00	9,600.00	9,600.00	9,600.00	9,600.00
Total Personnel Expenses (05)	12,600.00	11,999.56	12,600	6,295.78	12,600.00	12,600.00	12,600.00	12,600.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B

SUB PROGRAM ELEMENT: LICENSING

SUB-PROGRAM: CONSUMER PROTECTION

DEPARTMENT: LICENSE COMMISSION 041-10, 15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5242 Maintenance of Office Equipment	119.00		130.00		130.00	130.00	130.00	130.00
5314 Stenographer	1,250.00	1,750.00	2,250.00	850.00	2,250.00	2,250.00	2,250.00	2,250.00
5340 Postage	678.82	357.62	500.00		500.00	500.00	500.00	500.00
5381 Printing & Binding	491.50	284.47	600.00	65.00	600.00	600.00	600.00	600.00
Total	2,539.32	2,392.09	3,480.00	915.00	3,480.00	3,480.00	3,480.00	3,480.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	119.13	280.94	300.00		300.00	300.00	300.00	300.00
5423 Books & Manuals	58.50	60.00	200.00		200.00	200.00	200.00	200.00
Total	177.63	340.94	500.00	0.00	500.00	500.00	500.00	500.00
<b>Other Charges</b>								
5731 Dues & Subscriptions	50.00	50.00	200.00	50.00	200.00	200.00	200.00	200.00
Total	50.00	50.00	200.00	50.00	200.00	200.00	200.00	200.00
<b>Total General Expenses (10)</b>	<b>2,766.95</b>	<b>2,783.03</b>	<b>4,180.00</b>	<b>965.00</b>	<b>4,180.00</b>	<b>4,180.00</b>	<b>4,180.00</b>	<b>4,180.00</b>
<b>Equipment &amp; Unusual</b>								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: PUBLIC SERVICE ENTERPRISE H SUB PROGRAM ELEMENT: WATER ADMINISTRATION  
SUB-PROGRAM: WATER DEPARTMENT: ENGINEERING 61-391

**STATEMENT OF OBJECTIVES:**

The operation and maintenance of the water distribution system by: insuring proper pressures; eliminating blow offs; marking out service lines and mains for dig safe contractors; flushing of water mains where this improves flow or water quality; manage the cross connection control program; perform regular inspections as mandated by state program; inspect private and public contracts that modify the system; oversee and maintain interconnections with neighboring communities; provide sampling and testing of water for state mandated programs as well as local rate-payer testing of water for state mandated programs as well as local rate-payer inquiries for quality; manage MWRA's leak detection efforts and operate and manage in-house leak detection program; repairs leaks and breaks in main distribution system; operate and manage state/federal imposed security programs; preventative maintenance of valve and gate systems. Manage the water and sewer billing system.

**DESCRIPTION OF OUTPUT STATEMENT:**

This element oversees billing, maintains records, correspondence and fosters good public relations.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	431,404	406,837
Pension Administration	12,867	27,246
Medical & Life Insurance	510,168	506,388
Heat, Light, Water	34,717	36,476
Building Repair & Maintenance	22,636	32,598
Building Insurance	59	70
Motor Vehicle Insurance	5,851	6,219
Motor Vehicle Maint & Repair	67,548	69,331
Workers Compensation	14,448	61,618
Other Dept Allocations	339,647	331,667
<b>Total</b>	<b>\$1,439,345</b>	<b>\$1,478,450</b>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Number of times billed/year			
Residential	4	4	4
Commercial	12	12	12

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	473,449.16	440,080.16	464,562.00	225,801.70	464,562.00	585,888.00	498,466.00	498,466.00
Contractual Services	21,881.05	24,170.64	29,100.00	14,586.32	29,100.00	29,100.00	29,100.00	29,100.00
Supplies & Materials	54.16	0.00	500.00	0.00	500.00	500.00	500.00	500.00
Other Charges	1,850.00	205.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment & Unusual								
<b>Operating Budget</b>	<b>\$497,234.37</b>	<b>\$464,455.80</b>	<b>\$494,162.00</b>	<b>\$240,388.02</b>	<b>\$494,162.00</b>	<b>\$615,488.00</b>	<b>\$528,066.00</b>	<b>\$528,066.00</b>

PROGRAM: PUBLIC SERVICE ENTERPRISE H SUB PROGRAM ELEMENT: WATER ADMINISTRATION  
 SUB-PROGRAM: WATER DEPARTMENT: ENGINEERING 61-391-05

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Total	Council Approval
1.	Water / Sewer Supt	16-1									1	65,123.00	65,123.00			
2.	DPW Business Manager	15-6 (L8)	1	71,507.15	1	73,652.83	1	75,126	36,725.52	75,126.00	1	79,545.00	79,545.00	1	85,001.00	85,001.00
3.	Asst Supt Water & Sewer	14-6 (L10)	1	64,361.89	1	68,969.23	1	71,570	35,524.52	71,570.00	1	75,844.00	75,115.00	1	80,313.00	80,313.00
4.	SPMG Foreman	13-4	1		1	40,695.20	1	57,008	27,013.25	57,008.00	1	59,671.00	59,289.00	1	61,047.00	61,047.00
5.	SPMG Foreman	13-1									1	53,049.00	53,049.00			
6.	SPMG Gen Construction Insp	13-6	1	59,038.26	1	63,248.86	1	64,541	32,182.02	64,541.00	1	64,541.00	64,541.00	1	69,038.00	69,038.00
7.	SPMG Code Enforcement Inspector	12-6 (L9)	1	61,130.45	1	65,240.62	1	65,241	32,530.94	65,241.00	1	65,845.00	65,794.00	1	70,418.00	70,418.00
8.	Administrative Assistant	10-1	1	56,061.36												
9.	Office Coordinator	9-6	1	46,425.61	1	46,400.97	1	45,223	22,107.28	45,223.00	1	47,954.00	47,032.00	1	50,463.00	50,463.00
10.	Principal Office Asst		1	34,536.64												
11.	Principal Office Asst	8-2	1	41,705.65	1	46,597.85	1	48,402	21,350.21	48,402.00	1	38,310.00	37,451.00	1	40,298.00	40,298.00
12.	Principal Office Asst		1	38,682.15												
13.	Principal Office Assistant	8-3			1	35,274.60	1	37,451	18,367.96	37,451.00	1	39,843.00	38,949.00	1	41,888.00	41,888.00
Total			10	473,449.16	8	440,080.16	8	464,562	225,801.70	464,562.00	10	585,888.00		8	498,466.00	498,466.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	473,449.16	440,080.16	464,562	225,801.70	464,562.00	585,888.00	498,466.00	498,466.00
Total Personnel Expenses (05)	473,449.16	440,080.16	464,562	225,801.70	464,562.00	585,888.00	498,466.00	498,466.00

PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT:

WATER ADMINISTRATION

SUB-PROGRAM: WATER

DEPARTMENT:

ENGINEERING

61-391-10

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5231 Water	273.48	204.13	400.00	109.84	400.00	400.00	400.00	400.00
5242 Maintenance of Office Equipment	760.00		900.00		900.00	900.00	900.00	900.00
5272 Rental of Office Equipment	870.25	283.75	300.00		300.00	300.00	300.00	300.00
5340 Postage	19,977.32	21,422.35	25,000.00	12,200.68	25,000.00	25,000.00	25,000.00	25,000.00
5381 Printing & Binding		2,260.41	2,500.00	2,275.80	2,500.00	2,500.00	2,500.00	2,500.00
Total	21,881.05	24,170.64	29,100.00	14,586.32	29,100.00	29,100.00	29,100.00	29,100.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	54.16		500.00		500.00	500.00	500.00	500.00
Total	54.16	0.00	500.00	0.00	500.00	500.00	500.00	500.00
<b>Other Charges</b>								
5152 Training	1,650.00	205.00						
5731 Dues & Subscriptions	200.00							
Total	1,850.00	205.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total General Expenses (10)</b>	<b>23,785.21</b>	<b>24,375.64</b>	<b>29,600.00</b>	<b>14,586.32</b>	<b>29,600.00</b>	<b>29,600.00</b>	<b>29,600.00</b>	<b>29,600.00</b>

PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT: WATER

SUB-PROGRAM: WATER

DEPARTMENT: ENGINEERING

61-392, 61-393  
61-394, 61-395

**STATEMENT OF OBJECTIVES:**

Maintenance & Operations: Ensure that the water distribution systems is operational and maintained to provide each customer high quality water. Sufficient operation pressures for internal and fire protection use, and repair leaks, services, valves and hydrants within a reasonable time.

Buildings & Grounds: Prevent mechanical disruptions and properly maintain the Cedarwood pump station and the water storage tanks at Cedarwood and Prospect Hill.

Plant Meters: Respond to the increase in customers and service requests involving meter flows, operation, accuracy and sizing. Reach each meter the appropriate number of times annually.

Services: Through the maintenance operation, relay or repair water services found to be leaking or inoperable to make sure every customer has water without interruption.

**DESCRIPTION OF OUTPUT STATEMENT:**

Maintenance & Operations: Protect the water through water sampling for bacteria once each week and for lead and copper twice annually. Maintain the water system through the repair of leaks and maintenance of valves, services, and hydrants. Ensure adequate operating pressures and sufficient supply to meet demands.

Buildings & Grounds: Check the output of the pumps and water storage capacities maintained for supply and demand issues.

Plant Meters: Install new meters where practical, respond to service calls rapidly and ensure the meter is operating correctly. Read each customer's meter as often as required to bill quarterly and with some accounts monthly.

There are no indirect costs directly associated with this element.

Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Water Main Repairs	42		
Water Service Repairs	131		
Hydrant Replacement/repairs	46		

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	840,322.37	836,223.68	844,050.00	328,600.87	717,523.00	832,920.00	685,523.00	685,523.00
Contractual Services	59,875.61	75,073.00	120,100.00	5,407.20	120,100.00	220,100.00	220,100.00	220,100.00
Supplies & Materials	99,833.14	159,789.64	98,900.00	43,429.04	99,400.00	98,900.00	98,900.00	98,900.00
Other Charges	5,288.00	5,318.00	6,000.00	624.00	6,000.00	6,000.00	6,000.00	6,000.00
Equipment & Unusual	5,936,939.23	6,464,648.00	6,663,393.00	2,617,262.00	6,666,480.00	7,369,866.00	7,369,866.00	7,369,866.00
<b>Operating Budget</b>	<b>\$6,942,258.35</b>	<b>\$7,541,052.32</b>	<b>\$7,732,443.00</b>	<b>\$2,995,323.11</b>	<b>\$7,609,503.00</b>	<b>\$8,527,786.00</b>	<b>\$8,380,389.00</b>	<b>\$8,380,389.00</b>



PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT:

WATER

SUB-PROGRAM: WATER

DEPARTMENT:

ENGINEERING

WAGES SUMMARY

## PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006	FY 2007	FY 2008			FY 2009					
			# Actual Expenditures	# Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Council Approval Total
1. LAB	Working Foreman II	11-6 (L11)	1 54,024.94	1 55,434.11	1	55,647	27,717.04	55,647.00	1	26.65	55,647.00	1	57,942.00
2. LAB	Working Foreman I	10-6 (L10)	1 49,983.85	1 54,219.00	1	51,858	22,809.00	51,858.00	1	24.87	51,931.00	1	54,113.00
3. LAB	Working Foreman I	10-6 (L8)	1 52,464.18	1 56,602.73	1	50,986	25,371.10	50,986.00	1	24.42	50,986.00	1	53,129.00
4. LAB	Working Foreman I/Video Ins	10-6 (L11)		1 45,174.67	1	52,403	26,150.59	52,403.00	1	25.10	52,403.00	1	54,605.00
5. LAB	Cross Connect Inspector	9-6 (L8)	1 40,978.20	1 49,132.05	1	48,664	25,474.00	48,664.00	1	23.31	48,664.00	1	50,716.00
6. LAB	Cross Connect Inspector	9-1		1	1	36,686			1	17.57	36,686.00		
7. LAB	S M E O	9-6 (L8)	1 48,735.18	1 50,275.47	1	48,664	26,264.32	48,664.00	1	23.31	48,664.00	1	50,716.00
8. LAB	H M E O	8-6 (L8)	1 41,739.12	1 2,639.48	1	46,431		0.00	1	22.24	46,431.00	1	48,416.00
9. LAB	H M E O	8-6		1 43,832.16	1	42,992	22,046.35	42,992.00	1	20.59	42,992.00	1	44,829.00
10. LAB	Water Meter Installer	8-6 (L11)	1	1 55,681.82	1	47,291	27,680.21	47,291.00	1	22.65	47,291.00	1	49,417.00
11. LAB	M E O	7-6 (L10)	1 46,357.45	1 46,265.86	1	45,061	25,148.93	45,061.00	1	21.63	45,155.00	1	47,130.00
12. LAB	M E O	7-6	1 47,532.76										
13. LAB	Water Service Inspector	7-6 (L11)	1 49,444.47	1 49,886.38	1	45,566	26,432.08	45,566.00	1	21.82	45,566.00	1	47,559.00
14. LAB	Water Service Inspector	7-1		1	1	33,387		33,387.00	1	15.99	33,387.00		

PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT:

WATER

SUB-PROGRAM: WATER

DEPARTMENT:

ENGINEERING

WAGES SUMMARY

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009				
		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Council Approval Total
15. LAB Highway Maintenance	6-6 (L11)	1	44,538.04	1	46,490.79	1	43,804	20,979.00	43,804.00	1	20.98	43,804.00	1	45,751.00
16. LAB Laborer	6-1	1	41,799.30	1		1	43,410			1	15.38	32,113.00		
17. Temporary Help			22.50											
<b>Total</b>		<b>12</b>	<b>517,619.99</b>	<b>15</b>	<b>555,634.52</b>	<b>15</b>	<b>692,850</b>	<b>276,072.62</b>	<b>566,323.00</b>	<b>15</b>		<b>681,720.00</b>	<b>12</b>	<b>604,323.00</b>

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5112 Wages - Full Time	515,560.64	553,788.37	692,850	276,072.62	566,323.00	681,720.00	604,323.00	604,323.00
Stand By	0.00	0.00	18,700		18,700.00	18,700.00	18,700.00	18,700.00
5123 Temporary Help	22.50	0.00	0	0.00	0.00	0.00	0.00	0.00
5135 Buyback Sick Time	2,036.85	1,846.15	12,500		12,500.00	12,500.00	12,500.00	12,500.00
5134 Overtime	322,702.38	280,589.16	120,000	52,528.25	120,000.00	120,000.00	50,000.00	50,000.00
<b>Total Personnel Expenses (05)</b>	<b>840,322.37</b>	<b>836,223.68</b>	<b>844,050</b>	<b>328,600.87</b>	<b>717,523.00</b>	<b>832,920.00</b>	<b>685,523.00</b>	<b>685,523.00</b>

PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT:

WATER

SUB-PROGRAM: WATER

DEPARTMENT:

ENGINEERING

61-392-10  
61-395-10

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>61-392-10 Water Maintenance &amp; Operations</b>								
<b>Contractual Services</b>								
5210 Heating Fuel	1,995.25	2,274.53	14,000.00	1,661.38	14,000.00	14,000.00	14,000.00	14,000.00
5213 Light	14,710.82	22,956.18	25,000.00	3,318.33	25,000.00	25,000.00	25,000.00	25,000.00
5231 Water			500.00	142.49	500.00	500.00	500.00	500.00
5241 Repair Equipment not MV	9,417.95	32,575.56	30,000.00	0.00	30,000.00	30,000.00	30,000.00	30,000.00
5242 Maintenance of Office Equipment	1,000.00	1,200.00	1,500.00		1,500.00	1,500.00	1,500.00	1,500.00
5245 Repair to Buildings & Ground			1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5252 Repair Motorized Equipment		3,788.00					1,000.00	1,000.00
5253 Repair Small Tools	299.50	1,037.66	500.00		500.00	500.00	500.00	500.00
5263 Repair to Trenches	20,973.50		20,000.00		20,000.00	20,000.00	20,000.00	20,000.00
5264 Pipes & Repairs	2,315.99							
5271 Laundry & Uniform Rental	1,058.27							
5276 Rental Trucks & Equipment	868.40	4,523.00						
5300 Consultants / Emergency Repairs	4,300.00	4,000.00	25,000.00	285.00	25,000.00	25,000.00	25,000.00	25,000.00
5302 Advertising			500.00		500.00	500.00	500.00	500.00
5340 Postage	23.93	1,099.27	100.00	0.00	100.00	100.00	100.00	100.00
5381 Printing & Binding	2,912.00	1,618.80	2,000.00		2,000.00	2,000.00	2,000.00	2,000.00
Meter Reading Services						100,000.00	100,000.00	100,000.00
Total	59,875.61	75,073.00	120,100.00	5,407.20	120,100.00	220,100.00	220,100.00	220,100.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	2,061.84	4,638.95	1,500.00	230.90	1,500.00	1,500.00	1,500.00	1,500.00
5423 Books & Manuals			500.00		500.00	500.00	500.00	500.00
5430 Public Safety Supplies	601.52	3,235.93	1,500.00	797.66	1,500.00	1,500.00	1,500.00	1,500.00
5434 Building Supplies	2,101.38	129.22	900.00		900.00	900.00	900.00	900.00
5450 Cleaning & Supplies	1,507.27	892.61	1,000.00	171.27	1,000.00	1,000.00	1,000.00	1,000.00
5480 Batteries		1,200.00						
5538 Stone Base & Crusher Run	18,651.00	26,779.78	18,000.00	12,821.39	18,000.00	18,000.00	18,000.00	18,000.00
5539 Castings & Pipes	41,178.81	66,037.53	39,000.00	23,294.40	39,000.00	39,000.00	39,000.00	39,000.00
5581 Clothing, Gloves, Shoes	10,714.45	15,747.54	10,000.00	1,229.91	10,000.00	10,000.00	10,000.00	10,000.00
5587 Small Tools	6,822.39	25,921.80	10,000.00	3,539.34	10,000.00	10,000.00	10,000.00	10,000.00
5589 Sprays & Chemicals	1,033.90	2,197.29	1,000.00	1,152.49	1,500.00	1,000.00	1,000.00	1,000.00
5598 Paint	396.92	97.00	500.00		500.00	500.00	500.00	500.00
<b>61-395-10 Water Services</b>								
5539 Castings & Pipes	14,763.66	12,911.99	15,000.00	191.68	15,000.00	15,000.00	15,000.00	15,000.00
Total	99,833.14	159,789.64	98,900.00	43,429.04	99,400.00	98,900.00	98,900.00	98,900.00

PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT:

WATER

SUB-PROGRAM: WATER

DEPARTMENT:

ENGINEERING

61-392-10, 15  
61-394-15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures July-December	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Other Charges</b>								
5152 Training	3,530.00	3,080.00	2,000.00	170.00	2,000.00	2,000.00	2,000.00	2,000.00
5730 Conference Expense	31.00		500.00		500.00	500.00	500.00	500.00
5731 Dues & Subscriptions	215.00	440.00	500.00	210.00	500.00	500.00	500.00	500.00
5733 Licenses	1,512.00	1,798.00	3,000.00	244.00	3,000.00	3,000.00	3,000.00	3,000.00
<b>Total</b>	<b>5,288.00</b>	<b>5,318.00</b>	<b>6,000.00</b>	<b>624.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>
<b>Total General Expenses (10)</b>	<b>164,996.75</b>	<b>240,180.64</b>	<b>225,000.00</b>	<b>49,460.24</b>	<b>225,500.00</b>	<b>325,000.00</b>	<b>325,000.00</b>	<b>325,000.00</b>
<b>Equipment &amp; Unusual</b>								
<b>61-392-15 Water Maintenance &amp; Operations</b>								
5333 Water Survey Work - Leak Detection	14,990.00	22,000.00	16,000.00	400.00	16,000.00	16,000.00	16,000.00	16,000.00
5630 State Assessment - MWRA	5,826,373.00	6,287,763.00	6,515,393.00	2,607,392.00	6,518,480.00	7,221,866.00	7,221,866.00	7,221,866.00
5631 State Assessment - DEP	24,274.30	22,836.95	25,000.00		25,000.00	25,000.00	25,000.00	25,000.00
5884 Water Maintenance Repair Service	29,160.00	6,813.15						
5886 Disposal of Trench Tailings	800.00	18,460.50	40,000.00	1,000.00	40,000.00	40,000.00	40,000.00	40,000.00
5887 Hydrants	29,893.00	74,693.00	50,000.00	4,653.00	50,000.00	50,000.00	50,000.00	50,000.00
<b>61-394-15 Water Plant Meters</b>								
5593 Meter Parts	1,404.93	7,489.40	2,000.00		2,000.00	2,000.00	2,000.00	2,000.00
5885 Meters	10,044.00	24,592.00	15,000.00	3,817.00	15,000.00	15,000.00	15,000.00	15,000.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>5,936,939.23</b>	<b>6,464,648.00</b>	<b>6,663,393.00</b>	<b>2,617,262.00</b>	<b>6,666,480.00</b>	<b>7,369,866.00</b>	<b>7,369,866.00</b>	<b>7,369,866.00</b>

PROGRAM: PUBLIC SERVICE ENTERPRISE H SUB PROGRAM ELEMENT: SEWER  
SUB-PROGRAM: SEWERS DEPARTMENT: ENGINEERING 60-408  
60-407

**STATEMENT OF OBJECTIVES:**

Maintenance: To ensure the sewer system is maintained and operational and through preventative maintenance reduce the number of sewer related service calls.  
Connections: To insure access to the sanitary sewer for all residents of the City.

**DESCRIPTION OF OUTPUT STATEMENT:**

Maintenance: Flush sewer mains in problem areas at required times with a goal of 200,640 linear feet annually or 30% of the systems. Respond to sewer emergency calls within the hour.  
Connections: This element clears stoppages within current services and inspects the condition of service connections through the use of television inspection equipment.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	231,049	218,635
Pension Administration	6,929	14,671
Medical & Life Insurance	215,575	230,457
Heat, Light, Water	18,958	19,722
Building Repair & Maintenance	14,605	48,763
Building Insurance	57	68
Motor Vehicle Insurance	3,151	3,349
Motor Vehicle Maint & Repair	36,372	37,332
Other Dept Allocations	716,601	682,515
Workers Compensation	57,946	50,778
<b>Total</b>	<b>\$1,301,243</b>	<b>\$1,306,290</b>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	532,433.02	574,398.40	524,222.00	252,527.58	486,686.00	655,687.00	460,858.00	460,858.00
Contractual Services	186,132.97	125,408.38	134,000.00	55,568.83	137,000.00	134,000.00	134,000.00	134,000.00
Supplies & Materials	99,476.87	89,325.15	41,200.00	14,203.54	41,200.00	41,200.00	41,200.00	41,200.00
Other Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment & Unusual	9,430,737.50	10,037,312.81	10,922,968.00	4,229,471.20	10,662,928.00	11,140,620.00	11,140,620.00	11,140,620.00
<b>Operating Budget</b>	<b>\$10,248,780.36</b>	<b>\$10,826,444.74</b>	<b>\$11,622,390.00</b>	<b>\$4,551,771.15</b>	<b>\$11,327,814.00</b>	<b>\$11,971,507.00</b>	<b>\$11,776,678.00</b>	<b>\$11,776,678.00</b>

PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT:

SEWER

SUB-PROGRAM: SEWERS

DEPARTMENT:

ENGINEERING

WAGES SUMMARY

PERSONNEL

Bargaining Unit Position				FY 2006		FY 2007		FY 2008			FY 2009						
				#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation #	Total	Council Approval
1.	LAB	Working Foreman I	10-6 (L8)	1	51,232.68	1	51,211.65	1	47,210	18,856.74	34,593.00	1	24.42	48,671.00	1	50,716.00	50,716.00
2.	LAB	Working Foreman I	10-6	1	62,060.16	1	50,387.14	1	52,403	26,100.88	51,577.00	1	18.46	38,544.00			
3.	LAB	Working Foreman I	10-1									1	18.46	38,544.00			
4.	LAB	Video Pipeline Inspector		1	34,320.68												
5.	LAB	S M E O	9-6 (L10)	1		1	50,127.40	1	49,565	24,853.69	49,565.00	1	23.74	49,565.00	1	51,655.00	51,655.00
6.	LAB	S M E O	9-6 (L8)			1	41,692.56	1	45,059	9,700.80	20,966.00	1	21.58	45,059.00	1	48,413.00	48,413.00
7.	LAB	S M E O	9-1									1	17.57	36,686.00			
8.	LAB	H M E O	8-1	1								1	16.73	34,932.00			
9.	LAB	M E O	7-6 (L11)	1	42,827.45	1	45,233.02	1	45,566	19,366.03	45,566.00	1	21.82	45,566.00	1	47,559.00	47,559.00
10.	LAB	M E O	7-6 (L10)	1		1	45,564.34	1	44,841	22,285.81	44,841.00	1	21.63	45,155.00	1	47,130.00	47,130.00
11.	LAB	M E O	7-6 (L8)			1	49,556.43	1	44,334	24,842.35	44,334.00	1	21.23	44,334.00	1	46,273.00	46,273.00
12.	LAB	M E O	7-1									1	15.99	33,387.00			

PROGRAM: PUBLIC SERVICE ENTERPRISE H SUB PROGRAM ELEMENT: SEWER  
SUB-PROGRAM: SEWERS DEPARTMENT: ENGINEERING WAGES SUMMARY

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006	FY 2007	FY 2008			FY 2009				
			# Actual Expenditures	# Actual Expenditures	# Budget	July-December Actual Expenditures	Estimated Expenditures	# Department Request Rate	Total	Mayor's Recommendation Total	Council Approval	
13. LAB	Pump Station Attend		1 50,166.64									
14. LAB	Pump Station Attend	7-6 (L8)	1 50,036.34	1 54,246.35	1 44,334	28,247.93	44,334.00	1 21.23	44,334.00	1 46,273.00	46,273.00	
15. LAB	Highway Maintenance		1 17,473.79									
16. LAB	Laborer	6-6 (L10)	1	1 43,129.80	1 43,410	22,640.31	43,410.00	1 20.79	43,410.00	1 45,339.00	45,339.00	
17.	Part Time		177.51									
Total			11 308,295.25	9 431,148.69	9 416,722	196,894.54	379,186.00	13	548,187.00	8 383,358.00	383,358.00	

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5112 Wages - Full Time	308,117.74	431,148.69	416,722	196,894.54	379,186.00	548,187.00	383,358.00	383,358.00
Part time	177.51	0.00	0	0.00	0.00	0.00	0.00	0.00
Stand By	0.00	0.00	23,000		23,000.00	23,000.00	23,000.00	23,000.00
5135 Buyback Sick Time	5,444.95	5,108.33	4,500		4,500.00	4,500.00	4,500.00	4,500.00
5134 Overtime	218,692.82	138,141.38	80,000	55,633.04	80,000.00	80,000.00	50,000.00	50,000.00
Total Personnel Expenses (05)	532,433.02	574,398.40	524,222	252,527.58	486,686.00	655,687.00	460,858.00	460,858.00

PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT:

SEWER

SUB-PROGRAM: SEWERS

DEPARTMENT:

ENGINEERING

60-408-10

60-407-10

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5210 Heating Fuel	6,652.60	8,073.45						
5213 Light	65,237.55	62,599.30	70,000.00	34,240.39	70,000.00	70,000.00	70,000.00	70,000.00
5241 Repair Equipment not MV	65,373.74	42,445.63	27,000.00	21,089.21	40,000.00	27,000.00	27,000.00	27,000.00
5252 Repair to Motor Equipment	4,288.33	420.00	2,000.00	239.23	2,000.00	2,000.00	2,000.00	2,000.00
5261 Repair to Fences			2,000.00		2,000.00	2,000.00	2,000.00	2,000.00
5263 Repair to Trenches	20,829.09		5,000.00		5,000.00	5,000.00	5,000.00	5,000.00
5264 Pipe Repair	40.00		5,000.00		5,000.00	5,000.00	5,000.00	5,000.00
5276 Rental of Trucks & Equipment	3,088.78	3,745.00	3,000.00		3,000.00	3,000.00	3,000.00	3,000.00
5300 NPDES Permitting	20,473.00	8,125.00	20,000.00	0.00	10,000.00	20,000.00	20,000.00	20,000.00
<b>60-407-10 Sewer Connections</b>								
5271 Uniform Rental	149.88							
Total	186,132.97	125,408.38	134,000.00	55,568.83	137,000.00	134,000.00	134,000.00	134,000.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	168.14							
5431 Maintenance of Sewer Lines	52,008.42	54,464.53	20,000.00	8,828.79	20,000.00	20,000.00	20,000.00	20,000.00
5450 Cleaning & Supplies	1,260.54	1,946.17	1,200.00	567.46	1,200.00	1,200.00	1,200.00	1,200.00
5480 Batteries	12.99							
5500 First Aid Supplies	972.70	713.98	500.00	74.80	500.00	500.00	500.00	500.00
5538 Stone Base & Crusher Run	6,000.00		1,000.00		1,000.00	1,000.00	1,000.00	1,000.00
5539 Castings & Pipes	3,429.66	4,517.09	5,000.00	1,686.06	5,000.00	5,000.00	5,000.00	5,000.00
5542 Sewer Supplies	1,961.74	1,973.85	1,500.00	414.00	1,500.00	1,500.00	1,500.00	1,500.00
5581 Clothing, Gloves, Shoes	10,338.86	15,513.92	6,000.00	1,288.47	6,000.00	6,000.00	6,000.00	6,000.00
5587 Small Tools	2,426.69	3,813.17	4,000.00	465.70	4,000.00	4,000.00	4,000.00	4,000.00
5589 Sprays & Chemicals	20,582.13	4,453.99	1,500.00	525.66	1,500.00	1,500.00	1,500.00	1,500.00
5598 Paint	315.00	1,928.45	500.00	352.60	500.00	500.00	500.00	500.00
Total	99,476.87	89,325.15	41,200.00	14,203.54	41,200.00	41,200.00	41,200.00	41,200.00
<b>Other Charges</b>								
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total General Expenses (10)</b>	<b>285,609.84</b>	<b>214,733.53</b>	<b>175,200.00</b>	<b>69,772.37</b>	<b>178,200.00</b>	<b>175,200.00</b>	<b>175,200.00</b>	<b>175,200.00</b>



PROGRAM: PUBLIC SERVICE ENTERPRISE

H

SUB PROGRAM ELEMENT:

SEWER

SUB-PROGRAM: SEWERS

DEPARTMENT:

ENGINEERING

60-408-15

Classification	EXPENDITURES							
	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Equipment &amp; Unusual</b>								
5630 State Assessment - MWRA	9,260,965.00	9,867,845.00	10,827,468.00	4,226,971.20	10,567,428.00	11,045,120.00	11,045,120.00	11,045,120.00
5631 State Assessment - DEP								
5740 Insurance	6,240.00	6,240.00	7,500.00		7,500.00	7,500.00	7,500.00	7,500.00
5871 Safety Equipment	9,490.00	1,999.90	3,000.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00
5884 Sewer Maintenance Repair Services	80,910.00	33,682.36	20,000.00	0.00	20,000.00	20,000.00	20,000.00	20,000.00
5886 Disposal of Trench Tailings	832.50	55,616.20	40,000.00	2,500.00	40,000.00	40,000.00	40,000.00	40,000.00
6894 Chesterbrook Maintenance & Cleaning	72,300.00							
6984-01 I D D E Program		65,782.20		0.00				
6935 Sewer Maintenance Equipment		6,147.15		0.00				
5888 Contaminated Soils			10,000.00		10,000.00	10,000.00	10,000.00	10,000.00
5890 Catch Basin Cleaning Disposal			15,000.00		15,000.00	15,000.00	15,000.00	15,000.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>9,430,737.50</b>	<b>10,037,312.81</b>	<b>10,922,968.00</b>	<b>4,229,471.20</b>	<b>10,662,928.00</b>	<b>11,140,620.00</b>	<b>11,140,620.00</b>	<b>11,140,620.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: GENERAL SUPPORT & INSPECTION

SUB-PROGRAM: ELECTRICAL SYSTEM DEPARTMENT: ELECTRIC WIRES 121

**STATEMENT OF OBJECTIVES:**

To provide the administrative direction and services so that the activities conducted in the electrical systems sub-program are able to operate efficiently and effectively. To reduce the possibility of injury to persons or property due to faulty or improper electrical systems by increasing the inspections and better enforcement of electrical construction codes. To provide night lighting and accurate time to all that view the Beth Eden Tower Clock and the Waltham Common clock.

**DESCRIPTION OF OUTPUT STATEMENT:**

This element administers all electrical system programs aimed at protection of person and property. It oversees all installation and maintenance operations and inspects electrical systems in public and private buildings. It serves as a central point for citizen inquiries and problems related to electrical systems. The Beth Eden Clock, located at Maple and Moody Streets, stands approximately 100 feet high and is lighted at night. It provides those in view with the correct time. The Common clock provides time to all travelers to and from the City.

The cost of this element should include the cost of services provided by other departments. The following costs can be directly attributed to this element:		
<b>Indirect Costs</b>	<b>FY 2006</b>	<b>FY 2007</b>
Pension-Contributory/FICA	347,332	313,711
Pension-Non Contributory	11,973	12,333
Pension Administration	10,489	21,268
Medical & Life Insurance	286,916	295,518
Heat, Light, Water	31,394	41,028
Building Repair & Maintenance	11,077	39,575
Building Insurance	365	434
Motor Vehicle Insurance	4,715	4,349
Motor Vehicle Maint & Repair	54,435	48,483
<b>Total</b>	<b>\$758,696</b>	<b>\$776,699</b>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	276,265.36	284,552.96	284,983.00	131,556.98	284,983.00	286,072.00	305,979.00	305,979.00
Contractual Services	43,827.15	51,692.34	54,300.00	13,711.63	54,300.00	54,300.00	53,300.00	53,100.00
Supplies & Materials	793.45	1,295.89	2,400.00	471.90	2,400.00	2,400.00	2,400.00	2,400.00
Other Charges	450.00	1,006.05	1,750.00	153.95	1,750.00	1,750.00	1,250.00	1,250.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$321,335.96</b>	<b>\$338,547.24</b>	<b>\$343,433.00</b>	<b>\$145,894.46</b>	<b>\$343,433.00</b>	<b>\$344,522.00</b>	<b>\$362,929.00</b>	<b>\$362,729.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: GENERAL SUPPORT & INSPECTION  
SUB-PROGRAM: ELECTRICAL SYSTEM DEPARTMENT: ELECTRIC WIRES 121-05

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009				
		Actual # Expenditures		Actual # Expenditures		#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation # Total	Council Approval
1. Inspector of Wires	16-6 (L11)	1	85,387.05	1	87,947.80	1	87,948	43,853.42	87,948.00	1	87,948.00	87,948.00	1	93,933.00
2. SPMG Asst Inspector of Wires	14-6 (L9)	1	72,296.60	1	74,465.22	1	74,695	37,130.60	74,695.00	1	75,154.00	75,154.00	1	80,349.00
3. SPMG Sr Wires Inspector	13-6 (L10)	1	68,300.37	1	70,349.58	1	70,350	35,078.42	70,350.00	1	70,995.00	70,780.00	1	75,712.00
4. Office Coordinator	9-6 (L9)	1	50,281.34	1	51,790.36	1	51,990	15,494.54	51,990.00	1	52,270.00	52,190.00	1	55,985.00
Total		4	276,265.36	4	284,552.96	4	\$284,983	131,556.98	284,983.00	4		286,072.00	4	305,979.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5111 Salaries - Full Time	276,265.36	284,552.96	284,983	131,556.98	284,983.00	286,072.00	305,979.00	305,979.00
Total Personnel Expenses (05)	276,265.36	284,552.96	284,983	131,556.98	284,983.00	286,072.00	305,979.00	305,979.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: GENERAL SUPPORT & INSPECTION  
SUB-PROGRAM: ELECTRICAL SYSTEM DEPARTMENT: ELECTRIC WIRES 121-10

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5212 Clocks - City & Common	415.65	384.49	1,200.00	560.88	1,200.00	1,200.00	1,200.00	1,200.00
5242 Maintenance of Office Equipment		432.00	700.00	180.00	700.00	700.00	700.00	700.00
5340 Postage	101.18	43.85	400.00		400.00	400.00	400.00	200.00
5341 Telephone / Cellular	42,618.33	44,620.93	50,000.00	12,597.23	50,000.00	50,000.00	50,000.00	50,000.00
5343 Communication Line		5,476.75						
5381 Printing & Binding	691.99	734.32	2,000.00	373.52	2,000.00	2,000.00	1,000.00	1,000.00
<b>Total</b>	<b>43,827.15</b>	<b>51,692.34</b>	<b>54,300.00</b>	<b>13,711.63</b>	<b>54,300.00</b>	<b>54,300.00</b>	<b>53,300.00</b>	<b>53,100.00</b>
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	793.45	877.54	900.00	471.90	900.00	900.00	900.00	900.00
5423 Books & Manuals		418.35	1,500.00		1,500.00	1,500.00	1,500.00	1,500.00
<b>Total</b>	<b>793.45</b>	<b>1,295.89</b>	<b>2,400.00</b>	<b>471.90</b>	<b>2,400.00</b>	<b>2,400.00</b>	<b>2,400.00</b>	<b>2,400.00</b>
<b>Other Charges</b>								
5730 Conference Expense		80.00	750.00	20.00	750.00	750.00	250.00	250.00
5731 Dues & Subscriptions	450.00	926.05	1,000.00	133.95	1,000.00	1,000.00	1,000.00	1,000.00
<b>Total</b>	<b>450.00</b>	<b>1,006.05</b>	<b>1,750.00</b>	<b>153.95</b>	<b>1,750.00</b>	<b>1,750.00</b>	<b>1,250.00</b>	<b>1,250.00</b>
<b>Total General Expenses (10)</b>	<b>45,070.60</b>	<b>53,994.28</b>	<b>58,450.00</b>	<b>14,337.48</b>	<b>58,450.00</b>	<b>58,450.00</b>	<b>56,950.00</b>	<b>56,750.00</b>
<b>Equipment &amp; Unusual</b>								
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: ELECTRICIANS  
SUB-PROGRAM: ELECTRICAL SYSTEM DEPARTMENT: ELECTRIC WIRES 122

**STATEMENT OF OBJECTIVES:**

To insure the safety of human life and property in all public buildings. Installing and maintaining all electrical systems for light, heat and power.

**DESCRIPTION OF OUTPUT STATEMENT:**

The large number of public buildings indicates the scope of electrical installations and maintenance job conducted by this element.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Public Buildings:			
Fire Stations	6	6	6
Pumping Stations	5	5	5
Other Buildings	10	10	10
Playgrounds	9	9	9
Parking Lots	7	7	7
Common Lights	35	35	35

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	194,867.86	206,409.22	211,679.00	104,243.86	211,679.00	271,230.00	224,439.00	224,439.00
Contractual Services								
Supplies & Materials	26,184.16	28,917.87	35,000.00	7,918.29	35,000.00	35,000.00	35,000.00	35,000.00
Other Charges	1,195.00	691.54	2,250.00	1,797.92	2,250.00	2,250.00	2,250.00	2,250.00
Equipment & Unusual								
<b>Operating Budget</b>	<b>\$222,247.02</b>	<b>\$236,018.63</b>	<b>\$248,929.00</b>	<b>\$113,960.07</b>	<b>\$248,929.00</b>	<b>\$308,480.00</b>	<b>\$261,689.00</b>	<b>\$261,689.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: ELECTRICIANS  
 SUB-PROGRAM: ELECTRICAL SYSTEM DEPARTMENT: ELECTRIC WIRES 122-00

PERSONNEL

Bargaining Unit	Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			Actual		Actual		July-December			Department Request		Mayor's		Council		
			#	Expenditures	#	Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures	#	Rate	Total	#	Recommendation Total	Approval
1.	SPMG S, E & C Supervisor/Foreman	14-6 (L8)	1	71,364.29	1	74,465.22	1	74,465	37,130.60	74,465.00	1	74,465.00	74,465.00	1	79,612.00	79,612.00
2.	LAB Electrician	11-6 (L8)	2	119,809.46	1	63,935.63	1	67,103	32,164.50	67,103.00	2	69,240.00	134,633.00	2	139,827.00	139,827.00
3.	LAB Electrician	11-1			1	63,935.61	1	64,111	31,967.78	64,111.00	1	54,132.00	54,132.00			
Total			3	191,173.75	3	202,336.46	3	205,679	101,262.88	205,679.00	4	263,230.00		3	219,439.00	219,439.00

PERSONNEL SUMMARY

Classification	FY 2006		FY 2007		FY 2008			FY 2009		
	Actual		Actual		July-December			Department Request		Council Approval
	Expenditures		Expenditures		Budget	Actual Expenditures	Estimated Expenditures	Request	Mayor's Recommendation	
5112 Wages - Full Time	191,173.75		202,336.46		205,679	101,262.88	205,679.00	263,230.00	219,439.00	219,439.00
5133 Overtime - Callbacks	3,694.11		4,072.76		6,000	2,980.98	6,000.00	8,000.00	5,000.00	5,000.00
Total Personnel Expenses (00)	194,867.86		206,409.22		211,679	104,243.86	211,679.00	271,230.00	224,439.00	224,439.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: ELECTRICIANS  
SUB-PROGRAM: ELECTRICAL SYSTEM DEPARTMENT: ELECTRIC WIRES 122-10

Classification	EXPENDITURES								
	FY 2006	FY 2007	FY 2008			FY 2009			
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval	
Supplies & Materials									
5430 Public Safety Supplies	541.88	64.14	1,250.00		1,250.00	1,250.00	1,250.00	1,250.00	
5435 Electrical Supplies	21,454.07	24,492.20	30,000.00	7,918.29	30,000.00	30,000.00	30,000.00	30,000.00	
5581 Clothing, Gloves, Shoes	3,303.73	3,684.03	2,000.00	0.00	2,000.00	2,000.00	2,000.00	2,000.00	
5587 Small Tools	884.48	677.50	1,750.00		1,750.00	1,750.00	1,750.00	1,750.00	
Total	26,184.16	28,917.87	35,000.00	7,918.29	35,000.00	35,000.00	35,000.00	35,000.00	
Other Charges									
5151 Tool Allowance		154.54	250.00	249.92	250.00	250.00	250.00	250.00	
5152 Training	1,195.00	537.00	2,000.00	1,548.00	2,000.00	2,000.00	2,000.00	2,000.00	
Total	1,195.00	691.54	2,250.00	1,797.92	2,250.00	2,250.00	2,250.00	2,250.00	
Total General Expenses (10)	27,379.16	29,609.41	37,250.00	9,716.21	37,250.00	37,250.00	37,250.00	37,250.00	

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: SIGNAL INSTALLATION AND MAINT  
SUB-PROGRAM: ELECTRICAL SYSTEM DEPARTMENT: ELECTRIC WIRES 124

**STATEMENT OF OBJECTIVES:**

1. Traffic: To safeguard human life and property by installing, maintaining, and upgrading the traffic control system.
2. Police: To safeguard human life and property by installing and maintaining the fire and police network.
3. Radio: To safeguard human life and property by insuring rapid communication between citizens, Police and Fire departments through properly maintained and upgraded communication system.

**DESCRIPTION OF OUTPUT STATEMENT:**

Efforts to better protect persons and property are reflected in the steadily increasing number of safety devices such as traffic lights, fire boxes, and radios.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Fire Boxes	700	706	706
Traffic Lights	71	72	72

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel	100,069.37	112,496.47	114,015.00	59,455.03	114,015.00	75,565.00	118,466.00	118,466.00
Contractual Services	113,283.00	116,639.11	165,500.00	82,060.62	162,063.95	162,500.00	160,500.00	160,500.00
Supplies & Materials	25,091.23	30,422.40	37,400.00	3,575.59	37,400.00	37,400.00	22,400.00	22,400.00
Other Charges	30,696.70	37,719.91	40,650.00	29,425.00	40,650.00	40,650.00	40,650.00	40,650.00
Equipment & Unusual	2,992.86	0.00	17,000.00	0.00	17,000.00	43,000.00	3,000.00	3,000.00
<b>Operating Budget</b>	<b>\$272,133.16</b>	<b>\$297,277.89</b>	<b>\$374,565.00</b>	<b>\$174,516.24</b>	<b>\$371,128.95</b>	<b>\$359,115.00</b>	<b>\$345,016.00</b>	<b>\$345,016.00</b>



PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: SIGNAL INSTALLATION AND MAINT  
SUB-PROGRAM: ELECTRICAL SYSTEM DEPARTMENT: ELECTRIC WIRES 124-00

PERSONNEL

Bargaining Unit Position	FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008				FY 2009				
		Actual # Expenditures		Actual # Expenditures		#	Budget	July-December Actual Expenditures	Estimated Expenditures	#	Department Request Rate	Total	Mayor's Recommendation # Total	Council Approval
1. LAB Signal Maintainer	9-6 (L10)	1	47,680.52	1	48,926.28	1	49,530	24,635.74	49,530.00	1	49,565.00	49,565.00	1	51,655.00
2. LAB Signal Maintainer	9-4	1	29,454.00	1	37,709.76	1	39,485	19,497.92	39,485.00				1	42,811.00
3. Part Time Help			14,844.40		13,957.65		16,000	9,421.15	16,000.00			16,000.00		16,000.00
Total		2	91,978.92	2	100,593.69	2	105,015	53,554.81	105,015.00	1		65,565.00	2	110,466.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5112 Wages - Full Time	77,134.52	86,636.04	89,015	44,133.66	89,015.00	49,565.00	94,466.00	94,466.00
5114 Wages - Part Time	14,844.40	13,957.65	16,000	9,421.15	16,000.00	16,000.00	16,000.00	16,000.00
5133 Overtime - Callbacks	8,090.45	11,902.78	9,000	5,900.22	9,000.00	10,000.00	8,000.00	8,000.00
Total Personnel Expenses (00)	100,069.37	112,496.47	114,015	59,455.03	114,015.00	75,565.00	118,466.00	118,466.00

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B

SUB PROGRAM ELEMENT: SIGNAL INSTALLATION AND MAINT

SUB-PROGRAM: ELECTRICAL SYSTEM

DEPARTMENT: ELECTRIC WIRES 124-10

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5213 Light	37,081.04	36,859.71	85,000.00	15,876.05	80,000.00	80,000.00	80,000.00	80,000.00
5241 Repair Equipment not MV	8,961.60	8,328.81	10,000.00	4,107.14	10,000.00	10,000.00	10,000.00	10,000.00
5259 Repair to Radios	55,698.07	59,563.95	58,000.00	57,540.79	59,563.95	60,000.00	58,000.00	58,000.00
5271 Uniform Rental	1,078.60	919.50	1,500.00	462.00	1,500.00	1,500.00	1,500.00	1,500.00
5277 Pagers - School / City	10,463.69	10,967.14	11,000.00	4,074.64	11,000.00	11,000.00	11,000.00	11,000.00
Total	113,283.00	116,639.11	165,500.00	82,060.62	162,063.95	162,500.00	160,500.00	160,500.00
<b>Supplies &amp; Materials</b>								
5322 Traffic Signal Parts	13,954.30	16,510.66	23,000.00	0.00	23,000.00	23,000.00	10,000.00	10,000.00
5430 Public Safety Supplies	2,279.66	2,374.38	2,000.00	174.28	2,000.00	2,000.00	2,000.00	2,000.00
5480 Batteries	2,984.26	3,333.84	4,000.00	1,816.31	4,000.00	4,000.00	4,000.00	4,000.00
5581 Clothing, Gloves, Shoes	1,233.64	1,511.59	1,200.00	180.00	1,200.00	1,200.00	1,200.00	1,200.00
5587 Small Tools	331.36		1,200.00		1,200.00	1,200.00	1,200.00	1,200.00
5879 Fire Alarm Material	4,308.01	6,691.93	6,000.00	1,405.00	6,000.00	6,000.00	4,000.00	4,000.00
Total	25,091.23	30,422.40	37,400.00	3,575.59	37,400.00	37,400.00	22,400.00	22,400.00
<b>Other Charges</b>								
5151 Tool Allowance	261.70	215.91	250.00		250.00	250.00	250.00	250.00
5152 Training	350.00	1,195.00	2,000.00	697.00	2,000.00	2,000.00	2,000.00	2,000.00
5731 Dues & Subscriptions	250.00		400.00	250.00	400.00	400.00	400.00	400.00
5794 Holiday	29,835.00	36,309.00	38,000.00	28,478.00	38,000.00	38,000.00	38,000.00	38,000.00
Total	30,696.70	37,719.91	40,650.00	29,425.00	40,650.00	40,650.00	40,650.00	40,650.00
<b>Total General Expenses (10)</b>	<b>169,070.93</b>	<b>184,781.42</b>	<b>243,550.00</b>	<b>115,061.21</b>	<b>240,113.95</b>	<b>240,550.00</b>	<b>223,550.00</b>	<b>223,550.00</b>
<b>Equipment &amp; Unusual</b>								
Upgrade Fire Radios						40,000.00	0.00	0.00
5872 911 Recorder			14,000.00		14,000.00			
5868 Fire Boxes								
5870 Mobile Radios								
5875 Hoses, Cable, Wire	2,992.86		3,000.00		3,000.00	3,000.00	3,000.00	3,000.00
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>2,992.86</b>	<b>0.00</b>	<b>17,000.00</b>	<b>0.00</b>	<b>17,000.00</b>	<b>43,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B SUB PROGRAM ELEMENT: STREET LIGHTING  
SUB-PROGRAM: ELECTRICAL SYSTEM DEPARTMENT: ELECTRIC WIRES 125

**STATEMENT OF OBJECTIVES:**

1. To provide public lighting on all public street in order to allow the safe movement of vehicular traffic and pedestrians at night.
2. To provide spot lighting for the safety of police traffic control.
3. To reduce the incidence of vandalism by maintaining proper lighting.

**DESCRIPTION OF OUTPUT STATEMENT:**

An extensive system of modern public lighting directly effects the public safety.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	\$0	\$0

	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Output Measure			
Lights	4,100	4,105	4,110

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Personnel								
Contractual Services	362,172.18	423,613.28	390,000.00	155,275.57	525,900.00	574,000.00	574,000.00	574,000.00
Supplies & Materials								
Other Charges								
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b>\$362,172.18</b>	<b>\$423,613.28</b>	<b>\$390,000.00</b>	<b>\$155,275.57</b>	<b>\$525,900.00</b>	<b>\$574,000.00</b>	<b>\$574,000.00</b>	<b>\$574,000.00</b>

PROGRAM: PROTECTION OF PERSONS AND PROPERTY B

SUB PROGRAM ELEMENT: STREET LIGHTING

SUB-PROGRAM: ELECTRICAL SYSTEM

DEPARTMENT: ELECTRIC WIRES 125-10, 15

EXPENDITURES

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
Contractual Services								
5213 Light	362,172.18	423,613.28	390,000.00	155,275.57	525,900.00	574,000.00	574,000.00	574,000.00
Total General Expenses (10)	<u>362,172.18</u>	<u>423,613.28</u>	<u>390,000.00</u>	<u>155,275.57</u>	<u>525,900.00</u>	<u>574,000.00</u>	<u>574,000.00</u>	<u>574,000.00</u>
Equipment & Unusual								
Total Equipment & Unusual Expenses (15)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: ZONING BOARD OF APPEALS  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: ZONING BOARD OF APPEALS 061

**STATEMENT OF OBJECTIVES:**

To authorize zoning variance whenever literal enforcement of the zoning code would be contrary to public interest and would result in unnecessary hardship. To hear appeals from decisions of the inspector of buildings; and to grant special permits as authorized by City of Waltham zoning code.

**DESCRIPTION OF OUTPUT STATEMENT:**

The Zoning Board of Appeals, in accordance with general laws chapter 40A and City of Waltham zoning code, holds public hearings and makes decisions on all requests for variances, hears appeals from decisions of the inspector of buildings and requests for special permits as allowed by the city's zoning code.

There are no indirect costs directly associated with this element.		
Indirect Costs	FY 2006	FY 2007
Total	<u>\$0</u>	<u>\$0</u>

Output Measure	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Number of Meetings	35	25*/est 40	45
Cases Heard	33	22*	
Granted	26	9*	
Denied	2	2*	
Withdrawn	5	3*	
Pending	0	8*	
* to date (meetings scheduled through April 30, 2008)			
Fees Received FY 2005	\$3,610.00		
Fees Received FY 2006	\$3,230.00		
Fees Received FY 2007	\$7,069.06		
Fees Received FY 2008	\$29,914.65		
(to date as of 3/7/08)			

**COST SUMMARY BY CLASSIFICATION**

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December			Department Request	Mayor's Recommendation	Council Approval
			Budget	Actual Expenditures	Estimated Expenditures			
Personnel	14,100.00	17,400.00	23,000.00	9,100.00	23,000.00	23,000.00	23,000.00	23,000.00
Contractual Services	12,244.58	14,683.26	27,000.00	5,771.32	29,000.00	27,000.00	27,000.00	27,000.00
Supplies & Materials	1,001.63	256.19	500.00	0.00	500.00	500.00	500.00	500.00
Other Charges	191.46	120.00	500.00	80.00	500.00	500.00	500.00	500.00
Equipment & Unusual	0.00	4,828.77	0.00	0.00	0.00	0.00	0.00	0.00
<b>Operating Budget</b>	<b><u>\$27,537.67</u></b>	<b><u>\$37,288.22</u></b>	<b><u>\$51,000.00</u></b>	<b><u>\$14,951.32</u></b>	<b><u>\$53,000.00</u></b>	<b><u>\$51,000.00</u></b>	<b><u>\$51,000.00</u></b>	<b><u>\$51,000.00</u></b>

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: ZONING BOARD OF APPEALS  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: ZONING BOARD OF APPEALS 061-05

PERSONNEL

Bargaining Unit Position		FY 2009 Grade-Step	FY 2006		FY 2007		FY 2008			FY 2009						
			Actual # Expenditures		Actual # Expenditures		#	July-December		Department Request		Mayor's Recommendation		Council Approval		
								Budget	Actual Expenditures						Estimated Expenditures	Rate
1.	Members		10	13,600.00	10	16,900.00	10	22,500	8,850.00	22,500.00	10	100.00	22,500.00	10	22,500.00	22,500.00
2.	Chairperson		1	500.00	1	500.00	1	500	250.00	500.00	1		500.00	1	500.00	500.00
Total			11	14,100.00	11	17,400.00	11	23,000	9,100.00	23,000.00	11		23,000.00	11	23,000.00	23,000.00

PERSONNEL SUMMARY

Classification	FY 2006	FY 2007	FY 2008			FY 2009		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
5194 Boards & Commissions	14,100.00	17,400.00	23,000	9,100.00	23,000.00	23,000.00	23,000.00	23,000.00
Total Personnel Expenses (05)	14,100.00	17,400.00	23,000	9,100.00	23,000.00	23,000.00	23,000.00	23,000.00

PROGRAM: COMMUNITY DEVELOPMENT G SUB PROGRAM ELEMENT: ZONING BOARD OF APPEALS  
SUB-PROGRAM: DEVELOPMENT PLANNING DEPARTMENT: ZONING BOARD OF APPEALS 061-10

Classification	EXPENDITURES					FY 2009		
	FY 2006	FY 2007	FY 2008					
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures	Department Request	Mayor's Recommendation	Council Approval
<b>Contractual Services</b>								
5302 Advertising	6,014.54	6,046.96	15,000.00	1,666.32	15,000.00	15,000.00	15,000.00	15,000.00
5314 Stenographer	4,710.00	7,343.50	9,000.00	3,825.00	11,000.00	9,000.00	9,000.00	9,000.00
5340 Postage	1,352.50	1,127.00	2,500.00	280.00	2,500.00	2,500.00	2,500.00	2,500.00
5381 Printing & Binding	167.54	165.80	500.00		500.00	500.00	500.00	500.00
Total	12,244.58	14,683.26	27,000.00	5,771.32	29,000.00	27,000.00	27,000.00	27,000.00
<b>Supplies &amp; Materials</b>								
5420 Office Supplies	1,001.63	256.19	500.00	0.00	500.00	500.00	500.00	500.00
Total	1,001.63	256.19	500.00	0.00	500.00	500.00	500.00	500.00
<b>Other Charges</b>								
5731 Dues & Subscriptions	191.46	120.00	200.00	80.00	200.00	200.00	200.00	200.00
5152 Professional Development			300.00		300.00	300.00	300.00	300.00
Total	191.46	120.00	500.00	80.00	500.00	500.00	500.00	500.00
<b>Total General Expenses (10)</b>	<b>13,437.67</b>	<b>15,059.45</b>	<b>28,000.00</b>	<b>5,851.32</b>	<b>30,000.00</b>	<b>28,000.00</b>	<b>28,000.00</b>	<b>28,000.00</b>
<b>Equipment &amp; Unusual</b>								
5310 Legal Assistance		4,828.77						
<b>Total Equipment &amp; Unusual Expenses (15)</b>	<b>0.00</b>	<b>4,828.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>